**BEFORE THE**

 **PENNSYLVANIA PUBLIC UTILITY COMMISSION**

Application of Raiser-PA, LLC, a limited liability company : A-2014-2416127

of the State of Delaware, for the right to begin to transport, :

by motor vehicle persons in the experimental service :

of shared-ride network for passenger trips between points in :

Allegheny County :

Application of Raiser-PA, LLC, a limited liability company : A-2014-2424608

of the State of Delaware, for the right to begin to transport, :

by motor vehicle, persons in the experimental service :

of shared-ride network for passenger trips between points in :

Pennsylvania, excluding those which originate or terminate :

in the Counties of Beaver, Clinton, Columbia, Crawford, :

Lawrence, Lycoming, Mercer, Northumberland and Union :

**PREHEARING CONFERENCE ORDER**

 An Initial Telephonic Prehearing Conference is scheduled in these cases for Thursday, July 24, 2014, at 10:00 a.m. The undersigned presiding officers will preside telephonically from a 2nd Floor Hearing Room, Piatt Place, Suite 220, 301 Fifth Avenue, Pittsburgh, Pennsylvania 15222. To participate in the hearing, you must dial the toll-free number listed below. You will be prompted to enter a PIN number, which is also listed below. You will be asked to speak your name and then the telephone system will connect you to the hearing. If you have any witnesses you want to have present during the hearing, you must provide them with the telephone number and PIN number.

 Toll-free Bridge Number: 1-855-750-1027

 PIN Number: 341525

**You must call into the conference on the scheduled day and time. Failure of any party to attend the prehearing conference without good cause shall constitute a waiver of all objections to the agreements reached and matters decided at the prehearing conference. You will not be called by the Administrative Law Judges.**

Accordingly, in preparation for the prehearing conference, the parties are hereby directed to comply with the following requirements:

1. Each party, who intends to participate in the prehearing conference, must prepare and serve a prehearing memorandum prior to **2:00 p.m., on July 23, 2014.** This memorandum shall include, but need not be limited to:
	1. The issues to be resolved, and the statutes, rules and legal precedent involved;
	2. A brief statement of the facts and the reasons supporting the party’s position on each matter in dispute;
	3. A list of proposed witnesses and a brief summary of their expected testimony;
	4. If you wish to pursue discovery. If so, the length of time required;
	5. Proposed modifications to discovery rules, if any;
	6. Requested location of hearing(s);
	7. Estimated length of hearing;
	8. The date by which you will be ready to have a hearing in this case; and
	9. Any other special matters.

Each party must serve the prehearing memorandum upon the Administrative Law Judges and all other parties. 52 Pa. Code §5.222(d).

2. The parties shall meet and attempt to agree upon a proposed litigation schedule.

3. A request for a change of the scheduled prehearing conference date must be submitted in writing no later than five (5) working days prior to the prehearing conference. 52 Pa. Code §1.15(b). Requests for changes of initial prehearing conferences must be sent to the Administrative Law Judges, Piatt Place, Suite 220, 301 Fifth Avenue, Pittsburgh, Pennsylvania 15222, with copies to all parties of record. Only the Administrative Law Judges or Office of Administrative Law Judge Scheduling Unit may grant a request for a change of a prehearing conference. **Such changes are granted only in rare situations where sufficient cause exists. Requests for changes of subsequent prehearing conferences or hearings, if any, should be served directly on us.**

4. Please review the regulation pertaining to prehearing conferences, 52 Pa. Code §5.222, and in particular, subsection (d) which provides, in part:

(d) Parties and counsel will be expected to attend the conference fully prepared for useful discussion of all problems involved in the proceeding, both procedural and substantive, and fully authorized to make commitments with respect thereto.

5. Please review the regulations relating to discovery, specifically 52 Pa. Code §5.331(b), which provides, inter alia, “[p]articipants shall endeavor to initiate discovery as early in the proceedings as reasonably possible,” and 52 Pa. Code §5.322, which encourages participants to exchange information on an informal basis. We urge all parties to cooperate in discovery. Such cooperation is preferable to numerous or protracted discovery disagreements, which require the presiding officers’ participation for resolution. Please be aware there are limitations on discovery and sanctions for abuse of the discovery process. 52 Pa. Code §§5.361, 5.371‑5.372.

6. Pursuant to 52 Pa. Code §§1.21 & 1.22, you may represent yourself, if you are an individual, or you may have an attorney licensed to practice law in the Commonwealth of Pennsylvania, or admitted *Pro Hac Vice*, represent you. **However**, if you are a partnership, limited liability company, corporation, trust, association or governmental agency or subdivision,

you must have an attorney represent you in this proceeding. Unless you are an attorney, you may not represent someone else.

7. You must serve us directly with a copy of any document that you file in these proceedings. If you send us any correspondence or document, you must send a copy to all other parties. For your convenience, a copy of the Commission’s current service list of the parties to these proceedings is enclosed with this Order.

Date: July 7, 2014 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mary D. Long

 Administrative Law Judge

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 Jeffrey A. Watson

 Administrative Law Judge