

Attachment

TUS Data Request 1, No. A-15-3

NOTICE

To All Persons Requesting A Connection Permit

The Sewer Authority of the City of Scranton, commonly referred to as the "Scranton Sewer Authority" and/or "SSA" and/or "Authority", is a municipal authority created and existing under the Municipality Authorities Act of 1945, Public Law 382 of May 2, 1945, amended and supplemented by Act 22 of 2001 and Act 57 of 2003 (the "Act").

The Authority owns and operates the wastewater collection, transportation, waste water treatment plant and disposal system and other necessary facilities collectively referred to as the "Sewer System".

Ordinance No. 13-1968 of the City of Scranton requires any property owner accessible to the Sewer System upon which a building is erected to connect to the Sewer System at the Owner's expense and establishes a fee for such connection.

The Authority has the power and the authority under the Act to charge, and does charge, a Tapping Fee ("TF") and a Base Connection Fee ("BCF"), and, when and where necessary, the actual cost of constructing and connecting a service lateral whenever the Owner of any property wishing to connect to the Sewer System makes connection to the Sewer System.

The Owner is responsible for installation of the building of the sewer that will connect his/her/its dwelling or building to the lateral at the property line or curb stop and is responsible for the associated costs. (See attached Schematic titled "Scranton Sewer Authority Fees for New Customers")

The Authority, if requested, may install a lateral from the Authority's main line to the property line or curb stop if an existing lateral does not exist. However, as stated above, the Authority may charge, and does charge, the Owner a Connection Fee ("CF") based upon the actual cost of the lateral installation and the connection of the property to the Authority's main line.

The Tapping Fee and the Base Connection Fee are due and payable at the time the application is made to the Authority to make any such connection to the Sewer System. Payment of the Tapping Fee and Base Connection Fee, however, does not in and of itself guarantee connection or bestow upon the Owner any right to connection if the Owner does not simultaneously pay the estimated cost of the lateral installation (if applicable) to which his/her/its facilities will connect at the property line or curb stop.

As part of the Connection Permit application process, the Authority will, among other things, inspect the Owner's property, meet with the Owner's builder and/or contractor and/or plumber and/or utility contractor in order to arrive at an estimated cost for the lateral installation and connection at the property line or curb stop. This cost estimate will include a contingency amount of ten percent (10%). Upon completion of the lateral installation by the Authority, the actual costs of said installation will be compared to the cost estimate. If the actual cost of installation is less than the cost estimate, then the difference will be refunded to the Owner. This cost estimate and any potential savings will not apply if the Owner uses a contractor licensed within the City of Scranton or Borough of Dunmore, at his/her/its own expense, to perform the installation under and pursuant to the inspection of the Authority. Based on its inspection, the Authority reserves the right to withhold approval of Owner's connection based on subpar and/or substandard workmanship, materials (substandard or lack of), and improper connection to the Authority's main/trunk line.

The Owner will not be issued a building permit by the City of Scranton unless all City requirements are fulfilled and unless and until the Authority has: (1) received the Tapping Fee; (2) received the Base Connection Fee; (3) received the Connection Fee (estimated cost of lateral construction, where applicable); and (4) approved the Owner's Connection Permit Application. Approval, although based largely on technical review and engineering constraints, is contingent upon payment of the aforementioned fees. To be clear:

THE OWNER SHOULD NOT BUILD A DWELLING OR BUILDING WITHOUT FIRST PAYING TO THE AUTHORITY THE TAPPING FEE, THE BASE CONNECTION FEE, THE CONNECTION FEE (ESTIMATED COST OF LATERAL CONSTRUCTION) AND RECEIVING APPROVAL FROM THE AUTHORITY. THE OWNER BEARS ALL RISK OF BUILDING WITHOUT AUTHORITY APPROVAL. IN THE EVENT THE OWNER ELECTS TO HIRE A LICENSED CONTRACTOR FOR

LATERAL CONSTRUCTION, THERE WILL BE ONLY A TAPPING FEE AND BASE CONNECTION FEE DUE, HOWEVER, OWNER MUST STILL RECEIVE APPROVAL FOR CONNECTION FROM THE AUTHORITY.

YOU ARE ADVISED TO TAKE THIS NOTICE TO, AND REVIEW THIS NOTICE WITH, YOUR BUILDER, CONTRACTOR, PLUMBER, OR UTILITY CONTRACTOR PRIOR TO MAKING APPLICATION TO THE AUTHORITY FOR A CONNECTION PERMIT. THE AUTHORITY MAKES NO REPRESENTATIONS AS TO THE OWNER'S SITE BUILDING SUITABILITY. THE AUTHORITY MAKES NO REPRESENTATIONS AS TO THE OWNER'S SITE FACILITIES SUITABILITY. THE AUTHORITY MAKES NO REPRESENTATIONS AS TO THE OWNER'S SITE CONNECTION SUITABILITY. THE AUTHORITY DOES NOT GUARANTEE SUCCESSFUL EXCAVATION, CONSTRUCTION AND/OR CONNECTION OF SERVICE LATERALS.

AGAIN, THE OWNER IS DIRECTED TO HAVE HIS OR HER OWN BUILDER, CONTRACTOR, PLUMBER OR UTILITY CONTRACTOR EVALUATE HIS OR HER PROPERTY FOR CONNECTION SUITABILITY BEFORE BUILDING OR ERECTING A HOME.

Connection Permit Application

Request No: _____

Owner's Name: _____

Address: _____

Exact Location of Property for connection consideration: _____

Phone: _____ (work) _____ (cell)

Type of proposed dwelling or building: _____

Intended use of proposed dwelling or building: _____

Does this connection require a grease interceptor or any other special equipment? _____

Other Comments: _____

Builder/Contractor/Plumber/Utility Contractor-Name: _____

Address: _____

Phone: _____ (work) _____ (cell)

City/Borough License No. of Contractor _____

Owner was provided with "Notice – To All Persons Requesting A Connection Permit on: _____

_____ Provided by: _____

Visual Inspection Completed By: _____ Inspection Date: _____

Comments Relative To Inspection: _____

Collection System Supervisor Signature: _____

Operations Manager's Signature: _____

Is a usable Lateral present in front of the property? ____ Yes ____ No

If no, Estimated Cost To Install Lateral: \$ _____ Prepared by: _____

Provided to Owner and/or Builder/Contractor on: _____

Tapping Fee received: yes no

Base Connection Fee received: yes no

Connection Fee received:
(Est. Cost To Install Lateral) yes no

APPROVAL DATE: _____ PERMIT NO.: _____

DENIAL DATE: _____

REASON FOR DENIAL: _____

NOTE WELL: OWNER IS TO BE PROVIDED WITH "NOTICE -- TO ALL PERSONS REQUESTING A CONNECTION PERMIT"

THE FINAL PAGE OF THIS NOTICE AND APPLICATION IS A SCHEMATIC ENTITLED "SCRANTON SEWER AUTHORITY CHARGES FOR NEW CUSTOMERS", IS ATTACHED HERETO, AND FOLLOWS THIS PAGE.