#### KELLEY DRYE & WARREN LLP

A LIMITED LIABILITY PARTNERSHIP

333 WEST WACKER DRIVE

**SUITE 2600** 

CHICAGO, ILLINOIS 60606

(312) 857-7070

FACSIMILE

(312) 857-7095

www.kelloydrye.com

DIRECT LINE: (312) 857-2617

EMAIL: joost@kalleydrye.com

BRUSSELS, BELGIUM

NEW YORK NY

WASHINGTON, DC

LOS ANGELES, CA

STAMFORD, CT

PARSIPPANY, NJ

AFFILIATE OFFICE MUMBAI, INDIA

RECEIVED

January 18, 2013

JAN 1 8 2013

Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
Room N201 – 2<sup>nd</sup> Floor
Harrisburg, Pennsylvania 17120

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

Re:

Resold and Facilities-based Interexchange Toll services, Facilities-based Competitive Local Exchange service and Resold Non-Prepaid Cellular

Radio/Wireless Telephone Service

American Broadband and Telecommunications Company

Dear Pennsylvania Public Utility Commission:

Enclosed please find for filing one original and three (3) copies of the referenced application for American Broadband and Telecommunications Company.

I have enclosed a check payable to the Commonwealth of Pennsylvania in the amount of \$250 for the application fee.

American Broadband and Telecommunications Company also wishes to operate as a carrier of Resold and Facilities-based Interexchange Toll services, Facilities-based Competitive Local Exchange service and Resold Non-Prepaid Cellular Radio/Wireless Telephone Service.

I have also enclosed an extra copy of this letter to be date stamped and returned to me in the enclosed, self-addressed, postage prepaid envelope.

### KELLEY DRYE & WARREN LLP

Secretary Pennsylvania Public Utility Commission Page 2

If you have any questions or if I may provide you with additional information, please do not hesitate to call me.

Sincerely,

Julie M. Oost Economist

Enclosures



JAN 18 2013

PUC-377 Rev. 04/06

# PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

### **Application of:**

### **American Broadband and Telecommunications Company**

for approval to offer, render, furnish or supply telecommunications services to the public in the Commonwealth of Pennsylvania.

1. **IDENTITY OF THE APPLICANT**: The name, address, telephone number, and fax number of the Applicant.

American Broadband and Telecommunications Company 1 Seagate, Suite 600 Toledo, Ohio 43699 Telephone:

Please identify any predecessors of the Applicant and provide other names under which the Applicant has operated within the preceding five years, including name, address, and telephone number.

**2. ATTORNEY**: The name, address, telephone number, and fax number of the Applicant's attorney.

Henry T. Kelly Kelley Drye & Warren LLP 333 West Wacker Drive, 26<sup>th</sup> Floor Chicago, IL 60606 Telephone: 312-857-7070

Fax: 312-857-7095

#### 3. CONTACTS:

A) APPLICATION: The name, title, address, telephone number, and fax number of the person to whom questions about this application should be addressed.

Julie Musselman Oost, Economist Kelley Drye & Warren LLP 333 West Wacker Drive, 26<sup>th</sup> Floor Chicago, IL 60606 Telephone: 312-857-2617

Fax: 312-857-7095

JOost@KelleyDrye.com

B) PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA): The name, title, address, telephone number and FAX number of the person with whom contact should be made by PEMA (Pennsylvania Emergency Management Agency). Dave Noe
Director of Operations
1 Seagate, Suite 600
Toledo, Ohio 43699
419-824-5815
dnoe@ambt.net

c) RESOLVING COMPLAINTS: Name, address, telephone number, and FAX number of the person and an alternate person responsible for addressing customer complaints. These persons will ordinarily be the initial point(s) of contact for resolving complaints and queries filed with the Public Utility Commission or other agencies.

Curt Church

Director of Customer Service
1 Seagate, Suite 600

Toledo, Ohio 43699
419-824-5815
church@ambt.net

#### 4. FICTITIOUS NAME:

	X The Applicant will not be using a fictitious name.
	☐ The Applicant will be using a fictitious name. Attach to the Application a copy of the Applicant's filing with the Commonwealth's Department of State pursuant to 54 Pa. C.S. §311, Form PA-953.
5.	BUSINESS ENTITY AND DEPARTMENT OF STATE FILINGS:
	☐ The Applicant is a sole proprietor.
	☐ The Applicant is a:
	☐ General partnership
	☐ Domestic limited partnership (15 Pa. C.S. §8511)
	☐ *Foreign limited partnership (15 Pa. C.S. §8582)
	☐ Domestic registered limited liability partnership (15 Pa. C.S. §8201)
	☐ *Foreign registered limited liability general partnership (15 Pa. C.S. §8211)

\*Provide name and address of Corporate Registered Office Provider or Registered Office within PA.

Attach to the application the name and address of partners. If any partner is not an individual, identify the business nature of the partner entity and identify its partners or officers.

Attach to the application proof of compliance with appropriate Department of State filing requirements as indicated above.

5.	(C	ontinued)		
	X	The Applicant is a:		
		☐ Domestic corporation (15 Pa. C.S. §1306)		
		X *Foreign corporation (15 Pa. C.S. §4124)		
		☐ Domestic limited liability company (15 Pa. C.S. §8913)		
		*Foreign limited liability company (15 Pa. C.S. §8981)		
		*Provide name and address of Corporate Registered Office Provider or Registered Office within PA.		
Attach proof of compliance with appropriate Department of State filing requirements as indicated above. Additionally, provide a copy of the Applic Articles of Incorporation or a Certificate of Organization.				
		Please see Exhibit 1 for the proof of compliance and Articles of Incorporation.		
The Applicant is incorporated in the State of Delaware.				
		Give name and address of officers:		
	Во	ff Ansted, CEO & President bb Pruger, Treasurer ke Rouen, Secretary		
	AF	FILIATES AND PREDECESSORS WITHIN PENNSYLVANIA:		
		The Applicant has no affiliates doing business in Pennsylvania or edecessors which have done business in Pennsylvania.		
		The Applicant has affiliates doing business in Pennsylvania or predecessors which have done business in Pennsylvania. Name and address of the affiliates. State whether they are jurisdictional public utilities. Give docket numbers for the authority of such affiliates.		

6.

If the Applicant or an affiliate has predecessors who have done business within Pennsylvania, give name and address of the predecessors and state whether they were jurisdictional public utilities. Give the docket numbers for the authority of such predecessors.

7.	AFFILIATES AND PREDECESSORS RENDERING PUBLIC UTILITY SERVICE OUTSIDE PENNSYLVANIA:
	<b>X</b> The Applicant has no affiliates rendering or predecessors which rendered public utility service outside Pennsylvania.
	☐ The Applicant has affiliates rendering or predecessors which rendered public utility service outside Pennsylvania. Name and address of the affiliates and predecessors (please identify affiliates versus predecessors).
8.	APPLICANT'S PRESENT OPERATIONS: (Select and complete the appropriate statement)
	X The applicant is not presently doing business in Pennsylvania as a public utility.
	☐ The applicant is presently doing business in Pennsylvania as a:
	Interexchange Toll Reseller, InterLATA and/or IntraLATA, (e.g., MTS, 1+, 800, WATS, Travel and Debit Cards)
	Interexchange Toll Facilities-based carrier, InterLATA and/or IntraLATA, (e.g., MTS, 1+, 800, WATS, Travel and Debit Cards)
	<ul> <li>Competitive Access Provider (dedicated point-to-point or multipoint service; voice or data)</li> </ul>
	☐ Competitive Local Exchange Carrier:
	☐ Facilities-Based
	☐ UNE-P
	☐ Data Only
	Reseller
	☐ Incumbent Local Exchange Carrier.
	Other (Identify).

9.	APPLICANT'S PROPOSED OPERATIONS: The Applicant proposes to operate as:
	X Interexchange Toll Reseller, InterLATA and/or IntraLATA, (e.g., MTS, 1+, 800, WATS, Travel and Debit Cards)
	X Interexchange Toll Facilities-based carrier, InterLATA and/or IntraLATA, (e.g., MTS, 1+, 800, WATS, Travel and Debit Cards)
	<ul> <li>Competitive Access Provider (dedicated point-to-point or multipoint service; voice or data)</li> </ul>
	X Competitive Local Exchange Carrier:
	X Facilities-based
	☐ UNE-P
	☐ Data Only
	Reseller
	☐ Incumbent Local Exchange Carrier
	X Other (Identify). Resold Non-Prepaid Cellular Radio/Wireless Telephone Service

10. PROPOSED SERVICES: Describe in detail the services which the Applicant proposes to offer. If proposing to provide more than one category in Item #9, clearly and separately delineate the services within each proposed operation. If proposing to operate as a facilities-based Competitive Local Exchange Carrier, provide a brief description of the Company's facilities.

American Broadband provides residential and small business customers with data, and local and long distance telecommunications services throughout their service territory. The Company provides local exchange, exchange access, and broadband services using its own switching and DSL 2+ network facilities and a combination of unbundled network elements ("UNEs") provided by Verizon and AT&T that allows end-to-end delivery of calls. The Company also offers wireless services including phone and data to its small business customers through a combination of resale arrangements with Sprint and Verizon. The principal office of the Company is located at 1 Seagate, Suite 600, Toledo, OH 43699.

11. SERVICE AREA: Describe the geographic service area in which the Applicant proposes to offer services. Clearly and separately delineate the service territory for each category listed in Item #9. For Competitive Local Exchange Carrier operations, you must name and serve the Incumbent Local Exchange Carriers in whose territory you request authority.

American Broadband seeks certification to provide services throughout the State of Pennsylvania.

12. MARKET: Describe the customer base to which the Applicant proposes to market its services. Clearly and separately delineate a market for each category listed in Item #9.

American Broadband markets its wireless, data, local and long distance services to residential and small business customers.

13. PROPOSED TARIFF(S): Each category of proposed operations must have a separate and distinct proposed tariff setting forth the rates, rules and regulations of the Applicant. Every proposed tariff shall state on its cover page the nature of the proposed operations described therein, i.e., IXC Reseller, CLEC, CAP, or IXC Facilities-based. A copy of all proposed tariffs must be appended to each original and duplicate original and copy of Form 377.

Please see Exhibit 2 for draft tariffs for American Broadband's IXC Reseller, CLEC and IXC Facilities-based services.

14. FINANCIAL: Attach the following to the Application:

A general description of the Applicant's capitalization and, if applicable, its corporate stock structure:

Current balance sheet, Income Statement, and Cash Flow Statement of Applicant or Affiliated Company, if relying on affiliate for financial security;

A tentative operating balance sheet and a projected income statement for the first year of operation within the Commonwealth of Pennsylvania; provide the name, title, address, telephone number and fax number of the Applicant's custodian for its accounting records and supporting documentation; and indicate where the Applicant's accounting records and supporting documentation are, or will be, maintained.

If available, include bond rating, letters of credit, credit reports, insurance coverage and reports, and major contracts.

Please see Exhibit 3 for American Broadband's 2010 and 2011 Financial Statements.

Accounting records will be maintained by:

Gilmore, Jasion & Mahler C/O Bob Bobeck 1715 Indian Wood Circle Maumee, OH 43537 (419) 794-2000

15. START DATE: The Applicant proposes to begin offering services on or about <u>the</u> date when its tariff and certification are <u>approved</u>.

**16. FURTHER DEVELOPMENTS:** Attach to the Application a statement of further developments, planned or contemplated, to which the present Application is preliminary or with which it forms a part, together with a reference to any related proceeding before the Commission.

### Not applicable.

17. NOTICE: Pursuant to 52 Pa. Code §5.14, you are required to serve a copy of the signed and verified Application, with attachments, on the below-listed parties, and file proof of such service with this Commission:

Office of Consumer Advocate 555 Walnut Street 5th Floor, Forum Place Harrisburg, PA 17101-1923 Office of Small Business Advocate Commerce Building, Suite 1102 300 North Second Street Harrisburg, PA 17101

### Office of Attorney General

Office of Consumer Protection Strawberry Square Harrisburg, PA 17120

A certificate of service must be attached to the Application as proof of service that the Application has been served on the above-listed parties. A copy of any Competitive Local Exchange Carrier Application must also be served on any and/or all Incumbent Local Exchange Carrier(s) in the geographical area where the Applicant proposes to offer services.

- **18. FEDERAL TELECOMMUNICATIONS ACT OF 1996:** State whether the Applicant claims a particular status pursuant to the Federal Telecommunications Act of 1996. Provide supporting facts.
- 19. COMPLIANCE: State specifically whether the Applicant, an affiliate, a predecessor of either, or a person identified in this Application has been convicted of a crime involving fraud or similar activity. Identify all proceedings, limited to proceedings dealing with business operations in the last five (5) years, whether before an administrative body or in a judicial forum, in which the Applicant, an affiliate, a predecessor of either, or a person identified herein has been a defendant or a respondent. Provide a statement as to the resolution or present status of any such proceedings.

#### Not applicable.

20. FALSIFICATION: The Applicant understands that the making of false statement(s) herein may be grounds for denying the Application or, if later discovered, for revoking any authority granted pursuant to the Application. This Application is subject to 18 Pa. C.S. §§4903 and 4904, relating to perjury and falsification in official matters.

21. CESSATION: The Applicant understands that if it plans to cease doing business within the Commonwealth of Pennsylvania, it is under a duty to request authority from the Commission for permission prior to ceasing business.

Applicant:

American Broadband and Telecommunications Company

By:

**CEO & President** 

RECEIVED

JAN 1 8 2013

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU



Participating Counties and Cities

#### **Adams**

Donna Powers

230 Greenamyer Lane Gettysburg, PA 17325-2313

Phone 7173348603 Fax 7173341822

Email dpowers@adamscounty.us

### **Allegheny**

Gary Thomas

400 North Lexington Street, Suite 200

Pittsburgh, PA 15208

Phone 4124731412 Fax 4124732623

Email gthomas@county.allegheny.pa.us

#### Allentown

Mike Hilbert

1304 Fairview Street Allentown, PA 18102

Phone 6104377771 Fax 6104378718

Email Hilbert@AllentownCity.Org

#### Armstrong

Ronald Baustert

450 East Market Street Kittanning, PA 16201-1409

Phone 7245483225 Fax 7245483243

Email rdbaustert@co.armstrong.pa.us

#### **Beaver**

Wesley Hill

351 14th Street Ambridge, PA 15003

Phone 7247751700 Fax 7242663783

Email whill@beavercountypa.gov

#### **Bedford**

Pam Corley

200 South Juliana Street Bedford, PA 15522

Phone 8146239528 Fax 8146230799

Email pcorley@bedfordcountypa.org

#### **Berks**

Ms. Wanda Keener

Directlink Technologies Center

2561 Bernville Rd Reading, PA 19605

Phone (610) 236-8231 Fax (610) 655-4972

Email wkeener@countyofberks.com

#### Bethlehem

Robert Haffner

10 East Church Street Bethlehem, PA 18018-6025

Phone 6108657161 Fax 6108652462

Email rhaffner@bethlehem-pa.gov

RECEIVED

JAN 18 00/3



Participating Counties and Cities

#### Blair

Mark Taylor

615 4th Street Altoona, PA 16602

Phone 8149405905 Fax 8149405907

Email mtaylor911@atlanticbbn.net

Bradford

Robert Repasky

22 Burgert Drive Towanda, PA 18848 Phone 5702659101

Fax 5702652407

Email repaskyr@bradfordco.org

**Bucks** 

Peter Ference

911 Freedom Way Ivyland, PA 18974

Phone 2153285151 Fax 2153486689

Email pdference@co.bucks.pa.us

**Butler** 

Robert Young

120 McCune Drive Butler, PA 16001

Phone 7242845211 Fax 7242878024

Email ryoung@co.butler.pa.us

Cambria

Robbin Melnyk

401 Candlelight Drive, Suite 100

Ebensburg, PA 15931

Phone 8144722050 Fax 8144721439

Email rmelnyk@co.cambria.pa.us

Cameron

Laura Narby

20 East 5th Street Emporium, PA 15834

Phone 8144869368 Fax 8144869393

Email camoes2@cameroncountypa.com

Carbon

Gary Williams

1264 Emergency Lane Nesquehoning, PA 18240

 Phone
 5703253298

 Fax
 5703259121

 Email
 cc911dir@ptd.net

Centre

Dan Tancibok

420 Holmes Street, Willowbank Office Building

Bellefonte, PA 16823

Phone 8143556800 Fax 8143556776

Email datancib@co.centre.pa.us



Participating Counties and Cities

#### Chester

Edward Atkins

Government Service Center 601 Westtown Road, Suite 12 West Chester, PA 19380-0990

Phone 6103445000 Fax 6103445050

Email eatkins@chesco.org

#### Clarion

Marcie Emhoff

421 Madison Road Clarion, PA 16214 Phone 8142266631

Fax 8142264294

Email memhoff@oes.clarion.pa.us

#### Clearfield

Debra Archer

911 Leonard Street Clearfield, PA 16830-3245

Phone 8147655357 Fax 8147689920

Email darcher@clearfield911.com

#### Clinton

Kevin Fanning

22 Cree Drive

Lock Haven, PA 17745

Phone 5708934090 Fax 5708934044

Email kfanning@clintoncountypa.com

#### Columbia

Fred Hunsinger

R 26 West First Street Bloomsburg, PA 17815

Phone 5703895731 Fax 5707842975

Email fhunsinger@columbiapa.org

#### Crawford

Kevin Nichoison

903 Diamond Park Meadville, PA 16335

Phone 8143732530 Fax 8147242563

Email knicholson@co.crawford.pa.us

#### Cumberland

Theodore Wise

1 Public Safety Drive Carlisle, PA 17013

 Phone
 7172182904

 Fax
 7172406406

 Email
 twise@ccpa.net

#### Dauphin

**Gregory Kline** 

911 Gibson Boulevard Steelton, PA 17113-1899

Phone 7175586800 Fax 7175586850

Email gkline@dauphinc.org



Participating Counties and Cities

#### Delaware

Eleanor Smith

201 West Front Street Media, PA 19063

Phone 6108915400 Fax 6108915401

Email smithe@co.delaware.pa.us

### Elk

Sherri Lovett

PO Box 448 Ridgway, PA 15853

Phone (814) 776-4600 Fax (814) 772-1697

Email slovett@elkoes.com

#### Erie

John Grappy

2880 Flower Road Erie, PA 16509

Phone 8144517911 Fax 8144517930

Email jgrappy@eriecountygov.org

#### **Fayette**

L. Guy Napolillo

24 East Main Street, 4th Floor Uniontown, PA 15401

Phone 7244301277 Fax 7244301281

Email gnapolillo@fcema.org

#### **Forest**

Curt Klefer

526 Elm Street, Box 3 Tionesta, PA 16353

Phone 8147552995 Fax 8147558837

Email ckiefer@co.forest.pa.us

#### Franklin

Bryan Stevenson

390 New York Avenue Chambersburg, PA 17201

Phone 7172642813 Fax 7172672813

Email bstevenson@co.franklin.pa.us

#### **Fulton**

**Ruth Strait** 

219 North 2nd Street, Suite 106 McConnellsburg, PA 17233

Phone 7174853201 Fax 7174853767

Email emassist@co.fulton.pa.us

#### Greene

Jeff Rhodes

55 West Greene Street Waynesburg, PA 15370-8070

Phone 7248525205 Fax 7246275342

Email jrhodes@co.greene.pa.us



Participating Counties and Cities

#### Huntingdon

Gilbert Dick

530 Washington Street Huntingdon, PA 16652

Phone 8146433960 Fax 8146432644

Email amedemt@yahoo.com

#### Indiana

Gary Ryan

85 Haven Drive Indiana, PA 15701

Phone 7243499300 Fax 7244653868

Email gryan@indianacounty.org

#### **Jefferson**

Christopher Clark

560 Service Center Road Brookville, PA 15825

Phone 8148494009 Fax 8148491689

Email cclark@jeffersoncountypa.com

#### Juniata

Allen Weaver

11 North 3rd Street Mifflintown, PA 17059

Phone 7174367730 Fax 7174367733

Email aweaver@co.juniata.pa.us

#### Lackawanna

David Hahn

30 Valley View Business Park

Jessup, PA 18434

Phone 5703077301 Fax 5703077321

Email hahnd@lackawanacounty.org

#### Lancaster

Michael Weaver

PO Box 487

Manheim, PA 17545-0487

Phone 7176641100 Fax 7176641126

Email mweaver@lcwc911.us

#### Lawrence

Jeff Parish

110 East Lincoln Avenue New Castle, PA 16101

Phone 7246564927 Fax 7246521835

Email jparish@co.lawrence.pa.us

#### Lebanon

Dan Kauffman

400 South 8th Street, Room 12

Lebanon, PA 17042

Phone 7172727621

Fax 7172729509

Email dkauffman@lebanonema.org



Participating Counties and Cities

#### Lehigh

Laurie Bailey

640 West Hamilton Street, 10th Floor

Allentown, PA 18101

Phone 6107824651

Fax 6107824659

Email lauriebailey@lehighcounty.org

#### Luzerne

David Parsnik

100 Young Street Wilkes-Barre, PA 18706

Phone 5708263059 Fax 5708263056

Email David.Parsnik@Luzernecounty.org

#### Lycoming

Sandra Holdren

542 County Farm Road, Suite 101

Montoursville, PA 17754

Phone 5704334461 Fax 5704334220

Email sholdren@lyco.org

#### McKean

Larry Norton

17175 State Route 6 Smethport, PA 16749

Phone 8148875070 Fax 8148874910

Email |bnorton@mckeancountypa.org

#### Mercer

Frank Jannetti, Jr.

205 South Erie Street Mercer, PA 16137-1501

Phone 7246626100 Fax 7246626145

Email fjannetti@mcc.co.mercer.pa.us

#### Mifflin

Philip Lucas

20 North Wayne Street Lewistown, PA 17044

Phone 7172489645 Fax 7172480300

Email PLucas@co.mifflin.pa.us

#### Monroe

Gary Hoffman

100 Gypsum Road, Suite 201 Stroudsburg, PA 18360

Phone 5709924500 Fax 5704028890

Email ghoffman@monroeco911.com

#### Montgomery

Thomas Sullivan

50 Eagleville Road Eagleville, PA 19403

Phone 6106316506 Fax 6106316539

Email tsulliva@montcopa.org



Participating Counties and Cities

#### Montour

Walter Peters, III

30 Woodbine Lane Danville, PA 17821

Phone 5702713047 Fax 5702044907

Email wpeters@montourco.org

### Northampton

Jennifer Bogari

100 Gracedale Avenue Nazareth, PA 18064 Phone 6107463194

Fax 6107463199

Email jbogari@ncem-pa.org

#### Northumberland

William Brown

911 Greenough Street, Suite 2

Sunbury, PA 17801

Phone 5709884441 Fax 5709884546

Email Bill.Brown@norrycopa.net

#### Perry

Thomas Bell

PO Box 37

New Bloomfield, PA 17068

 Phone
 7175822131

 Fax
 7175827320

 Email
 tbell@perryco.org

#### **Philadelphia**

Raymond Hayling

Office of Innovation and Technology 1234 Market Street, Suite 1850 Philadelphia, PA 19107

Phone 2156868204 Fax 2156868258

Email raymond.hayling@phila.gov

### Pike

J. Bernard Swartwood

135 Pike County Blvd. Hawley, PA 18428

 Phone
 5702963465

 Fax
 5702963550

 Email
 911@pikepa.org

#### Potter

John Hetrick

20 Mockingbird Lane Coudersport, PA 16915

Phone 8142748900 Fax 8142748901

Email jhetrick@zitomedia.net

#### Schuylkill

Scott Krater

435 North Centre Street Pottsville, PA 17901

Phone 5706219911 Fax 5706219999

Email skrater@co.schuylkili.pa.us



Participating Counties and Cities

#### Snyder

Chad Aucker

30 Universal Road Selinsgrove, PA 17870

Phone 5703720535 Fax 5703745151

Email caucker@snydercounty.org

#### Somerset

David Fox

111 East Union Street Somerset, PA 15501 Phone 8144451525

Fax 8144431090

Email dfox@co.somerset.pa.us

#### Sullivan

Joseph Carpenter

PO Box 157 Laporte, PA 18626

Phone (570) 946-5010 Fax (570) 946-4122

Email jecarpenter@sullivancodes.org

#### Susquehanna

Arthur Donato

County Office Building 81 Public Avenue

Montrose, PA 18801

Phone 5702784600 Fax 5702789269

Email adonato@susq911.com

#### Tioga

**David Cohick** 

118 Main Street Wellsboro, PA 16901

**Phone** 5707249110 **Fax** 5707246819

Emall dcohick@tiogacountypa.us

#### Union

Lisa James

155 North 15th Street Lewisburg, PA 17837

Phone 5705248810 Fax 5705248818

Email ljames@unionco.org

#### Venango

Mark Seigworth

1052 Grandview Road Oil City, PA 16301

Phone 8146770325 Fax 8146777459

Email mseigworth@co.venango.pa.us

### Warren

Todd Lake

100 Dillon Drive, Suite 203 Youngsville, PA 16371

Phone 8145632220 Fax 8145639438

Email tlake@warren-county.net



Participating Counties and Cities

### Washington

**Jeffrey Yates** 

100 West Beau Street, C-1 Washington, PA 15301

Phone 7242286911 Fax 7242234706

Email yatesj@co.washington.pa.us

# York

Cindy Dietz

120 Davies Drive York, PA 17402

 Phone
 7178402911

 Fax
 7178407553

 Email
 cadletz@ycdes.org

#### Wayne

Marty Hedgelon

43 Volunteer Drive Honesdale, PA 18431 Phone 5702539458

Fax 5702532943

Email yinka9@yahoo.com

#### Westmoreland

Marc Taylor

911 Public Safety Road Greensburg, PA 15601

Phone 7246007309 Fax 7246007356

Email mtaylor1@co.westmoreland.pa.us

### Wyoming

Debra Raimondi

PO Box 738

Tunkhannock, PA 18657

Phone (570) 836-6161 Fax (570) 836-8887

Email draimondi@wycopa911.org



#### 22. AFFIDAVIT: Attach to the Application an affidavit as follows:

	AFFIDAVIT		JAN 1 8 2013
[Commonwealth/State] of	:	ss PA	PUBLIC UTILITY COMMISSION
County of	:	SS.	SECRETARY'S BUREAU
JERY ANSTED, Affian	t, being duly [sworn/af	firmed) accordir	ng to law, deposes and says that:
Affiant is the PRESIDENT	(Office of Affiant) of	AMERICAN BRUA Ad Riccommu	
That Affiant is authorized to and does make			
That TRECOMMENTATION Obligation to serve or to continue to serve t service pursuant to this Application consist Title 66 of the Pennsylvania Consolidated February 6, 1996, or with other applicable	ent with the Public Uti Statutes; with the Fedo statutes or regulations	lity Code of the eral Telecommu ;	Commonwealth of Pennsylvania, inications Act of 1996, signed
That Merical Broad and Telecomonical technical, managerial, and financial fitness Pennsylvania and that the Applicant will ab decisions of the Pennsylvania Public Utility	ide by all applicable fe	ein, asserts tha service within t deral and state	t Affiant) possesses the requisite he Commonwealth of laws and regulations and by the
*Next paragraph for CLEC Applicat		_	
That AMNOW BRAND And Tillement of appropriate 911 Coordinator(s) via certified (http://www.puc.state.pa.us), and that arrar in each of the Counties/Cities where service of the 911 Coordinator list indicating each state.	lletter, from the list prongements are under we e is to be provided. T	ovided from the ay for the provis he applicant ce	PUC website sioning of emergency 911 service
That the facts above set forth are true and that Affiant expects said entity to be able to			
Sworn and subscribed before me this	11 th day of J	MUNRY 1	Signature of Affiant 2013  Month Year
JOHN F. ROCH Notary Public In and for the State My Commission E. September 21, 2	of Ohio xpires 1014	Sign ission expires	To the state of official administering oath $9/31/14$

23. §1.36 Verification.

# **RECEIVED**

Verification	

JAN 18 2013

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

<i>I</i> , _	JEFF	ANSTED	, hereby state that the facts above
se	t forth a	re true and corre	ct (or are true and correct to the best of my
kn	owledge	, information an	d belief), and that I expect to be able to prove the
sa	me at a	hearing held in t	his matter. I understand that the statements
he	rein are	made subject to	the penalties of 18 Pa. C.S. § 4904 (relating to
un	sworn fa	alsification to aut	horities).
		<b>.</b>	

# RECEIVED

JAN 18 2013

#### **EXHIBIT LIST**

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

Exhibit 1: Articles of Incorporation and Certificate of Authority

Exhibit 2: Draft Tariffs

Exhibit 3: Financial Statements

Exhibit 4: Proof of Service

# RECEIVED

JAN 18 2013

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

# **EXHIBIT**

1

Entity #: 4150325
Date Filed: 11/29/2012
Carol Aichele
Secretary of the Commonwealth

# PENNSYLVANIA DEPARTMENT OF STATE BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS

Application for Certificate of Authority (15 Pa.C.S.)

Foreign Business Corporation (§ 4124) Foreign Nonprofit Corporation (§ 6124)

PELINDA SCHORY
PENNCORP SERVICEGROUP, INC. \_
600 NORTH SECOND ST. 28555
PO BOX 1210
HARRISBURG, PA 17108-1210

Commonwealth of Pennsylvania CERTIFICATE OF AUTHORITY 3 Page(s)



Fee: \$250

In compflence with the requirements of the applicable provisions of 15 Pa.C.S. (relating to corporations and unincorporated associations), the undersigned, hereby states that:

- The name of the corporation is:
   American Broadband and Telecommunications Company
- Complete only when the corporation must adopt a corporate designator for use in Pennsylvania.
   The name which the corporation adopts for use in this Commonwealth is:
- 3. If the name rec forth in paragraph 1 or 2 is not available for use in this Commonwealth, complete the following: The fictitious name which the corporation adopts for use in transacting business in this Commonwealth is:

The corporation shall do business in Pennsylvania only under such fictitious name pursuant to the attached resolution of the board of directors under the applicable provisions of 15 Pa.C.S. (relating to corporations and unincorporated associations) and the attached form DSCB:34-311 (Application for Registration of Fictitious Name).

- 4. The name of the Jurisdiction under the laws of which the corporation is incorporated is: Delaware
- 5. The address of its principal office under the laws of the jurisdiction in which it is incorporated is:

  1209 Orange Street Wilmington Dolaware 19801

  Number and street City State Zip

PARTE - HOTEDONS WHEN KINNES CHICAGO CONTROL AND SERVED SE

PA DEPT OF STATE 2: 27

PA DEPT OF STATE

#### DSCB:15-4124/6124-2

(a) Number and street	City	State	Zip	County
(b) Name of Commercial Register/ o/o: C T Corporation System	ered Office Provider		Count	<sup>7</sup> Dauphin
7. Chack am of the following:				
Dusiness Corporation: The openual profit, incidental of	corporation la a corpora r otherwise.	ation incorporated	for a purpose	or purposes involvin

IN TESTIMONY WHEREOF, the undersigned computation has caused this Application for Centificate of Authority to be signed by a duly authorized officer thereof this.    The computation of the computation of the confidence of the co			
2012			
American Broadband and Telecommunications Company Nume of Communication			
Signature			
PRESIDENT Title			

Delaware

PAGE 1

## The First State

I, JEFFREY W. BULLOCK, SECRETARY OF STATE OF THE STATE OF
DELAWARE, DO HEREBY CERTIFY THE ATTACHED ARE TRUE AND CORRECT
COPIES OF ALL DOCUMENTS ON FILE OF "AMERICAN BROADBAND AND
TELECOMMUNICATIONS COMPANY" AS RECEIVED AND FILED IN THIS
OFFICE.

THE FOLLOWING DOCUMENTS HAVE BEEN CERTIFIED:

CERTIFICATE OF INCORPORATION, FILED THE THIRTIETH DAY OF JULY, A.D. 2007, AT 2:57 O'CLOCK P.M.

CERTIFICATE OF MERGER, FILED THE SEVENTH DAY OF AUGUST, A.D. 2007, AT 1:34 O'CLOCK P.M.

AND I DO HEREBY FURTHER CERTIFY THAT THE AFORESAID

CERTIFICATES ARE THE ONLY CERTIFICATES ON RECORD OF THE

AFORESAID CORPORATION, "AMERICAN BROADBAND AND

TELECOMMUNICATIONS COMPANY".

4398223 8100H

120490701

Jeffrey W. Bullock, Secretary of State

AUTHENTY CATION: 9539038

DATE: 04-30-12

You may verify this certificate online at corp.delaware.gov/authver.shtml

#### CERTIFICATE OF INCORPORATION

OF

#### AMERICAN BROADBAND AND TELECOMMUNICATIONS COMPANY

- 1. The name of the corporation (which is hereinafter referred to as the "Corporation") is American Broadband and Telecommunications Company.
- 2. The address of its registered office in the State of Delaware is The Corporation Trust Center, 1209 Orange Street, Wilmington, New Castle County, Delaware 19801. The name of its registered agent at such address is The Corporation Trust Company.
- 3. The purpose of the Corporation is to engage in any lawful act or activity for which corporations may be organized under the General Corporation Law of Delaware.
- 4. The total number of shares of stock which the corporation shall have authority to issue is 2,000,000 shares of common stock with a par value of \$.01 per share.
- 5. The name and mailing address of the incorporator is David F. Waterman, Shumaker, Loop & Kendrick, LLP, 1000 Jackson Street, Toledo, Ohio 43604.
- 6. In furtherance and not in limitation of the powers conferred by statute, the Board of Directors is expressly authorized to make, alter or repeal the By-laws of the Corporation, subject to any specific limitation on such power contained in any By-laws adopted by the stockholders. Elections of directors need not be by written ballot unless the By-laws of the Corporation so provide.
- 7. A director of the corporation shall not be personally liable to the corporation or its stockholders for monetary damages for breach of flduciary duty as a director except for liability (i) for any breach of the director's duty of loyalty to the corporation or its stockholders, (ii) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law, (iii) under Section 174 of the General Corporation Law of Delaware, or (iv) for any transaction from which the director derived any improper personal benefit. If the General Corporation Law of Delaware is amended to authorize corporate action further eliminating or limiting the personal liability of directors, then the liability of a director of the Corporation shall be eliminated or limited to the fullest extent permitted by the General Corporation Law of Delaware, as so amended. Any repeal or modification of this Article by the stockholders of the Corporation shall not adversely affect any right or protection of a director of the Corporation existing at the time of such repeal or modification.

- 8. Each person who is or was a director or officer of the Corporation, and each person who serves or served at the request of the Corporation as a director or officer of another enterprise, shall be indemnified by the Corporation in accordance with, and to the fullest extent authorized by; the General Corporation Law of Delaware as if may be in effect from time to time.
- 9. The Corporation reserves the right to amend, alter, change or repeal any provision contained in this Certificate of Incorporation, in the manner now or hereafter prescribed by statute, and all rights conferred upon stockholders herein are granted subject to this reservation.

The undersigned, being the incorporator named above, has executed this Certificate on July 27, 2007.

David F. Waterman, Incorporator

State of Delaware Secretary of State Division of Corporations Delivered 01:39 PM 08/07/2007 FILED 01:34 PM 08/07/2007 SRV 070897497 - 4398223 FILE

## STATE OF DELAWARE CERTIFICATE OF MERGER OF FOREIGN CORPORATION INTO A DOMESTIC CORPORATION

Pursuant to Title 8, Section 252 of the Delaware General Corporation Law, the undersigned corporation executed the following Certificate of Merger:
FIRST: The name of the surviving corporation is American Broadband and
Telecommunications Company , a Delaware corporation, and the name
of the corporation being merged into this surviving corporation is American Broadband and Telecommunications Company ,an Ohio
corporation. SECOND: The Agreement of Merger has been approved, adopted, certified, executed and acknowledged by each of the constituent corporations pursuant to Title 8 Section 252 of the General Corporation Law of the State of Delaware.
THIRD: The name of the surviving corporation is American Broadband and
Telecommunications Company , a Delaware corporation.  FOURTH: The Certificate of Incorporation of the surviving corporation shall be its Certificate of Incorporation. (If amendments are affected please set forth)
FIFTH: The authorized stock and par value of the non-Delaware corporation is
1,000 common shares with no par value
SIXTH: The merger is to become effective on August 7, 2007
SEVENTH: The Agreement of Merger is on file at
104 N. Summit Street, 3rd Floor, Toledo, Ohio 43604 an office of
the surviving corporation.  EIGHTH: A copy of the Agreement of Merger will be furnished by the surviving corporation on request, without cost, to any stockholder of the constituent corporations.  IN WITNESS WHEREOF, said surviving corporation has caused this certificate to be signed by an authorized officer, the 6 day of August ,A.D., 2007
By: Authorized Officer
Name: Joffrey S. Ansted Print or Type
Title: Prosident

# RECEIVED

JAN 18 2013

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

# **EXHIBIT**

3

Redacted Version

## EXHIBIT 3

# CONFIDENTIAL & PROPRIETARY

SUBMITTED UNDER SEAL

#### **EXHIBIT 3**

# CONFIDENTIAL

#### 2013 Projected Balance Sheet

#### ASSETS

#### **Current Assets**

#### Checking/Savings

1100 - 5/3 Checking

1106 · UBS

1108 - Huntington Bank-3840

1109 - Huntington Bank-9601

1150 · Petty Cash

1152 · Restricted Huntington LOC

1153 - AT&T Dispute Escrow Account

Total Checking/Savings

Accounts Receivable

1200 - Accounts Receivable

**Total Accounts Receivable** 

**Other Current Assets** 

1498 · Vendor Deposits

**Total Other Current Assets** 

#### **Total Current Assets**

#### **Fixed Assets**

2000 - Network Operations Equipment

2010 - CPE Equipment (10%)

2030 - Furniture and Fixtures

2040 · General Purpose Computers (18.5

2090 · Leasehold Improvements

#### **Total Fixed Assets**

#### Other Assets

2069 · Financing Cost

3800 - Prepaid Expenses

**Total Other Assets** 

#### **TOTAL ASSETS**

#### LIABILITIES & EQUITY

#### Liabilities

#### **Current Liabilities**

#### . Accounts Payable

4000 · Trade Accounts Payable

**Total Accounts Payable** 

**Credit Cards** 

40001 - American Express Card-92

40004 - FIA Business Card

#### **Total Credit Cards**

#### Other Current Liabilities

2110 · Direct Deposit Liabilities

24000 · Payroll Liabilities

4040 · Accrued Expenses

4050 - Accrued Payroll Expense

# CONFIDENTIAL

4060 · Accrued Interest

4062 · Accrued Sales Taxes

4063 - Accrued CAT Tax

4066 · Unearned (Deferred) Revenue

4250 - Current Portion of Term Loans

4300 · Payroll Taxes Payable

**Total Other Current Liabilities** 

**Total Current Liabilities** 

Long Term Liabilities

4447 · Huntington-3227 SBA20

**Total Long Term Liabilities** 

**Total Liabilities** 

Equity

31050 · Capital Stock

31100 - Additional Paid In Capital

31150 - Treasury Stock

32000 · Retained Earnings

32300 · Dividends/Distributions

Net Income

**Total Equity** 

**TOTAL LIABILITIES & EQUITY** 

#### Projected 2013 P&L

#### Income

5100 · Residential Services Revenue

5150 · Business Services Revenue

5200 - Life Line - Wire

5250 · Life Line - Wireless

5300 - Other Revenues

5400 · County Sales/Use Taxes

5410 - MI Contributing Provider Fees

5450 · Credit, Adjustments and Refunds

5500 · Unearned Revenue

#### **Total Income**

#### **Grass Profit**

#### Expense

6100 - User Costs

6200 - Sales & Administrative Expenses

6400 · Personnel Expenses

66000 - Payroli Expenses

#### Total Expense

#### **Net Ordinary Income**

Other Income/Expense

Other Income

7250 · Interest Income

**Total Other Income** 

Other Expense

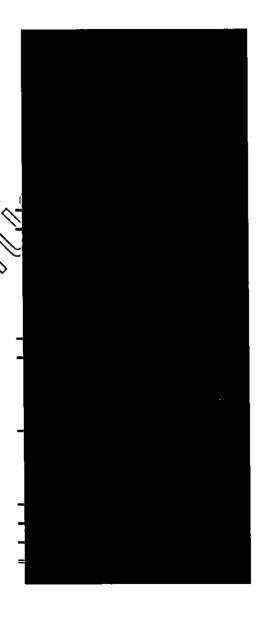
7200 · Operating Taxes

7500 · Interest and Related Items

**Total Other Expense** 

**Net Other Income** 

Net Income



### AMERICAN BROADBAND & TELECOMMUNICATIONS, INC.

# FINANCIAL STATEMENTS AND ACCOUNTANTS' REVIEW REPORT

**DECEMBER 31, 2011 AND 2010** 

PUBLIC VERSION
REDACTED

### CONTENTS

	PAGE
INDEPENDENT ACCOUNTANTS' REVIEW REPORT	3
BALANCE SHEETS	4
STATEMENTS OF INCOME	5
STATEMENTS OF SHAREHOLDERS' EQUITY AND ACCUMULATED DEFICIT	6
STATEMENTS OF CASH FLOWS	7
NOTES TO FINANCIAL STATEMENTS	8-15
SUPPLEMENTARY INFORMATION: SCHEDULES OF SELLING AND ADMINISTRATIVE EXPENSES	16

## **PUBLIC VERSION**

## REDACTED

# AMERICAN BROADBAND & TELECOMMUNICATIONS, INC. BALANCE SHEETS December 31, 2011 and 2010

	2011	2010
PUBLIC VERSION	\$	\$
REDACTED		
	\$ 1	<u> </u>
	.· \$	\$
		<del></del> .
·		·
	,	- ;
	* <b>\$</b>	<del></del> :

See independent accountants' review report.

The accompanying notes are an integral part of these financial statements.

### AMERICAN BROADBAND & TELECOMMUNICATIONS, INC. STATEMENTS OF INCOME

#### For the Years Ended December 31, 2011 and 2010

	2011	2010
	\$	\$
PUBLIC VERSION		
REDACTED		
		-
	<u></u>	
	\$	<u>\$</u>

## AMERICAN BROADBAND & TELECOMMUNICATIONS, INC. STATEMENTS OF SHAREHOLDERS' EQUITY AND ACCUMULATED DEFICIT For the Years Ended December 31, 2011 and 2010

REDACTED

	Common <u>Stock</u>	Additional Paid-In Capital	Accumulated Deficit	Treasury Stock	<u>Total</u>
	\$	\$	S	S	\$
		Þ	1		
PUBLIC VERSION					
	5	<u> </u>	- <u> </u>		) S '

See independent accountants' review report.

The accompanying notes are an integral part of these financial statements.

### AMERICAN BROADBAND & TELECOMMUNICATIONS, INC. STATEMENTS OF CASH FLOWS

For the Years Ended December 31, 2011 and 2010

, 2011	2010		
	_		
\$	\$		

# PUBLIC VERSION REDACTED

\$ 5

\$

#### SUPPLEMENTARY INFORMATION

**PUBLIC VERSION** 

## AMERICAN BROADBAND & TELECOMMUNICATIONS, INC. SCHEDULES OF SELLING AND ADMINISTRATIVE EXPENSES For the Years Ended December 31, 2011 and 2010

Account Туре

April 27, 2012

Account \_\_\_\_\_ Type

Account Type

Account Type

Account Type

Account Type

### RECEIVED

JAN 18 2013

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

## **EXHIBIT**

4

#### SERVICE LIST

Office of Consumer Advocate 555 Walnut Street – 5<sup>th</sup> Floor Forum Place Harrisburg, PA 17101-1923

Office of Small Business Advocate Commerce Building, Suite 1102 300 North Second Street Harrisburg, PA 17101

Office of Attorney General Office of Consumer Protection Strawberry Square Harrisburg, PA 17120

Armstrong Telephone Company – North One Armstrong Place Butler, PA 16001

Armstrong Telephone Company – PA One Armstrong Place Butler, PA 16001

Windstream Buffalo Valley f/k/a Buffalo Valley Telephone Co. (D&E) 124 East Main Street Ephrata, PA 17522

Bentleyville Telephone Company 608 Main Street Bentleyville, PA 15314

Citizens Telephone Company of Kecksburg P.O. Box 156 Route 982 Mammoth, PA 15664-0135

Citizens Telecommunications of New York, Inc. 3 High Ridge Park Stamford, CT 06905 Frontier Communications – Commonwealth Telephone Company 100 CTE Drive Dallas, PA 18612

Windsteam Conestoga, Inc. f/k/a Conestoga Telephone and Telegraph Company (D&E) 202 East First Street Birdsboro, PA 19508

Consolidated Communications of Pennsylvania Company 4008 Gibsonia Road Gibsonia, PA 15044-9311

Windstream D&E, Inc., f/k/a Denver and Ephrata Telephone and Telegraph Company (D&E) 130 East Main Street Ephrata, PA 17522-0458

Frontier Communications of Breezewood, Inc. 3 High Ridge Park Stamford, CT 06905

Frontier Communications of Canton, Inc. 3 High Ridge Park Stamford, CT 06905

Frontier Communications of Pennsylvania, Inc. 3 High Ridge Park Stamford, CT 06905

Frontier Communications - Lakewood, Inc. 3 High Ridge Park Stamford, CT 06905

Frontier Communications – Oswayo River, Inc. 3 High Ridge Park Stamford, CT 06905 Hancock Telephone Company 34 Read Street P.O. Box 608 Hancock, NY 13783

Hickory Telephone Company 75 Main Street Hickory, PA 15340-1118

Ironton Telephone Company 4242 Mauch Chunk Road Coplay, PA 18037-9608

Lackawaxen Telephone Company P.O. Box 8, 104 Hotel Road Rowland, PA 18457-0008

Laurel Highland Telephone Company 4157 Main Street P.O. Box 168, Route 130 Stahlstown, PA 15687-0168

Marianna and Scenery Hill Telephone Company 17 Magnolia Avenue Marianna, PA 15345

The North-Eastern PA Telephone Company 720 Main Street Forest City, PA 18421-0150

Palmerton Telephone Company 465 Delaware Avenue P.O. Box 215 Palmerton, PA 18071

Pymatuning Independent Telephone Company 5 Edgewood Drive Greenville, PA 16125-8832

TDS Telecom/Mahoney & Mahantango Telephone Company P.O. Box 336, R D #1 Herndon, PA 17830-0336

Deposit Telephone Company 24 Depot Square, Unit 2 Northfield, VT 05663

Venus Telephone Corporation 1698 County Line Road P.O. Box 75 Venus, PA 16364

West Side Telecommunications 1449 Fairmont Rd.
Morgantown, WV 26501

Yukon Waltz Telephone Company P.O. Box 398 Yukon, PA 15698-0398

Verizon Pennsylvania, Inc. Strawberry Square – Fourth Floor Harrisburg, PA 17101

Verizon North LLC Strawberry Square – Fourth Floor Harrisburg, PA 17101

North Penn Telephone Company 34 Main Street P.O. Box 349 Prattsburgh, New York 14873

Pennsylvania Telephone Company 191 Middle Road Jersey Shore, PA 17740

United Telephone Company of PA d/b/a Centurylink 240 N. Third Street - Suite 201 Harrisburg, PA 17101

The South Canaan Telephone Company 2175 Easton Turnpike P.O. Box 160 South Canaan, PA 18459

TDS Telecom/Sugar Valley Telephone 32 East Street P.O. Box 37 Loganton, PA 17747 Windstream Pennsylvania, Inc. 4792 Old William Penn Hwy. Export, PA 15632

#### **CERTIFICATE OF SERVICE**

I, Julie M. Oost, a non-attorney, on oath state that I served a copy of the foregoing Application of American Broadband and Telecommunications Company on the service list below on January 18, 2013.

d∕ulie M. Oost

Henry T. Kelly Julie M. Oost Kelley Drye & Warren LLP 333 W. Wacker Drive Suite 2600 Chicago, Illinois 60606 (312) 857-7070 (312) 857-7095 (Facsimile)

RECEIVED

JAN 18 2013

PA PUBLIC UTILITY COMMISSION SECRETARY'S BUREAU

DWT: 18,13,3

SHIP TO:

KELLEY DRYE & WARREN LLP (C) 333 WEST WACKER DRIVE CHICAGO IL 60606

JULIE M. OOST 312-857-7097

**SECRETARY** PENNSYLVANIA PUBLIC UTILITY COMMISS ROOM N201 - 2ND FLOOR COMMONWEALTH KEYSTONE BUILDING

HARRISBURG PA 17120

PA 171 9-20



**UPS NEXT DAY AIR** 

TRACKING #: 1Z 4AW 022 01 9438 3672



BILLING: P/P

Client Matter: 021928.0001 Employee User ID: 04834

CS 15.0.26. WNTE90 33.0A 10/2012

FOLD HERE

Customers with a Daily Pickup
Your driver will pickup your shipment(s) as usual.

Ground) are also accepted at Drop Boxes. CampusShip and select UPS Locations.

Schedule a same day or future day Pickup to have a UPS driver pickup all your CampusShip packages. Hand the package to any UPS driver in your area.

Take your package to any location of The UPS Store®, UPS Drop Box, UPS Customer Center, UPS Alliances (Office Depot® or Staples®) or Authorized Shipping Outlet near you. Items sent via UPS Return Services(SM) (including via Ground) are also accepted at Drop Boxes. To find the location nearest you, please visit the Resources area of

Ņ

Fold the printed sheet containing the label at the line so that the entire shipping label is visible. Place the label on a single side of the package and cover it completely with clear plastic shipping tape. Do not cover any seams or closures on the package with the label. Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label.

ETTING YOUR SHIPMENT TO UPS PS locations Include the UPS Store®, UPS drop boxes, UPS customer centers, authorized retail outlets and UPS

Ensure there are no other shipping or tracking labels attached to your package. Select the Print button on the print dialog box that appears. Note: If your browser does not support this function select Print from the File menu to print the

UPS

CampusShip: View/Print Label

**UPS** 

CampusShip:

Shipment Label