



COMMUNITY FOUNDATION  
FOR THE ALLEGHENIES

December 30, 2011

Rosemary Chiavetta  
Secretary for the PUC  
Pennsylvania Public Utility Commission  
North Office Building  
P.O. Box 3265  
Harrisburg, PA. 17105-3265

Re: Docket Number: M-00031715F0004

Dear Ms. Chiavetta:

On behalf of Kevin Murphy, President of Berks County Community Foundation, and myself, Michael Kane, President of the Community Foundation for the Alleghenies, I am submitting the name of Beverly Weaver to serve on the Advisory Board of the Metropolitan Edison Company/Pennsylvania Electric Company Sustainable Energy Fund. Ms. Weaver currently holds the position of Weatherization Coordinator at the Erie County Housing Authority. She is taking the place of Samuel Hepfer, who has resigned from the Advisory Board. Ms. Weaver will fill the weatherization provider representative to the Advisory Board.

At the December 1, 2011 Metropolitan Edison Company/ Pennsylvania Electric Company Sustainable Energy Fund Advisory Board meeting, Ms. Weaver was nominated and unanimously approved to succeed Sam Hepfer. The Advisory Board respectfully requests the Pennsylvania Public Utility Commission approve the appointment of Beverly Weaver to the Metropolitan Edison Company/Pennsylvania Electric Company Sustainable Energy Advisory Board.

Sincerely,

Mike Kane  
President

Cc: Scott Gebhardt, PUC  
Heidi Williamson, Berks County Community Foundation

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**Beverly A. Weaver**  
8360 O'Dell Street, Extension, Union City, PA 16438  
Phone (814) 438-8102  
e-mail: bweaver@eriecountyha.org

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## WORK EXPERIENCE

1986 to Present - Erie County Housing Authority, Corry, PA

2001 - Present **Weatherization Coordinator**

- Administration and operation of all Weatherization Programs and the Erie County Affordable Housing Fund (Act 137 Weatherization-Interface) Program in compliance with regulations established by the various program funding sources and the Erie County Housing Authority Procedures.
- Responsible for the overall coordination of all Weatherization Programs, which requires complete organizational skills
- Coordinate all outreach services to obtain eligible clients
- Address client complaints and resolve any/all issues with clients and sub-contractors and with clients and our crew workers
- Prepare and submit all work plans, proposals, applications, contracts, budgets, fiscal and programmatic reports as required by each funding source, including application and management plan for the American Recovery and Reinvestment Act (ARRA)
- Review all audits and forms to insure all weatherization measures have been assessed and that the work to be performed falls within the program regulations and cost limitations
- Responsible for hiring and firing of all Weatherization staff
- Responsible for preparation of advertised bids and proposals as required by government regulations and Agency policies. Prepare necessary bid tabulations and report to the Erie County Housing Authority Board for approval
- Responsible for all purchasing procedures and the purchasing of all materials and tools, to be in compliance with all governing regulations
- Study, learn and implement all changes in techniques, regulations and required paperwork
- Attend all Weatherization Trainings as required
- Prepare and submit application for the Erie County Affordable Housing Fund each year
- Attend Weatherization Training Committee Meetings bi-monthly
- Supervisor over 12 employees

In August of 2002 at the Mid-Atlantic (Pennsylvania, New Jersey, Maryland, West Virginia, Virginia, Delaware and Washington DC) Regional Conference I was awarded "Rookie of the Year" in demonstrating to the Weatherization Network my quality work and dedication to my job. I sat on the Planning Committee for the 2005 National U.S. Department of Energy Weatherization Training Conference held in Atlanta Georgia and in March of 2007 I was asked to attend a Strategic Planning Retreat for the PA Weatherization Program which initiated the National Evaluation of the Weatherization Assistance Program which is currently being conducted by the Oak Ridge National Laboratory and the Energy Center of Wisconsin.

1989 – 2001 **Housing Rehab Program Manager**

- Administration and operation of all Housing Rehab Programs in compliance with regulations established by the various program funding sources and the Erie County Housing Authority Procedures.
- Work with clients verifying income and property ownership which included performing a Deed Search on each property
- Work closely with Realtors on appraisals of the units
- Work closely with contractors on contracting requirements, bid requirements
- Prepare bid packages and attend Pre-Bid Conferences
- Prepare mortgage liens and work closely with the Attorney recording the liens
- Responsible to double check invoices from Contractor's for accuracy and completeness and submit to the County for payment
- Work closely with County Planning and Municipalities

1986 – 1988 - **Assistant to Erie County Section VIII Rental Assistance Coordinator**

- Pre-screen applications for completeness
- Meet with applicants and issue Certificates

1980 – 1985 – West Penn Insurance Agency, Union City, PA

- Licensed Property and Casualty Agent
- Sell insurance
- Work closely with the underwriters issuing quotes
- File claims



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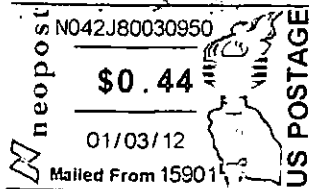
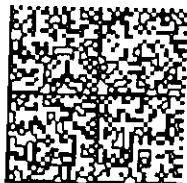
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