**PUBLIC UTILITY COMMISSION**

**VACANCY BIDDING FORM**

**Submit this form along with the documents requested in the vacancy announcement.**

**Incomplete bids or bids received past close of business the day the vacancy posting closes will be ineligible.**

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| **CURRENT COMMONWEALTH EMPLOYEE INFORMATION**  |
| **PERSONNEL NUMBER** | **YOUR CURRENT AGENCY,BUREAU,OFFICE** | **YOUR CURRENT CLASS TITLE** |
| **HOME PHONE NUMBER** | **WORK PHONE NUMBER** | **EMAIL ADDRESS** |
| **JOB VACANCY**  |
| **POSITION TITLE** | **POSITION NUMBER** | **ANNOUCMENT NO.** | **JOB POSTING CLOSING DATE:** |
| **PLEASE PROVIDE THE FOLLOWING INFORMATION** |
| **IF YOU ARE NOT CURRENTLY WORKING FOR THE COMMONWEALTH OF PA – DO YOU HAVE PRIOR COMMONWEALTH SERVICES?**[ ] YES [ ] NO If no, please go to <http://www.scsc.pa.gov/Job-Seekers/Pages/CivilServiceFAQs.aspx> |
| **IF YES, WHAT WAS YOUR DEPARTURE DATE?** | **WHAT WAS YOUR CLASSIFICATION TITLE?** | **LAST PAY RANGE?** |

 Please send bid packets to:

 **Public Utility Commission
        Human Resource Office
        400 North Street
        3rd Floor, Keystone Building
        Harrisburg, PA 17120
        FAX: 717-772-3177**

**Signature**:­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**:­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print Name**:­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_