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May 15, 2018

**BY HAND DELIVERY**

Rosemary Chiavetta, Secretary  
Pennsylvania Public Utility Commission  
Commonwealth Keystone Building  
400 North Street, Filing Room  
Harrisburg, PA 17120

In re: Focused Management and Operations Audit of Pike County Light & Power Company and Leatherstocking Gas Company LLC; Docket Nos. [D-2017-258489] and D-2017-2584892

Joint Application of Pike County Light and Power Company, Corning Natural Gas Holding Corporation and Orange and Rockland Utilities, Inc. for: a Certificate or Certificates of Public Convenience Evidencing the Pennsylvania Public Utility Commission's Approval of the Transfer by Sale of 100% of the Issued and Outstanding Stock of Pike County Light & Power Company; Docket Nos. A-2015-2517036 *et al.*

**PIKE COUNTY LIGHT & POWER COMPANY'S STAFFING PLAN AND COST-BENEFIT ANALYSIS**

Dear Secretary Chiavetta:

Enclosed you will find Pike County Light & Power Company's Status Report Regarding Staffing Plan and Cost-Benefit Analysis in the above-captioned dockets. Copies have been served in accordance with the attached Certificate of Service.

Should you have any questions or comments, please feel free to contact me directly.

Very truly yours,



Thomas J. Sniscak  
Whitney E. Snyder

TJS/WES/das  
Enclosures

cc: Dan Searfoorce, TUS (via email)  
Steven L. Grandinali, General Manager  
Per Certificate of Service

**Pike County Light & Power Company  
Staffing Plan and Cost Benefit Analysis**

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Pike County Light & Power Company's (PCL&P) staffing plan will include approximately fourteen (14) full time equivalent PCLP/CNGHC employees (FTEs) and contractors of PCL&P.

PCL&P hired, as PCL&P employees the following full time positions: one (1) general technician/meter readers, one (1) general manager, one (1) public affairs manager, four (4) customer service representatives and one (1) Planner/Construction Administrator. Currently and in the immediate future the remainder of the work force will be comprised of a contract workforce. This include three (3) FTE, Electric Line workers; (1.4) FTE Vegetation Management; and a total of (1.78) FTE's representing an Engineering Designer, Meter Readers, Administrative Assistant, Warehouse Coordinator, Mapper and Reliability Engineer positions. Other specialty areas such as Infrared Survey, Pole Inspection, Underground Locate, and Frost Survey are contractor performed but not included in FTE calculations due to hours required.

PCL&P provides off hour emergency response by the combination of the implementation of employee standby schedule and a contractor, third-party call center that provides over 5800 hours of available coverage annually. This off sets at least an additional hiring of 5 FTE Customer Service Representatives or approximately \$280,000 annually.

For the remaining areas of IT, accounting, accounts payable, HR/insurance, and training and safety are services supported or provided by CNGHC employees.

The cost benefit analysis was applied to employee versus contractor for Electric Line and Meter Readers due to the significant area of FTE's required to perform these functions.

On an annual basis, the combined labor and equipment employee versus the equivalent contractor billing reflects a savings of approximately \$130,000. This is based on 5 FTE-PCLP employees versus 3 FTE Contractor Electric Line Workers and 2 FTE-PCLP employees versus 0.25 FTE-Contractor Meter Readers required to perform the functions annually.

PCLP management will continue to consider a second General Technician and an Operations Supervisor.

## VERIFICATION

I, Steven L. Grandinali, General Manager of Pike County Light and Power Company, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief. I understand that the statements herein are made subject to the penalties of 18 Pa. C.S. § 4904 (relating to unsworn falsification to authorities).



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Steven L. Grandinali  
General Manager  
Pike County Light and Power Company

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**CERTIFICATE OF SERVICE**

I hereby certify that I have this day served a true and correct copy of the foregoing document upon the parties, listed below, in accordance with the requirements of 52 Pa. Code § 1.54 (relating to service by a party).

**BY FIRST CLASS MAIL**

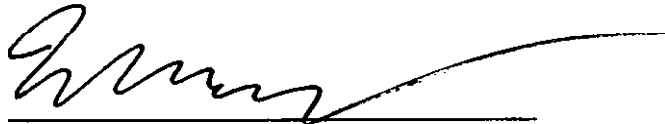
Pennsylvania Public Utility Commission  
Bureau of Technical Utility Services  
Reliability and Emergency Preparedness  
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Harrisburg, PA 17105-3265

Pennsylvania Public Utility Commission  
Bureau of Investigation & Enforcement  
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Harrisburg, PA 17105-3265

Pennsylvania Public Utility Commission  
Bureau of Audits  
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Harrisburg, PA 17101

Office of Consumer Advocate  
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5<sup>th</sup> Floor Forum Place  
Harrisburg, PA 17101



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DATED: May 15, 2018

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