



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
Bureau of Administrative Services
Assessment Section
P.O. BOX 3265
HARRISBURG, PA 17105-3265

February 16, 2012

To Whom It May Concern:

The Pennsylvania Public Utility Code, 66 Pa. C.S. § 510(b), requires every public utility to file with the Commission a statement, under oath, showing its gross intrastate (jurisdictional) operating revenues for the preceding calendar year. Enclosed is the Assessment Report (Form GAO-11) that all Electric, Gas, Telephone, Water and Wastewater utilities must file with the Commission on or before March 31, 2012.

Please read the enclosed instructions carefully before preparing your Assessment Report. **The completed original report with signature and notarization must be filed with the Commission's Assessment Section no later than March 31, 2012. No extensions will be granted.**

Any questions regarding the Assessment Report for calendar year 2011 (Form GAO-11) should be directed to Assessment Section at (717) 265-7548.

Sincerely,

Rosemary Chiavetta
Secretary

Enclosures: Form GAO-11
Instructions

INSTRUCTIONS FOR PREPARING ASSESSMENT REPORT - FORM GAO-11
FOR GENERAL REGULATORY ASSESSMENT PURPOSES

TO ALL ELECTRIC, GAS, TELEPHONE, AND WATER/WASTEWATER UTILITIES

The Assessment Report, **Form GAO-11** is enclosed for your convenience to be used to submit your **gross intrastate (jurisdictional) operating revenues** for calendar year 2011.

Section 1: Please verify that all the preprinted address information on the enclosed form is correct. If the address is not correct, cross out and print the correct information. If the preprinted name or utility code is incorrect, please contact the assessment section.

Section 2: The Assessment Report (Form GAO-11) is tied to the Annual Report to be filed with the Commission. This will help to specifically identify assessable revenue and create a high level of filing consistency among the companies within each utility type. The following is a listing, per utility type, of amounts that must be transferred to the Assessment Report, Section 2 from the Annual Reports:

1. Electric Utilities — Schedule 400, Column C, Line 8
2. Gas Utilities — Schedule 400, Column C, Line 15
3. Telephone —
 - a. CLECs and ILECs — Income Statement, Column B, Line 7
 - b. Interexchange Toll Resellers (IXC), Competitive Access Providers (CAP), Interexchange Toll Facilities-Based Carriers (Toll) — Total Intrastate Gross Revenue from Annual Report Letter
 - c. Your utility's gross intrastate operating revenue that is listed on the Annual Assessment Report and on line 7 of the Annual Report that is filed with the Pennsylvania Public Utility Commission must be equal to the amount of gross Intrastate operating revenue listed on line (a) of the PA USF Development of Assessment Data Request Form.
4. Water Utilities — Schedule 401, Column C, Line 28
5. Wastewater Utilities — Schedule 401, Column C, Line 35

Gross intrastate (jurisdictional) operating revenues are generated from your public utility operations only within Pennsylvania and **without** deductions for expenses of any kind.

Section 3: Assessment Report (Form GAO-11) must be completed in its entirety in order to be accepted as final. This report form may not be modified. This includes signatures and notarization along with receipt in the Commission's Assessment Section on or before **March 31, 2012**. Please be sure to include a valid telephone number for the person preparing this report to answer questions, if necessary. The following are addresses for the Assessment Section of the PUC:

FIRST CLASS MAIL:
Pennsylvania Public Utility Commission
Bureau of Administrative Services
Assessment Section
P.O. Box 3265
Harrisburg, PA 17105-3265

CERTIFIED OR EXPRESS MAIL:
Pennsylvania Public Utility Commission
Assessment Section Room N-303
400 North Street
Harrisburg, PA 17120

Contact: Assessment Section

Ph: (717) 265-7548
Fax: (717) 783-8052

Section 4: On page 2 (back side of page 1) is the Authorization of Release for Tax Records. This section should be completed in its entirety.

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Web Copy

ASSESSMENT REPORT

STATEMENT OF 2011 CALENDAR YEAR GROSS INTRASTATE (JURISDICTIONAL) OPERATING REVENUES TO
CALCULATE THE GENERAL REGULATORY ASSESSMENT
FOR FISCAL YEAR 2012-2013

SECTION 1

TRADE OR CORPORATE NAME OF UTILITY:	UTILITY CODE:	APPLICATION #:
CONTACT NAME:	TYPE OF UTILITY SERVICE	
ADDRESS I:	2011 OPERATION PERIOD	
ADDRESS 2 (Floor, Suite, etc.):	FROM JAN 1,2011 through DEC 31,2011	
CITY, STATE, ZIP:		

SECTION 2

This Report **MUST BE FILED** not later than **March 31, 2012**. Failure to file by the **March 31, 2012 deadline** may result in fines up to \$1,000 for each day a violation continues (66 Pa. C.S. § 3301).

OPERATING REVENUES FOR CALENDAR YEAR 2011

	AMOUNT (Round to the nearest dollar.)
2011 INTRASTATE (JURISDICTIONAL) OPERATING REVENUES: (Please see instructions for details on where in your annual report this number is found.)	\$

SECTION 3

AFFIDAVIT

I affirm that the information reported herein is complete, true and correct.

(Signature of Individual or Officer)

(Date)

READABLE (PRINT OR TYPE) NAME OF INDIVIDUAL or OFFICER ABOVE:

NOTARIZATION (Required)

Subscribed and sworn to before me

this _____ day of _____ 2012

TRADE NAME OR CORPORATE NAME OF UTILITY:

NOTARY SIGNATURE

FEDERAL ID:

TELEPHONE NO.:

Office ()

Ext.

Cell ()

OFFICIAL
SEAL

(Official Title)

Name of person to be contacted for additional information:

(Date My Commission Expires)

Name: _____

(printed)

Telephone: _____

Ext.

SECTION 4

AUTHORIZATION FOR RELEASE OF STATE TAX RECORDS

In accordance with Sections 505 and 506 of the Public Utility Code, as a means to verify the accuracy of financial information supplied to the Public Utility Commission, I hereby authorize the Pennsylvania Department of Revenue to release to the Public Utility Commission, any tax records filed or compiled with regard to the below-listed utility and/or individual.

Utility Name

X

Signature

Date: _____

Name (Printed)

Title