

**Application of Pennsylvania-American Water Company for Acquisition of
the Wastewater Assets of the Township of Exeter
66 Pa. C.S. §1329
Application Filing Checklist – Water/Wastewater
Docket No. A-2018-_____**

19. Cost of Service.
- b. Provide a copy of the seller's adopted budget from the previous two years.

RESPONSE:

- b. See enclosed adopted budget provided by the Township for the previous two years (2017 and 2018) for the Township of Exeter.

**EXETER TOWNSHIP
2017 FINAL BUDGET**

Strengthen Township Finances

2017 Goals

- Assess progress of Early Intervention Program goals
- Implement Business Privilege Tax improvements and effectiveness program
- Implement Earned Income Tax, Per Capita Tax Collection Program and Local Services Tax improvement program
- Issue GASB 34 Compliant Financial Statement
- Complete Financial Trend Monitor Report
- Determine course of action with respect to Wastewater System
- Determine course of action with respect to Reading Country Club
- Install automated timekeeping system for payroll
- Complete Master Plan for Town Center and Riverfront Master Plan to encourage economic development
- Assess performance and investment structure of Police and Administration Pension Plans
- Establish Revenue and Expenditure policies
- Establish vehicle replacement program

Enhance/Strengthen Township Infrastructure

2017 Goals

- Replace raw water pumps at Treatment Plant
- Develop Township Wide Park & Recreation Master Plan
- Implement capital improvements for wastewater system
- Work with Penn DOT to implement Perkiomen Avenue traffic calming improvements
- Assess traffic signals system
- Assess feasibility of installing traffic calming improvements
- Assess feasibility of undertaking a corridor study along Route 422
- Assess needs of Library
- Assess needs of Administration, Engineering, Police and Highway Department
- Assess needs of Fire Company and EMS service

Enhance Communications with Residents/Business/Regional Agencies

2017 Goals

- Complete website enhancement
- Develop Township Marketing Program
- Enhance Quarterly Newsletter
- Enhance social media presence

Enhance Community/Economic Development Programs and Opportunities

2017 Goals

- Consider potential hotel use at Reading Country Club
- Establish Wine Festival at Reading Country Club
- Develop legislation for Town Center & Riverfront Master Plan
- Ensure that any land development on Perkiomen Avenue supports Town Center Master Plan
- Develop Implementation Plan for Perkiomen Avenue Traffic Calming to support economic development
- Determine course of action with respect to Wastewater system
- Develop Marketing Plan for economic development based on Town Center & Riverfront Master Plan & LERTA Program
- Assess feasibility of utilizing Township assets to enhance economic development

EXETER TOWNSHIP

	2015 Actuals	2016 Budget	2016 Estimated	2017 Budget	\$ Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Administration	\$1,698,875	\$1,819,242	\$2,301,306	\$2,015,368	(\$285,938)	\$1,980,765	\$2,008,160
Engineering	\$584,655	\$511,935	\$583,807	\$525,201	(\$58,606)	\$538,526	\$550,191
Fire Police	\$48,996	\$79,451	\$66,506	\$59,475	(\$7,031)	\$58,775	\$57,975
Highway	\$1,649,060	\$1,780,531	\$1,831,080	1,806,528	(\$24,552)	\$1,857,539	\$1,910,474
Library	\$115,000	\$140,000	\$140,000	\$155,604	\$15,604	\$155,604	\$155,604
Parks & Recreation	\$473,409	\$464,697	\$487,668	529,872	\$42,204	540,592	551,324
Police	\$5,252,922	\$5,528,671	\$5,591,470	\$5,746,776	\$155,306	\$5,834,399	\$5,946,314
Total Expenditures	\$9,822,917	\$10,324,527	\$11,001,838	\$10,838,825	(\$163,013)	\$10,966,200	\$11,180,042
Total Revenues	\$10,032,537	\$10,474,674	\$11,121,438	\$10,254,046	(\$867,392)	\$10,729,100	\$10,737,653
Excess/(Deficit)	\$209,620	\$150,147	\$119,600	(\$584,779)		(\$237,099)	(\$442,389)

2017 Budget

General Fund Revenues

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 ESTIMATE	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
Real Estate Taxes	\$2,415,610	\$2,932,553	\$2,867,000	\$2,960,339	\$2,988,402	\$3,016,746
ACT 511 Tax	\$4,715,314	\$4,733,000	\$5,187,300	\$4,751,450	\$5,234,451	\$5,335,809
Penalty	\$7,060	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500
License/Permits	\$445,382	\$368,000	\$367,450	\$388,550	\$389,000	\$389,000
Fines	\$116,396	\$119,000	\$131,250	\$126,500	\$119,000	\$119,000
Interests	\$11,261	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Grants	\$136,422	\$170,398	\$236,006	\$125,700	\$138,700	\$53,700
Intergovernmental	\$682,150	\$681,025	\$731,859	\$727,025	\$727,025	\$727,025
Public Safety	\$869,662	\$844,800	\$806,731	\$844,800	\$896,000	\$896,000
Parks & Recreation	\$148,322	\$150,398	\$137,318	\$203,682	\$203,969	\$231,259
Miscellaneous	\$64,578	\$8,000	\$106,527	\$8,500	\$9,000	\$9,500
Transfers	\$420,380	\$450,000	\$532,497	\$100,000	\$100,000	\$100,000
Total Revenues	\$10,032,537	\$10,474,674	\$11,121,438	\$10,254,046	\$10,823,047	\$10,895,539

ACCOUNT	2015	2016	2017	2018	2019
01-301-100	\$2,291,068	\$2,778,553	\$2,720,000	\$2,834,402	\$2,862,746
01-301-101	\$25,909	\$24,000	\$19,000	\$24,000	\$24,000
01-301-101	\$2,265,159	\$2,754,553	\$2,701,000	\$2,810,402	\$2,838,746
01-301-100	\$57,639	\$63,000	\$58,000	\$63,000	\$63,000
01-310-100	\$19,307	\$10,800	\$10,100	\$10,201	\$10,303
01-310-200	\$365,174	\$390,000	\$805,000	\$330,000	\$330,000
01-310-300	\$3,489,454	\$3,595,000	\$3,570,250	\$3,650,000	\$3,700,000
01-310-410	\$233,537	\$245,000	\$240,000	\$251,250	\$252,506
01-310-411	\$81,405	\$80,000	\$80,000	\$80,000	\$80,000
01-310-400	\$449,965	\$450,000	\$428,000	\$700,000	\$725,000
01-310-801	\$24,831	\$20,000	\$21,500	\$150,000	\$175,000
TOTAL ACT 511 TAX	\$4,715,314	\$4,733,000	\$4,751,450	\$5,234,451	\$5,335,809
01-319-100	\$4,359	\$3,000	\$3,000	\$3,000	\$3,000
01-319-101	\$2,701	\$2,500	\$2,500	\$2,500	\$2,500
TOTAL PENALTY	\$7,060	\$5,500	\$5,500	\$5,500	\$5,500
01-321-100	\$3,670	\$3,500	\$3,550	\$50	\$4,000
01-321-100	\$3,670	\$3,500	\$3,550	\$50	\$4,000
01-321-600	\$3,780	\$3,500	\$4,000	\$4,000	\$4,000
01-321-610	\$900	\$900	\$1,000	\$1,000	\$1,000
01-321-800	\$426,888	\$350,000	\$370,000	\$370,000	\$370,000
01-321-910	\$10,844	\$10,000	\$10,000	\$0	\$10,000
TOTAL LICENSE/PERMITS	\$445,382	\$368,000	\$367,450	\$20,550	\$389,000
01-331-110	\$13,619	\$12,000	\$16,000	\$0	\$12,000
01-331-115	\$20,916	\$15,000	\$21,000	\$0	\$15,000
01-331-120	\$80,470	\$90,000	\$97,500	\$7,500	\$90,000
01-331-130	\$1,991	\$750	\$1,000	\$0	\$1,000
01-331-140	\$0	\$1,000	\$3,500	\$0	\$1,000
TOTAL FINES	\$116,396	\$119,000	\$131,250	\$7,500	\$119,000
01-340-010	\$11,261	\$12,000	\$12,000	\$0	\$12,000
TOTAL INTERESTS	\$11,261	\$12,000	\$12,000	\$0	\$12,000
01-342-400	\$24,885	\$25,661	\$25,000	\$12,339	\$51,000
01-351-021	\$15,806	\$57,737	\$57,737	\$0	\$0
01-351-024	\$85,580	\$85,000	\$100,000	\$0	\$85,000
01-351-026	\$0	\$0	\$52,569	\$0	\$0
01-351-028	\$10,151	\$2,000	\$2,700	\$700	\$2,700
TOTAL GRANTS	\$136,422	\$170,398	\$236,006	(\$44,698)	\$138,700
TOTAL	\$7,847,445	\$8,340,451	\$8,306,506	\$9,000	\$8,931,755

ACCOUNT NUMBER	DESCRIPTION	2015	2016	2016	2017	INCREASE OVER 2016		2018	2019
		ACTUAL	BUDGET	ESTIMATE	BUDGET	AMOUNT	%	OUTLOOK	OUTLOOK
INTERGOVERNMENTAL									
01-355-010	Public Utility Realty Tax	\$9,809	\$10,000	\$16,000	\$11,000	\$1,000		\$11,000	\$11,000
01-355-040	County State Aid	\$0	\$0	\$0	\$0	\$0		\$0	\$0
01-355-060	Alcoholic Beverage Tax	\$5,375	\$6,525	\$6,275	\$6,525	\$0		\$6,525	\$6,525
01-355-090	State 904 Grant - Recycling	\$107,963	\$108,000	\$119,200	\$108,000	\$0		\$108,000	\$108,000
01-355-095	State 902 Grant - Recycling	\$0	\$0	\$0	\$0	\$0		\$0	\$0
01-355-120	Foreign Casualty Insurance Tax	\$391,844	\$380,000	\$419,966	\$420,000	\$40,000		\$420,000	\$420,000
01-355-130	Foreign Fire Insurance Tax	\$167,159	\$175,000	\$166,431	\$180,000	\$5,000		\$180,000	\$180,000
01-359-000	Indust Dev Auth ILO	\$0	\$1,500	\$3,987	\$1,500	\$0		\$1,500	\$1,500
	TOTAL INTERGOVERNMENTAL	\$682,150	\$681,025	\$731,859	\$727,025	\$46,000	6.8%	\$727,025	\$727,025
PUBLIC SAFETY									
01-361-300	Subdivision Fees	\$0	\$0		\$0	\$0		\$0	\$0
01-361-330	Zoning Permit Fees	\$9,150	\$6,000	\$3,900	\$6,000	\$0		\$6,000	\$6,000
01-361-400	Fire System Plan Reviews	\$8,557	\$6,000	\$5,000	\$6,000	\$0		\$6,000	\$6,000
01-361-420	Fitness Certificate / Fire	\$2,800	\$3,000	\$1,100	\$3,000	\$0		\$3,000	\$3,000
01-361-500	Sale of Publications	\$397	\$500	\$600	\$500	\$0		\$500	\$500
01-362-110	Police Report Copies	\$8,194	\$8,000	\$8,000	\$8,000	\$0		\$8,000	\$8,000
01-362-190	Fire Police Contributions	\$4,248	\$0	\$1,500	\$0	\$0		\$0	\$0
01-362-210	Fire Reports	\$0	\$0		\$0	\$0		\$0	\$0
01-362-212	Alarm Permit Fees	\$475	\$500	\$500	\$500	\$0		\$500	\$500
01-362-213	Special Event Permit Fees	\$125	\$200	\$210	\$200	\$0		\$200	\$200
01-362-215	Burning Permits	\$2,135	\$3,500	\$2,500	\$3,500	\$0		\$3,500	\$3,500
01-362-220	Blasting/Tank/Fireworks Permits	\$100	\$2,000	\$2,400	\$2,000	\$0		\$2,000	\$2,000
01-362-410	Building Permits	\$100,298	\$75,000	\$68,000	\$75,000	\$0		\$75,000	\$75,000
01-362-412	Permit Issuance Fee	\$3,445	\$2,500	\$2,500	\$2,500	\$0		\$2,500	\$2,500
01-362-415	Labor & Industry Fee	(\$648)	\$0	\$0	\$0	\$0		\$0	\$0
01-362-420	Occupancy Permits	\$4,750	\$5,000	\$4,800	\$5,000	\$0		\$5,000	\$5,000
01-362-430	Plumbing Permits	\$58,477	\$50,000	\$45,000	\$50,000	\$0		\$50,000	\$50,000
01-362-440	On Lot Sewage Permits	\$6,291	\$3,500	\$3,000	\$3,500	\$0		\$3,500	\$3,500
01-362-500	Subdivision Inspections	\$0	\$0		\$0	\$0		\$0	\$0
01-362-510	Engineering Review & Insp.	\$54,886	\$75,000	\$50,000	\$75,000	\$0		\$75,000	\$75,000
01-363-500	Contracted Highway Work	\$5,570	\$2,500	\$9,100	\$2,500	\$0		\$2,500	\$2,500
01-363-501	Contracted Snow Removal	\$0	\$1,000	\$0	\$1,000	\$0		\$1,000	\$1,000
01-363-505	Contracted Mowing - PennDOT	\$5,559	\$5,600	\$6,221	\$5,600	\$0		\$5,800	\$5,800
01-363-515	Mulch by Scoop	\$7,463	\$3,000	\$2,400	\$3,000	\$0		\$3,000	\$3,000
01-364-300	Solid Waste Collection	\$155,975	\$155,000	\$155,000	\$155,000	\$0		\$155,000	\$155,000
01-364-500	Sale of Recycling Material	\$18,320	\$27,000	\$24,000	\$27,000	\$0		\$28,000	\$28,000
01-364-600	Landfill Host Fees	\$400,000	\$400,000	\$400,000	\$400,000	\$0		\$450,000	\$450,000
01-364-900	Brush/Grass Recycling	\$13,096	\$10,000	\$11,000	\$10,000	\$0		\$10,000	\$10,000
	TOTAL PUBLIC SAFETY	\$869,662	\$844,800	\$806,731	\$844,800	\$0		\$896,000	\$896,000
	TOTAL	\$1,551,812	\$1,525,825	\$1,538,590	\$1,571,825	\$46,000	\$0.03	\$1,623,025	\$1,623,025

2017 Budget

General Fund

ACCOUNT NUMBER	DESCRIPTION	2015	2016	2016	2017	INCREASE OVER 2016		2018	2019
		ACTUAL	BUDGET	ESTIMATE	BUDGET	AMOUNT	%	OUTLOOK	OUTLOOK
PARKS & RECREATION									
01-367-000	Park & Rec User Fees	\$25,978	\$28,398	\$30,000	\$28,682	\$284		\$28,969	\$29,259
01-367-025	Summer Sports Programs	\$10,138	\$8,000	\$9,018	\$8,000	\$0		\$8,000	\$8,000
01-367-050	Community Days	\$8,200	\$8,000	\$8,700	\$8,000	\$0		\$8,000	\$8,000
01-367-100	Sponsorships/Advertising	\$22,450	\$25,000	\$9,100	\$25,000	\$0		\$25,000	\$25,000
01-367-150	Advertising - Community Map	\$0	\$12,000		\$0	(\$12,000)		\$0	\$12,000
01-367-160	Advertising - Business Directory	\$0	\$0		\$0	\$0		\$0	\$15,000
01-367-200	Special Events-Park	\$21,471	\$17,000	\$20,500	\$70,000	\$53,000		\$70,000	\$70,000
01-367-500	Facilities Rental Income	\$32,038	\$28,000	\$34,000	\$40,000	\$12,000		\$40,000	\$40,000
01-367-600	Youth Group Contribution	\$28,047	\$24,000	\$26,000	\$24,000	\$0		\$24,000	\$24,000
	TOTAL PARKS & RECREATION	\$148,322	\$150,398	\$137,518	\$203,682	\$53,284	35.4%	\$203,969	\$231,259
MISCELLANEOUS									
01-376-200	EDAC Event Fees	\$0	\$0		\$0	\$0		\$0	\$0
01-380-100	Miscellaneous - General	\$59	\$0	\$19,094	\$0	\$0		\$0	\$0
01-380-110	Bank Chg Reimb	\$125	\$0	\$75	\$0	\$0		\$0	\$0
01-380-120	Revenue Share - Commerce Bank	\$6,945	\$8,000	\$5,551	\$8,500	\$500		\$9,000	\$9,500
01-380-200	Workmens Comp Reimb	\$57,450	\$0	\$65,732	\$0	\$0		\$0	\$0
01-387-100	Donations - Police	\$0	\$0	\$6,075	\$0	\$0		\$0	\$0
01-387-110	Walmart Grant	\$0	\$0		\$0	\$0		\$0	\$0
01-387-120	Lowe's Grant	\$0	\$0		\$0	\$0		\$0	\$0
01-387-150	Donations - DARE	\$0	\$0		\$0	\$0		\$0	\$0
01-387-200	Donations - Unrestricted	\$0	\$0	\$10,000	\$0	\$0		\$0	\$0
	TOTAL MISCELLANEOUS	\$64,578	\$8,000	\$106,527	\$8,500	\$500	6.3%	\$9,000	\$9,500
TRANSFERS									
01-391-100	Sale of Assets - General	\$12,044	\$0	\$3,160	\$0	\$0		\$0	\$0
01-392-031	Transfer from Library Capital Fund	\$0	\$0		\$0	\$0		\$0	\$0
01-392-000	Transfer from RCC Debt Ref	\$0	\$150,000	\$150,000	\$0	(\$150,000)		\$0	\$0
01-392-060	Transfer from K-9	\$0	\$0	\$1,900	\$0	\$0		\$0	\$0
01-392-080	Transfer from Sewer	\$242,622	\$200,000	\$200,000	\$0	(\$200,000)		\$0	\$0
01-394-000	Refunds - Pr Yr Expenses	\$165,214	\$100,000	\$177,437	\$100,000	\$0		\$100,000	\$100,000
	TOTAL TRANSFERS	\$420,380	\$450,000	\$532,497	\$100,000	(\$350,000)	-77.8%	\$100,000	\$100,000
	TOTAL	\$633,279	\$608,398	\$776,342	\$312,182	(\$296,216)	-48.7%	\$312,969	\$340,759
	TOTAL REVENUES	\$10,032,537	\$10,474,674	\$11,121,438	\$10,254,046	(\$220,628)	-2.1%	\$10,823,047	\$10,895,539

ADMINISTRATION SUMMARY
2017

EXPENDITURES	2015	2016	2016	2017	INCREASE OVER		2018	2019
	ACTUAL	BUDGET	ESTIMATED	BUDGET	ESTIMATED 2016	AMOUNT %	BUDGET	BUDGET
Board of Supervisors	\$10,739	\$15,495	\$9,992	\$14,995	\$5,002	50.1%	\$14,995	\$14,995
Township Manager	\$625,520	\$630,746	\$956,008	\$799,470	(\$156,538)	-16.4%	\$801,022	\$805,197
Township Secretary	\$22,793	\$31,082	\$30,418	\$33,364	\$2,946	9.7%	\$34,701	\$35,765
Finance	\$530,570	\$668,118	\$700,247	\$725,171	\$24,925	3.6%	\$670,926	\$675,848
Human Resources	\$32,808	\$50,520	\$46,662	\$54,876	\$8,214	17.6%	\$56,464	\$57,802
General Insurance	\$324,280	\$259,890	\$423,563	\$271,374	(\$152,189)	-35.9%	\$283,328	\$295,879
Tax Collections	\$43,152	\$49,451	\$42,650	\$49,625	\$6,974	16.4%	\$49,802	\$49,983
Information Technology	\$109,013	\$113,940	\$91,765	\$66,493	(\$25,272)	-27.5%	\$69,529	\$72,691
Total Expenditures	\$1,698,875	\$1,819,242	\$2,301,306	\$2,015,368	(\$285,938)	-12.4%	\$1,980,765	\$2,008,160

**ADMINISTRATION DEPARTMENT
BOARD OF SUPERVISORS**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Salaries & Benefits							
Board Wages/Payroll Taxes	\$10,178	\$13,995	\$8,926	\$13,995	57%	\$13,995	\$13,995
Total Salaries & Benefits	\$10,178	\$13,995	\$8,926	\$13,995	57%	\$13,995	\$13,995
Supplies & Materials							
General Expenses	\$560	\$1,500	\$1,067	\$1,000	-6%	\$1,000	\$1,000
Total Supplies & Materials	\$560	\$1,500	\$1,067	\$1,000	-6%	\$1,000	\$1,000
TOTAL:	\$10,739	\$15,495	\$9,992	\$14,995	50%	\$14,995	\$14,995

**ADMINISTRATION DEPARTMENT
TOWNSHIP MANAGER**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Salaries & Benefits							
Wages/Benefits	\$61,093	\$102,992	\$86,014	\$113,416	32%	\$116,451	\$119,589
Total Salaries & Benefits	\$61,093	\$102,992	\$86,014	\$113,416	32%	\$116,451	\$119,589
Supplies & Materials							
Office/General Supplies	\$3,742	\$4,201	\$6,975	\$4,239	-39%	\$4,277	\$4,316
Newsletter Postage	\$21,198	\$25,000	\$9,918	\$12,000	21%	\$12,000	\$12,000
Total Supplies & Materials	\$24,940	\$29,201	\$16,893	\$16,239	-4%	\$16,277	\$16,316
Other Services & Charges							
Training	\$332	\$300	\$475	\$300	-37%	\$300	\$300
Communications	\$1,834	\$1,834	\$1,834	\$1,834	0%	\$2,125	\$2,125
Dues/Subscriptions	\$1,594	\$1,525	\$1,750	\$1,525	-13%	\$1,525	\$1,525
Legal Services	\$96,530	\$50,000	\$395,000	\$200,000	-49%	\$200,000	\$200,000
Community Map/Other	\$0	\$12,000	\$0	\$0	#DIV/0!	\$0	\$0
Foreign Fire Ins (offset by equal revenue)	\$167,159	\$175,000	\$175,000	\$180,000	3%	\$180,000	\$180,000
Recycling Program	\$199,804	\$204,814	\$225,404	\$225,000	0%	\$225,000	\$225,000
Animal Rescue League Contribution	\$2,900	\$3,500	\$3,500	\$3,500	0%	\$3,500	\$3,500
EMS Communications	\$45,406	\$45,406	\$45,406	\$53,579	18%	\$55,186	\$56,842
Ambulance Contribution	\$17,501	\$4,078	\$4,078	\$4,078	0%	\$656	\$0
Total Other Services & Charges	\$533,059	\$498,457	\$852,447	\$669,816	-21%	\$668,293	\$669,292
CAPITAL ITEMS							
Miscellaneous Capital Purchase	\$6,428	\$97	\$654	\$0	-100%	\$0	\$0
	\$6,428	\$97	\$654	\$0	-100%	\$0	\$0
TOTAL:	\$625,520	\$630,746	\$956,008	\$799,470	-16%	\$801,022	\$805,197

**ADMINISTRATION DEPARTMENT
TOWNSHIP SECRETARY**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Salaries & Benefits							
Wages/Benefits	\$10,216	\$17,223	\$14,384	\$18,966	32%	\$19,474	\$19,999
Total Salaries & Benefits	\$10,216	\$17,223	\$14,384	\$18,966	32%	\$19,474	\$19,999
Supplies & Materials							
Office/General Supplies	\$3,742	\$4,201	\$6,975	\$4,239	-39%	\$4,277	\$4,316
Total Supplies & Materials	\$3,742	\$4,201	\$6,975	\$4,239	-39%	\$4,277	\$4,316
Other Services & Charges							
Training	\$332	\$300	\$475	\$300	-37%	\$300	\$300
Communications	\$1,834	\$1,834	\$1,834	\$1,834	0%	\$2,125	\$2,125
Advertising/Printing	\$5,075	\$6,000	\$5,000	\$6,500	30%	\$7,000	\$7,500
Dues/Subscriptions	\$1,594	\$1,525	\$1,750	\$1,525	-13%	\$1,525	\$1,525
Total Other Services & Charges	\$8,834	\$9,659	\$9,059	\$10,159	12%	\$10,950	\$11,450
TOTAL:	\$22,793	\$31,082	\$30,418	\$33,364	10%	\$34,701	\$35,765

**ADMINISTRATION DEPARTMENT
FINANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Salaries & Benefits							
Wages/Benefits	\$95,084	\$160,294	\$133,870	\$176,518	32%	\$181,242	\$186,126
Total Salaries & Benefits	\$95,084	\$160,294	\$133,870	\$176,518	32%	\$181,242	\$186,126
Supplies & Materials							
Office/General Supplies	\$3,742	\$4,201	\$6,975	\$4,239	-39%	\$4,277	\$4,316
Total Supplies & Materials	\$3,742	\$4,201	\$6,975	\$4,239	-39%	\$4,277	\$4,316
Repairs & Maintenance							
Software Maintenance	\$527	\$1,000	\$397	\$35,000	8718%	\$35,000	\$35,000
Total Repairs & Maintenance	\$527	\$1,000	\$397	\$35,000	8718%	\$35,000	\$35,000
Other Services & Charges							
Training	\$332	\$300	\$475	\$300	-37%	\$300	\$300
Communications	\$1,834	\$1,834	\$1,834	\$1,834	0%	\$2,125	\$2,125
Equipment/Postage Meter Rental	\$282	\$300	\$250	\$300	20%	\$300	\$300
Dues/Subscriptions	\$1,594	\$1,525	\$1,750	\$1,525	-13%	\$1,525	\$1,525
Auditing Services	\$12,700	\$23,000	\$23,000	\$26,000	13%	\$27,000	\$28,000
Consulting Services	\$13,294	\$77,600	\$92,592	\$40,000	-57%	\$10,000	\$10,000
Debt Service	\$398,013	\$397,465	\$405,105	\$409,456	1%	\$408,556	\$407,556
Miscellaneous	\$2,640	\$0	\$4,000	\$0	-100%	\$0	\$0
Total Other Services & Charges	\$430,689	\$502,024	\$529,005	\$479,414	-9%	\$449,806	\$449,806
CAPITAL ITEMS							
Munis Implementation/Misc Capital	\$529	\$600	\$30,000	\$30,000	0%	\$600	\$600
Total Capital	\$529	\$600	\$30,000	\$30,000	0%	\$600	\$600
TOTAL:	\$530,570	\$668,118	\$700,247	\$725,171	4%	\$670,926	\$675,848

ADMINISTRATION DEPARTMENT
HUMAN RESOURCES

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Salaries & Benefits							
Wages/Benefits	\$25,306	\$42,661	\$35,628	\$46,979	32%	\$48,236	\$49,536
Total Salaries & Benefits	\$25,306	\$42,661	\$35,628	\$46,979	32%	\$48,236	\$49,536
Supplies & Materials							
Office/General Supplies	\$3,742	\$4,201	\$6,975	\$4,239	-39%	\$4,277	\$4,316
Total Supplies & Materials	\$3,742	\$4,201	\$6,975	\$4,239	-39%	\$4,277	\$4,316
Other Services & Charges							
Training	\$332	\$300	\$475	\$300	-37%	\$300	\$300
Communications	\$1,834	\$1,834	\$1,834	\$1,834	0%	\$2,125	\$2,125
Dues/Subscriptions	\$1,594	\$1,525	\$1,750	\$1,525	-13%	\$1,525	\$1,525
Total Other Services & Charges	\$3,760	\$3,659	\$4,059	\$3,659	-10%	\$3,950	\$3,950
TOTAL:	\$32,808	\$50,520	\$46,662	\$54,876	18%	\$56,464	\$57,802

**ADMINISTRATION DEPARTMENT
GENERAL INSURANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Other Services & Charges							
Workers Comp Reimbursement	\$105,885	\$30,000	\$200,000	\$30,000	-85%	\$30,000	\$30,000
Vehicle Insurance	\$70,710	\$75,314	\$63,341	\$79,079	25%	\$83,033	\$87,185
Casualty Insurance	\$141,766	\$150,876	\$159,906	\$158,420	-1%	\$166,341	\$174,658
Bonding/General Health	\$5,919	\$3,700	\$316	\$3,875	1125%	\$3,954	\$4,036
Total Other Services & Charges	\$324,280	\$259,890	\$423,563	\$271,374	-36%	\$283,328	\$295,879
TOTAL:	\$324,280	\$259,890	\$423,563	\$271,374	-36%	\$283,328	\$295,879

**ADMINISTRATION DEPARTMENT
TAX COLLECTION**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Salaries & Benefits							
Tax Collector Wages & Benefits	\$17,289	\$21,530	\$15,225	\$21,530	41%	\$21,530	\$21,530
Total Salaries & Benefits	\$17,289	\$21,530	\$15,225	\$21,530	41%	\$21,530	\$21,530
Supplies & Materials							
Supplies	\$7,737	\$7,300	\$7,300	\$7,300	0%	\$7,300	\$7,300
Total Supplies & Materials	\$7,737	\$7,300	\$7,300	\$7,300	0%	\$7,300	\$7,300
Other services & charges							
Berks EIT Business Priviledge Tax	\$11,854	\$11,900	\$11,900	\$11,900	0%	\$11,900	\$11,900
Berks EIT Local Service Tax	\$6,272	\$8,446	\$7,950	\$8,615	8%	\$8,787	\$8,963
Bonding	\$0	\$275	\$275	\$280	2%	\$285	\$290
Total Other Services & Charges	\$18,126	\$20,621	\$20,125	\$20,795	3%	\$20,972	\$21,153
TOTAL:	\$43,152	\$49,451	\$42,650	\$49,625	16%	\$49,802	\$49,983

**ADMINISTRATION DEPARTMENT
INFORMATION TECHNOLOGY**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change (2017 Bud vs 2016 Est)	2018 Budget	2019 Budget
Salaries & Benefits							
GIS Staff	\$93,540	\$96,159	\$41,133	\$0	-100%	\$0	\$0
Total Salaries & Benefits	\$93,540	\$96,159	\$41,133	\$0	-100%	\$0	\$0
Supplies & Materials							
GIS Supplies	\$734	\$2,000	\$274	\$0	-100%	\$0	\$0
Data Processing Supplies	\$4,255	\$4,581	\$4,086	\$4,581	12%	\$4,581	\$4,581
Total Supplies & Materials	\$4,989	\$6,581	\$4,360	\$4,581	5%	\$4,581	\$4,581
Repairs & Maintenance							
Equipment Maintenance	\$8,883	\$11,000	\$17,477	\$11,000	-37%	\$11,500	\$12,000
Total Repairs & Maintenance	\$8,883	\$11,000	\$17,477	\$11,000	-37%	\$11,500	\$12,000
Other services & charges							
IT Consulting Services	\$0	\$0	\$22,201	\$50,712	128%	\$53,248	\$55,911
Communication	\$187	\$200	\$200	\$200	0%	\$200	\$200
Total Other Services & Charges	\$187	\$200	\$22,401	\$50,912	127%	\$53,448	\$56,111
CAPITAL ITEMS							
IT Capital Purchases	\$1,415	\$0	\$6,394	\$0	-100%	\$0	\$0
Total Capital	\$1,415	\$0	\$6,394	\$0	-100%	\$0	\$0
TOTAL:	\$109,013	\$113,940	\$91,765	\$66,493	-28%	\$69,529	\$72,691

EXETER TOWNSHIP ENGINEERING DEPARTMENT

Mission Statement

Exeter Township Engineering Department is responsible for the administration and enforcement of the Township's zoning, planning, building, fire, and quality of life codes. In addition to performing operations, management, and support, this department also ensures that land use conforms to the comprehensive land use plan and zoning ordinance and all new construction meets all codes adopted by the Township. The Engineering Department also provides a variety of services to Township residents such as plan review, permit issuance, inspections, code enforcement, and consultations with all those involved in the planning and building processes.

Personnel

The Engineering Department is currently comprised of two full-time employees, the Building Code Enforcement Official and the Engineering Secretary. Due to union issues, two additional full-time positions are currently either vacant or filled by a consultant. These positions will be filled once the union issues are resolved. The Assistant Township Manager is the Engineering Department Head and assumes other administrative duties. Additional services provided by the Engineering Department are outsourced to third party engineering firms and part-time consultant inspectors.

Engineering Programs

Administration

Code Enforcement

Planning & Zoning

MS4 Regulations/Compliance

ENGINEERING DEPARTMENT SUMMARY
2017

	2015	2016	2016	2017	2018	2019
EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET	BUDGET	BUDGET
Administration	\$17,667	\$15,100	\$20,600	\$14,100	\$16,100	\$16,100
Code Enforcement	\$323,144	\$327,120	\$343,492	\$345,939	\$355,775	\$365,905
MS4	\$44,591	\$40,500	\$65,500	\$40,500	\$40,500	\$40,500
Planning & Zoning	\$199,253	\$129,215	\$154,215	\$124,661	\$126,151	\$127,686
Total Expenditures	\$584,655	\$511,935	\$583,807	\$525,201	\$538,526	\$550,191

EXETER TOWNSHIP ENGINEERING DEPARTMENT

Administration Program

PROGRAM DESCRIPTION

Administration of the Engineering Department focuses on providing efficient and quality service to the residents of Exeter Township

GOALS AND OBJECTIVES FOR 2017

1. Purchase a new code enforcement software (\$10,000 included in 2017 budget)

EXETER TOWNSHIP ENGINEERING DEPARTMENT

Code Enforcement

PROGRAM DESCRIPTION

The Engineering Department is responsible for enforcing Municipal Code regulations on private property throughout Exeter Township. We also regulate all building permits and ensure any construction taking place within the Township is up to ICC standards.

EXETER TOWNSHIP ENGINEERING DEPARTMENT

Planning & Zoning

PROGRAM DESCRIPTION

The Engineering Department facilitates communication between the Planning Commission and the Zoning Hearing Board and the Township Supervisors. Our focus is providing helpful information to all parties involved in subdivision, land development, and Township planning.

GOALS AND OBJECTIVES FOR 2017

1. Develop a Township-Wide Parks & Recreation Master Plan
2. Develop a Master Plan for the Trout Run facility
3. Conduct a Township-Wide Traffic Study

EXETER TOWNSHIP ENGINEERING DEPARTMENT

MS4 Regulations/Compliance

PROGRAM DESCRIPTION

The Engineering Department manages all of the stormwater requirements as mandated by the Pennsylvania Department of Environmental Protection's Municipal Separate Storm Sewer (MS4) Program. These requirements involve inspections, engineering consultations, training, and testing.

GOALS AND OBJECTIVES FOR 2017

Goals and Objectives for 2017:

1. Maintain all GIS information relating to MS4
2. Continue to enforce all mandated MS4 permitting processes
3. Conduct annual outfall inspections
4. Utilize engineering consultants to maintain MS4 permits

ENGINEERING DEPARTMENT

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change	2018 Budget	2019 Budget
Administration							
General Supplies	\$ 1,842	\$ 2,000	\$ 2,000	\$ 2,000	0.0%	\$ 2,000	\$ 2,000
General Expense	\$ 6,992	\$ 7,100	\$ 7,100	\$ 7,100	0.0%	\$ 7,100	\$ 7,100
Sewage Enforcement Fee	\$ 8,833	\$ 5,000	\$ 8,500	\$ 5,000	-41.2%	\$ 5,000	\$ 5,000
Capital Purchases	\$ -	\$ 1,000	\$ 3,000	\$ -	-100.0%	\$ 2,000	\$ 2,000
Total Administration	\$ 17,667	\$ 15,100	\$ 20,600	\$ 14,100	-31.6%	\$ 16,100	\$ 16,100

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change	2018 Budget	2019 Budget
Code Enforcement							
Wages	\$ 204,112	\$ 208,734	\$ 214,996	\$ 221,446	3.0%	\$ 228,089	\$ 234,932
Benefits	\$ 95,347	\$ 100,286	\$ 103,295	\$ 106,393	3.0%	\$ 109,585	\$ 112,873
Supplies	\$ 1,262	\$ 2,600	\$ 2,600	\$ 2,600	0.0%	\$ 2,600	\$ 2,600
Plumbing Inspector	\$ 22,378	\$ 15,000	\$ 22,102	\$ 15,000	-32.1%	\$ 15,000	\$ 15,000
General Expense- Fire Marshal	\$ 45	\$ 500	\$ 500	\$ 500	0.0%	\$ 500	\$ 500
Total Code Enforcement	\$ 323,144	\$ 327,120	\$ 343,492	\$ 345,939	0.7%	\$ 355,775	\$ 365,905

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change	2018 Budget	2019 Budget
Planning & Zoning							
Wages	\$ 32,988	\$ 31,030	\$ 31,030	\$ 31,961	3.0%	\$ 32,920	\$ 33,907
Benefits	\$ 16,606	\$ 17,185	\$ 17,185	\$ 17,701	3.0%	\$ 18,232	\$ 18,779
General Expense	\$ 97,058	\$ 6,000	\$ 19,000		-100.0%		
Engineering Reviews & Inspections	\$ 52,600	\$ 75,000	\$ 87,000	\$ 75,000	-13.8%	\$ 75,000	\$ 75,000
Master Plan Trout Run	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Master Plan Township	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Traffic Study	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Total Planning & Zoning	\$ 199,253	\$ 129,215	\$ 154,215	\$ 124,661	-19.2%	\$ 126,151	\$ 127,686

* Note: 2015 General Expense includes legal expenses for Zoning Hearing Board

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	% Change	2018 Budget	2019 Budget
MS4 Regulations/Compliance							
MS4 Co-Op Expenses	\$ 500	\$ 500	\$ 500	\$ 500	0.0%	\$ 500	\$ 500
Consulting Services	\$ 44,091	\$ 40,000	\$ 65,000	\$ 40,000	-38.5%	\$ 40,000	\$ 40,000
Total MS4	\$ 44,591	\$ 40,500	\$ 65,500	\$ 40,500	-38.2%	\$ 40,500	\$ 40,500
TOTAL:	\$ 584,655	\$ 511,935	\$ 583,807	\$ 525,201	-10.0%	\$ 538,526	\$ 550,191

EXETER TOWNSHIP FIRE POLICE

Program Description

Exeter Township Fire Police is a volunteer organization that assists Fire, EMS, Police, and Emergency Management at fires, crash scenes, police incidents, or any other emergency that requires traffic control. The members also take pride in serving the Township at events such as parades, fairs, fundraising events, power outages, snow storms, etc.

GOALS AND OBJECTIVES FOR 2017

1. Continue to support law enforcement by relieving Officers to respond to higher priority calls
2. Continue to support Fire and EMS by providing a safe emergency scene
3. Continue to provide mutual aid to surrounding fire police agencies
4. Respond more efficiently and safely to all emergency incidents
5. Pursue additional advanced training courses for all FP Officers
6. Recruit additional members
7. Ensure all FP Officers are provided and wear proper reflective gear at all times
8. Continue to attend Fire Police meetings to remain current on new regulations, laws, etc.

FIRE POLICE SUMMARY
2017

Resources	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 BUDGET	2019 BUDGET
Donations - Fire Police	\$1,000	\$1,000	\$1,000	\$0	0	0
Total Resources	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0

Expenditures	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 BUDGET	2019 BUDGET
Fire Police	\$48,996	\$79,451	\$66,506	\$59,475	\$58,775	\$57,975
Total Expenditures	\$48,996	\$79,451	\$66,506	\$59,475	\$58,775	\$57,975

Personnel	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 BUDGET	2019 BUDGET
Fire Police Captain	1.00	1.00	1.00	1.00	1.00	1.00
Fire Police Lieutenant	2.00	2.00	2.00	2.00	2.00	2.00
Fire Police Sergeant	1.00	1.00	1.00	1.00	1.00	1.00
Fire Police Officers	8.00	8.00	8.00	8.00	8.00	8.00
Total Personnel	12.00	12.00	12.00	12.00	12.00	12.00

FIRE POLICE

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Incentives & Other Compensation						
Annual training expenses	\$117	\$1,200	\$500	\$750	\$750	\$750
Fuel Reimbursements @ \$3.00 per hour	\$4,676	\$8,000	\$6,000	\$8,000	\$8,000	\$8,000
Incentive Program	\$18,260	\$30,000	\$30,545	\$32,000	\$32,000	\$32,000
Total Incentives & Other Compensation	\$23,053	\$39,200	\$37,045	\$40,750	\$40,750	\$40,750
Supplies & Materials						
Fuel	\$288	\$2,000	\$750	\$1,000	\$1,000	\$1,000
Radio equipment	\$2,529	\$0	\$0	\$0	\$0	\$0
Traffic control supplies	\$756	\$1,800	\$700	\$2,500	\$1,800	\$1,000
Administrative	\$1,104	\$605	\$1,500	\$600	\$600	\$600
Vehicles	\$0	\$2,000	\$1,588	\$500	\$500	\$500
Total Admin Supplies & Materials	\$4,677	\$6,405	\$4,538	\$4,600	\$3,900	\$3,100
Repairs & Maintenance						
Radio repairs	\$0	\$600	\$100	\$600	\$600	\$600
Vehicles	\$2,583	\$6,050	\$3,677	\$6,000	\$6,000	\$6,000
Total Repairs & Maintenance	\$2,583	\$6,650	\$3,777	\$6,600	\$6,600	\$6,600
Other services & charges						
Communications	\$1,796	\$2,500	\$1,900	\$2,500	\$2,500	\$2,500
Rehab of second FP vehicle	\$3,149	\$0	\$0	\$0	\$0	\$0
Uniform & related gear	\$1,920	\$800	\$2,200	\$1,000	\$1,000	\$1,000
Other Expense	\$3,835	\$0	\$0	\$0	\$0	\$0
Total Other Services & Charges	\$10,699	\$3,300	\$4,100	\$3,500	\$3,500	\$3,500
CAPITAL ITEMS						
700 mhz radio system	\$4,025	\$4,025	\$4,025	\$4,025	\$4,025	\$4,025
Additional mobile radio	\$3,959	\$0	\$0	\$0	\$0	\$0
Refurbish 2014 Chev from ETAA	\$0	\$0	\$0	\$0	\$0	\$0
Replacement pagers	\$0	\$9,000	\$8,459	\$0	\$0	\$0
Additional portable radios	\$0	\$10,871	\$4,562	\$0	\$0	\$0
Total Capital	\$7,984	\$23,896	\$17,046	\$4,025	\$4,025	\$4,025
TOTAL:	\$48,996	\$79,451	\$66,506	\$59,475	\$58,775	\$57,975

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Mission Statement

Exeter Township Highway Department is committed to providing the highest quality of service, maintenance and advancement of our infrastructure. We achieve this with fiscal responsibility and dedication to a job done correctly, safely and professionally. All the time being able to quickly deal with daily unforeseen problems and tasks.

Personnel

Our department is currently comprised of 15 full time employees, 1 full time building maintenance person, use of 2 parks department employees and 3 seasonal workers. Among the employees this includes licensed mechanics, welders, masons and skilled equipment operators They work in continuity with each other to achieve all presented tasks and be a reactionary force for all day to day unforeseen problems in an efficient manner.

Work Composition

Administrative Program

Building Maintenance

Paving Program

Road Maintenance

Maintenance of All Township Vehicles

MS4 Compliance, Street Sweeping and Storm System Improvement

Signs, Traffic Signals, Street Lights and Guide Rail

Winter Weather Maintenance

Reading Country Club Projects

Parks Department Event Support and Project Construction

Leaf Collection

Brush Depository

HIGHWAY DEPARTMENT SUMMARY

2017

EXPENDITURES	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 BUDGET	2019 BUDGET
Administration	\$141,623	\$139,901	\$169,386	\$144,431	\$149,146	\$154,056
Building Maintenance	\$161,435	\$161,581	\$167,045	\$170,599	\$173,557	\$176,631
Paving	\$107,053	\$112,141	\$111,990	\$117,446	\$121,534	\$125,783
Road Maintenance	\$163,379	\$315,543	\$305,690	\$243,391	\$251,569	\$260,067
Vehicle Maintenance	\$317,848	\$325,506	\$309,250	\$346,503	\$352,680	\$359,042
MS4 Compliance	\$71,369	\$83,261	\$82,660	\$86,797	\$89,523	\$92,356
Traffic Safety	\$26,140	\$84,190	\$126,665	\$42,625	\$43,305	\$44,014
Winter Weather Maintenance	\$196,264	\$56,071	\$55,995	\$137,020	\$141,790	\$146,747
Reading Country Club Maintenance	\$89,211	\$56,071	\$55,995	\$58,723	\$60,767	\$62,892
Park Maintenance	\$107,053	\$168,212	\$167,985	\$179,669	\$185,802	\$192,175
Leaf Collection	\$142,737	\$149,521	\$149,320	\$156,594	\$162,045	\$167,711
Brush Depository	\$124,948	\$128,534	\$129,099	\$122,732	\$125,820	\$129,001
Total Expenditures	\$1,649,060	\$1,780,531	\$1,831,080	\$1,806,529	\$1,857,538	\$1,910,475

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Administrative Program

PROGRAM DESCRIPTION

We are here to serve the residents of Exeter Township and provide the highest quality of service, maintenance and of our infrastructure. We achieve this with fiscal responsibility and dedication to a job done correctly, safely and professionally.

GOALS AND OBJECTIVES FOR 2017

1. Complete all projects on time and under budget
2. Assess opportunity to create position of Assistant Superintendent and discuss effect on workforce by creating position and staffing from existing workforce
3. Use of Ambulance Building
4. Oversee the street light projects

**HIGHWAY DEPARTMENT
ADMINISTRATION**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Highway Superintendent (est 2016 includes DROP sick time payment)	\$127,042	\$129,601	\$160,386	\$133,822	\$138,219	\$142,801
Total Salaries & Benefits	\$127,042	\$129,601	\$160,386	\$133,822	\$138,219	\$142,801
Supplies & Materials						
Operating Supplies (Office/Safety)	\$14,581	\$10,300	\$9,000	\$10,609	\$10,927	\$11,255
Total Supplies & Materials	\$14,581	\$10,300	\$9,000	\$10,609	\$10,927	\$11,255
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other services & charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$141,623	\$139,901	\$169,386	\$144,431	\$149,146	\$154,056

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Building Maintenance Program

PROGRAM DESCRIPTION

The Highway Department upkeeps all Township-owned buildings including the Dunn Center and DeMoss Road facilities. All building interiors are cleaned by one building maintenance employee. The Highway Department handles all repairs, maintenance, and upgrades needed at all Township facilities.

GOALS AND OBJECTIVES FOR 2017

1. Maintain the structural integrity of all Township buildings with necessary repairs and maintenance

HIGHWAY DEPARTMENT

Building Maintenance

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Compensation - Dedicated .5 FTE	\$38,060	\$42,447	\$42,565	\$44,014	\$45,523	\$47,089
Allocated Salaries & Benefits	\$33,660	\$34,996	\$34,942	\$36,341	\$37,603	\$38,911
Total Salaries & Benefits	\$71,720	\$77,443	\$77,507	\$80,355	\$83,126	\$86,000
Supplies & Materials						
Supplies	\$571	\$1,654	\$1,000	\$1,736	\$1,823	\$1,914
Tools/General Expense	\$2,024	\$2,385	\$2,388	\$2,807	\$2,909	\$3,016
Total Supplies & Materials	\$2,595	\$4,039	\$3,388	\$4,543	\$4,732	\$4,930
Repairs & Maintenance						
General Repairs/Maintenance	\$32,108	\$20,000	\$25,000	\$20,000	\$20,000	\$20,000
Total Repairs & Maintenance	\$32,108	\$20,000	\$25,000	\$20,000	\$20,000	\$20,000
Other services & charges						
Utilities	\$27,564	\$30,500	\$30,500	\$32,000	\$32,000	\$32,000
Electricity	\$15,873	\$16,000	\$16,000	\$17,600	\$17,600	\$17,600
Trash Collection	\$9,271	\$8,600	\$8,600	\$8,600	\$8,600	\$8,600
Contracted Services	\$2,304	\$5,000	\$6,050	\$7,500	\$7,500	\$7,500
Total Other Services & Charges	\$55,012	\$60,100	\$61,150	\$65,700	\$65,700	\$65,700
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$161,435	\$161,581	\$167,045	\$170,599	\$173,557	\$176,631

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Paving Program

PROGRAM DESCRIPTION

The Highway Department prides itself on its ability to maintain Township streets and roads in exceptional condition. Streets and roads are scheduled to either be milled and repaved every 7 to 10 years or to repave a micro surface application (ralumac) every 10 to 15 years. Each application is dependent on roadway surface conditions. Inspection surveys are conducted on an annual basis.

All paving of streets and roads is done in house 14 Township employees and equipment.

GOALS AND OBJECTIVES FOR 2017

1. Overlay 16 roadways totaling over 9,000 ton of material
2. Provide ongoing job related education including safety
3. Provide paving in Daniel Boone Homestead to satisfy lease agreement
4. Review completed jobs in order to improve on finished product

**HIGHWAY DEPARTMENT
PAVING**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$100,980	\$104,987	\$104,825	\$109,024	\$112,808	\$116,734
Total Salaries & Benefits	\$100,980	\$104,987	\$104,825	\$109,024	\$112,808	\$116,734
Supplies & Materials						
Tools/General Expense	\$6,073	\$7,154	\$7,165	\$8,422	\$8,726	\$9,049
Total Supplies & Materials	\$6,073	\$7,154	\$7,165	\$8,422	\$8,726	\$9,049
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other Services & Charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$107,053	\$112,141	\$111,990	\$117,446	\$121,534	\$125,783

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Pot Hole and Crack Repair

PROGRAM DESCRIPTION

Winter weather conditions and occasionally during extended high heat periods, potholes and cracks in asphalt occur.

Using a variety of material, depending on the severity of repair to be made and the weather conditions, the department temporarily repairs these defects.

GOALS AND OBJECTIVES FOR 2017

1. Continue to provide fast and efficient pot hole repairs to keep roadways safe and passable
2. Respond to complaints in a timely manner

**HIGHWAY DEPARTMENT
ROAD MAINTENANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$151,470	\$279,966	\$279,532	\$218,047	\$225,616	\$233,468
Total Salaries & Benefits	\$151,470	\$279,966	\$279,532	\$218,047	\$225,616	\$233,468
Supplies & Materials						
Tools/General Expense	\$9,110	\$19,077	\$19,108	\$16,844	\$17,453	\$18,099
Total Supplies & Materials	\$9,110	\$19,077	\$19,108	\$16,844	\$17,453	\$18,099
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other Services & Charges						
Mosquito Control	\$1,786	\$13,000	\$2,500	\$3,000	\$3,000	\$3,000
Contracted Services	\$1,014	\$3,500	\$4,550	\$5,500	\$5,500	\$5,500
Total Other Services & Charges	\$2,800	\$16,500	\$7,050	\$8,500	\$8,500	\$8,500
CAPITAL ITEMS						
Street Light Replacement Site Prep (Reiffon)	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$163,379	\$315,543	\$305,690	\$243,391	\$251,569	\$260,067

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Maintenance of All Township Vehicles

PROGRAM DESCRIPTION

The department is responsible for maintenance and repair of almost every Township vehicle. This includes but not limited to; highway trucks and equipment, treatment plant truck and equipment, police vehicles and equipment, fire vehicles and fire police vehicles. The jobs could be as simple as oil changes to as involved in engine replacement.

GOALS AND OBJECTIVES FOR 2017

1. Continue to provide fast and efficient service of all vehicle
2. Provide quick response to unforeseen emergency road calls
3. Continue to provide ways to save the township money on vehicles
4. The mechanics will continue to take relevant classes as needed to stay upon all the latest technology as it does change every year

**HIGHWAY DEPARTMENT
VEHICLE MAINTENANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Compensation - Dedicated 2 FTE	\$194,083	\$199,906	\$208,650	\$205,903	\$212,080	\$218,442
Total Salaries & Benefits	\$194,083	\$199,906	\$208,650	\$205,903	\$212,080	\$218,442
Supplies & Materials						
Uniform Rental	\$5,267	\$5,600	\$5,600	\$5,600	\$5,600	\$5,600
Fuel	\$76,520	\$75,000	\$50,000	\$89,000	\$89,000	\$89,000
Tires	\$15,678	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000
Parts	\$25,275	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000
Total Supplies & Materials	\$122,740	\$121,600	\$96,600	\$135,600	\$135,600	\$135,600
Repairs & Maintenance						
Contracted Vehicle Repairs	\$1,025	\$4,000	\$4,000	\$5,000	\$5,000	\$5,000
Total Repairs & Maintenance	\$1,025	\$4,000	\$4,000	\$5,000	\$5,000	\$5,000
Other services & charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$317,848	\$325,506	\$309,250	\$346,503	\$352,680	\$359,042

EXETER TOWNSHIP HIGHWAY DEPARTMENT

MS4 Compliance, Storm System Improvement & Street Sweeping

PROGRAM DESCRIPTION

The Highway Department is responsible for over 2,500 catch basins, every storm pipe and drainage ditch in the township under the MS4 permit. It is required to inspect ¼ of those catch basins a year under the permit and maintain existing storm pipes. Outdated and or failing storm pipes are replaced typically before the road is paved or if the failure is resulting in road deformation. Roads are also swept with the street sweeper in the spring to remove leftover salt and grit preventing proliferation into the storm system. In 2016, more than 540 tons of excess material was cleaned from Township streets.

GOALS AND OBJECTIVES FOR 2017

Goals and Objectives for 2017:

1. Inspect at least 625 catch basins per year as mandated which is ¼ of the 2,500 total
2. Inspect and update storm systems within projected paving projects
3. Improve record keeping of MS4 activities through mapping software and files
4. Develop a more efficient plan for MS4 compliance
5. Try to sweep roads an extra round making 2 in total
6. Look into a street sweeper with a vacuum system for deeper catch basins. The existing sweeper is 18 years old and in need of replacement. Also it does not qualify for as much pollutant reduction with MS4 as a vacuum type sweeper.
7. Over the next 5 to 6 year we need to budget a Sweeper VAC Truck that would replace the 18-year-old Brush Sweeper we have now.

**HIGHWAY DEPARTMENT
MS4 COMPLIANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$67,320	\$69,991	\$69,883	\$72,682	\$75,205	\$77,823
Total Salaries & Benefits	\$67,320	\$69,991	\$69,883	\$72,682	\$75,205	\$77,823
Supplies & Materials						
Supplies - Storm Sewer	\$0	\$8,500	\$8,000	\$8,500	\$8,500	\$8,500
Tools/General Expense	\$4,049	\$4,769	\$4,777	\$5,615	\$5,818	\$6,033
Total Supplies & Materials	\$4,049	\$13,269	\$12,777	\$14,115	\$14,318	\$14,533
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other Services & Charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$71,369	\$83,261	\$82,660	\$86,797	\$89,523	\$92,356

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Signs, Traffic Signals, Street Lights and Guide Rail

PROGRAM DESCRIPTION

The department is responsible for maintaining all street signs with in the Township roads. Replacement signs meet current reflectivity standards. The department is also responsible for traffic lights and guide rail maintenances. These two items are generally contracted out. Street lights that are Township owned are maintained by the department.

GOALS AND OBJECTIVES FOR 2017

1. Continue to work towards meeting new reflectivity standards while staying in budget
2. Repair damaged signs in a timely manner
3. Seek money from motorist insurance when an accident causes damage
4. Maintain State and Federal standards for all of the above
5. Continue to update all streetlights in East Reifton as contracted by providing all trenching, conduit and stone, 5000ft worth
6. The two (2) Army generators have been upgraded, so that both units can help take care of emergency lighting, pump stations and events

**HIGHWAY DEPARTMENT
TRAFFIC SAFETY**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$16,830	\$17,498	\$17,471	\$18,171	\$18,801	\$19,456
Total Salaries & Benefits	\$16,830	\$17,498	\$17,471	\$18,171	\$18,801	\$19,456
Supplies & Materials						
Tools/General Expense	\$1,012	\$1,192	\$1,194	\$1,404	\$1,454	\$1,508
Total Supplies & Materials	\$1,012	\$1,192	\$1,194	\$1,404	\$1,454	\$1,508
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other services & charges						
Electricity - Signs & Signals	\$7,854	\$7,500	\$8,000	\$7,300	\$7,300	\$7,300
Miscellaneous	\$219	\$0	\$0	\$0	\$0	\$0
Contracted Services	\$225	\$58,000	\$100,000	\$15,750	\$15,750	\$15,750
(2016 includes 422 & Daniel Boone Rd Light - not reimbursed yet)						
Total Other Services & Charges	\$8,298	\$65,500	\$108,000	\$23,050	\$23,050	\$23,050
TOTAL:	\$26,140	\$84,190	\$126,665	\$42,625	\$43,305	\$44,014

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Winter Weather Maintenance

PROGRAM DESCRIPTION

The department is responsible for winter weather maintenance of 120 miles of roads, 86 cul-de-sacs, Exeter Library and all township owned sidewalks. Salt and anti-skid are used to combat slippery and icing conditions plowing is authorized when the snow is more than 2-3 inches. A simple salting event is a 2-3 hour job and up to days in the worst of storms for plowing events. An average snow route takes about 6 hours to plow one-time curb to curb. Cul-de-sacs are done during the event and after with backhoes and loaders. The department also uses salt brine as an icing preventative. The brine is manufactured by the department in a vat built by the department.

GOALS AND OBJECTIVES FOR 2017

1. Continue to provide fast and efficient service to keep roads safe and passable
2. Keep salt use to a minimum as recommended by MS4 permit
3. Use salt brine as an icing preventative allowing time and money savings on salting and plowing
4. Purchase an 84" snow blower to aide in the removal of snow in the Cul-de-sacs

**HIGHWAY DEPARTMENT
WINTER WEATHER MAINTENANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$185,130	\$52,494	\$52,412	\$127,194	\$131,609	\$136,190
Total Salaries & Benefits	\$185,130	\$52,494	\$52,412	\$127,194	\$131,609	\$136,190
Supplies & Materials						
Tools/General Expense	\$11,134	\$3,577	\$3,583	\$9,826	\$10,181	\$10,557
Total Supplies & Materials	\$11,134	\$3,577	\$3,583	\$9,826	\$10,181	\$10,557
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other services & charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$196,264	\$56,071	\$55,995	\$137,020	\$141,790	\$146,747

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Reading Country Club Projects

PROGRAM DESCRIPTION

The department is responsible for assisting with major tree projects, cart path paving and bridge building / maintenance with in the golf course. In the past, the department has done extensive building maintenance and massive tree and stump removal.

GOALS AND OBJECTIVES FOR 2017

1. Continue to provide assistance when needed
2. Repair or rebuild cart bridges (3)
3. Provide asphalt repair on cart paths if needed

**HIGHWAY DEPARTMENT
READING COUNTRY CLUB MAINTENANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$84,150	\$52,494	\$52,412	\$54,512	\$56,404	\$58,367
Total Salaries & Benefits	\$84,150	\$52,494	\$52,412	\$54,512	\$56,404	\$58,367
Supplies & Materials						
Tools/General Expense	\$5,061	\$3,577	\$3,583	\$4,211	\$4,363	\$4,525
Total Supplies & Materials	\$5,061	\$3,577	\$3,583	\$4,211	\$4,363	\$4,525
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other Services & Charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$89,211	\$56,071	\$55,995	\$58,723	\$60,767	\$62,892

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Parks Department Event Support & Project Construction

PROGRAM DESCRIPTION

The department provides manpower and equipment for the set up and tear down of all major park events. This includes May Days, end of year water event for playground, Hayride and any other future events. The department also does many major repairs and construction projects in the parks.

GOALS AND OBJECTIVES FOR 2017

1. Continue to provide support for the Parks Department events
2. Continue to improve the parks through the construction of new equipment and facility improvement
3. We will be paving the parking lots for the Homestead in lieu of giving a yearly check of \$3,500.00 to the state for the lease of the land at Pineland Park, this will take care of us through 2022

**HIGHWAY DEPARTMENT
PARK MAINTENANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$100,980	\$157,481	\$157,237	\$163,536	\$169,212	\$175,101
Total Salaries & Benefits	\$100,980	\$157,481	\$157,237	\$163,536	\$169,212	\$175,101
Supplies & Materials						
Tools/General Expense	\$6,073	\$10,731	\$10,748	\$12,633	\$13,090	\$13,574
Total Supplies & Materials	\$6,073	\$10,731	\$10,748	\$12,633	\$13,090	\$13,574
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other services & charges						
Daniel Boone Homestead In-Kind Upkeep	\$0	\$0	\$0	\$3,500	\$3,500	\$3,500
Total Other Services & Charges	\$0	\$0	\$0	\$3,500	\$3,500	\$3,500
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$107,053	\$168,212	\$167,985	\$179,669	\$185,802	\$192,175

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Leaf Collection

PROGRAM DESCRIPTION

The department provides leaf collection for its residents from October 15th through December 15th. This occupies most of the department for 2 months. Five leaf loaders are employed at one time. Every 25 cubic yard loader collects up to three loads a day depending on the area they are in (development vs back roads).

GOALS AND OBJECTIVES FOR 2017

1. Continue to provide this public service in safe and efficient manner
2. Apply for two (2) more leaf loaders in the next available grant for us, which will be 2020

**HIGHWAY DEPARTMENT
LEAF COLLECTION**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Allocated Salaries & Benefits	\$134,640	\$139,983	\$139,766	\$145,365	\$150,410	\$155,645
Total Salaries & Benefits	\$134,640	\$139,983	\$139,766	\$145,365	\$150,410	\$155,645
Supplies & Materials						
Tools/General Expense	\$8,097	\$9,538	\$9,554	\$11,229	\$11,635	\$12,066
Total Supplies & Materials	\$8,097	\$9,538	\$9,554	\$11,229	\$11,635	\$12,066
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other Services & Charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$142,737	\$149,521	\$149,320	\$156,594	\$162,045	\$167,711

EXETER TOWNSHIP HIGHWAY DEPARTMENT

Brush Depository

PROGRAM DESCRIPTION

The department has a brush depository at Trout Run that is open to residents all year long. A tub grinder is operated almost every working day of the year. The grinder reduces the brush and trees to mulch which residents can take for free or have loaded on their truck for a fee.

GOALS AND OBJECTIVES FOR 2017

1. Continue to provide this public service in safe and efficient manner
2. Operate tub grinder at peak efficiency
3. Reduce use of the facility by nonresidents, which saves money
4. Receive a 902 recycling grant for \$102,561.00. This will be used for a new gate into the depository, a new tub for the grinder and pave the compound at trout run.

**HIGHWAY DEPARTMENT
BRUSH DEPOSITORY**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Compensation - Dedicated 1 FTE	\$97,023	\$99,934	\$100,499	\$102,932	\$106,020	\$109,201
Total Salaries & Benefits	\$97,023	\$99,934	\$100,499	\$102,932	\$106,020	\$109,201
Supplies & Materials						
Total Supplies & Materials	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & Maintenance						
Repair/Maintenance - Tub Grinder	\$27,326	\$28,000	\$28,000	\$19,200	\$19,200	\$19,200
Total Repairs & Maintenance	\$27,326	\$28,000	\$28,000	\$19,200	\$19,200	\$19,200
Other services & charges						
Trout Run Security	\$599	\$600	\$600	\$600	\$600	\$600
Total Other Services & Charges	\$599	\$600	\$600	\$600	\$600	\$600
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$124,948	\$128,534	\$129,099	\$122,732	\$125,820	\$129,001

EXETER TOWNSHIP LIBRARY

Mission Statement

The Exeter Community Library collects and makes available to all library patrons resources that enhance and contribute to individual knowledge, enlightenment, and enjoyment. The library features current materials in a variety of formats for all ages. The library serves as a place for children to discover the joy of reading and the value of libraries through special programs for children and their parents. The library provides basic reference tools and utilizes interlibrary loan and other assistance from the Berks County Library System and Access Pennsylvania to provide additional timely, accurate, and useful information to patrons. The Exeter Community Library serves as an educational, recreational, and service center for all residents of the community and beyond.

Personnel

The Exeter Community Library employs 12 people. Four employees are full-time while seven are part-time and one is a fill-in. The following employees are full-time with their titles:

Mallory Hoffman, Executive Director
Darlene Mest, Assistant Director
Laura Kauffman, Children's Librarian
Marta Weller, Interlibrary Loan/Volunteer Coordinator

Programs Offered

The Exeter Community Library offers programs for babies through senior citizens. On a weekly basis we provide story times for babies, toddlers, pre-schoolers, and have two programs for all ages of children: sleepy-time stories and Saturday story-time. These programs are provided by librarians with educational and non-profit backgrounds, and the programs are well attended. Our assistant director provides all programming for adults and seniors. We provide a book club, quilting club, knitting club, movie nights, and much more for adults to attend and enjoy. Our children's librarian also offers family literacy nights about twice per year in the fall/winter, and once or twice each summer to coincide with our summer reading.

EXETER LIBRARY ASSOCIATION

INCOME	2015 Budget	2016 Budget	YTD Sept 2016	2016 Budget Remaining (%)	2017 Proposed	% Change (Budget 2017 vs 2016)
EXETER TOWNSHIP	115,000	140,000	105,000	25.00%	181,604	29.72%
ST LAWRENCE BORO	5,427	5,427	5,427	0.00%	7,227	33.17%
COUNTY OF BERKS/STATE	126,000	127,333	108,705	14.63%	135,339	6.29%
TITLE SOURCE	39,000	26,500	36,583	-38.05%	38,000	43.40%
FINES/FEES	30,000	24,950	22,527	9.71%	25,000	0.20%
GIFTS/DONATIONS	10,000	13,000	4,000	69.23%	13,000	0.00%
FRIENDS		0	-	N/A	0	N/A
COMMUNITY ROOM	17,000	20,000	12,788	36.06%	18,000	-10.00%
ANNUAL FUNDRAISING CAMPAIGN	30,000	30,000	36,613	-22.04%	32,000	6.67%
FUNDRAISING EVENTS	3,000	2,000	1,014	49.31%	2,000	0.00%
INTEREST INCOME	200	200	61	69.26%	200	0.00%
RECD IN ONE YEAR FOR NEXT			(13,844)	N/A		
OTHER			1,903	N/A		
TOTAL INCOME \$	375,627	\$ 389,410	\$ 320,777	17.62%	\$ 452,370	16.17%

EXPENSES	2015 Budget	2016 Budget	YTD Sept 2016	2016 Budget Remaining (%)	2017 Proposed	% Change (Budget 2017 vs 2016)
COLLECTION - ADULT	26,000	23,500	23,814	-1.34%	29,000	23.40%
COLLECTION - JUVENILE	31,200	23,500	18,553	21.05%	29,000	23.40%
WAGES - DIRECTOR/CLERICAL	206,500	206,000	167,671	18.61%	229,300	11.31%
PAYROLL TAXES	22,000	24,000	17,371	27.62%	26,750	11.46%
HEALTH INSURANCE	15,000	19,200	12,800	33.33%	21,120	10.00%
FUNDRAISING	4,500	4,500	-	100.00%	4,500	0.00%
ADVERTISING	200	200		100.00%	200	0.00%
ADULT LIBRARY PROGRAMS/SRP	4,250	0	(89)	N/A	4,000	N/A
CHILDREN LIBRARY PROGRAMS	4,500	0	(274)	N/A	3,000	N/A
TEEN PROGRAMMING	1,500	0	-	N/A	1,500	N/A
SUMMER READING/CHILDREN	10,827	0	1,354	N/A	7,000	N/A
PROFESSIONAL FEES	25,400	29,000	18,052	37.75%	25,800	-11.03%
STORY TIME/CHILDREN	3,000	0	-	N/A	1,500	N/A
SPECIAL FUNCTIONS	500	0	(46)	N/A	500	N/A
DUES & MEMBERSHIP	300	300	105	65.02%	200	-33.33%
EQUIP/FURNITURE	1,000	1,000	-	100.00%	1,000	0.00%
INSURANCE	4,000	4,000	(307)	107.68%	4,000	0.00%
POSTAGE	2,000	1,700	975	42.67%	1,700	0.00%
REPAIRS	5,000	5,000	23,230	-364.60%	8,000	60.00%
MAINTENANCE CONTRACTS	6,800	7,000	3,890	44.43%	7,000	0.00%
SEMINARS/TRAINING	1,000	500	16	96.84%	500	0.00%
TRAVEL/MEALS/MILEAGE	1,000	500	427	14.67%	800	60.00%
GAS/ELECTRIC/WATER/TRASH*	25,000	25,000	17,716	29.14%	25,000	0.00%
OFFICE/LIBRARY SUPPLIES	11,000	10,000	9,052	9.48%	11,000	10.00%
WORKERS COMP INSURANCE	2,500	2,500	3,923	-56.92%	3,000	20.00%
COMMUNITY ROOM EXPENSE	1,500	1,500	603	59.80%	1,000	-33.33%
CREDIT CARD EXPENSE	500	700	394	43.73%	500	-28.57%
TECHNOLOGY REPLACEMENT		0	50	N/A	0	N/A
3M MAINTENANCE	5,500	5,500	5,190	5.64%	5,500	0.00%
TOTAL EXPENSES \$	422,477	\$ 395,100	\$ 324,468	17.88%	\$ 452,370	14.50%

EXETER TOWNSHIP PARKS & RECREATION DEPARTMENT

Mission Statement

Exeter Township Parks & Recreation Department is committed to enhancing the quality of life of the residents of Exeter Township by providing safe playing fields, trails, facilities; providing enriching recreational activities and programs for people of all ages; and responding to the ever-changing needs of our community.

Personnel

Our department consists of a superintendent, two full-time maintenance employees, two summer maintenance employees & 39 summer playground/sports program employees. Requesting an additional summer maintenance employee in 2017.

Parks & Recreation Programs

Administration

Summer Recreation/Sports

Community-Wide Events

Park Maintenance

PARKS & RECREATION DEPARTMENT SUMMARY
2017

	2015	2016	2016	2017	2018	2019
EXPENDITURES	ACTUAL	BUDGET	ESTIMATED	BUDGET	BUDGET	BUDGET
Administration	\$118,358	\$118,150	\$119,112	\$124,157	\$128,283	\$132,610
Summer Recreation/Sports	\$99,479	\$94,131	\$97,613	\$95,723	\$97,363	\$99,036
Community-Wide Events	\$28,522	\$26,350	\$26,350	\$61,350	\$61,350	\$61,350
Park Maintenance	\$227,050	\$226,066	\$244,594	\$248,642	\$253,596	\$258,327
Total Expenditures	\$473,409	\$464,697	\$487,669	\$529,872	\$540,592	\$551,324

EXETER TOWNSHIP PARKS & RECREATION DEPARTMENT

Administration Program

PROGRAM DESCRIPTION

- Organize community events
 - Easter Egg Hunt
 - May Days
 - Annual Golf Tournament
 - Halloween Hayride
 - Festival of Lights
- Manage staffing and organize scheduling of summer playground program
 - Interview, hire, train, and manage all summer staff
 - Setup up daily activity calendar for each playground program
 - Setup transportation schedule for field trips
- Manage sports programs and events
 - Basketball
 - Street Hockey
 - Tennis
 - Lacrosse
 - EX Games
 - Aerobics/Exercise Classes

GOALS AND OBJECTIVES FOR 2017

1. Continued success of current Township programs and events
2. Research and implement new programs and events, including Chicken and Rib Music Festival
3. Continually search for new and expanded donor opportunities

**PARKS & RECREATION DEPARTMENT
ADMINISTRATION**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Recreation Director	\$108,892	\$109,275	\$109,274	\$115,282	\$119,408	\$123,735
Total Salaries & Benefits	\$108,892	\$109,275	\$109,274	\$115,282	\$119,408	\$123,735
Supplies & Materials						
Supplies	\$7,424	\$7,275	\$7,467	\$7,275	\$7,275	\$7,275
Total Supplies & Materials	\$7,424	\$7,275	\$7,467	\$7,275	\$7,275	\$7,275
Other services & charges						
Training	\$1,122	\$1,300	\$1,551	\$1,300	\$1,300	\$1,300
Dues/Subscriptions	\$919	\$300	\$819	\$300	\$300	\$300
Total Other Services & Charges	\$2,041	\$1,600	\$2,371	\$1,600	\$1,600	\$1,600
TOTAL:	\$118,358	\$118,150	\$119,112	\$124,157	\$128,283	\$132,610

EXETER TOWNSHIP PARKS & RECREATION DEPARTMENT

Summer Recreation & Sports Programs

PROGRAM DESCRIPTION

- Playground Program
 - Runs for 8 weeks each summer
 - Open to children ages 4 to 15
 - 5 programs run at 4 parks
 - Newest program is Sports Program for teens
 - Average 500 children each summer
- Sports Programs
 - Basketball, street hockey, tennis, and lacrosse intramural and instructional programs
 - Approximately 300 participants
- Aerobics/Exercise Programs
 - 10 week sessions that run year round
 - Held at Dunn Community Center
- Mommy & Me Program
 - 10 week sessions
 - Held at Dunn Community Center
- Science Explorers Camp

GOALS AND OBJECTIVES FOR 2017

1. Continue current summer and sports programs while always looking for ways to improve participant experience and program efficiencies.

**PARKS & RECREATION DEPARTMENT
SUMMER RECREATION/SPORTS**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Summer Recreations & Sports Staff	\$82,224	\$81,156	\$81,156	\$82,748	\$84,388	\$86,061
Total Salaries & Benefits	\$82,224	\$81,156	\$81,156	\$82,748	\$84,388	\$86,061
Supplies & Materials						
Summer Program Supplies	\$8,496	\$5,600	\$7,992	\$5,600	\$5,600	\$5,600
Background/Drug Tests	\$3,031	\$2,125	\$3,214	\$2,125	\$2,125	\$2,125
Total Supplies & Materials	\$11,527	\$7,725	\$11,206	\$7,725	\$7,725	\$7,725
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other services & charges						
Field Trip Transportation	\$5,728	\$5,250	\$5,250	\$5,250	\$5,250	\$5,250
Total Other Services & Charges	\$5,728	\$5,250	\$5,250	\$5,250	\$5,250	\$5,250
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$99,479	\$94,131	\$97,613	\$95,723	\$97,363	\$99,036

EXETER TOWNSHIP PARKS & RECREATION DEPARTMENT

Community-Wide Events

PROGRAM DESCRIPTION

- **Easter Egg Hunt**
 - Attended by approximately 1,000 each year
 - Stuff over 19,000 eggs with help of local Girl Scout troops
 - Secure over \$1,200 in prize donations from local businesses
 - Local businesses server refreshments, organize crafts, and hold raffles
 - Event is self-funding via donations
- **May Days**
 - Started in 1950s
 - Approximately 2,000 attend each year
 - Profits split between 7 organizations
 - Secure live entertainment, fireworks sponsorships, food and ride vendors, games, etc.
 - Manage school district and local organization volunteers
- **Golf Tournament**
 - 15th Annual Tournament
 - All funds raised benefit Youth Athletic programs (approx \$7,500)
 - Coordinate all aspects of event from food to players to sponsorships
- **Hay Ride/Haunted House**
 - Over 3,500 people attend annually
 - Over 100 volunteers make the event possible every year
 - Refreshments and crafts donated and managed by local businesses
 - Nets approximately \$10,000 each year
- **Festival of Lights**
 - Approximately 200 people attend
 - Coloring contest and visits from Santa Claus

GOALS AND OBJECTIVES FOR 2017

1. Inaugural Chicken & Rib Music Festival. Expenses, including bands, stages, security, tents, bussing, advertising, sound systems, etc., will total \$35,000. Sponsorships will be obtained to offset some costs. Entrance fees, etc. will cover the remainder of the costs. First year goal is for sponsorship and revenues to meet or slightly exceed expenses.
2. Continue current community events

**PARKS & RECREATION DEPARTMENT
COMMUNITY-WIDE EVENTS**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Total Salaries & Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Supplies & Materials						
Supplies - May Days	\$9,172	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Supplies - Golf Tournament	\$14,604	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000
Supplies - Hay Ride/Haunted House	\$4,092	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750
Supplies - Egg Hunt	\$655	\$600	\$600	\$600	\$600	\$600
Chicken & Rib Music Festival				\$35,000	\$35,000	\$35,000
Total Supplies & Materials	\$28,522	\$26,350	\$26,350	\$61,350	\$61,350	\$61,350
Repairs & Maintenance						
Total Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Other Services & Charges						
Total Other Services & Charges	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$28,522	\$26,350	\$26,350	\$61,350	\$61,350	\$61,350

EXETER TOWNSHIP PARKS & RECREATION DEPARTMENT

Park Maintenance

PROGRAM DESCRIPTION

- Community Center & Pavilion Rentals
 - Dunn Community Center is utilized nearly every night with aerobics, library events, meetings, parties, and other activities
 - Revenues total approximately \$15,000
- Oversee the maintenance and safety of 6 parks including:
 - 8 baseball fields
 - 2 football fields
 - 4 soccer fields
 - Sports complex
 - Community Center
 - 2 walking trails

GOALS AND OBJECTIVES FOR 2017

Goals and Objectives for 2017:

1. Addition of one summer park maintenance employee. Two summer park maintenance employees are currently fully utilized. Additional tasks could be addressed with additional employee.
2. Replace Dunn Community Center windows in 4th quarter of 2016 (\$16,000)
3. Repair and resurface basketball court at Community Park (\$14,800)
4. Purchase playground equipment for Lorane Hollow Park (\$23,000)
5. Repave and new surface for Lorane Hollow Park basketball court (\$7,600)
6. Repair baseball field at Pineland Park (\$7,400)
7. Purchase a utility trailer with ramp gate (\$1,600)

**PARKS & RECREATION DEPARTMENT
PARK MAINTENANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Park Maintenance Staff	\$119,426	\$112,716	\$125,659	\$130,145	\$139,948	\$144,521
Total Salaries & Benefits	\$119,426	\$112,716	\$125,659	\$130,145	\$139,948	\$144,521
Supplies & Materials						
Supplies/Materials	\$3,013	\$3,650	\$3,650	\$3,796	\$3,948	\$4,106
Utilities	\$23,724	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
Total Supplies & Materials	\$26,737	\$35,650	\$35,650	\$35,796	\$35,948	\$36,106
Repairs & Maintenance						
Park Maintenance & Repairs	\$24,798	\$25,000	\$25,454	\$25,000	\$20,000	\$20,000
Field & Vandalism Maintenance	\$22,760	\$21,000	\$26,000	\$26,000	\$26,000	\$26,000
Total Repairs & Maintenance	\$47,558	\$46,000	\$51,454	\$51,000	\$46,000	\$46,000
Other services & charges						
Contracted Services	\$30,115	\$30,000	\$30,132	\$30,000	\$30,000	\$30,000
Total Other Services & Charges	\$30,115	\$30,000	\$30,132	\$30,000	\$30,000	\$30,000
CAPITAL ITEMS						
Capital Purchases	\$2,589	\$0	\$0	\$0	\$0	\$0
Minor Equipment	\$626	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700
Park Improvements (Fund 32)						
Total Capital	\$3,215	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700
TOTAL:	\$227,050	\$226,066	\$244,594	\$248,642	\$253,596	\$258,327

EXETER TOWNSHIP POLICE DEPARTMENT

Mission Statement

This Agency is committed to providing the people within our jurisdiction the highest level of service that is possible for the protection of life, liberty and property. By holding our officers to recognized standards of professionalism, integrity, and ethical conduct, we shall treat all citizens and visitors in a fair, dignified and courteous manner while providing a quality service.

Personnel

The Agency is currently comprised of 29 full-time professional police officers and three civilian administration personnel who are expected to be fair, impartial and lawfully execute the duties of the Department. Officers are also expected to conduct their private and professional lives in such a manner as to earn the respect of the community and bring credit to the Department and to themselves.

Programs Offered

Administration

Community Affairs

Detective Unit

K9 Unit

Patrol

Professional Development

Traffic Safety

POLICE DEPARTMENT SUMMARY

2017

EXPENDITURES	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 BUDGET	2019 BUDGET
Administration	\$332,678	\$367,814	\$364,044	\$412,374	\$421,759	\$434,491
Office of Community Affairs	\$1,977	\$5,450	\$4,450	\$6,800	\$6,800	\$6,800
Detective Unit	\$395,290	\$457,902	\$432,536	\$428,077	\$438,535	\$446,340
Police K9 Unit	\$494,439	\$373,604	\$373,704	\$382,415	\$141,422	\$131,570
Patrol Division	\$3,937,095	\$4,248,101	\$4,332,861	\$4,401,011	\$4,707,878	\$4,813,918
Professional Development	\$38,986	\$38,950	\$37,250	\$39,250	\$40,000	\$34,000
Traffic	\$52,458	\$36,850	\$46,625	\$76,850	\$78,005	\$79,195
Total Expenditures	\$5,252,922	\$5,528,671	\$5,591,470	\$5,746,776	\$5,834,399	\$5,946,314

EXETER TOWNSHIP POLICE DEPARTMENT

Administration Program

PROGRAM DESCRIPTION

The Police Administration Office consists of one Office Supervisor, one full-time Secretary and one part-time Secretary. They are responsible for maintaining the administrative records, data integrity and being conscientious for numerous public and citizen connections. The three staffers have a combine background of over 90 years of service to the public in Criminal Justice and related fields. In addition to the individual and combined duties outlined in the Performance Measures, our staff handles telephone and walk-in complaints on an almost continuous basis. Those duties are shared. As in all matters of police work, there is a great variance from day to day. The Administration Office members must be constantly attuned to the needs of the officers through dispatching and police radio traffic. This, in addition to attention to the WebCad listing the status of those on duty, allows a smoother-running and safer Department. All three staffers have a heart for public service and have the experience and demeanor to handle police related complaints and calls for service with the utmost professionalism and care.

GOALS AND OBJECTIVES FOR 2017

1. Continue to ensure that citizen and criminal justice related phone calls are handled completely and in a timely manner.
2. Ensure office staff coverage allows the public to be properly served.
3. Continue to maintain a professional and courteous attitude while dealing with walk-in complaints and concerns.
4. Handle police radio traffic with officers as a priority.
5. Increase time allotted for maintenance, access and expungement of prior year's police records and reports.
6. Maintain quality control measures for reports and data integrity.
7. Maintain data integrity for the CODY record management system and other software systems.
8. Process criminal history requests and background checks from various agencies for employment, parole, travel and other varied reasons. Ensure serious attention is paid to the release of information to avoid civil liability and protect the safety of the public.
9. Review crash reports for completion and approvals prior to uploading to Crashdocs.org for the involved parties to obtain copies.
10. Ensure accuracy of all arrest and booking data to include proper Uniform Crime Reporting codes.

EXETER TOWNSHIP POLICE DEPARTMENT

11. Be responsible for maintaining the records management system to include adding new incident types, maintaining the streets database, adding new users, responding to requests for assistance from officers and other staff and forwarding training information after database updates.
12. Complete Board of Supervisors Monthly Report
13. Complete incident report, warrant entry and filing for all Protection From Abuse orders that are received from the Prothonotary's Office or walk-ins.
14. Review, conduct data entry and distribute subpoenas for all traffic, criminal and civil court proceedings.
15. Complete data entry for all traffic citations, warning and parking tickets
16. Collect, record and account for police receivables to include district justice fine amounts, parking ticket revenue, criminal fine revenue and cash from copies of police reports.
17. Ensure all submitted training documents are maintained and entered into the training database.
18. Complete monthly Pennsylvania State Police Uniform Crime Reporting documents and ensure accuracy and completeness of data
19. Distribute, complete and maintain Business/Home Emergency contact form that may be received by fax, email, phone or walk-in.
20. Validate and maintain records for all NCIC (National Crime and Information Center) and CLEAN (Commonwealth Law Enforcement Network) entries for stolen property, missing persons, warrants, etc.
21. Be responsible for reviewing the CLEAN/NCIC monthly validation list provided by the Pennsylvania State Police via the Berks County Department of Emergency Services.
22. Responsible for the accurate purging of criminal records per court ordered expungements received from the Court of Common Pleas.
23. Maintain the alarm database, create reports for billing of excessive false alarms, distribute mail, order supplies, create folders for adult and juvenile criminal cases.

EXETER TOWNSHIP POLICE DEPARTMENT

PERFORMANCE MEASURES

Description:	2015 Actual	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Crash report reviewed & uploaded to CARFAX	649	625	625	625	625
Traffic citations entered and filed	2,004	*1,500	0	0	0
# police reports reviewed for quality control	6,264	6,200	6,200	6,200	6,200
Quality control of daily police CODY reports (hrs)	104	100	100	100	100
Incoming phone calls (estimated)	15,000	15,000	15,000	15,000	15,000
Walk-in complaints (estimated)	4,500	4,500	4,500	4,500	4,500
Criminal history/background check requests (approx.)	200	200	200	200	200
Criminal history/background check requests (hrs)	50	50	50	50	50
Hours to complete Monthly report (approx.)	120	120	120	120	120
Protection From Abuse Orders processed	71	70	70	70	70
PFA processing, data entry and updating (approx. hrs)	24	24	24	24	24
Criminal, traffic and civil subpoenas received	1972	2000	2000	2000	2000
# police reports reviewed for quality control	6,264	6,200	6,200	6,200	6,200
Quality control of daily police CODY reports (hrs)	100	100	100	100	100
Training document data entry	104	80	80	80	80
Uniform Crime Reporting (hrs)	480	480	480	480	480
Validation of NCIC & CLEAN entries (hrs)	24	24	24	24	24

POLICE DEPARTMENT

Administration

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Office/Clerical Salary	\$115,338	\$131,954	\$131,954	\$135,915	\$139,452	\$143,776
Office/Clerical Health Insurance	\$39,572	\$40,334	\$40,334	\$41,544	\$42,790	\$44,074
Office/Clerical Pension	\$12,570	\$15,507	\$15,507	\$15,972	\$16,451	\$16,945
Police/Chief	\$110,553	\$113,751	\$113,751	\$116,595	\$119,510	\$122,497
Deputy Chief				\$40,250	\$41,458	\$42,701
Total Salaries & Benefits	\$278,032	\$301,546	\$301,546	\$350,276	\$359,661	\$369,993
Supplies & Materials						
Information Technology	\$1,513	\$2,950	\$2,900	\$2,900	\$2,900	\$2,900
General Supplies	\$5,339	\$6,820	\$5,900	\$6,000	\$6,000	\$6,000
Total Admin Supplies & Materials	\$6,852	\$9,770	\$8,800	\$8,900	\$8,900	\$8,900
Repairs & Maintenance						
Information Technology	\$9,133	\$12,800	\$10,000	\$10,000	\$10,000	\$10,000
Software License Support	\$17,017	\$19,498	\$19,498	\$19,498	\$19,498	\$21,898
Total Repairs & Maintenance	\$26,149	\$32,298	\$29,498	\$29,498	\$29,498	\$31,898
Other Services & Charges						
VoIP Phone	\$6,654	\$6,700	\$6,700	\$6,700	\$6,700	\$6,700
Emergency Mgmt General Exp (CodeRED)	\$5,490	\$8,000	\$8,000	\$17,000	\$17,000	\$17,000
Total Other Services & Charges	\$12,144	\$14,700	\$14,700	\$23,700	\$23,700	\$23,700
CAPITAL ITEMS						
Iprism replacement 2016	\$2,000	\$2,000	\$2,000	\$0	\$0	\$0
Replacement server 2018 & 2021	\$7,500	\$7,500	\$7,500	\$0	\$0	\$0
Total Capital	\$9,500	\$9,500	\$9,500	\$0	\$0	\$0
TOTAL:	\$332,678	\$367,814	\$364,044	\$412,374	\$421,759	\$434,491

EXETER TOWNSHIP POLICE DEPARTMENT

Community Affairs

PROGRAM DESCRIPTION

The Office of Community Affairs was founded to create and maintain a positive image of the Department by fostering constructive relationships between the Police and the Exeter Community, the news media, social media, other law enforcement agencies, and civic organizations. The members of the OCA shall strive to present a professional image of the Police Department and shall make every reasonable effort to connect with the community and media organizations through open communications, outreach programs and Department activities.

GOALS AND OBJECTIVES FOR 2017

1. Staff and maintain a professional and trained media relations team solely responsible for Public Information Officer duties.
2. Redefine and continue to improve the Field Training Officer Program.
3. Encourage and support Police delivery of public talks on personal and professional safety, crime prevention, emergency preparedness, response to violence and child welfare.
4. Make appearances whenever possible and welcomed at social, church, business and community gatherings to engage in Community Outreach contacts and public interaction.
5. Completely recreate the Police Department website. Request civilian feedback upon implementation with "feedback" link for visitors
6. Maintain the Police Department Facebook page and ensure that only POLICE related postings are normally generated.
7. Continue coordination of the Police Department Twitter account with Facebook postings.
8. The reorganization, management and supervision of the Police Internship Program.
9. The revitalization of the Police Bike Patrol Unit. Retrofit four patrol bicycles and outfit four patrol officers.
10. Initiate public education forums such as hosting an annual "Summer Lecture Series" in coordination with the Exeter Community Library.
11. Attending and/or organizing other community activities, speaking engagements and safety talks as feasible.
12. Continue regular contributions to the township newsletters.
13. Maintain a sufficient supply of handout items and materials to prepare for future outreach endeavors.
14. Train at least two additional OCA team members in media relations and crime prevention practitioner certification schooling.
15. Obtain feedback from Exeter Library on the Summer Lecture Series (2017 to implement written evaluations for recipient feedback).

EXETER TOWNSHIP POLICE DEPARTMENT

PERFORMANCE MEASURES

Description:	2015 Actual	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
# Hours Community Policing activities:	165	175	175	175	175
# reports for public talks, events, tours,etc	49	50	55	55	55
# Spontaneous public talks/appearances (est.)	70	96	100	100	100
# Criminals successfully identified with Facebook	13	20	20	20	20
# Facebook Followers	5400	9000	12000	15000	18000
Holiday Tips video views	29335	25000	30000	30000	30000
Crime Tips video views	0	8542	9000	10000	11000
IRS Scam video views	0	6454	0	0	0

**POLICE DEPARTMENT
COMMUNITY AFFAIRS**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Community event overtime	\$1,298	\$1,200	\$1,500	\$3,000	\$3,000	\$3,000
See Patrol for salary & benefits	-	-	-	-	-	-
Total Salaries & Benefits	\$1,298	\$1,200	\$1,500	\$3,000	\$3,000	\$3,000
 Supplies & Materials						
Hand out materials	\$0	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800
General supplies	\$679	\$450	\$450	\$1,000	\$1,000	\$1,000
Bicycle rodeo	\$0	\$500	\$500	\$500	\$500	\$500
Total Admin Supplies & Materials	\$679	\$2,750	\$2,750	\$3,300	\$3,300	\$3,300
 Repairs & Maintenance						
Patrol bicycle	\$0	\$200	\$200	\$500	\$500	\$500
Total Repairs & Maintenance	\$0	\$200	\$200	\$500	\$500	\$500
 Other Services & Charges						
Parade banner/EZ up for events	\$0	\$1,300	\$0	\$0	\$0	\$0
Total Other Services & Charges	\$0	\$1,300	\$0	\$0	\$0	\$0
TOTAL:	\$1,977	\$5,450	\$4,450	\$6,800	\$6,800	\$6,800

EXETER TOWNSHIP POLICE DEPARTMENT

Detective Unit

PROGRAM DESCRIPTION

The Detective Unit is responsible for furthering or initiating the investigations of any criminal activity or any activity authorized by the Detective Sergeant, Lieutenant or Chief of Police. Detectives will provide detailed and complete investigations of any activity assigned and will strive to solve and prevent crime using all legal resources available.

GOALS AND OBJECTIVES FOR 2017

1. Respond to major crime scenes as required or directed while on duty or on call.
2. Ensure that all reasonable evidence is properly collected and processed, including transportation to County or State Laboratories
3. Regularly review Exeter Police reports. Maintain a close working relationship with Patrol Officers and investigators from other law enforcement agencies.
4. Follow up on all initially assigned cases within 24 hours, at least 90% of the time.
5. Achieve and maintain at least a 40% clearance rate for all investigations.
6. Work in uniform on patrol at least 20 shifts per year to provide patrol coverage during firearms and other training.
7. Detectives are assigned specialty functions for the Department as follows:
 - Evidence Room management
 - JNET Administration
 - Fleet management
 - Administrative duties upon direction from the Chief of Police such as:
 - a. Payroll functions
 - b. Internal Affairs investigations
 - c. Background investigations
 - Firearms training instruction and lesson plan design
 - Berks County Emergency Response Team participation
 - Evidence processing procurement
 - Daily assistance to patrol officers' incidents and investigations
 - Administrative duties of the Department's CCTV system (suspect & victim interviews)
 - Primary representative for MAGLOCLLEN and Federal RISS Network
 - Administrator of the Berks County Fraud network
 - Video forensics services for all of Berks County law enforcement officials
 - PA Criminal Intelligence Center Liaison
 - Berks County Crime Alert weekly submission to media outlets
 - Counterfeit funds disposition with the US Secret Service
 - Transport evidence to various law enforcement laboratories for analysis
 - Organize and host Berks County law enforcement crime & intelligence meetings
8. Thoroughly investigate all drug overdoses, per Berks County Attorney's Protocol to combat heroin addiction and overdose death epidemic.

EXETER TOWNSHIP POLICE DEPARTMENT

PERFORMANCE MEASURES

Description:	2015 Actual	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Investigation Duties:					
Number of investigations assigned	145	150	150	150	150
Self initiated reports	229	235	235	235	235
Cases cleared %	41	40	45	45	45
Sexual Assault/Rape investigations	9	10	10	10	10
Child Abuse investigations	9	10	10	10	10
Burglary investigations	15	18	15	15	15
Theft investigations	25	28	28	28	28
Fraud investigations	34	38	38	38	38
Assault investigations	4	5	5	5	5
Other criminal investigations	51	50	50	50	50
Administrative Duties:					
Evidence room management (hrs)	260	250	250	250	250
JNET administration (hrs)	104	125	100	100	100
Fleet management (hrs)	312	300	300	300	300
Assigned to uniformed patrol (hrs)	240	240	240	240	240
Evidence transportation (hrs)	104	100	100	100	100
Various crime meetings (hrs)	156	150	150	150	150
Assist patrol w/incidents (hrs)	364	350	350	350	350

**POLICE DEPARTMENT
DETECTIVE UNIT**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Management Salary (1 Sergeant Detectiv	\$97,382	\$120,807	\$120,807	\$108,490	\$111,202	\$113,982
Non Management Salary (3 Detectives)	\$274,846	\$304,125	\$284,499	\$291,611	\$298,902	\$306,374
Management Overtime	\$128	\$100	\$100	\$103	\$105	\$108
Non Management Overtime	\$13,475	\$12,000	\$12,000	\$12,300	\$12,608	\$12,923
Mngt Holiday Worked Overtime	\$639	\$2,785	\$700	\$718	\$735	\$754
Non Mngt Holiday Worked Overtime	\$3,286	\$8,355	\$5,000	\$5,125	\$5,253	\$5,384
Pension included in Patrol	-	-	-	-	-	-
Benefits included in Patrol	-	-	-	-	-	-
Total Salaries & Benefits	\$389,756	\$448,172	\$423,106	\$418,346	\$428,805	\$439,525
Supplies & Materials						
Evidence processing	\$1,054	\$2,500	\$2,300	\$2,500	\$2,500	\$2,500
Fire Investigations	\$165	\$500	\$400	\$500	\$500	\$500
Total Admin Supplies & Materials	\$1,219	\$3,000	\$2,700	\$3,000	\$3,000	\$3,000
Other Services & Charges						
Crime Alert Berks County Donation	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Maglocen membership	\$400	\$400	\$400	\$400	\$400	\$400
Total Other Services & Charges	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400
CAPITAL ITEMS						
2016 Ford sedan lease payment	\$2,915	\$5,330	\$5,330	\$5,330	\$5,330	\$2,415
2017 Detective vehicle replacement	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital	\$2,915	\$5,330	\$5,330	\$5,330	\$5,330	\$2,415
TOTAL:	\$395,290	\$457,902	\$432,536	\$428,077	\$438,535	\$446,340

EXETER TOWNSHIP POLICE DEPARTMENT

K9 Unit

PROGRAM DESCRIPTION

The Office of Community Affairs was founded to create and maintain a positive image of the Department by fostering constructive relationships between the Police and the Exeter Community, the news media, social media, other law enforcement agencies, and civic organizations. The members of the OCA shall strive to present a professional image of the Police Department and shall make every reasonable effort to connect with the community and media organizations through open communications, outreach programs and Department activities.

GOALS AND OBJECTIVES FOR 2017

1. To provide a higher level of police response to better serve the citizens of Exeter Township
2. To develop preventative patrols as a crime deterrent, especially in commercial areas.
3. To increase officer safety in the apprehension of dangerous suspects involved in violent crimes
4. To promote community awareness and acceptance of the K9 program as a viable and important crime prevention tool.
5. Continue to cooperate with Exeter School District Officials to conduct periodic narcotic sniffs of lockers and other focus areas.
6. Respond to bomb threats in an expeditious manner and conduct detection techniques to locate and potential threat to the safety of others.
7. Continue to assist various local, state and federal law enforcement authorities for narcotic investigations and explosive detection as needed.

PERFORMANCE MEASURES

Performance Measures:	2015 Actual	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Narcotic details	10	4	4	4	0
Explosive/Bomb searches	5	2	2	2	2
Building searches	5	2	2	2	2
Tracking	7	14	14	14	14
School searches	8	16	16	16	0
Demos/Community Policing	12	12	12	12	12
Assists to Other Agencies	30	17	15	15	10
Certifications/Training (hours)	768	576	576	288	288

**POLICE DEPARTMENT
K9 UNIT**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits	4 Teams	3 Teams	3 Teams	3 Teams	1 Team	1 Team
K9 Officers Salary	\$373,157	\$284,499	\$284,499	\$291,611	\$97,204	\$99,634
K9 Training Overtime	\$24,686	\$20,000	\$20,000	\$20,500	\$8,000	\$8,000
K9 Narc or Explosive Details	\$1,064	\$1,500	\$1,500	\$1,500	\$500	\$500
Other Overtime	\$75,655	\$50,000	\$50,000	\$51,250	\$17,083	\$17,510
Holiday Overtime	\$10,126	\$8,355.00	\$8,355.00	\$8,564	\$2,855	\$2,926
Pension included in Patrol	-	-	-	-	-	-
Benefits included in Patrol	-	-	-	-	-	-
Total Salaries & Benefits	\$484,687	\$364,354	\$364,354	\$373,425	\$125,642	\$128,570
Supplies & Materials						
Dog food	\$2,356	\$1,800	\$1,800	\$1,800	\$600	\$600
Equipment/Fees	\$0	\$650	\$650	\$650	\$220.00	\$220
Total Admin Supplies & Materials	\$2,356	\$2,450	\$2,450	\$2,450	\$820	\$820
Repairs & Maintenance						
Contracted Trainer	\$5,400	\$5,400	\$5,400	\$5,040	\$1,680	\$1,680
Total Repairs & Maintenance	\$5,400	\$5,400	\$5,400	\$5,040	\$1,680	\$1,680
Other services & charges						
Veterinary Care	\$1,996	\$900	\$1,000	\$1,000	\$400	\$400
Boarding	\$0	\$500	\$500	\$500	\$100	\$100
Total Other Services & Charges	\$1,996	\$1,400	\$1,500	\$1,500	\$500	\$500
CAPITAL ITEMS						
Replacement K9 (?)					\$12,780	
Total Capital	\$0	\$0	\$0	\$0	\$12,780	\$0
TOTAL:	\$494,439	\$373,604	\$373,704	\$382,415	\$141,422	\$131,570

NOTE: (if replacement added in 2019, adjustments in salaries, etc. need to be made)

EXETER TOWNSHIP POLICE DEPARTMENT

Patrol

PROGRAM DESCRIPTION

The duties of patrol officers, also known as law enforcement officers, mainly focus on the protection of people and property. Officers patrol areas of the Township that they are assigned, which sometimes include assisting officers from other jurisdictions. Patrol respond to calls for service; enforce local, state and sometime federal laws and regulations which result in tickets, citations or criminal arrest and occasionally testify in court cases. Officers often make traffic stops, respond to domestic disturbances, provide aid to those injured in crashes or referring someone to other services such as mental health, domestic violence assistance, legal assistance and alike. The Patrol Division is the backbone of the Department and provide 24 hours coverage, 365 days of the year. Much of an officer's time is dedicated to patrolling, report writing and assisting those in need on a regular basis.

GOALS AND OBJECTIVES FOR 2017

1. Enhance community preparedness through prevention
2. Increase residents safety and perception of safety
3. Reduce incidents that result in injury, death and property damage
4. Reduce the recurrence of incidents that negatively impact township resources
5. Reduce and control criminal activity
6. Establish, maintain and enhance community partnership that helps ensure a safe community.
7. Increase the proportion of crime cleared by arrest
8. Continue officer involvement in the Berks County Juvenile Probation Youth Aid Panel to reduce juvenile crime.
9. Continue to respond expeditiously to emergency calls for police service and provide assistance in resolving the incident through criminal apprehension and arrest, emergency medical assistance, locating endangered persons, or any other assistance that can be rendered.
10. Continue to respond in a timely manner to non-emergency calls for service and provide assistance as warranted or needed.
11. Deter crime and promote a general feeling of safety among the public through vigilant patrol and identification of criminal activity.
12. Continue to build a feeling of trust and cooperation among the residents of Exeter Township through daily interactions, K9 demonstrations, public engagements and other activities of the Office of Community Affairs.

EXETER TOWNSHIP POLICE DEPARTMENT

PERFORMANCE MEASURES

Description:	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
# of calls for service Berks Co Center	11,255	11,000	11,451	11,500	11,500	11,600
# Police reports created	6,264	6,200	6,200	6,200	6,300	6,300
Average response time (min)	3.684	3.801	4	4	4	4
Exeter Population	26,000	26,000	26,000	26,000	26,000	26,000
# sworn officers	29	29	29	29	29	29
Ratio of officers per 1,000	1.11	1.11	1.11	1.11	1.11	1.11
Township road miles patrolled	119	119	119	119	119	119
State highway miles patrolled	20	20	20	20	20	20
Patrol mileage	127,360	125,000	125,000	125,000	125,000	125,000
Patrol MPG (avg)	6.34	6.50	6.50	6.60	6.70	6.70
Patrol mileage	127,360	125,000	125,000	125,000	125,000	125,000
Patrol MPG (avg)	6.34	6.50	6.50	6.60	6.70	6.70
Number criminal arrests	633	625	640	625	625	625
UCR Part 1 Crimes reported	482	475	476	475	475	475
UCR Part 1 Crimes cleared	264	280	274	280	280	280
Part 1 Clearance Rate	54.77%	58.95%	57.56%	58.95%	58.95%	58.95%
UCR Part 2 Crimes reported	641	600	645	625	625	625
UCR Part 2 Crimes cleared	416	450	449	450	450	450
Part 2 Clearance Rate	64.90%	75.00%	69.61%	72.00%	72.00%	72.00%
Juvenile arrest reviewed by YAP Officers	122	120	135	120	120	120
Officer hours for case reviews	85	85	90	80	80	80
Juvenile YAP interviews	92	90	100	90	90	90
Officer hours for YAP interviews	120	110	125	120	120	120
Youth Aid Panel meetings (hrs)	92	92	97	92	92	92

**POLICE DEPARTMENT
PATROL UNIT**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Management Salary (4 Sgts)	\$378,586	\$423,377	\$423,377	\$433,961	\$444,810	\$455,931
Non Management Salary	\$1,316,559	\$1,567,545	\$1,547,920	\$1,626,618	\$1,870,647	\$1,959,413
Management Overtime	\$35,555	\$25,000	\$30,000	\$30,000	\$30,750	\$31,519
Non Management Overtime	\$170,474	\$57,198	\$140,000	\$110,000	\$112,750	\$115,569
Mngt Holiday Worked Overtime	\$8,162	\$11,140	\$11,140	\$11,419	\$11,704	\$11,997
Non Mngt Holiday Worked Overtime	\$27,020	\$47,365	\$47,345	\$48,529	\$49,742	\$50,985
Pension	\$577,080	\$485,992	\$485,992	\$485,992	\$485,992	\$485,992
Benefits	\$966,362	\$1,028,479	\$1,028,479	\$1,090,576	\$1,145,105	\$1,202,360
Vehicle Maintenance wages	\$18,429	\$20,137	\$20,137	\$20,816	\$21,337	\$21,870
Crossing Guard wages	\$1,196	\$1,950	\$1,950	\$1,950	\$2,000	\$2,000
Officer in Charge benefit/salary	\$0	\$70,000	\$70,000	\$71,750	\$73,544	\$75,382
Total Salaries & Benefits	\$3,499,423	\$3,738,183	\$3,806,340	\$3,931,611	\$4,248,381	\$4,413,018
Supplies & Materials						
Uniforms	\$28,252	\$23,500	\$23,500	\$23,500	\$26,000	\$30,000
Fuel	\$48,663	\$60,000	\$45,000	\$50,000	\$50,000	\$50,000
Body armor	\$1,219	\$6,650	\$6,253	\$2,500	\$1,250	\$23,275
Equipment-minor	\$534	\$5,000	\$4,500	\$5,000	\$5,000	\$5,000
New hire/promotion examination	\$0	\$6,000	\$0	\$0	\$2,500	\$0
Total Admin Supplies & Materials	\$78,668	\$101,150	\$79,253	\$81,000	\$84,750	\$108,275
Repairs & Maintenance						
Uniforms	\$4,863	\$5,200	\$5,200	\$5,200	\$5,200	\$5,200
Equipment	\$997	\$4,500	\$3,500	\$4,500	\$4,500	\$4,500
Radios/Emergency lighting	\$6,027	\$4,000	\$3,000	\$4,000	\$4,000	\$4,000
Vehicles repair, parts, tires	\$64,176	\$52,500	\$52,500	\$52,500	\$52,500	\$52,500
Defibrillators	\$350	\$350	\$350	\$5,700	\$5,700	\$5,700
Total Repairs & Maintenance	\$76,413	\$66,550	\$64,550	\$71,900	\$71,900	\$71,900
*Defibrillators no longer supported by Friends of the Reading Hospital as of 2017						
Other Services & Charges						
Communications	\$188,308	\$184,501	\$190,001	\$192,000	\$192,000	\$192,000
Berks Co Emer Response Team	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500
William Penn Grant	\$38,598	\$85,000	\$120,000	\$90,000	\$80,000	\$0
General expenses	\$8,010	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Car wash services	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Total Other Services & Charges	\$247,416	\$292,001	\$332,501	\$304,500	\$294,500	\$214,500
CAPITAL ITEMS						
Lease payments for patrol vehicles	\$0	\$15,043	\$15,043	\$12,000	\$8,347	\$6,225
*700 mhz radio system (end in 2019)	\$25,675	\$25,675	\$25,675	\$0	\$0	\$0
Replacement patrol vehicles	\$0	\$0	\$0	\$0	\$0	\$0
*MCT Replacements (2016 & 2021)	\$9,500	\$9,500	\$9,500	\$0	\$0	\$0
*(see capital funds in Fund 04)						
Total Capital	\$35,175	\$50,217	\$50,217	\$12,000	\$8,347	\$6,225
TOTAL:	\$3,937,095	\$4,248,101	\$4,332,861	\$4,401,011	\$4,707,878	\$4,813,918

EXETER TOWNSHIP POLICE DEPARTMENT

Professional Development

PROGRAM DESCRIPTION

The Professional Development program consists various officers who are certified instructors in the areas of firearms, use of force, defensive tactics, Taser, OC, baton, control tactics, first aid, CPR and defibrillator. The Firearms instructors are responsible for conducting qualifications on all weapons utilized by the Department as well as developing lesson plans and conducting training for both legal and tactical use of those weapons and force options. In addition to the annual weapons and tactics training, officers satisfy their legal certification requirements by attending mandated continuing education courses, first aid, CPR, sobriety checkpoint procedures and mental health awareness training. In an effort to continue providing professional law enforcement services, the officers attend additional training in topics such as evidence processing, criminal investigations, crash reconstruction, DUI and narcotic investigations along with various traffic enforcement courses.

GOALS AND OBJECTIVES FOR 2017

1. Ensure that all officers receive the PA Municipal Police Officer Education and Training Commission certifications in firearms qualification, CPR, First Aid, JNET, and yearly in-service training.
2. Provide officers with defensive tactics/self-defense training through hands on training and lecture/video review.
3. Provide officers with current legal use of force training through a variety of different methods and testing.
4. Maintain officer certifications and proficiency in the use of their on-duty and off-duty handguns, patrol rifle and patrol shotgun in both daytime and lowlight qualifications and training.
5. Ensure that officers train and maintain certifications in the use of OC, baton, handcuffing and control tactics through lecture, testing and hands-on exercises.
6. Maintain officer certifications and proficiency on the use of less lethal munitions and Taser Smart weapons through training and qualifications.
7. Maintain all records, scores, lesson plans and test for training in all of the following areas: firearms, OC, baton, handcuffing, less lethal munitions, Taser, force on force and defensive tactics.
8. Ensure that all instructors maintain current certifications through instructor level training and recertification classes as needed.
9. Continue to support officers attending continuing education in the areas of criminal investigations, DUI case law, narcotics enforcement, crash reconstruction, evidence processing, supervision and leadership.
10. Maintain proficiency of officers who are members of the Berks County Emergency Response Team as tactical members, snipers, commanders and crisis negotiators.

EXETER TOWNSHIP POLICE DEPARTMENT

PERFORMANCE MEASURES

Description:	2015 Actual	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Mandatory In Service Training (hrs)	360	360	360	360	360
Handgun qualifications (hrs)	90	90	90	90	90
Handgun training (hrs)	240	240	240	240	240
Rifle qualifications (hrs)	90	90	90	90	90
Rifle training (hrs)	240	240	240	240	240
Less lethal munitions qualifications (hrs)	60	60	60	60	60
Less lethal munitions training (hrs)	120	120	120	120	120
Taser qualification and training (hrs)	120	120	120	120	120
Handcuffing/OC/Baton/Control Tactics (hrs)	0	348	348	348	348
Defensive tactics/SPEAR (hrs)	0	0	348	348	348
Active Shooter training (hrs)	360	30	30	30	30
Force on force training (hrs)	360	360	360	360	360
Low light training (hrs)	90	90	90	90	90
First Aid/CPR & Naloxone training (hrs)	0	29	90	0	90
Training patrol coverage by Detectives (hrs)	576	576	576	576	576
Sobriety checkpoint recertification (hrs)	0	87	0	0	87
Mental health awareness training (hrs)	58	58	58	58	58
Firearms Unit planning (hrs)	10	10	10	10	10
Lesson plan prep for firearms/force on force	90	90	90	90	90
Lesson plan development for less lethal (hrs)	0	17	17	17	17
Lesson plan development for Taser (hrs)	17	17	17	17	17
Lesson plan development handcuffing/OC baton and MDTS	0	22	0	0	0
Lesson plan for SPEAR	0	0	22	0	0
Instructor level recertification's for Taser, less lethal, handcuffing, baton, SPEAR, handgun, rifle, simmunitions (hrs)	0	252	444	200	200
Record keeping for firearms/force on force (hrs)	24	24	24	24	24
Purchasing of firearm supplies, Taser (hrs)	26	26	26	26	26
Taser record keeping, maintenance, post deployment procedures and downloads (hrs)	15	15	15	15	15
Resupply of belt weapon aids and equip (hrs)	3	3	3	3	3
Indoor range maintenance (hrs)	4	4	4	4	4
BCERT officers training (hrs)	1008	1008	1008	1008	1008
BCERT Crisis Negotiator training (hrs)	64	64	64	64	64
Continuing education (various courses) hrs.	1000	1000	1000	1000	1000
Armorer duties (hrs)	15	15	15	15	15
Weapons maintenance and cleaning	100	100	100	100	100
JNET training and certifications	80	80	80	80	80

**POLICE DEPARTMENT
PROFESSIONAL DEVELOPMENT**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
See Patrol for salary & benefits	-	-	-	-	-	-
Contractual education benefit	\$6,500	\$9,250	\$7,250	\$9,250	\$10,000	\$10,000
Total Salaries & Benefits	\$6,500	\$9,250	\$7,250	\$9,250	\$10,000	\$10,000
Supplies & Materials						
Firearms	\$3,778	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Ammunition	\$4,178	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Admin Supplies & Materials	\$7,956	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Repairs & Maintenance						
Firearms	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Total Repairs & Maintenance	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Other Services & Charges						
Taser replacements	\$8,686	\$6,000	\$6,000	\$6,000	\$6,000	\$0
Continuing Education	\$13,845	\$10,700	\$11,000	\$11,000	\$11,000	\$11,000
Total Other Services & Charges	\$22,530	\$16,700	\$17,000	\$17,000	\$17,000	\$11,000
CAPITAL ITEMS						
Replace basement backstop	\$2,000	\$0	\$0	\$0	\$0	\$0
Total Capital	\$2,000	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$38,986	\$38,950	\$37,250	\$39,250	\$40,000	\$34,000

EXETER TOWNSHIP POLICE DEPARTMENT

Traffic Safety

PROGRAM DESCRIPTION

The primary responsibility of the Traffic Safety Unit is to enhance the safety of motorists and pedestrians within Exeter Township. The Unit is dedicated to promoting and improving traffic safety through education, data information analysis, and enforcement of the traffic related laws. The Unit responds to citizens' complaints concerning traffic issues.

GOALS AND OBJECTIVES FOR 2017

1. Investigate and survey complaints of unsafe conditions on all public roadways.
2. Development and coordination of the selective enforcement programs, to include Aggressive Driving Enforcement, Operation Nighthawk, DUI Checkpoints throughout Berks County, DUI Roving Patrols, Click it or Ticket Seat Belt mobilization and Buckle UP PA mobilization. Much of these programs are funded from North Central Highway Safety Network.
3. Analysis of crash data to provide information to reduce crashes and implement potential safety measures or enforcement.
4. Provide technical accident investigations and reconstruction to include all fatal and serious injury crashes.
5. Liaison with local traffic safety organizations and Department of Transportation officials.
6. Conduct commercial motor vehicle inspections along with enforcement of the weights and measure regulations for such large vehicles. Conducted in conjunction with other local, state and federal authorities.
7. Handle all parking related issues and enforcement including special events.
8. Operate traffic signal at 37th & Perkiomen Avenue after school each day to provide a safe access to the highway for school buses, teachers, students and parents.
9. Continue to promote and educate residents on the established Keep Kids Alive, Drive 25 safety campaign.
10. Maintain, erect and relocate electronic speed monitoring boards and trailers to promote compliance with posted speed limits in residential neighborhoods, school zones, constructions zones, etc.
11. Routinely conduct speed enforcement operations on SR 0422, SR 0562 and various township roads that have substantial amounts of traffic complaints.
12. Process all abandoned vehicles reported to the Police.
13. Implement regularly scheduled briefings and training on speed enforcement at patrol roll calls.

EXETER TOWNSHIP POLICE DEPARTMENT

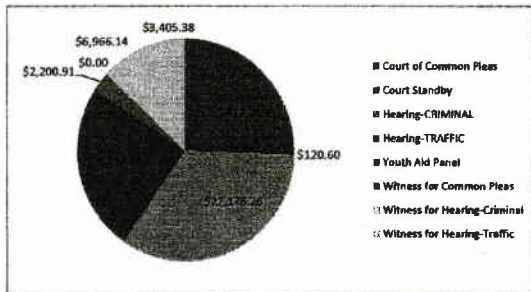
PERFORMANCE MEASURES

Description	2015 Actual	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Traffic citations written	2004	1700	1900	1900	1900
Traffic warnings written	335	250	300	300	300
Non-Reportable Crashes	353	325	325	325	325
Reportable Crashes	201	160	160	160	160
Hit & Run Crashes	89	81	80	80	80
Pedestrian Crashed	2	5	5	5	5
DUI Arrests	96	115	100	100	100
Aggressive Driving Enforce (hours)	131	120	120	120	120
Traffic related details (hours)	61.5	45	50	50	50
Commercial vehicle inspections (hours)	138.5	80	80	80	80
Commercial vehicle inspections	168	168	168	168	168
DUI Checkpoints	9	7	7	7	7
DUI Checkpoint (hours)	256	108	100	100	100
DUI Roving Patrol (hours)	66.5	55	60	60	60
Hours conducting school traffic	90	90	90	90	90
Abandoned vehicles	132	111	120	120	120
Speed board monitoring (hours)	60	100	100	100	100
Traffic complaints	42	48	45	45	45

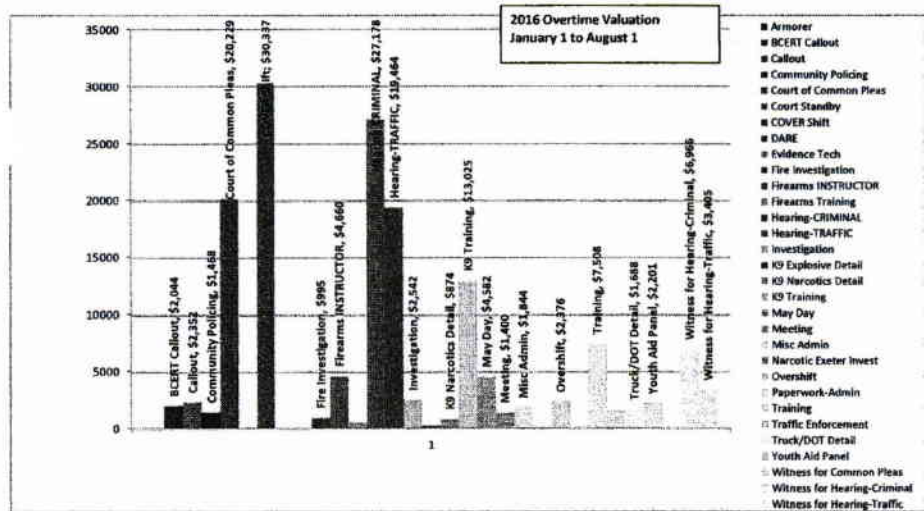
2016 COURT RELATED EXPENSES 1/1 to 8/1

	Overtime Amount	Overtime Hours	Appearances	
Court of Common Pleas	\$20,238.58	323	80.75	(4 hour blocks)
Court Standby	\$120.60	2		
Hearing-CRIMINAL	\$27,178.26	438.25	219	hearings
Hearing-TRAFFIC	\$19,463.98	302	151	hearings
Youth Aid Panel	\$7,280.91	36.5		
Witness for Common Pleas	\$0.00	0		
Witness for Hearing-Criminal	\$6,966.14	88.6	44	hearings
Witness for Hearing-Traffic	\$3,405.38	44	22	hearings
TOTAL:	\$79,563.98			

Total Criminal OT	\$29,516.45
Total Traffic OT	\$22,869.27
Avg OT per Criminal Arrest (478)	\$61.75
Avg OT per Traffic Citation (1566)	\$14.60



BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
139	12	6			18
143	12	9			21
146					0
149					0
180	18	182			200
151	22	0			22
183	8	1			9
154	5	11			16
158	5	2			7
167	50	113			183
158	12	13			25
159	22	92			114
160	4	9			13
161	1	4			5
162	74	59			133
163	17	14			31
164	21	237			258
165	37	175			212
166	1	1			2
167	32	186			218
168	8	9			17
169	12	73			85
170	6	44			50
171	15	5			20
172	28	166			194
173	7	1			8
174	0	0			0
175	49	154			203
TOTAL	478	1566	0	0	



A Platoon

BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
166					0
143					0
156					0
157					0
168					0
173					0
TOTAL	0	0	0	0	0

B Platoon

BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
166					0
150					0
159					0
171					0
172					0
174					0
TOTAL	0	0	0	0	0

C Platoon

BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
146					0
154					0
162					0
163					0
167					0
175					0
TOTAL	0	0	0	0	0

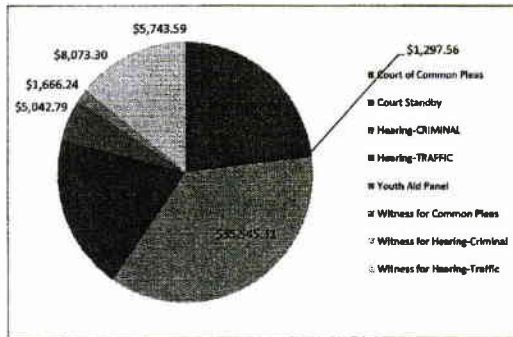
D Platoon

BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
170	4	28	10	127	169
139	7	9	0	176	192
158	22	135	4	204	365
164	27	113	5	227	372
165	13	104	10	196	323
169	21	63	1	189	274
TOTAL	94	452	30	1119	1665

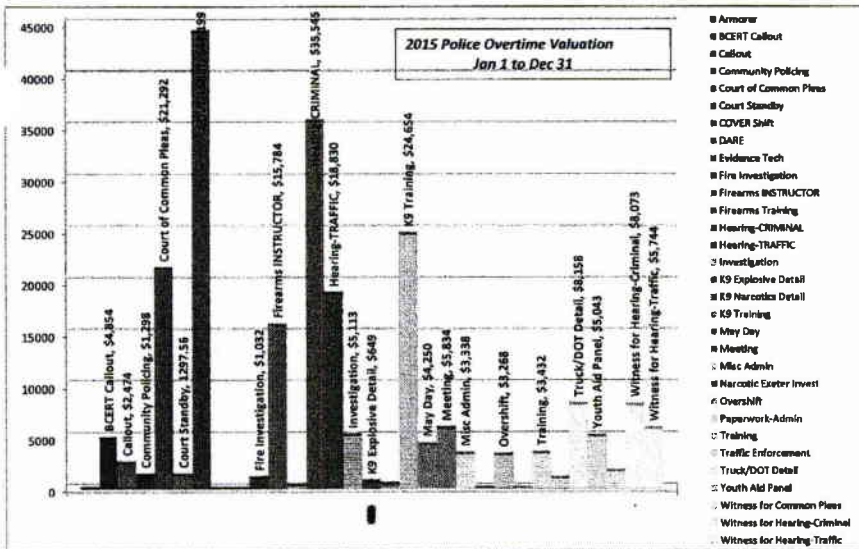
2015 COURT RELATED EXPENSES 1/1 to 12/31

	Overtime Amount	Overtime Hours	Appearances		
Court of Common Pleas	\$21,292.08	360			
Court Standby	\$1,297.56	22			
Hearing-CRIMINAL	\$35,545.31	600.5	300	hearings	454 criminal arrests
Hearing-TRAFFIC	\$18,829.75	317.5	159	hearings	1320 traffic citations
Youth Aid Panel	\$5,042.79	85.5			
Witness for Common Pleas	\$1,666.24	28			
Witness for Hearing-Criminal	\$8,073.30	135	68	hearings	
Witness for Hearing-Traffic	\$5,743.59	96	48	hearings	
TOTAL	\$97,490.62	1644.5	575		

Total Criminal OT	\$37,371.97
Total Traffic OT	\$24,573.34
Avg OT per Criminal Arrest (633)	\$59.04
Avg OT per Traffic Citation (2407)	\$10.21



BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
139	14	14	0	176	204
143	14	13	4	224	255
146	0	10	5	212	227
149	1	0	0	34	35
150	28	480	15	130	633
181	5	12	0	52	69
153	16	0	0	33	49
154	13	51	2	158	224
156	16	4	0	206	226
157	81	239	0	347	667
158	27	173	4	204	408
189	35	41	2	180	258
190	5	12	6	54	77
181	9	35	0	54	98
162	118	230	61	205	614
183	19	24	2	185	230
184	31	165	5	227	428
165	28	178	10	196	410
166	3	3	3	92	101
167	39	283	33	299	654
168	10	20	2	233	265
169	34	110	1	189	334
170	6	63	10	127	206
171	23	14	1	224	262
172	35	175	0	170	380
173	17	13	0	199	229
174	0	0	0	0	0
175	8	65	0	26	99
TOTAL	633	2407	0	26	



BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
166	3	0	3	92	98
143	13	4	4	224	245
156	10	1	0	206	217
157	70	147	0	347	564
168	5	10	2	233	250
173	14	9	0	199	222
TOTAL	115	171	9	1301	1598

BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
166	3	0	3	92	98
150	19	295	15	130	459
159	22	13	2	190	227
171	19	8	1	224	262
172	26	107	0	170	303
174	0	0	0	0	0
TOTAL	89	423	21	806	1339

BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
146	0	2	5	212	219
154	11	28	2	158	199
162	79	81	61	205	428
163	11	7	2	185	205
167	34	128	33	299	492
175					
TOTAL	135	244	103	1059	1541

BADGE	Criminal	Traffic	WARN	REPORTS	TOTAL
170	4	28	10	127	169
139	7	9	0	176	192
158	22	135	4	204	365
164	27	113	5	227	372
165	13	104	10	196	323
169	21	63	1	189	274
TOTAL	94	452	30	1119	1695

POLICE DEPARTMENT

Traffic Safety

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Traffic Officer				\$38,500	\$39,655	\$40,845
Overtime (non reimbursable)	\$9,160	\$4,000	\$6,000	\$8,000	\$8,000	\$8,000
See Patrol for salary & benefits	-	-	-	-	-	-
*Overtime (reimbursed)	\$34,888	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Total Salaries & Benefits	\$44,048	\$24,000	\$26,000	\$66,500	\$67,655	\$68,845
* reimbursed through North Central Highway Safety						
Supplies & Materials						
Keep Kids Alive Drive 25	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Traffic/Truck Enforcement	\$1,669	\$0	\$10,000	\$1,850	\$1,850	\$1,850
Total Admin Supplies & Materials	\$1,669	\$3,000	\$13,000	\$4,850	\$4,850	\$4,850
Repairs & Maintenance						
Speed devices	\$4,241	\$4,000	\$4,125	\$4,000	\$4,000	\$4,000
General traffic equipment	\$0	\$1,500	\$1,000	\$1,500	\$1,500	\$1,500
Total Repairs & Maintenance	\$4,241	\$5,500	\$5,125	\$5,500	\$5,500	\$5,500
CAPITAL ITEMS						
*Message board replacement	\$2,500	\$2,500	\$2,500	\$0	\$0	\$0
*(see capital funds in Fund 04)						
Total Capital	\$2,500	\$2,500	\$2,500	\$0	\$0	\$0
TOTAL:	\$52,458	\$35,000	\$46,625	\$76,850	\$78,005	\$79,195

EXETER TOWNSHIP WASTEWATER TREATMENT DEPARTMENT

Mission Statement

The mission of the department is to protect public health and the environment for our community by providing high-quality wastewater-treatment services in an effective, efficient, and responsible manner.

Personnel

The Wastewater Plant has 14 full-time employees. Twelve of the fourteen are certified operators or certified for the collection system. There is a vast amount of experience in the ranks. There are additional administrative personnel that work out of the township building on WTP issues. In the summer, two additional employees for painting projects and grounds maintenance.

Wastewater Treatment Programs

Wastewater Administration

Collection System

Wastewater Laboratory

Wastewater Dryer

Wastewater Treatment

WASTEWATER DEPARTMENT SUMMARY

2017

RESOURCES	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
Rate Revenue	\$3,255,628	\$3,333,000	\$3,333,000	\$5,141,248	\$5,141,249	\$5,141,248
Non-Rate Revenue	\$2,329,254	\$2,019,312	\$2,800,000	\$1,820,485	\$1,620,485	\$1,420,485
TOTAL RESOURCES	\$5,584,882	\$5,352,312	\$6,133,000	\$6,961,733	\$6,761,734	\$6,561,733
EXPENDITURES	2015 ACTUAL	2016 BUDGET	2016 PROJECTED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
Wastewater Administration	\$926,135	\$946,964	\$946,964	\$1,214,030	\$1,252,034	\$1,289,188
Collection System	\$162,707	\$196,122	\$190,000	\$207,902	\$219,323	\$221,786
Wastewater Laboratory				\$183,467	\$198,027	\$218,598
Wastewater Dryer				\$294,768	\$281,064	\$301,812
Wastewater Treatment	\$1,481,193	\$1,590,390	\$1,550,000	\$943,191	\$984,452	\$1,054,066
Transfer to Sewer Capital Fund				\$360,000	\$300,000	\$300,000
Transfer to General Fund	\$242,622	\$200,000	\$200,000	\$0	\$0	\$0
Total Debt Service	\$2,591,233	\$2,587,015	\$2,586,765	\$2,584,791	\$2,583,103	\$2,585,963
TOTAL EXPENDITURES	\$5,403,890	\$5,520,491	\$5,473,729	\$5,788,149	\$5,818,003	\$5,971,413

EXETER TOWNSHIP WASTEWATER TREATMENT DEPARTMENT

Wastewater Administration

PROGRAM DESCRIPTION

The WTP Administration Office consists of one Superintendent, one Assistant Superintendent, and various other personnel working out of the Township office. Management is responsible for the administration, operation, and maintenance of the entire Wastewater Treatment Plant and Collection System. The Superintendent and Assistant Superintendent have a combined 82 years of service in the Wastewater field and supervise and coordinate activities. Their main responsibility is to ensure that the WTP meets or exceeds all regulatory standards and requirements and are responsible for the safe conveyance and treatment of residential, commercial, and industrial wastewater. The department also maintains a successful hauled in Liquid Waste Program for the past 20 years. The personnel that work out of the Township building are responsible for human resources, billing, accounting & other managerial duties.

GOALS AND OBJECTIVES FOR 2017

1. Continue to coordinate the organization, staffing, and operational activities for the Wastewater Treatment Plant including assuming responsibility for critical decisions regarding operational changes, process control, maintenance priorities, scheduling, and compliance with numerous regulations of federal and state agencies.
2. Increase customer base for hauled-in liquid waste
3. Continue with the Strong Waste Surcharge Program
4. Ensure the staff meets all training requirements
5. Continue to meet all Wastewater Permit parameters
6. Develop and administer wastewater budget and forecast future needs for staff, equipment, materials, and capital projects
7. Continue to answer all questions and assist the public when requested
8. Ensure employees treat Township residents and others in a respectful and professional manner
9. Complete all required reports in a timely manner
10. Strive to improve invoice production timeline
11. Increased importance on outstanding collectables
12. Participate with local and state environmental organizations
13. Provide plant data to the public through requests, Township website, and newsletters

Wastewater Department Administration

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Management & Office Staff Salaries	\$193,683	\$193,800	\$193,800	\$415,722	\$428,194	\$441,040
Insurance & Other Benefits	\$625,037	\$633,827	\$640,000	\$659,200	\$678,976	\$699,345
Total Salaries & Benefits	\$818,720	\$827,627	\$833,800	\$1,074,922	\$1,107,170	\$1,140,385
Supplies & Materials						
Office & Billing Supplies	\$22,179	\$22,000	\$27,200	\$24,000	\$24,000	\$24,000
Total Admin Supplies & Materials	\$22,179	\$22,000	\$27,200	\$24,000	\$24,000	\$24,000
Repairs & Maintenance						
Equipment Rental	\$2,998	\$2,600	\$2,900	\$3,045	\$3,197	\$3,357
Total Repairs & Maintenance	\$2,998	\$2,600	\$2,900	\$3,045	\$3,197	\$3,357
Other Services & Charges						
Training/Dues/Subscriptions	\$64,080	\$58,736	\$117,489	\$64,813	\$67,104	\$69,505
Engineering Services	\$20,016	\$20,000	\$22,000	\$20,000	\$22,000	\$22,000
Legal Services	\$13,355	\$25,000	\$25,000	\$26,250	\$27,563	\$28,941
Total Other Services & Charges	\$97,451	\$103,736	\$164,489	\$111,063	\$116,667	\$120,446
CAPITAL ITEMS						
Miscellaneous	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Total Capital	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
TOTAL ADMINISTRATION	\$941,348	\$956,963	\$1,029,389	\$1,214,030	\$1,252,034	\$1,289,188

EXETER TOWNSHIP WASTEWATER TREATMENT DEPARTMENT

Collection System

PROGRAM DESCRIPTION

The Exeter Collection system consists of 105 miles of sanitary sewer lines, ranging in size from 8" to 30". The Township currently maintains six (6) pumping stations. The Township personnel are responsible for collection system maintenance consisting of regular flushing and televising of main lines, maintenance of rights-of-way, and repair of sewer lines as needed. Collection system maintenance activities and preventive inspection continue to address Inflow & Infiltration (I/I) problems.

GOALS AND OBJECTIVES FOR 2017

1. Slip line 26 sewer mains (over 7,000 LF) in 2017. These sections of pipe need continuous maintenance. It is very time consuming and restricts staff from evaluating and performing I/I studies elsewhere in the Township.
2. Perform I/I study in the Butter Lane drainage area
3. Continue to unblock sewer laterals as needed
4. Continue to utilize and update the electronic sewer index map
5. Investigate all new technologies to improve efficiency in performing I/I studies
6. Ensure employees treat Township residents and others in a respectful and professional manner
7. Continue to implement comprehensive Preventative Maintenance (PM) program
8. Maintain clean and free-flowing conditions in all sewer mains at all times
9. Provide around the clock emergency response to all sewer emergency calls
10. Investigate and report all sewer damage claims

Wastewater Department Collection System

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Collection System/ Salary	\$108,097	\$113,926	\$113,926	\$113,022	\$122,064	\$131,829
Insurance & Other Benefits	\$9,006	\$9,384	\$10,666	\$11,000	\$11,000	\$11,000
Total Salaries & Benefits	\$117,103	\$123,310	\$124,592	\$124,022	\$133,064	\$142,829
Supplies & Materials						
Maintenance Supplies	\$25,261	\$38,500	\$38,500	\$40,425	\$42,446	\$44,569
Electricity - Pump Station	\$6,043	\$7,500	\$7,500	\$7,500	\$7,500	\$8,000
Total CS Supplies & Materials	\$31,304	\$46,000	\$46,000	\$47,925	\$49,946	\$52,569
Repairs & Maintenance						
Maintenance of Equipment	\$4,704	\$6,313	\$9,800	\$6,800	\$7,100	\$7,115
Total Repairs & Maintenance	\$4,704	\$6,313	\$9,800	\$6,800	\$7,100	\$7,115
Other Services & Charges						
Contracted Services	\$3,464	\$4,000	\$3,000	\$4,000	\$4,000	\$4,000
Engineering Services	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Other Services	\$1,243	\$1,000	\$1,100	\$1,155	\$1,213	\$1,273
Water Meters	\$12,176	\$20,000	\$15,000	\$20,000	\$20,000	\$10,000
Total Other Services & Charges	\$16,883	\$29,000	\$23,100	\$29,155	\$29,213	\$19,273
TOTAL COLLECTION SYSTEM	\$169,994	\$204,623	\$203,492	\$207,902	\$219,323	\$221,786

EXETER TOWNSHIP WASTEWATER TREATMENT DEPARTMENT

Laboratory

PROGRAM DESCRIPTION

In each stage of treatment, the wastewater stream must be analyzed in order to evaluate the process performance and operating efficiency of the wastewater treatment plant as required by NPDES and EPA permits. Exeter WTP participates in the Pennsylvania Laboratory Accreditation Program (LAP). This program evaluates and accredits environmental laboratories in accordance with State and Federal Regulations to protect the environment and ensure the health, safety, and welfare of the citizens of the Commonwealth of Pennsylvania. The lab staff samples all the restaurants in the Township as well as industries to make sure they are within the guidelines of the Township's Sewer Use Ordinance. The strong waste customers are charged a Surcharge on their waste streams to cover the additional costs to treat the waste. All hauled in waste is also sampled by the Lab Techs. Lab techs are required to perform laboratory methods in accordance with Pennsylvania Bulletin 252.2.

GOALS AND OBJECTIVES FOR 2017

1. Ensure WTP is in compliance with the NPDES permit
2. Exceed water quality requirements for all parameters of the discharge permit
3. Provide training opportunities for all staff emphasizing communications and teamwork
4. Perform permit required in-house sampling and analysis including arranging for outside contract analysis
5. Perform maintenance, calibration of lab equipment, and maintain QA/QC (quality assurance/quality control) program to ensure analytical accuracy
6. Provide plant data to the public through request, Township website, and newsletters
7. Involve all treatment staff in process control
8. Improve the monthly and yearly reports
9. Support wastewater treatment process control with sampling and analysis

Wastewater Department Lab Analysis

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Lab Technician/Sample Tech - Salary	N/A	N/A	N/A	\$118,810	\$128,315	\$138,580
Insurance & Other Benefits			in Administration			
Total Salaries & Benefits	\$0	\$0	\$0	\$118,810	\$128,315	\$138,580
Supplies & Materials						
Lab Supplies	\$6,816	\$13,650	\$13,650	\$14,332	\$15,049	\$15,801
General Operating Supplies	\$1,300	\$1,875	\$1,875	\$1,950	\$1,950	\$2,025
Total CS Supplies & Materials	\$8,116	\$15,525	\$15,525	\$16,282	\$16,999	\$17,826
Repairs & Maintenance						
Lab Equipment & Sampling Equipment	\$3,763	\$3,375	\$3,525	\$3,525	\$3,525	\$3,675
Total Repairs & Maintenance	\$3,763	\$3,375	\$3,525	\$3,525	\$3,525	\$3,675
Other Services & Charges						
Lab Fees - Contracted	\$24,514	\$35,000	\$35,000	\$36,750	\$38,588	\$40,517
Lab Accreditation Fees	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100
Other Services	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Lab Equipment - Misc				\$5,000	\$5,000	\$5,000
New Sampler				\$0	\$2,500	\$0
Total Other Services & Charges	\$27,614	\$38,100	\$38,100	\$44,850	\$49,188	\$48,617
TOTAL LAB ANALYSIS	\$39,493	\$57,000	\$57,150	\$183,467	\$198,027	\$208,698

EXETER TOWNSHIP WASTEWATER TREATMENT DEPARTMENT

Dryer & Dewatering

PROGRAM DESCRIPTION

Biosolids (sludge) disposal was very daunting ten years ago. Forward thinking had us searching for a cost effective solution. Because of the high transportation and tipping fees involved in landfilling biosolids, landfills were starting to refused to accept any additional Class B Biosolids. Exeter performed an extensive Dryer study and installed a Fenton Dryer in 2011/2012. Installing a biosolids Dryer reduces pathogens in the biosolids and gave Exeter a choice in the safe disposal of Class A biosolids. The dry biosolids are now used as a beneficial use on famers fields as fertilizer or mixed with soil at a local soil blender facility. The Biosolids are given away at times (when the market is too competitive) or we can get up to \$10.00 a ton in a non-competitive market environment. All transportation costs are covered by the farmer/soil blender. Choosing a dryer option for Exeter's further biosolids needs was a beneficial decision. In the past, Exeter had spent up to \$600,000 per year for landfill transportation and disposal of biosolids. Now the Class A costs are \$0 without any breakdown of equipment.

GOALS AND OBJECTIVES FOR 2017

Goals and Objectives for 2017:

1. Continue to provide a Beneficial Use program in order to ensure an environmentally safe and cost efficient method of domestic biosolid utilization
2. Maintain biosolids quality to comply with PA DEP biosolids regulations and EPA Part 503 regulations
3. Continue to address and resolve odor problems in the Dryer room
4. Establish a long-term agreement with a soil blender to increase revenue
5. Continue to pursue liquid sludge waste customers

Wastewater Department Dewatering/Dryer Equipment

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Dryer Operator- Salary	N/A	N/A	N/A	\$61,043	\$65,926	\$71,201
Insurance & Other Benefits			in Administration			
Total Salaries & Benefits	\$0	\$0	\$0	\$61,043	\$65,926	\$71,201
Supplies & Materials						
Fuel - Natural Gas	\$54,226	\$60,000	\$58,400	\$58,400	\$58,400	\$67,320
Electric	\$26,478	\$26,000	\$26,000	\$25,000	\$25,000	\$27,500
Operating Chemicals	\$65,593	\$85,000	\$83,000	\$93,650	\$99,333	\$102,549
General Operating Supplies	\$433	\$625	\$625	\$650	\$650	\$675
Total Dryer Supplies & Materials	\$146,730	\$171,625	\$168,025	\$177,700	\$183,383	\$198,044
Repairs & Maintenance						
Dewatering Equipment & Dryer	\$7,903	\$8,500	\$8,500	\$8,925	\$9,371	\$9,840
Contracted Services	\$3,763	\$3,375	\$3,525	\$3,525	\$3,525	\$3,675
Total Repairs & Maintenance	\$11,666	\$11,875	\$12,025	\$12,450	\$12,896	\$13,515
Other Services & Charges						
Consulting Fees	\$4,080	\$3,500	N/A	\$3,675	\$3,859	\$4,052
Engineering Fees					\$24,900	
Sludge Removal	\$10,265	\$10,000	\$45,000	\$15,000	\$15,000	\$15,000
Other Services						
Total Other Services & Charges	\$14,345	\$13,500	\$45,000	\$18,675	\$43,759	\$19,052
CAPITAL ITEMS						
Odor Control - Dryer Room						
Dewatering Power Feed to MDP-2						
Unknown repairs						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DEWATERING/DRYER	\$172,741	\$197,000	\$225,050	\$269,868	\$305,964	\$301,812

EXETER TOWNSHIP WASTEWATER TREATMENT DEPARTMENT

Treatment

PROGRAM DESCRIPTION

The Exeter Wastewater Treatment Plant is responsible for the treatment of domestic and industrial wastewater generated in Exeter Township, as well as St. Lawrence Borough, parts of Alsace and Lower Alsace Townships. Administration, Maintenance, Operation, Sampling and Testing and the Pretreatment program are the primary functions. Exeter is unique due to our Strong Waste Program which assures that customers that discharge a strong waste stream pay that burden and not the common customer. Exeter WTP accepts hauled in liquid waste, as well, to take advantage of the extra capacity available (3.0 GPD). Hauled in liquid waste has been a very successful endeavor for many years that creates an extra revenue stream. The sludge dryer was added to the treatment process a few years back to help defray landfill costs for disposal of sludge. The dryer has been a success, in that, the farmers take the Class A sludge for free and sometimes for a fee. DEP contributed a \$1,000,000 grant towards the project.

GOALS AND OBJECTIVES FOR 2017

Goals and Objectives for 2017:

1. Perform preventative maintenance to all treatment facility equipment
2. Comply at all times with the requirements of the NPDES permit
3. Develop and implement goals, objectives, policies, and priorities at the WTP
4. Exceed water quality requirements for all parameters of the discharge permit
5. Provide around the clock emergency response for the WTP
6. Implement new technology for improved water quality and maintenance management as they become available
7. Provide facility tours for area schools and other citizens
8. Continue to address the odor issues in the Dryer room by installing an odor control system
9. Complete the replacement of Influent Pumps. New pumps will pump more efficient and save electricity costs
10. Complete the replacement of WTP plant water pumps
11. Connect generator to power feed in dewatering building resulting in ability of dryer operation in power failure situations
12. Replace heating and A/C unit for Control Building (24 years old)
13. Continue with upgrades to the WTP scada system

Wastewater Treatment Costs

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Salaries & Benefits						
Treatment - Salary	\$747,649	\$774,384	\$775,095	\$409,282	\$442,025	\$477,387
Insurance & Other Benefits	\$60,695	\$63,731	\$71,766	\$73,919	\$76,137	\$78,421
Total Salaries & Benefits	\$808,344	\$838,115	\$846,861	\$483,201	\$518,161	\$555,807
Supplies & Materials						
General Operating Supplies	\$6,935	\$10,000	\$10,000	\$10,400	\$10,400	\$10,800
Chorine	\$6,466	\$11,000	\$10,000	\$10,000	\$10,500	\$11,025
Fuel - Natural Gas	\$13,556	\$15,000	\$14,600	\$14,600	\$14,600	\$15,330
Electricity	\$238,300	\$234,000	\$234,000	\$225,000	\$225,000	\$247,500
Total TREATMENT Supplies & Materials	\$265,257	\$270,000	\$268,600	\$260,000	\$260,500	\$284,655
Repairs & Maintenance						
Vehicle- Gas/Oil/Parts/Tires	\$20,331	\$27,525	\$24,000	\$27,450	\$28,748	\$29,785
Buildings/Pump Stations	\$16,900	\$16,900	\$26,000	\$14,990	\$15,715	\$16,475
Mechanical & Electrical	\$70,080	\$75,500	\$75,500	\$79,325	\$82,342	\$87,558
Total Repairs & Maintenance	\$107,311	\$119,925	\$125,500	\$121,765	\$126,805	\$133,818
Other services & charges						
Communication	\$16,453	\$14,500	\$14,500	\$15,225	\$15,986	\$16,786
Sludge & Grit Removal	\$41,060	\$40,000	\$80,000	\$60,000	\$60,000	\$60,000
Other Services	\$2,217	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Engineering						
Total Other Services & Charges	\$59,730	\$57,500	\$97,500	\$78,225	\$78,986	\$79,786
CAPITAL ITEMS						
Total Capital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL TREATMENT COSTS	\$1,240,642	\$1,285,540	\$1,338,461	\$943,191	\$984,452	\$1,054,066

LIQUID FUELS REVENUE**2017**

RESOURCES	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 BUDGET	2019 BUDGET
Liquid Fuels Tax	\$654,452	\$746,375	\$746,375	\$785,179	\$850,000	\$900,000
State Road Turnback Funds	\$47,080	\$47,080	\$47,080	\$47,080	\$47,080	\$47,080
Interest	\$826	\$1,000	\$900	\$1,000	\$1,000	\$1,000
Total Resources	\$702,358	\$794,455	\$794,355	\$833,259	\$898,080	\$948,080

**LIQUID FUELS
PAVING**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Supplies & Materials						
Blacktop Material	\$435,595	\$495,740	\$402,000	\$418,000	\$600,000	\$600,000
Ralumac	\$0	\$0	\$0	\$135,000	\$0	\$0
Total Supplies & Materials	\$435,595	\$495,740	\$402,000	\$553,000	\$600,000	\$600,000
CAPITAL ITEMS						
Equipment - Mack Trucks (50%)	\$23,171	\$37,656	\$37,500	\$18,500	\$18,500	\$18,500
Total Capital	\$23,171	\$37,656	\$37,500	\$18,500	\$18,500	\$18,500
TOTAL:	\$458,766	\$533,396	\$439,500	\$571,500	\$618,500	\$618,500

**LIQUID FUELS
ROAD MAINTENANCE**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Supplies & Materials						
Maintenance Supplies - State	\$97,048	\$39,000	\$34,000	\$30,000	\$30,000	\$25,000
Total Supplies & Materials	\$97,048	\$39,000	\$34,000	\$30,000	\$30,000	\$25,000
CAPITAL ITEMS						
Equipment - Trailer & Mower 2017 Purchase	\$32,000	\$3,500	\$3,500	\$35,500	\$3,500	\$0
Total Capital	\$32,000	\$3,500	\$3,500	\$35,500	\$3,500	\$0
TOTAL:	\$129,048	\$42,500	\$37,500	\$65,500	\$33,500	\$25,000

LIQUID FUELS
VEHICLE MAINTENANCE

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Repairs & Maintenance						
Maintenance Repairs M&E	\$78,830	\$30,000	\$35,000	\$30,000	\$35,000	\$40,000
Total Repairs & Maintenance	\$78,830	\$30,000	\$35,000	\$30,000	\$35,000	\$40,000
TOTAL:	\$78,830	\$30,000	\$35,000	\$30,000	\$35,000	\$40,000

***LIQUID FUELS
MS4 COMPLIANCE***

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
CAPITAL ITEMS						
Equipment - Skid Loader & Sweeper (2018)	\$0	\$28,000	\$28,000	\$28,000	\$88,000	\$88,000
Total Capital	\$0	\$28,000	\$28,000	\$28,000	\$88,000	\$88,000
TOTAL:	\$0	\$28,000	\$28,000	\$28,000	\$88,000	\$88,000

**LIQUID FUELS
TRAFFIC SAFETY**

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Supplies & Materials						
Guide Rails	\$5,385	\$10,000	\$5,000	\$10,000	\$10,000	\$10,000
Traffic Signals/Signs	\$11,028	\$12,000	\$18,000	\$12,000	\$12,000	\$12,000
Total Supplies & Materials	\$16,413	\$22,000	\$23,000	\$22,000	\$22,000	\$22,000
Other services & charges						
Contracted Services	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
Total Other Services & Charges	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000
CAPITAL ITEMS						
Equipment - Message Board	\$0	\$5,755	\$0	\$0	\$0	\$0
Total Capital	\$0	\$5,755	\$0	\$0	\$0	\$0
TOTAL:	\$16,413	\$27,755	\$23,000	\$72,000	\$72,000	\$72,000

LIQUID FUELS
WINTER WEATHER MAINTENANCE

	2015 Actual	2016 Budget	2016 Estimated	2017 Budget	2018 Budget	2019 Budget
Supplies & Materials						
Supplies - Salt & Anti-Skid	\$124,205	\$100,000	\$84,000	\$100,000	\$100,000	\$130,000
Total Supplies & Materials	\$124,205	\$100,000	\$84,000	\$100,000	\$100,000	\$130,000
CAPITAL ITEMS						
Equipment - Mack Trucks (50%)	\$22,500	\$37,656	\$37,500	\$18,500	\$18,500	\$18,500
Total Capital	\$22,500	\$37,656	\$37,500	\$18,500	\$18,500	\$18,500
TOTAL:	\$146,705	\$137,656	\$121,500	\$118,500	\$118,500	\$148,500

2017 Budget

Utility Fund

Account Number	Description	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
02-301-100	Street Light Tax	\$110,949	\$112,110	\$111,000	\$113,231	\$114,363	\$115,507
02-301-110	Fire Hydrant Tax	\$95,447	\$95,950	\$95,950	\$96,910	\$97,879	\$98,857
02-301-200	St Light Tax Pr Yr	\$1,063	\$1,000	\$1,050	\$1,000	\$1,000	\$1,000
02-301-210	Fire hydrant Tax Pr Yr	\$879	\$800	\$800	\$800	\$800	\$800
02-319-100	Interest/ Penalty-Utility Taxes	\$334	\$150	\$250	\$150	\$150	\$150
02-319-101	Int/ Penalty-Pr Yr Utility Taxes	\$194	\$200	\$200	\$200	\$200	\$200
02-340-010	Interest Earned - Utility	\$198	\$170	\$170	\$160	\$150	\$140
02-392-010	Transfer from General	\$0	\$0	\$0	\$0	\$0	\$0
02-394-000	Refunds-Prior Year Expens	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUE	\$209,065	\$210,380	\$209,420	\$212,451	\$214,542	\$216,654
02-403-100	Wages-Tax Collector	\$0	\$0	\$0	\$0	\$0	\$0
02-411-300	Hydrant Service	\$97,144	\$101,146	\$101,500	\$104,180	\$107,306	\$110,525
02-434-300	Street Light Electricity	\$78,983	\$80,134	\$81,000	\$82,538	\$85,014	\$87,565
02-434-400	Street Light Repairs	\$1,936	\$9,000	\$10,000	\$5,000	\$5,000	\$5,000
02-434-700	Cap Purch-Street Light Retrofit	\$0	\$0	\$0	\$0	\$0	\$0
02-471-160	TIF Payment	\$2,176	\$2,176	\$2,176	\$2,176	\$2,176	\$2,176
02-491-000	Refund Pr Yr Revenue	\$0	\$0	\$0	\$0	\$0	\$0
02-492-180	Transfer to Capital Improv Fd	\$25,000	\$25,000	\$25,000	\$25,000	\$20,000	\$15,000
	TOTAL EXPENSES	\$205,239	\$217,456	\$219,676	\$218,894	\$219,496	\$220,266
				2016 PROJECTED	2017 OUTLOOK	2018 OUTLOOK	2019 OUTLOOK
	Beginning Cash Balance			\$30,371	\$20,115	\$13,671	\$8,717
	Projected Revenue			\$209,420	\$212,451	\$214,542	\$216,654
	Projected Expenses			\$219,676	\$218,894	\$219,496	\$220,266
	Increase(Decrease)			(\$10,256)	(\$6,444)	(\$4,954)	(\$3,611)
	Proposed Balance			\$20,115	\$13,671	\$8,717	\$5,106

2017 Budget

Fire Protection Tax

ACCOUNT NUMBER	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
03-301-100	FIRE TAX CURRENT YEAR	\$700,637	\$764,768	\$763,540	\$772,416	\$780,140	\$787,941
03-301-200	FIRE TAX PRIOR YEAR	\$6,652	\$6,500	\$5,500	\$5,000	\$5,000	\$5,000
03-319-100	INTEREST/PENALTY - FIRE TAX	\$1,213	\$800	\$861	\$1,000	\$1,000	\$1,000
03-319-101	INT/PENALTY PR YR - FIRE TAX	\$644	\$500	\$500	\$350	\$350	\$350
03-340-010	INTEREST EARNED - FIRE TAX	\$1,234	\$1,000	\$900	\$150	\$0	\$0
03-380-100	SAFER GRANT - ETVFD	\$0	\$0	\$0	\$0	\$0	\$0
03-380-200	TRANSFER FROM RELIEF ASSN	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUE	\$710,380	\$773,568	\$771,301	\$778,916	\$786,490	\$794,291
03-411-240	OPERATING SUPPLIES - FIRE	\$0	\$0	\$0	\$0	\$0	\$0
03-411-314	LEGAL SERVICES - FIRE	\$0	\$0	\$0	\$0	\$0	\$0
03-411-320	COMMUNICATIONS - FIRE	\$46,247	\$46,247	\$46,247	\$48,559	\$50,016	\$51,516
03-411-450	INCENTIVE - FIRE VOLUNTEER	\$173,249	\$170,000	\$170,000	\$175,000	\$180,000	\$180,000
03-411-500	FUEL - FIRE COMPANIES	\$30,231	\$35,000	\$25,000	\$36,050	\$37,132	\$38,245
	CAPITAL PURCHASE - NEW BLDG	\$0	\$0	\$0	\$0	\$0	\$0
03-411-700	CAPITAL PURCHASE - FIRE	\$19,703	\$19,703	\$19,703	\$19,703	\$19,703	\$19,703
	TOTAL FIRE ADMN	\$269,431	\$270,950	\$260,950	\$279,312	\$286,850	\$289,465
03-411-000	CONTRIBUTION - Workers Comp	\$92,370	\$87,351	\$87,000	\$43,244	\$44,542	\$45,878
03-411-540	CONTRIBUTION - Fund Drive Repl	\$192,030	\$218,400	\$218,400	\$227,136	\$209,837	\$216,132
03-411-750	EQUIPMENT-ETVFD	\$165,000	\$138,630	\$48,567	\$141,589	\$165,000	\$165,000
	TOTAL FIRE OPS	\$449,400	\$444,381	\$353,967	\$411,969	\$419,379	\$427,010
03-484-000	WORKERS COMPENSATION	\$0	\$0	\$0	\$0	\$0	\$0
03-486-351	VEHICLE LIABILITY INS	\$11,487	\$12,062	\$11,429	\$12,424	\$12,797	\$13,181
03-486-352	CASUALTY INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0
03-487-100	HEALTH INSURANCE CONTRIB	\$0	\$0	\$38,886	\$0	\$0	\$0
	TOTAL INSURANCE & BENEFITS	\$11,487	\$12,062	\$50,315	\$12,424	\$12,797	\$13,181
03-491-000	REFUND PR YR REVENUE	\$9	\$0	\$0	\$0	\$0	\$0
03-492-030	TRANSFER TO APPARATUS	\$142,055	\$146,316	\$146,315	\$150,706	\$155,227	\$159,884
	TOTAL EXPENSES	\$872,381	\$873,709	\$811,547	\$854,411	\$874,253	\$889,539
				2016 PROJECTED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
	Beginning Cash Balance			\$68,980	\$28,734	(\$46,762)	(\$134,525)
	Projected Revenue			\$771,301	\$778,916	\$786,490	\$794,291
	Projected Expenses			\$811,547	\$854,411	\$874,253	\$889,539
	Increase(Decrease)			(\$40,246)	(\$75,496)	(\$87,763)	(\$95,248)
	Projected Balance			\$28,734	(\$46,762)	(\$134,525)	(\$229,773)

2017 Budget

Capital Expense

ACCOUNT NUMBER	DESCRIPTION	2015	2016	2016	2017	2018	2019
		ACTUAL	BUDGET	ESTIMATED	BUDGET	OUTLOOK	OUTLOOK
04-341-000	INTEREST - CAPITAL EXP	\$1,125	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
04-342-200	RENTAL INCOME	\$42,553	\$43,830	\$43,830	\$45,145	\$46,499	\$47,894
04-380-100	MISC REVENUE - CAPITAL POLICE	\$64,375	\$49,175	\$49,175	\$42,675	\$42,675	\$49,675
04-380-102	MISC REVENUE - CAPITAL FIRE POLICE	\$5,565	\$4,025	\$4,025	\$4,025	\$4,025	\$4,025
04-380-103	MISC REVENUE - CAPITAL EMERG MGMT	\$0	\$0	\$0	\$0	\$0	\$0
04-380-104	MISC REVENUE - CAPITAL AMBULANCE	\$0	\$0	\$0	\$0	\$0	\$0
04-380-105	COMPOSTING REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
04-380-106	MISC REVENUE - INSURANCE CLAIMS	\$0	\$0	\$0	\$0	\$0	\$0
04-392-010	TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$0
04-392-010	TRANSFER FROM RATE STABILIZATION	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUES	\$113,619	\$98,530	\$98,530	\$93,345	\$94,699	\$103,094
04-400-700	CAPITAL EXPENSE - ADMN	\$0	\$0	\$0	\$0	\$0	\$0
04-408-700	CAPITAL EXPENSE - ENG/GIS	\$0	\$0	\$0	\$0	\$0	\$0
04-409-700	BUILDING/GROUNDS	\$81,454	\$23,335	\$23,335	\$0	\$0	\$0
04-410-700	CAPITAL PURCHASE - POLICE	\$39,461	\$156,503	\$156,503	\$37,344	\$67,344	\$37,344
04-411-540	CONTRIBUTION - EMS START UP COSTS	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0
04-411-700	CAPITAL PURCHASE - FIRE	\$0	\$0	\$0	\$0	\$0	\$0
04-412-700	CAPITAL PURCHASE - AMBULANCE	\$0	\$0	\$0	\$0	\$3,422	\$4,078
04-414-307	GENL EXP-ECON DEV ADV COUNCIL	\$0	\$60,000	\$91,843	\$0	\$0	\$0
04-415-301	GENL EXP-EMERGENCY MANAGEMENT	\$0	\$0	\$0	\$0	\$0	\$2,500
04-415-700	CAPITAL PURCHASE - FIRE POLICE	\$9,564	\$4,571	\$4,571	\$4,571	\$4,571	\$4,571
04-421-300	EXPENSES - EAC	\$1,426	\$3,000	\$1,000	\$3,000	\$3,000	\$3,000
04-430-700	CAPITAL PURCHASE - HWY	\$0	\$0	\$0	\$0	\$0	\$0
04-450-700	CAPITAL PURCHASE - PARK	\$0	\$12,500	\$12,500	\$0	\$0	\$0
04-456-700	CAPITAL PURCHASE - LIBRARY	\$25,000	\$0	\$0	\$0	\$0	\$0
	TOTAL EXPENSES	\$206,904	\$309,909	\$339,752	\$44,915	\$78,337	\$51,493
				2016	2017	2018	2019
				PROJECTED	BUDGET	OUTLOOK	OUTLOOK
	Proj Beginning Balance			\$461,584	\$220,362	\$268,792	\$285,154
	Projected Revenue			\$98,530	\$93,345	\$94,699	\$103,094
	Projected Expenses			\$339,752	\$44,915	\$78,337	\$51,493
	Increase(Decrease)			(\$241,222)	\$48,430	\$16,362	\$51,601

2017 Budget

Capital Projects - Sewer

ACCOUNT NUMBER	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
17-340-010	Interest	\$4,300	\$2,000	\$3,039	\$1,000	\$0	\$0
17-380-100	State Grant Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
17-380-110	Miscellaneous	\$17,502	\$0	\$4,816	\$0	\$0	\$0
17-387-100	Donations & Contributions	\$0	\$0	\$15,000	\$0	\$0	\$0
17-392-080	Transfer from Sewer Fund	\$0	\$0	\$0	\$0	\$7,000,000	\$0
17-393-100	General Obligation Bonds - 2009	\$0	\$0	\$0	\$0	\$0	\$0
17-393-120	General Obligation Note	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUES	\$21,802	\$2,000	\$22,855	\$1,000	\$7,000,000	\$0
	Capital Projects - RCC	\$0	\$0	\$0	\$850,000	\$0	\$0
17-409-370	Maint & Repairs Building	\$0	\$0	\$77,562	\$0	\$0	\$0
17-428-450	Contracted Services - Sewer	\$0	\$0	\$0	\$0	\$0	\$0
17-429-310	Professional Serv - WWTP	\$0	\$0	\$0	\$0	\$0	\$0
17-429-313	Engineering Serv - Sewer Project	\$22,000	\$139,102	\$54,534	\$18,100	\$686,410	\$0
17-429-475	Professional Fees - Bond Issue	\$0	\$0	\$0	\$0	\$0	\$0
17-429-610	Sewer Slip-line Project/Glen Oley	\$0	\$0	\$0	\$0	\$0	\$100,000
17-429-720	Capital Purchase-Sewer Replacement	\$75,000	\$10,000	\$0	\$0	\$4,678,280	\$0
17-429-721	Capital Project	\$245,000	\$1,003,827	\$129,250	\$0	\$0	\$0
17-429-740	Capital Purchase-Sewer Equip	\$147,978	\$38,621	\$43,513	\$35,000	\$25,000	\$0
	Engineering/Master Plan Projects	\$0	\$0	\$0	\$131,000	\$0	\$0
	Police Capital Projects	\$0	\$0	\$0	\$143,675	\$147,675	\$147,675
	IT Capital Projects	\$0	\$0	\$0	\$16,000	\$16,000	\$16,000
17-452-710	Capital Purchase-Golf	\$0	\$0	\$4,500	\$0	\$0	\$0
17-429-741	Capital Purchase-Sludge Dryer	\$0	\$5,000	\$0	\$0	\$0	\$0
	TOTAL EXPENSES	\$489,978	\$1,196,550	\$309,358	\$1,193,775	\$5,553,365	\$263,675
				2016 PROJECTED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
	Beginning Cash Balance			\$1,529,971	\$1,243,467	\$50,692	\$1,497,327
	Projected Revenue			\$22,855	\$1,000	\$7,000,000	\$0
	Projected Expenses			\$309,358	\$1,193,775	\$5,553,365	\$263,675
	Increase(Decrease)			(\$286,504)	(\$1,192,775)	\$1,446,635	(\$263,675)
	Proposed Balance			\$1,243,467	\$50,692	\$1,497,327	\$1,233,652

2017 Budget

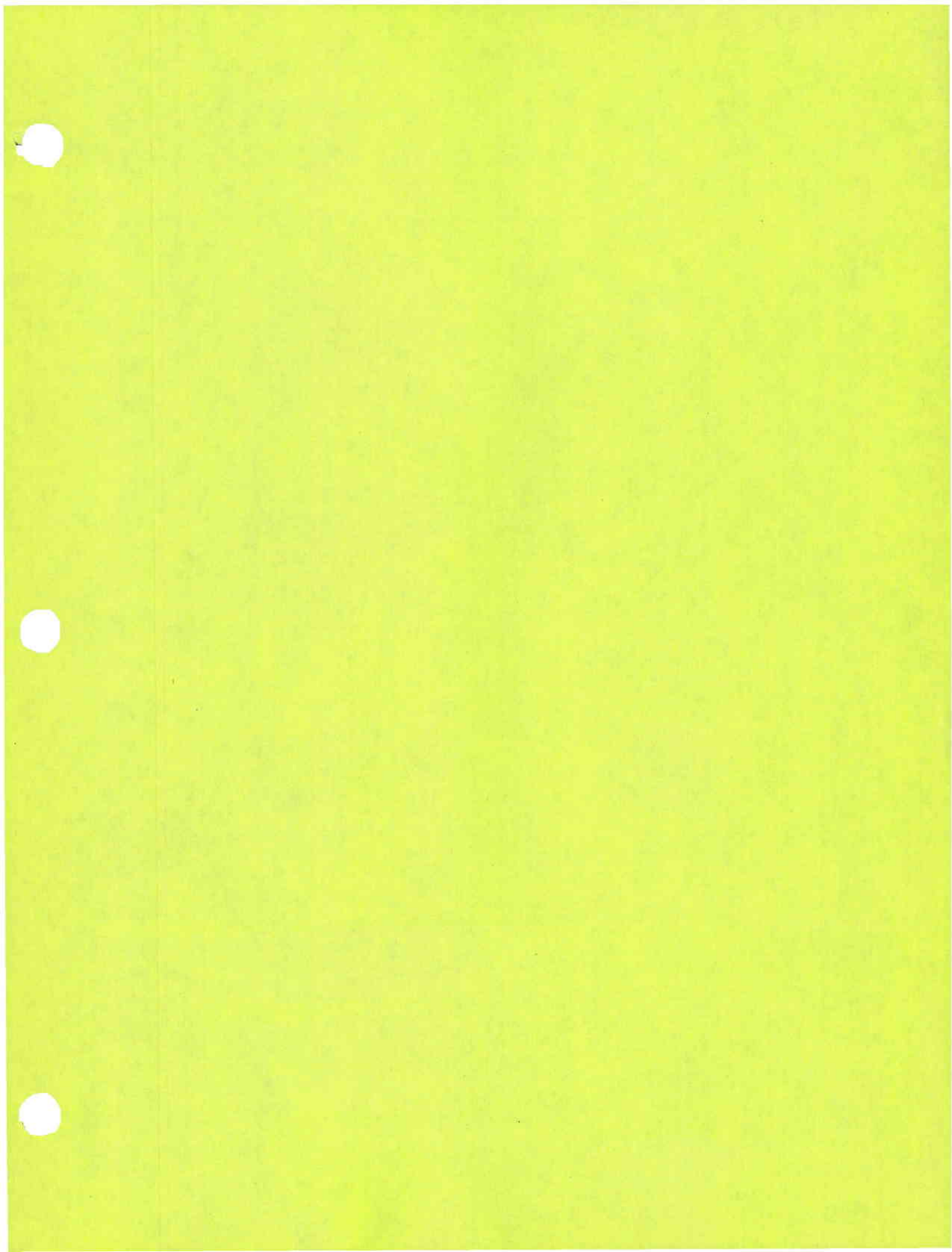
Capital Projects - General

ACCOUNT NUMBER	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
18-340-010	Interest	\$452	\$675	\$500	\$685	\$700	\$715
18-380-000	Rebate Street Light Retrofit	\$0	\$0	\$0	\$0	\$0	\$0
18-351-030	PENNVest Funding	\$0	\$0	\$0	\$0	\$0	\$0
18-351-031	CDBG Funding	\$0	\$0	\$0	\$0	\$0	\$0
18-380-100	State Grant Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
18-393-100	General Obligation Bonds 2009	\$0	\$0	\$0	\$0	\$0	\$0
18-393-120	General Obligation Note	\$0	\$0	\$0	\$0	\$0	\$0
18-392-020	Transfer from Utility Fund	\$25,000	\$25,000	\$25,000	\$25,000	\$20,000	\$15,000
	TOTAL REVENUES	\$25,452	\$25,675	\$25,500	\$25,685	\$20,700	\$15,715
18-401-700	Capital Purchase- Admn/Sew	\$0	\$0	\$0	\$0	\$0	\$0
18-409-610	Capital Projects - Bldg	\$0	\$32,645	\$32,645	\$0	\$0	\$0
18-410-700	Capital Purchase - Police	\$0	\$0	\$0	\$0	\$0	\$0
18-412-700	Capital Purchase - Ambulance	\$0	\$0	\$0	\$0	\$0	\$0
18-415-700	Capital Purchase - Fire Police	\$0	\$0	\$0	\$0	\$0	\$0
18-435-740	Capital Purchase - GIS	\$0	\$0	\$0	\$0	\$0	\$0
18-430-740	Capital Purchase - Highway	\$30,236	\$0	\$0	\$65,000	\$0	\$0
18-434-700	Capital Purchase - St Lights	\$0	\$0	\$0	\$0	\$0	\$0
18-436-030	E. Neversink Road	\$0	\$0	\$0	\$0	\$0	\$0
18-436-040	Butter Lane Storm Sewer	\$0	\$0	\$0	\$0	\$0	\$0
18-436-050	Long Pond Open Space Improvements	\$0	\$0	\$0	\$0	\$0	\$0
18-436-060	Harvey Avenue Bridge Repairs	\$2,159	\$149,000	\$9,000	\$140,000	\$0	\$0
18-456-610	Library Construction	\$0	\$0	\$0	\$0	\$0	\$0
18-492-017	Transfer to Cap Proj-GOB 2009 Fd 17	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL EXPENSES	\$32,396	\$181,645	\$41,645	\$205,000	\$0	\$0
				2016	2017	2018	2019
				PROJECTED	BUDGET	OUTLOOK	OUTLOOK
	Beginning Cash Balance			\$206,451	\$190,306	\$10,991	\$31,691
	Projected Revenue			\$25,500	\$25,685	\$20,700	\$15,715
	Projected Expenses			\$41,645	\$205,000	\$0	\$0
	Increase(Decrease)			(\$16,145)	(\$179,315)	\$20,700	\$15,715
	Proposed Balance			\$190,306	\$10,991	\$31,691	\$47,406

2016 Budget

Traffic Improvement

ACCOUNT NUMBER	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 ESTIMATED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
37-340-010	Interest - Traffic Impr	\$91	\$80	\$80	\$65	\$50	\$45
37-351-000	PennDOT Revenues	\$0	\$0	\$0	\$0	\$0	\$0
37-354-030	State Grants- Highway Improv	\$0	\$0	\$0	\$0	\$0	\$0
37-387-000	Developer Contributions	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL REVENUES	\$91	\$80	\$80	\$65	\$50	\$45
37-402-311	Auditing Services	\$0	\$0	\$0	\$0	\$0	\$0
37-438-000	Traffic Improvements	\$2,475	\$8,800	\$8,800	\$3,800	\$2,000	\$9,200
	TOTAL EXPENSES	\$2,475	\$8,800	\$8,800	\$3,800	\$2,000	\$9,200
				2016 PROJECTED	2017 BUDGET	2018 OUTLOOK	2019 OUTLOOK
	Beginning Cash Balance			\$35,368	\$26,648	\$22,913	\$20,963
	Projected Revenue			\$80	\$65	\$50	\$45
	Projected Expenses			\$8,800	\$3,800	\$2,000	\$9,200
	Increase(Decrease)			(\$8,720)	(\$3,735)	(\$1,950)	(\$9,155)
	Proposed Balance			\$26,648	\$22,913	\$20,963	\$11,808





Exeter Township 2018 Final Budget



2018 GOALS

- **Strengthen Township Finances**
- **Enhance/Strengthen Township Infrastructure**
- **Enhance Communication with Residents/Business/Regional Agencies**
- **Enhance Community/Economic Development Programs and Opportunities**

General Fund Resources & Expenditure Summary

	2017			2018		2019		2020	
	BUDGET	ESTIMATED	% Change	BUDGET	% Change	OUTLOOK	% Change	OUTLOOK	% Change
Administration	\$2,032,369	\$3,095,977	52.3%	\$2,500,203	23.0%	\$2,353,318	-5.9%	\$2,345,125	-0.3%
Engineering	\$525,201	\$605,873	15.4%	\$574,890	9.5%	\$608,698	5.9%	\$590,322	-3.0%
Fire Police	\$59,475	\$34,115	-42.6%	\$42,500	-28.5%	\$42,500	0.0%	\$42,500	0.0%
Highway	\$1,806,528	\$1,764,852	-2.3%	\$1,801,738	-0.3%	\$1,848,981	2.6%	\$1,896,757	2.6%
Library	\$155,604	\$155,604	0.0%	\$165,000	6.0%	\$165,000	0.0%	\$165,000	0.0%
Parks & Recreation	\$529,872	\$438,232	-17.3%	\$556,073	4.9%	\$591,850	6.4%	\$610,495	3.2%
Police	\$5,729,776	\$5,772,887	0.8%	\$6,254,201	9.2%	\$6,656,809	6.4%	\$6,718,426	0.9%
Total Expenditures	\$10,838,825	\$11,867,539	9.5%	\$11,894,605	9.7%	\$12,267,155	3.1%	\$12,368,625	0.8%
al Resources	\$10,254,046	\$11,120,562	8.5%	\$11,491,873	12.1%	\$11,412,922	-0.7%	\$11,585,821	1.5%
Excess/(Deficit)	(\$584,779)	(\$746,977)		(\$402,732)		(\$854,233)		(\$782,804)	

General Fund Resource Summary

	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
REAL ESTATE TAXES	\$2,960,339	\$2,950,000	\$2,992,000	1.1%	\$3,034,630	1.4%	\$3,077,899	1.4%
ACT 511 TAX	\$4,751,450	\$5,124,242	\$5,068,764	6.7%	\$5,117,783	1.0%	\$5,222,612	2.0%
PENALTIES	\$5,500	\$5,400	\$5,500	0.0%	\$5,500	0.0%	\$5,500	0.0%
LICENSES/PERMITS	\$388,550	\$382,430	\$382,000	-1.7%	\$392,000	2.6%	\$397,000	1.3%
FINES	\$126,500	\$111,550	\$133,000	5.1%	\$143,500	7.9%	\$148,500	3.5%
INTEREST	\$12,000	\$17,000	\$20,000	66.7%	\$23,000	15.0%	\$27,000	17.4%
NTS	\$125,700	\$34,136	\$160,800	27.9%	\$37,500	-76.7%	\$33,800	-9.9%
ERGVERNMENTAL	\$727,025	\$651,779	\$756,575	4.1%	\$655,575	-13.3%	\$655,575	0.0%
PUBLIC SAFETY	\$844,800	\$1,253,810	\$1,288,484	52.5%	\$1,295,984	0.6%	\$1,295,984	0.0%
PARKS & RECREATION	\$203,682	\$126,831	\$246,000	20.8%	\$261,000	6.1%	\$275,500	5.6%
MISCELLANEOUS	\$8,500	\$77,586	\$46,250	444.1%	\$61,450	32.9%	\$61,450	0.0%
TRANSFERS/PRIOR YEAR	\$100,000	\$385,798	\$400,000	300.0%	\$400,000	0.0%	\$400,000	0.0%
TOTAL REVENUES	\$10,254,046	\$11,120,562	\$11,499,373	3.4%	\$11,427,922	-0.6%	\$11,600,821	1.5%

General Fund Resources – Taxes/Penalties

	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
REAL ESTATE TAXES								
30110 - Real Estate Taxes Curr Year	\$2,806,339	\$2,800,000	\$2,842,000	1.3%	\$2,884,630	1.5%	\$2,927,899	1.5%
30120 - Real Estate Taxes Prior Year	\$24,000	\$22,000	\$22,000	-8.3%	\$22,000	0.0%	\$22,000	0.0%
30130 - Real Estate Taxes Tax Claim	\$130,000	\$128,000	\$128,000	-1.5%	\$128,000	0.0%	\$128,000	0.0%
TOTAL REAL ESTATE TAXES	\$2,960,339	\$2,950,000	\$2,992,000	1.4%	\$3,034,630	1.4%	\$3,077,899	1.4%
ACT 511 TAX								
31000 - Per Capita Tax Curr Year	\$63,000	\$63,000	\$63,000	0.0%	\$63,000	0.0%	\$63,000	0.0%
31002 - Per Capita Tax Prior Year	\$10,100	\$8,500	\$8,500	-15.8%	\$8,500	0.0%	\$8,500	0.0%
31010 - Real Estate Transfer Tax	\$330,000	\$553,580	\$450,000	36.4%	\$450,000	0.0%	\$450,000	0.0%
31020 - Earned Income Tax	\$3,570,350	\$3,530,651	\$3,601,264	0.9%	\$3,655,283	1.5%	\$3,710,112	1.5%
31030 - LST Tax Revenue Curr Year	\$250,000	\$237,511	\$240,000	-4.0%	\$240,000	0.0%	\$240,000	0.0%
31052 - LST Tax Revenue Prior Year	\$80,000	\$81,000	\$81,000	1.3%	\$81,000	0.0%	\$81,000	0.0%
31036 - Bus Priviledge Tax Curr Year	\$428,000	\$525,000	\$525,000	22.7%	\$550,000	4.8%	\$600,000	9.1%
31037 - Bus Priviledge Tax Prior Year	\$20,000	\$125,000	\$100,000	400.0%	\$70,000	-30.0%	\$70,000	0.0%
TOTAL ACT 511 TAX	\$4,751,450	\$5,124,242	\$5,068,764	-1.1%	\$5,117,783	1.0%	\$5,222,612	2.0%
PENALTIES								
31901 - Penalties & Interest CY	\$3,000	\$3,000	\$3,000	0.0%	\$3,000	0.0%	\$3,000	0.0%
31902 - Penalties & Interest PY	\$2,500	\$2,400	\$2,500	0.0%	\$2,500	0.0%	\$2,500	0.0%
TOTAL PENALTIES	\$5,500	\$5,400	\$5,500	1.9%	\$5,500	0.0%	\$5,500	0.0%

General Fund Resources – Licenses/Permits/Fines/Interest

	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
LICENSES/PERMITS								
32145 - Business Privilege License	\$3,550	\$17,000	\$17,000	378.9%	\$17,000	0.0%	\$17,000	0.0%
32160 - Plumbing Licenses	\$4,000	\$4,000	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%
32240 - Soliciting Permits	\$1,000	\$750	\$1,000	0.0%	\$1,000	0.0%	\$1,000	0.0%
32180 - Cable TV Franchise	\$370,000	\$350,680	\$350,000	-5.4%	\$360,000	2.9%	\$365,000	1.4%
32250 - Road Occupancy Permits	\$10,000	\$10,000	\$10,000	0.0%	\$10,000	0.0%	\$10,000	0.0%
TOTAL LICENSES/PERMITS	\$388,550	\$382,430	\$382,000	-0.1%	\$392,000	2.6%	\$397,000	1.3%
FINES								
1105 - Common Pleas Fines	\$15,000	\$19,000	\$19,000	26.7%	\$19,000	0.0%	\$19,000	0.0%
110 - District Justice Fines	\$97,500	\$80,000	\$100,000	2.6%	\$110,000	10.0%	\$115,000	4.5%
33111 - Vehicle Code PSP Fines	\$12,000	\$12,000	\$12,000	0.0%	\$12,000	0.0%	\$12,000	0.0%
33114 - Police Parking Fines	\$1,000	\$550	\$1,000	0.0%	\$1,500	50.0%	\$1,500	0.0%
33125 - False Alarm Fees	\$1,000	\$0	\$1,000	0.0%	\$1,000	0.0%	\$1,000	0.0%
TOTAL FINES	\$126,500	\$111,550	\$133,000	19.2%	\$143,500	7.9%	\$148,500	3.5%
INTEREST								
34100 - Interest	\$12,000	\$17,000	\$20,000	66.7%	\$23,000	15.0%	\$27,000	17.4%
TOTAL INTEREST	\$12,000	\$17,000	\$20,000	17.6%	\$23,000	15.0%	\$27,000	17.4%

General Fund Resources – Grants/Intergovernmental

	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
GRANTS								
34200 - Rental Income	\$38,000	\$30,336	\$30,000	-21.1%	\$30,000	0.0%	\$30,000	0.0%
35404 - DCED Grant Proceeds	\$0	\$0	\$127,000	N/A	\$0	-100.0%	\$0	N/A
35405 - Police Equipment Grant	\$85,000	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
35407 - FEMA/PEMA Reimbursement	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
35406 - Police Vest Grant	\$2,700	\$3,800	\$3,800	40.7%	\$7,500	97.4%	\$3,800	-49.3%
TOTAL GRANTS	\$125,700	\$34,136	\$160,800	371.1%	\$37,500	-76.7%	\$33,800	-9.9%
INTERGOVERNMENTAL								
930 - Public Utility Realty Tax	\$11,000	\$9,921	\$10,000	-9.1%	\$10,000	0.0%	\$10,000	0.0%
504 - Alcoholic Beverage Tax	\$6,525	\$6,575	\$6,575	0.8%	\$6,575	0.0%	\$6,575	0.0%
55415 - State 904 Recycling Grant	\$108,000	\$77,664	\$80,000	-25.9%	\$80,000	0.0%	\$80,000	0.0%
35416 - State 902 Recycling Grant	\$0	\$0	\$101,000	N/A	\$0	-100.0%	\$0	N/A
35510 - Foreign Casualty Insurance Tax	\$420,000	\$403,766	\$405,000	-3.6%	\$405,000	0.0%	\$405,000	0.0%
35507 - Foreign Fire Insurance Premium	\$180,000	\$149,795	\$150,000	-16.7%	\$150,000	0.0%	\$150,000	0.0%
35900 - Indust Dev Auth ILO Taxes	\$1,500	\$4,058	\$4,000	166.7%	\$4,000	0.0%	\$4,000	0.0%
TOTAL INTERGOVERNMENTAL	\$727,025	\$651,779	\$756,575	16.1%	\$655,575	-13.3%	\$655,575	0.0%

General Fund Resources – Public Safety

	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
PUBLIC SAFETY								
36130 - Zoning Permits & Fees	\$6,000	\$9,000	\$9,000	50.0%	\$9,000	0.0%	\$9,000	0.0%
36135 - Fire System Plan Reviews	\$6,000	\$6,000	\$6,000	0.0%	\$6,000	0.0%	\$6,000	0.0%
36136 - Fitness Certificate/Fire	\$3,000	\$3,000	\$3,000	0.0%	\$3,000	0.0%	\$3,000	0.0%
36150 - Sale of Publications	\$500	\$500	\$500	0.0%	\$500	0.0%	\$500	0.0%
36211 - Police Report Copies	\$8,000	\$6,000	\$6,000	-25.0%	\$6,000	0.0%	\$6,000	0.0%
36212 - Alarm Permit Fees	\$500	\$500	\$500	0.0%	\$500	0.0%	\$500	0.0%
36250 - Special Event Permit Fees	\$200	\$200	\$200	0.0%	\$200	0.0%	\$200	0.0%
38700 - Donations & Contributions	\$0	\$2,000	\$2,000	N/A	\$2,000	0.0%	\$2,000	0.0%
36260 - Burning Permits	\$3,500	\$3,500	\$3,500	0.0%	\$3,500	0.0%	\$3,500	0.0%
3270 - Blast/Tank/Firework Permits	\$2,000	\$2,000	\$2,000	0.0%	\$2,000	0.0%	\$2,000	0.0%
241 - Building Permits	\$75,000	\$151,063	\$125,000	66.7%	\$125,000	0.0%	\$125,000	0.0%
36247 - Permit Issuance Fees	\$2,500	\$2,700	\$2,700	8.0%	\$2,700	0.0%	\$2,700	0.0%
36248 - Labor & Industry Fee	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
36245 - Occupancy Permits	\$5,000	\$9,000	\$9,000	80.0%	\$9,000	0.0%	\$9,000	0.0%
36243 - Plumbing Permits	\$50,000	\$60,000	\$63,000	26.0%	\$63,000	0.0%	\$63,000	0.0%
36244 - On Lot Sewage Permits	\$3,500	\$70,000	\$70,000	1900.0%	\$70,000	0.0%	\$70,000	0.0%
36249 - Engineer Reviews & Inspections	\$75,000	\$120,000	\$100,000	33.3%	\$100,000	0.0%	\$100,000	0.0%
Rental Property Inspections	\$0	\$0	\$7,500	N/A	\$15,000	100.0%	\$15,000	0.0%
36350 - Contracted Highway Work	\$2,500	\$10,500	\$2,500	0.0%	\$2,500	0.0%	\$2,500	0.0%
36351 - Contracted Snow Removal	\$1,000	\$0	\$1,000	0.0%	\$1,000	0.0%	\$1,000	0.0%
36355 - Contracted Mowing PennDOT	\$5,600	\$6,222	\$6,222	11.1%	\$6,222	0.0%	\$6,222	0.0%
36360 - Mulch by Scoop Highway	\$3,000	\$1,500	\$1,500	-50.0%	\$1,500	0.0%	\$1,500	0.0%
36430 - Solid Waste Collection Recy	\$155,000	\$175,000	\$175,000	12.9%	\$175,000	0.0%	\$175,000	0.0%
36450 - Sale of Recyclable Material	\$27,000	\$3,158	\$5,000	-81.5%	\$5,000	0.0%	\$5,000	0.0%
36460 - Landfill Host Fees	\$400,000	\$600,000	\$650,000	62.5%	\$650,000	0.0%	\$650,000	0.0%
36490 - Brush Grass Recycling	\$10,000	\$11,968	\$37,362	273.6%	\$37,362	0.0%	\$37,362	0.0%
TOTAL PUBLIC SAFETY	\$844,800	\$1,253,810	\$1,288,484	2.8%	\$1,295,984	0.6%	\$1,295,984	0.0%

General Fund Resources — Parks/Recreation/Miscellaneous/Transfers

	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
<u>PARKS & RECREATION</u>								
36700 - Park & Rec User Fees	\$28,682	\$38,000	\$46,000	60.4%	\$48,000	4.3%	\$50,000	4.2%
36714 - Pavillion Rental Fees	\$40,000	\$40,000	\$85,000	112.5%	\$90,000	5.9%	\$95,000	5.6%
36721 - Summer Sports Programs	\$8,000	\$7,000	\$10,000	25.0%	\$12,000	20.0%	\$13,500	12.5%
36722 - Community Days Revenue	\$8,000	\$6,831	\$10,000	25.0%	\$11,000	10.0%	\$12,000	9.1%
36723 - Sponsorships & Advertising	\$25,000	\$0	\$20,000	-20.0%	\$20,000	0.0%	\$20,000	0.0%
36724 - Special Event Fees	\$70,000	\$15,000	\$45,000	-35.7%	\$50,000	11.1%	\$55,000	10.0%
36725 - Youth Group Contributions	\$24,000	\$20,000	\$30,000	25.0%	\$30,000	0.0%	\$30,000	0.0%
TOTAL PARKS & RECREATION	\$203,682	\$126,831	\$246,000	94.0%	\$261,000	6.1%	\$275,500	5.6%
<u>MISCELLANEOUS</u>								
36150 - Sale of Publications	\$0	\$425	\$250	N/A	\$250	0.0%	\$250	0.0%
36219 - Fire Police Contributions	\$0	\$250	\$0	N/A	\$0	N/A	\$0	N/A
38010 - Miscellaneous	\$0	\$1,000	\$0	N/A	\$3,800	N/A	\$3,800	0.0%
38020 - Bank Charge Reimbursement	\$0	\$50	\$0	N/A	\$3,800	N/A	\$3,800	0.0%
38030 - Revenue Share Commerce Bk	\$8,500	\$5,452	\$6,000	-29.4%	\$6,000	0.0%	\$6,000	0.0%
38700 - Donations & Contributions	\$0	\$0	\$0	N/A	\$3,800	N/A	\$3,800	0.0%
39110 - Sale of Assets General	\$0	\$0	\$0	N/A	\$3,800	N/A	\$3,800	0.0%
39120 - Birdsboro Power Easement Purch	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
38040 - Worker's Comp Reimbursement	\$0	\$70,409	\$40,000	N/A	\$40,000	0.0%	\$40,000	0.0%
TOTAL MISCELLANEOUS	\$8,500	\$77,586	\$46,250	-40.4%	\$61,450	32.9%	\$61,450	0.0%
<u>TRANSFERS/PRIOR YEAR</u>								
39260 - Transfer from Debt Service	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
39261 - Transfer from K9 Fund	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
39262 - Transfer from Sewer Fund	\$0	\$300,000	\$300,000	N/A	\$300,000	N/A	\$300,000	N/A
39500 - Refunds Prior Yr Expenses	\$100,000	\$85,798	\$100,000	0.0%	\$100,000	0.0%	\$100,000	0.0%
TOTAL TRANSFERS/PRIOR YEAR	\$100,000	\$385,798	\$400,000	3.7%	\$400,000	0.0%	\$400,000	0.0%



Administration



Personnel

The Administration Department includes three management positions (Township Manager/Secretary, Human Resources Manager, and Finance Director) and five Finance/Administration staff members handling cash receipts, accounts receivable, accounts payable, sewer billing/receivables, board meeting preparation/documentation, front desk management, and general administrative support.

Administration Programs

Board of Supervisors

Township Manager

Township Secretary

Finance

Human Resources

Tax Collection

Information Technology

General Fund Expenditures – Administration

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Elected Officials/Supervisors	\$14,995	\$18,076	\$12,489	-16.7%	\$12,489	0.0%	\$12,489	0.0%
41140 - Wages	\$13,000	\$9,000	\$9,000	-30.8%	\$9,000	0.0%	\$9,000	0.0%
41920 - FICA	\$995	\$689	\$689	-30.8%	\$689	0.0%	\$689	0.0%
42410 - General Expense	\$1,000	\$500	\$500	-50.0%	\$500	0.0%	\$500	0.0%
43200 - Communications	\$0	\$2,278	\$2,300	N/A	\$2,300	0.0%	\$2,300	0.0%
47000 - Capital Purchase	\$0	\$5,609	\$0	N/A	\$0	N/A	\$0	N/A

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Tax Collection	\$49,624.51	\$82,197.33	\$76,605.00	54.4%	\$74,105.00	-3.3%	\$74,105.00	0.0%
41140 - Wages	\$20,000.00	\$20,000.00	\$20,000.00	0.0%	\$20,000.00	0.0%	\$20,000.00	0.0%
41920 - FICA	\$1,530.00	\$1,530.00	\$1,530.00	0.0%	\$1,530.00	0.0%	\$1,530.00	0.0%
42100 - Office Supplies	\$7,300.00	\$3,287.71	\$0.00	-100.0%	\$0.00	N/A	\$0.00	N/A
42410 - General Expense	\$0.00	\$13,102.43	\$8,300.00	N/A	\$8,300.00	0.0%	\$8,300.00	0.0%
43160 - Business Privilege Tax Servic	\$11,900.00	\$35,000.00	\$35,000.00	194.1%	\$35,000.00	0.0%	\$35,000.00	0.0%
43170 - Local Services Tax Coll Servic	\$8,614.51	\$8,000.00	\$8,000.00	-7.1%	\$8,000.00	0.0%	\$8,000.00	0.0%
43200 - Communications	\$0.00	\$1,014.19	\$1,000.00	N/A	\$1,000.00	0.0%	\$1,000.00	0.0%
43530 - Bonding	\$280.00	\$263.00	\$2,775.00	891.1%	\$275.00	-90.1%	\$275.00	0.0%

General Fund Expenditures – Administration

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Information Technology	\$66,493.34	\$53,399.45	\$44,108.40	-33.7%	\$44,108.40	0.0%	\$44,108.40	0.0%
42160 - Other Supplies	\$4,580.86	\$200.00	\$120.00	-97.4%	\$120.00	0.0%	\$120.00	0.0%
42600 - Equipment Maintenance/Repair	\$11,000.00	\$11,000.00	\$11,000.00	0.0%	\$11,000.00	0.0%	\$11,000.00	0.0%
43120 - Consulting Services	\$50,712.48	\$37,400.00	\$30,238.40	-40.4%	\$30,238.40	0.0%	\$30,238.40	0.0%
43197 - DP IT/Software Maint	\$0.00	\$2,750.00	\$2,750.00	N/A	\$2,750.00	0.0%	\$2,750.00	0.0%
43200 - Communications	\$200.00	\$0.00	\$0.00	-100.0%	\$0.00	N/A	\$0.00	N/A
47000 - Capital Purchase	\$0.00	\$2,049.45	\$0.00	N/A	\$0.00	N/A	\$0.00	N/A

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Human Res/Risk Mgmt	\$54,877	\$52,347	\$63,195	15.2%	\$63,646	0.7%	\$65,398	2.8%
41140 - Wages	\$33,608	\$32,500	\$33,475	-0.4%	\$34,479	3.0%	\$35,514	3.0%
41920 - FICA	\$2,600	\$2,486	\$2,561	-1.5%	\$2,638	3.0%	\$2,717	3.0%
41940 - Unemployment Compensation	\$116	\$144	\$95	-17.8%	\$98	3.0%	\$101	3.0%
41950 - Workers Comp Insurance	\$450	\$456	\$57	-87.4%	\$58	3.0%	\$60	3.0%
41960 - Health & Hosp Insurance	\$6,578	\$10,317	\$16,003	143.3%	\$16,483	3.0%	\$16,977	3.0%
41970 - Non-Uniformed Pension	\$928	\$0	\$4,342	368.0%	\$4,473	3.0%	\$4,607	3.0%
41971 - Union Pension	\$2,644	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
41980 - LT Disability Insurance	\$20	\$110	\$55	171.0%	\$57	3.0%	\$59	3.0%
41985 - Life Insurance	\$34	\$215	\$108	216.7%	\$111	3.0%	\$114	3.0%
41990 - Training	\$300	\$300	\$3,000	900.0%	\$3,000	0.0%	\$3,000	0.0%
42100 - Office Supplies	\$4,239	\$1,000	\$1,000	-76.4%	\$500	-50.0%	\$500	0.0%
42410 - General Expense	\$0	\$718	\$1,500	N/A	\$750	-50.0%	\$750	0.0%
43120 - Consulting Services	\$0	\$3,500	\$0	N/A	\$0	N/A	\$0	N/A
43180 - Dues/Subscriptions/Publication	\$1,525	\$100	\$500	-67.2%	\$500	0.0%	\$500	0.0%
43200 - Communications	\$1,834	\$500	\$500	-72.7%	\$500	0.0%	\$500	0.0%

General Fund Expenditures – Administration

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Township Manager	\$955,075	\$1,801,755	\$1,394,236	46.0%	\$1,307,358	-6.2%	\$1,289,154	-1.4%
41140 - Wages	\$81,823	\$90,000	\$142,962	74.7%	\$147,251	3.0%	\$151,668	3.0%
41920 - FICA	\$6,277	\$6,885	\$10,937	74.2%	\$11,265	3.0%	\$11,603	3.0%
41940 - Unemployment Compensation	\$279	\$341	\$502	79.9%	\$517	3.0%	\$532	3.0%
41950 - Workers Comp Insurance	\$400	\$397	\$242	-39.5%	\$249	3.0%	\$257	3.0%
41960 - Health & Hosp Insurance	\$15,882	\$31,088	\$50,620	218.7%	\$52,138	3.0%	\$53,702	3.0%
41961 - Union Health & Welfare	\$0	(\$74)	\$4,001	N/A	\$4,121	3.0%	\$4,244	3.0%
41970 - Non-Uniformed Pension	\$2,240	\$3,250	\$9,763	335.8%	\$10,056	3.0%	\$10,358	3.0%
41971 - Union Pension	\$6,384	\$0	\$608	-90.5%	\$626	3.0%	\$644	3.0%
41980 - LT Disability Insurance	\$49	\$0	\$111	124.5%	\$114	3.0%	\$117	3.0%
41985 - Life Insurance	\$82	\$0	\$215	162.3%	\$222	3.0%	\$228	3.0%
41990 - Training	\$300	\$150	\$300	0.0%	\$300	0.0%	\$300	0.0%
42100 - Office Supplies	\$4,239	\$1,200	\$1,200	-71.7%	\$1,200	0.0%	\$1,200	0.0%
42315 - Vehicle Fuel/Oil	\$0	\$2,161	\$2,250	N/A	\$2,250	0.0%	\$2,250	0.0%
42410 - General Expense	\$16,078	\$6,000	\$6,000	-62.7%	\$6,000	0.0%	\$6,000	0.0%
42491 - Operating Supplies Recycling	\$0	\$225	\$0	N/A	\$0	N/A	\$0	N/A
43120 - Consulting Services	\$0	\$44,258	\$0	N/A	\$0	N/A	\$0	N/A
43140 - Legal General Counsel	\$200,000	\$700,000	\$375,000	87.5%	\$300,000	-20.0%	\$300,000	0.0%
43141 - Legal Labor Counsel	\$0	\$200,000	\$75,000	N/A	\$50,000	-33.3%	\$25,000	-50.0%
43142 - Legal Special Counsel	\$0	\$40,000	\$25,000	N/A	\$25,000	0.0%	\$25,000	0.0%
43180 - Dues/Subscriptions/Publication	\$1,525	\$6,000	\$6,000	293.4%	\$6,000	0.0%	\$6,000	0.0%
43192 - Contracted Services Recycling	\$225,000	\$247,200	\$227,400	1.1%	\$230,000	1.1%	\$230,000	0.0%
43200 - Communications	\$1,834	\$48,695	\$49,890	2620.8%	\$53,813	7.9%	\$53,813	0.0%
43410 - Advertising	\$0	\$7,500	\$7,500	N/A	\$7,500	0.0%	\$7,500	0.0%
45400 - Contributions	\$3,500	\$6,000	\$3,000	-14.3%	\$3,000	0.0%	\$3,000	0.0%
45401 - Contributions Library	\$155,604	\$155,604	\$165,000	6.0%	\$165,000	0.0%	\$165,000	0.0%
45404 - Contributions EMS Start Up	\$53,579	\$53,579	\$80,736	50.7%	\$80,736	0.0%	\$80,736	0.0%
49100 - Refund Prior Year Revenue	\$0	\$1,500	\$0	N/A	\$0	N/A	\$0	N/A
49260 - Foreign Fire Insurance Exp	\$180,000	\$149,795	\$150,000	-16.7%	\$150,000	0.0%	\$150,000	0.0%

General Fund Expenditures – Administration

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Township Secretary	\$33,364	\$21,196	\$37,654	12.9%	\$38,569	2.4%	\$39,511	2.4%
41140 - Wages	\$13,750	\$13,750	\$17,430	26.8%	\$17,953	3.0%	\$18,492	3.0%
41920 - FICA	\$1,050	\$1,052	\$1,333	27.0%	\$1,373	3.0%	\$1,415	3.0%
41940 - Unemployment Compensation	\$47	\$98	\$196	320.3%	\$202	3.0%	\$208	3.0%
41950 - Workers Comp Insurance	\$0	\$0	\$30	N/A	\$30	3.0%	\$31	3.0%
41960 - Health & Hosp Insurance	\$2,656	(\$59)	\$9,181	245.7%	\$9,456	3.0%	\$9,740	3.0%
41970 - Non-Uniformed Pension	\$375	\$0	\$2,171	479.6%	\$2,236	3.0%	\$2,303	3.0%
41971 - Union Pension	\$1,068	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
41980 - LT Disability Insurance	\$8	\$0	\$55	571.4%	\$57	3.0%	\$59	3.0%
41985 - Life Insurance	\$14	\$0	\$108	684.5%	\$111	3.0%	\$114	3.0%
41990 - Training	\$300	\$0	\$300	0.0%	\$300	0.0%	\$300	0.0%
2100 - Office Supplies	\$4,239	\$350	\$350	-91.7%	\$350	0.0%	\$350	0.0%
43180 - Dues/Subscriptions/Publication	\$1,525	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
43200 - Communications	\$1,834	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
43410 - Advertising	\$6,500	\$6,005	\$6,500	0.0%	\$6,500	0.0%	\$6,500	0.0%

General Fund Expenditures – Administration

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Finance	\$996,545	\$1,199,411	\$1,018,716	2.2%	\$959,843	-5.8%	\$967,159	0.8%
41140 - Wages	\$127,494	\$131,693	\$131,764	3.3%	\$135,717	3.0%	\$139,788	3.0%
41920 - FICA	\$9,770	\$1,007	\$10,080	3.2%	\$1,038	-89.7%	\$1,069	3.0%
41940 - Unemployment Compensation	\$434	\$1,241	\$606	39.6%	\$625	3.0%	\$643	3.0%
41950 - Workers Comp Insurance	\$475	\$20,028	\$223	-53.0%	\$230	3.0%	\$237	3.0%
41951 - Workers Comp Reimbursement	\$30,000	\$102,262	\$30,000	0.0%	\$30,000	0.0%	\$30,000	0.0%
41960 - Health & Hosp Insurance	\$11,997	\$31,785	\$42,087	250.8%	\$43,350	3.0%	\$44,650	3.0%
41961 - Union Health & Welfare	\$12,720	\$77,755	\$4,001	-68.5%	\$4,121	3.0%	\$4,244	3.0%
41970 - Non-Uniformed Pension	\$3,487	\$3,487	\$17,369	398.2%	\$17,890	3.0%	\$18,427	3.0%
41971 - Union Pension	\$9,936	\$20,670	\$608	-93.9%	\$626	3.0%	\$644	3.0%
41980 - LT Disability Insurance	\$77	\$268	\$219	186.1%	\$226	3.0%	\$233	3.0%
41985 - Life Insurance	\$128	\$523	\$427	234.6%	\$440	3.0%	\$453	3.0%
41990 - Training	\$300	\$1,500	\$1,500	400.0%	\$1,500	0.0%	\$1,500	0.0%
42100 - Office Supplies	\$4,239	\$3,000	\$3,000	-29.2%	\$3,000	0.0%	\$3,000	0.0%
42410 - General Expense	\$0	\$9,000	\$9,000	N/A	\$9,000	0.0%	\$9,000	0.0%
43110 - Auditing Services	\$26,000	\$13,000	\$16,000	-38.5%	\$16,250	1.6%	\$16,250	0.0%
43120 - Consulting Services	\$40,000	\$51,000	\$40,000	0.0%	\$15,000	-62.5%	\$15,000	0.0%
43180 - Dues/Subscriptions/Publication	\$1,525	\$1,200	\$1,200	-21.3%	\$1,200	0.0%	\$1,200	0.0%
43197 - DP IT/Software Maint	\$35,000	\$38,960	\$39,000	11.4%	\$39,000	0.0%	\$39,000	0.0%
43200 - Communications	\$1,834	\$1,187	\$1,200	-34.6%	\$1,200	0.0%	\$1,200	0.0%
43511 - Vehicle Insurance	\$79,079	\$49,168	\$50,000	-36.8%	\$50,000	0.0%	\$50,000	0.0%
43512 - Casualty Insurance	\$158,420	\$122,898	\$125,000	-21.1%	\$125,000	0.0%	\$125,000	0.0%
43530 - Bonding	\$3,875	\$2,955	\$3,000	-22.6%	\$3,000	0.0%	\$3,000	0.0%
43840 - Equipment Rental	\$300	\$275	\$300	0.0%	\$300	0.0%	\$300	0.0%
47000 - Capital Purchase	\$30,000	\$50,868	\$30,000	0.0%	\$0	-100.0%	\$0	N/A
49000 - General Obligation - Prin & In	\$338,475	\$338,475	\$337,575	-0.3%	\$336,575	-0.3%	\$337,763	0.4%
49001 - PENNVEST Loan	\$19,160	\$19,159	\$19,159	0.0%	\$19,159	0.0%	\$19,159	0.0%
49002 - TIF Payment - Exeter Commons	\$51,571	\$105,147	\$105,147	103.9%	\$105,147	0.0%	\$105,147	0.0%
49003 - Fiscal Agent Fees	\$250	\$199	\$250	0.0%	\$250	0.0%	\$250	0.0%
49100 - Refund Prior Year Revenue	\$0	\$700	\$0	N/A	\$0	N/A	\$0	N/A



Engineering



Mission Statement

Exeter Township Engineering Department is responsible for the administration and enforcement of the Township's zoning, planning, building, fire, and quality of life codes. In addition to performing operations, management, and support, this department also ensures that land use conforms to the comprehensive land use plan and zoning ordinance and all new construction meets all codes adopted by the Township. The Engineering Department also provides a variety of services to Township residents such as plan review, permit issuance, inspections, code enforcement, and consultations with all those involved in the planning and building processes.

Personnel

The Engineering Department is currently comprised of three full-time employees: Code Enforcement Officer/Asst Zoning Officer, Building Code Enforcement Official, and the Engineering Secretary.

Due to union issues, one additional full-time position (Zoning Officer) is currently filled by a consultant. This position will be filled once the union issues are resolved. Additional services provided by the Engineering Department are outsourced to third party engineering firms and part-time consultant inspectors.



Engineering Programs

Administration

Code Enforcement

Planning & Zoning

MS4 Regulations/Compliance



Engineering Administration Program

PROGRAM DESCRIPTION

Administration of the Engineering Department focuses on providing efficient and quality service to the residents of Exeter Township.

ACCOMPLISHMENTS IN 2017

1. Refreshed and updated information contained in the GIS system
2. Developing data for anticipated housing rental program.
3. Coordinating MS4 program with Highway Department and Township Engineer.

GOALS AND OBJECTIVES FOR 2018

1. Acquire property maintenance/code enforcement /building permitting software
2. Complete Town Commons & Riverfront zoning and SALDO improvements.
3. Implement rental housing inspection program.

General Fund Expenditures – Engineering

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Engineering Admin	\$9,100	\$103,870	\$67,740	644.4%	\$97,895	44.5%	\$68,053	-30.5%
42100 - Office Supplies	\$2,000	\$1,500	\$1,500	-25.0%	\$1,530	2.0%	\$1,561	2.0%
42410 - General Expense	\$7,100	\$6,240	\$6,240	-12.1%	\$6,365	2.0%	\$6,492	2.0%
43120 - Consulting Services	\$0	\$95,000	\$60,000	N/A	\$60,000	0.0%	\$60,000	0.0%
43130 - Engineering Reviews/Inspection	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
47000 - Capital Purchase	\$0	\$0	\$0	N/A	\$30,000	N/A	\$0	-100.0%
49100 - Refund Prior Year Revenue	\$0	\$1,130	\$0	N/A	\$0	N/A	\$0	N/A



Planning & Zoning

PROGRAM DESCRIPTION

The Engineering Department facilitates communication between the Planning Commission, Zoning Hearing Board, and Township Supervisors. The focus is to provide helpful information to all parties involved in subdivision, land development, and Township planning.

ACCOMPLISHMENTS IN 2017

1. Township-Wide Parks & Recreation Master Plan currently under development
2. Township-Wide Traffic Study in process
3. Creation/Update of Zoning Districts along the 422 corridor to be adopted by BoS in Jan 2018

GOALS AND OBJECTIVES FOR 2018

1. Develop a Master Plan for the Trout Run facility
2. Further update Zoning/Subdivision Ordinances

General Fund Expenditures – Engineering

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Zoning & Planning	\$124,662	\$202,155	\$115,253	-7.5%	\$116,891	1.4%	\$118,577	1.4%
41140 - Wages	\$31,961	\$34,859	\$33,329	4.3%	\$34,329	3.0%	\$35,359	3.0%
41920 - FICA	\$2,445	\$2,574	\$2,550	4.3%	\$2,626	3.0%	\$2,705	3.0%
41940 - Unemployment Compensation	\$371	\$237	\$190	-48.8%	\$196	3.0%	\$202	3.0%
41950 - Workers Comp Insurance	\$144	\$0	\$118	-18.0%	\$121	3.0%	\$125	3.0%
41961 - Union Health & Welfare	\$11,596	\$9,845	\$14,151	22.0%	\$14,575	3.0%	\$15,013	3.0%
41971 - Union Pension	\$3,145	\$2,640	\$2,916	-7.3%	\$3,003	3.0%	\$3,094	3.0%
42410 - General Expense	\$15,000	\$30,000	\$15,000	0.0%	\$15,000	0.0%	\$15,000	0.0%
43120 - Consulting Services	\$40,000	\$85,000	\$25,000	-37.5%	\$25,000	0.0%	\$25,000	0.0%
43130 - Engineering Reviews/Inspection	\$18,000	\$35,000	\$20,000	11.1%	\$20,000	0.0%	\$20,000	0.0%
3140 - Legal General Counsel	\$2,000	\$2,000	\$2,000	0.0%	\$2,040	2.0%	\$2,081	2.0%



Code Enforcement

PROGRAM DESCRIPTION

The Engineering Department is responsible for enforcing Municipal Code regulations on private property throughout Exeter Township. The Department regulates all building permits and ensures any construction taking place within the Township is in accordance with ICC standards.

GOALS AND OBJECTIVES FOR 2018

1. Create Rental Property Inspection program. Recruit a full-time inspector to manage this program

General Fund Expenditures – Engineering

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Code Enforcement	\$350,939	\$274,347	\$366,397	4.4%	\$368,412	0.6%	\$378,192	2.7%
41140 - Wages	\$221,446	\$93,859	\$161,896	-26.9%	\$166,753	3.0%	\$171,755	3.0%
41165 - Wages Plumbing Inspector	\$15,000	\$12,619	\$15,000	0.0%	\$7,500	-50.0%	\$7,500	0.0%
41920 - FICA	\$16,941	\$7,180	\$12,385	-26.9%	\$12,757	3.0%	\$13,139	3.0%
41940 - Unemployment Compensation	\$2,569	\$1,877	\$760	-70.4%	\$783	3.0%	\$806	3.0%
41950 - Workers Comp Insurance	\$997	\$807	\$603	-39.5%	\$621	3.0%	\$639	3.0%
41960 - Health & Hosp Insurance	\$0	\$0	\$43,537	N/A	\$44,843	3.0%	\$46,188	3.0%
41961 - Union Health & Welfare	\$64,097	\$38,319	\$9,434	-85.3%	\$9,717	3.0%	\$10,008	3.0%
41970 - Non-Uniform Pension	\$0	\$0	\$17,369	N/A	\$17,890	3.0%	\$18,427	3.0%
41971 - Union Pension	\$21,790	\$1,760	\$1,944	-91.1%	\$2,002	3.0%	\$2,062	3.0%
41980 - LT Disability Insurance	\$0	\$93	\$278	N/A	\$286	3.0%	\$295	3.0%
41985 - Life Insurance	\$0	\$182	\$542	N/A	\$558	3.0%	\$575	3.0%
41990 - Training	\$0	\$250	\$250	N/A	\$255	2.0%	\$260	2.0%
42100 - Office Supplies	\$2,600	\$500	\$500	-80.8%	\$510	2.0%	\$520	2.0%
42315 - Vehicle Fuel/Oil	\$0	\$300	\$300	N/A	\$306	2.0%	\$312	2.0%
42410 - General Expense	\$500	\$2,000	\$2,000	300.0%	\$2,040	2.0%	\$2,081	2.0%
43120 - Consulting Services	\$0	\$2,500	\$2,500	N/A	\$2,550	2.0%	\$2,601	2.0%
43130 - Engineering Reviews/Inspection	\$0	\$100,000	\$85,000	N/A	\$86,700	2.0%	\$88,434	2.0%
43180 - Dues/Subscriptions/Publication	\$0	\$100	\$100	N/A	\$102	2.0%	\$104	2.0%
43191 - Sewage Enforcement Fees	\$5,000	\$9,000	\$9,000	80.0%	\$9,180	2.0%	\$9,364	2.0%
43200 - Communications	\$0	\$3,000	\$3,000	N/A	\$3,060	2.0%	\$3,121	2.0%



MS4 Regulations/Compliance

PROGRAM DESCRIPTION

The Engineering Department manages all of the storm water requirements as mandated by the Pennsylvania Department of Environmental Protection's Municipal Separate Storm Sewer (MS4) Program. These requirements involve inspections, engineering consultations, training, and testing.

ACCOMPLISHMENTS IN 2017

1. Development of a Pollutant Reduction Plan as mandated by DEP

GOALS AND OBJECTIVES FOR 2018

1. Maintain all GIS information relating to MS4
2. Continue to enforce all mandated MS4 permitting processes
3. Conduct annual outfall inspections
4. Utilize engineering consultants to maintain MS4 permits

General Fund Expenditures – Engineering

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Engineering MS4	\$40,500	\$25,500	\$25,500	-37.0%	\$25,500	0.0%	\$25,500	0.0%
42410 - General Expense	\$500	\$500	\$500	0.0%	\$500	0.0%	\$500	0.0%
43120 - Consulting Services	\$40,000	\$25,000	\$25,000	-37.5%	\$25,000	0.0%	\$25,000	0.0%



Emergency Management/Fire Police



General Fund Expenditures – Fire Police

Program Description

Exeter Township Fire Police is a volunteer organization that assists Fire, EMS, Police, and Emergency Management at fires, crash scenes, police incidents, or any other emergency that requires traffic control. The members also take pride in serving the Township at events such as parades, fairs, fundraising events, power outages, snow storms, etc.

GOALS AND OBJECTIVES FOR 2017

1. Continue to support law enforcement by relieving Officers to respond to higher priority calls
2. Continue to support Fire and EMS by providing a safe emergency scene
3. Continue to provide mutual aid to surrounding fire police agencies
4. Respond more efficiently and safely to all emergency incidents
5. Pursue additional advanced training courses for all FP Officers
6. Recruit additional members
7. Ensure all Fire Police Officers are provided and wear proper reflective gear at all times

Continue to attend Fire Police meetings to remain current on new regulations, laws, etc

General Fund Expenditures — Emergency Mgmt/Fire Police/General

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
General Fund Gen Revenues	\$0	\$5,000	\$0	N/A	\$0	N/A	\$0	N/A
49100 - Refund Prior Year Revenue	\$0	\$5,000	\$0	N/A	\$0	N/A	\$0	N/A
Emer Mgmt/Fire Police	\$76,475	\$52,315	\$60,700	-20.6%	\$60,700	0.0%	\$60,700	0.0%
41870 - Incentive Fire Volunteers	\$32,000	\$3,140	\$30,000	-6.3%	\$30,000	0.0%	\$30,000	0.0%
42410 - General Expense	\$17,000	\$17,000	\$17,000	0.0%	\$17,000	0.0%	\$17,000	0.0%
42412 - Fire Police Expense (106)	\$0	\$1,000	\$0	N/A	\$0	N/A	\$0	N/A
42515 - Contracted Vehicle Maintenance	\$0	\$2,500	\$2,500	N/A	\$2,500	0.0%	\$2,500	0.0%
43200 - Communications	\$0	\$1,200	\$1,200	N/A	\$1,200	0.0%	\$1,200	0.0%
501 - Equipment Fire Police	\$27,475	\$27,475	\$10,000	-63.6%	\$10,000	0.0%	\$10,000	0.0%



Highway



Mission Statement

Exeter Township Highway Department is committed to providing the highest quality of service, maintenance and advancement of our infrastructure. This is achieved with fiscal responsibility and dedication to a job done correctly, safely, and professionally; while being able to quickly deal with daily unforeseen problems and tasks.

Personnel

The department is currently comprised of 15 full time employees, 1 full time building maintenance person, use of 2 parks department employees and 3 seasonal workers. Among the employees this includes licensed mechanics, welders, masons and skilled equipment operators. They work in conjunction with each other to achieve all tasks presented and are a reactionary force for all day to day unforeseen problems.

Three additional seasonal workers were added to the 2018 budgeted figures. The total compensation costs for three seasonal workers is approximately \$35,000.



Work Composition

Administrative Program

Building Maintenance

Paving Program

Road Maintenance

Maintenance of All Township Vehicles

MS4 Compliance, Street Sweeping and Storm System Improvement

Signs, Traffic Signals, Street Lights and Guide Rail

Winter Weather Maintenance

Reading Country Club Projects

Parks Department Event Support and Project Construction

Leaf Collection

Brush Depository



Administrative Program

PROGRAM DESCRIPTION

The administrative team of the Highway Department consists of the Highway Superintendent and Highway Foreman. They provide the leadership and direction of the department assigning daily task, work expectations, and project planning. They serve the residents of Exeter Township by providing the highest quality of service and maintenance for the Township infrastructure with fiscal responsibility. They are dedicated to providing a job done correctly, safely, and professionally.

GOALS AND OBJECTIVES FOR 2018

1. Provide tasks and work assignments with clarity
2. Provide feedback on employee performance
3. Manage resident complaints and concerns with professionalism
4. Work in unity with the rest of the Township Administrative staff.

General Fund Expenditures – Highway Summary

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Building Maintenance	\$170,598	\$172,540	\$175,402	2.8%	\$178,399	1.7%	\$181,486	1.7%
Leaf Collection	\$156,594	\$70,739	\$119,488	-23.7%	\$122,826	2.8%	\$126,265	2.8%
Highway Administration	\$144,431	\$200,211	\$154,933	7.3%	\$158,909	2.6%	\$163,004	2.6%
Winter Weather Maintenance	\$137,020	\$69,150	\$176,932	29.1%	\$181,940	2.8%	\$187,098	2.8%
Traffic Safety Maintenance	\$42,625	\$56,130	\$105,644	147.8%	\$107,313	1.6%	\$109,033	1.6%
Road Maintenance	\$243,391	\$582,125	\$302,720	24.4%	\$311,066	2.8%	\$319,663	2.8%
Paving	\$117,446	\$107,482	\$184,432	57.0%	\$189,440	2.7%	\$194,598	2.7%
Vehicle Maintenance	\$346,503	\$224,697	\$227,169	-34.4%	\$232,662	2.4%	\$238,290	2.4%
Highway MS4 Compliance	\$86,797	\$27,305	\$72,444	-16.5%	\$75,113	3.7%	\$77,833	3.6%
WCC Maintenance	\$58,723	\$71,460	\$61,344	4.5%	\$63,813	4.0%	\$65,533	2.7%
Highway Park Maintenance	\$179,669	\$86,080	\$177,932	-1.0%	\$182,940	2.8%	\$188,098	2.8%
Trash Depository	\$122,732	\$96,933	\$43,300	-64.7%	\$44,560	2.9%	\$45,858	2.9%
HIGHWAY - TOTAL EXPENDITURES	\$1,806,528	\$1,764,852	\$1,801,738	-0.3%	\$1,848,981	2.6%	\$1,896,757	2.6%

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Highway Administration	\$144,431	\$200,211	\$154,933	7.3%	\$158,909	2.6%	\$163,004	2.6%
41140 - Wages	\$85,958	\$106,620	\$98,421	14.5%	\$101,374	3.0%	\$104,415	3.0%
41920 - FICA	\$6,576	\$8,030	\$7,529	14.5%	\$7,755	3.0%	\$7,988	3.0%
41940 - Unemployment Compensation	\$0	\$395	\$1,968	N/A	\$2,027	3.0%	\$2,088	3.0%
41950 - Workers Comp Insurance	\$0	\$565	\$649	N/A	\$668	3.0%	\$688	3.0%
41960 - Health & Hosp Insurance	\$21,487	\$30,650	\$23,585	9.8%	\$24,292	3.0%	\$25,021	3.0%
41980 - LT Disability Insurance	\$133	\$132	\$132	-0.9%	\$136	3.0%	\$140	3.0%
41985 - Life Insurance	\$245	\$248	\$248	1.4%	\$256	3.0%	\$264	3.0%
42100 - Office Supplies	\$0	\$1,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42160 - Other Supplies	\$609	\$600	\$1,000	64.2%	\$1,000	0.0%	\$1,000	0.0%
*2315 - Vehicle Fuel/Oil	\$0	\$3,000	\$3,000	N/A	\$3,000	0.0%	\$3,000	0.0%
385 - Uniform Rental	\$500	\$500	\$500	0.0%	\$500	0.0%	\$500	0.0%
+2410 - General Expense	\$5,500	\$8,500	\$10,000	81.8%	\$10,000	0.0%	\$10,000	0.0%
42450 - Tools/Minor Equipment	\$0	\$400	\$400	N/A	\$400	0.0%	\$400	0.0%
43190 - Contracted Services	\$2,000	\$3,000	\$3,000	50.0%	\$3,000	0.0%	\$3,000	0.0%
43200 - Communications	\$2,000	\$3,000	\$3,500	75.0%	\$3,500	0.0%	\$3,500	0.0%
47000 - Capital Purchase	\$0	\$33,571	\$0	N/A	\$0	N/A	\$0	N/A

Road Maintenance

PROGRAM DESCRIPTION

The Highway Department maintains the Township road system via road repairs and roadway tree trimming.

Winter weather conditions and occasionally extended periods of high heat create potholes and cracks in asphalt. Depending on the severity of repair to be made and the weather conditions, a variety of materials are used to temporarily repairs these defects.

The highway department works to maintain a 15' clearance over roadways via tree trimming. Tree trimming is always completed on roads prior to paving and periodically throughout the year. A bucket truck, wood chipper, backhoe, and dump trucks are used for tree trimming. Manpower ranges from 4 to 10 employees depending on the severity of the trees involved.

The department also mows township open areas and roads three times a year. Two tractors with side mount mowers are used for roads and a tractor with a rear mount is utilized for open area and retention ponds. State roads are mowed twice a year with side mount mowers under a contract with the State.

Finally, chemical spraying for weeds and grasses is performed along our guiderails and stone swales.

ACCOMPLISHMENTS IN 2017

1. Road mowing was completed the standard three times plus an extra mowing due to the excessive amount of rain this summer.

GOALS AND OBJECTIVES FOR 2018

1. Continue to provide fast and efficient pot hole repairs to keep roadways safe and passable
2. Respond to complaints in a timely manner
3. Continue to keep roadways mowed by the dates set by the Township Ordinance
4. Continue to have State roads mowed by dates set by contact
5. Purchase a new mower to improve efficiency of road mowing

Mosquito Program (included in Road Maintenance)

PROGRAM DESCRIPTION

The department has a mosquito control program in place. The program uses a combination of spraying and water treatment with briquettes to keep mosquitos under control. This program helps the spread of transmitted viruses like Zika. While the briquettes can be administered during the day, spraying is done after hours in order to target the mosquitos directly.

ACCOMPLISHMENTS IN 2017

1. The mosquito program was very busy this year. Overall, the program has had great success with a combination of nighttime spraying and treatment of standing water. The department looks forward to continuing this service for Township residents.

GOALS AND OBJECTIVES FOR 2018

1. Continue the use of the program to its fullest extent
2. Educate residents as to the causes of mosquito population growth
3. Keep working with the county on updated information and plans of attack
4. Research and implement a control program for Spotted Lanternflies

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Road Maintenance	\$243,391	\$582,125	\$302,720	24.4%	\$311,066	2.8%	\$319,663	2.8%
41140 - Wages	\$95,329	\$250,000	\$171,928	80.4%	\$177,086	3.0%	\$182,399	3.0%
41920 - FICA	\$10,292	\$19,125	\$13,153	27.8%	\$13,547	3.0%	\$13,954	3.0%
41940 - Unemployment Compensation	\$901	\$2,000	\$3,439	281.5%	\$3,542	3.0%	\$3,648	3.0%
41950 - Workers Comp Insurance	\$40,000	\$40,000	\$10,879	-72.8%	\$11,205	3.0%	\$11,541	3.0%
41961 - Union Health & Welfare	\$58,273	\$200,000	\$64,841	11.3%	\$66,786	3.0%	\$68,790	3.0%
41971 - Union Pension	\$13,252	\$50,000	\$13,980	5.5%	\$14,399	3.0%	\$14,831	3.0%
42100 - Office Supplies	\$0	\$500	\$500	N/A	\$500	0.0%	\$500	0.0%
42385 - Uniform Rental	\$3,000	\$3,000	\$3,000	0.0%	\$3,000	0.0%	\$3,000	0.0%
42410 - General Expense	\$11,000	\$11,000	\$11,000	0.0%	\$11,000	0.0%	\$11,000	0.0%
42450 - Tools/Minor Equipment	\$2,844	\$3,000	\$3,000	5.5%	\$3,000	0.0%	\$3,000	0.0%
42490 - Mosquito Control Supplies	\$3,000	\$3,000	\$5,000	66.7%	\$5,000	0.0%	\$5,000	0.0%
43190 - Contracted Services	\$5,500	\$500	\$2,000	-63.6%	\$2,000	0.0%	\$2,000	0.0%



Paving Program

PROGRAM DESCRIPTION

The Highway Department prides itself on the exceptional condition of all Township streets and roads. Streets and roads are scheduled to either be milled and repaved, or to repave using a micro surface application (ralumac) based upon a yearly inspection. Each application is dependent on roadway surface conditions. Inspection surveys are conducted on an annual basis. All paving of streets and roads is done in house by Township employees and equipment.

ACCOMPLISHMENTS IN 2017

1. All projects, less the Daniel Boone Homestead obligation, will be completed by year end. The Daniel Boone Homestead project will be the first paving project completed in 2018.
2. The road paving program was expanded during the year to include Fairlane Road.
3. Completed first phase of East Reiffton street light replacement project.

GOALS AND OBJECTIVES FOR 2018

1. Overlay 19 road segments totaling over 6,500 ton
2. Provide ongoing job-related education including safety
3. Pave Daniel Boone Homestead parking lots to satisfy lease agreement
4. Review completed jobs in order to improve on finished product
5. Complete improvements to Lorane Hollow Park including paths, bathrooms, kitchen, and overall appearance.
6. Complete improvements to Dunn Center.
7. Finish East Reiffton street light project, after Med Ed completes light installations on first section of project
8. Gibraltar Road paving project will require contracted traffic control.
9. Traffic cameras will be installed at Gibraltar & DeMoss Road & Route 422.

2017 Paving Projects

Street	Tons	Cost
Church Lane Road	1,056	\$ 58,080
Vanguard Drive	510	\$ 28,000
Dennis Drive	900	\$ 49,500
Lehigh Avenue	210	\$ 11,550 *
Rugby Road	781	\$ 42,955
Brimway Lane	240	\$ 13,200 *
Romig Avenue	140	\$ 7,700
W 36th Street	1,237	\$ 13,400
Lorane Hollow Park	575	\$ 31,625
W 48th Street	120	\$ 6,600
Oley Line Road	920	\$ 50,600 *
Greentree Road	520	\$ 28,600
Gibraltar Road	330	\$ 18,150
Dautrich Road	1,040	\$ 57,200
TOTAL	8,579	\$ 417,160

* Not yet complete - will be finished by year end

2017 Microsurfacing (Ralumac) Projects

Greentree Road	8,258	\$ 18,993
Prestwick Drive	10,819	\$ 24,883
Delmar Drive	6,573	\$ 15,117
Sutton Circle	5,122	\$ 11,780
Kelly Lane	5,288	\$ 12,162
Northview Road	5,100	\$ 11,730
Lorane Road	2,554	\$ 5,874
TOTAL	43,714	\$ 100,539

2018 Paving Projects

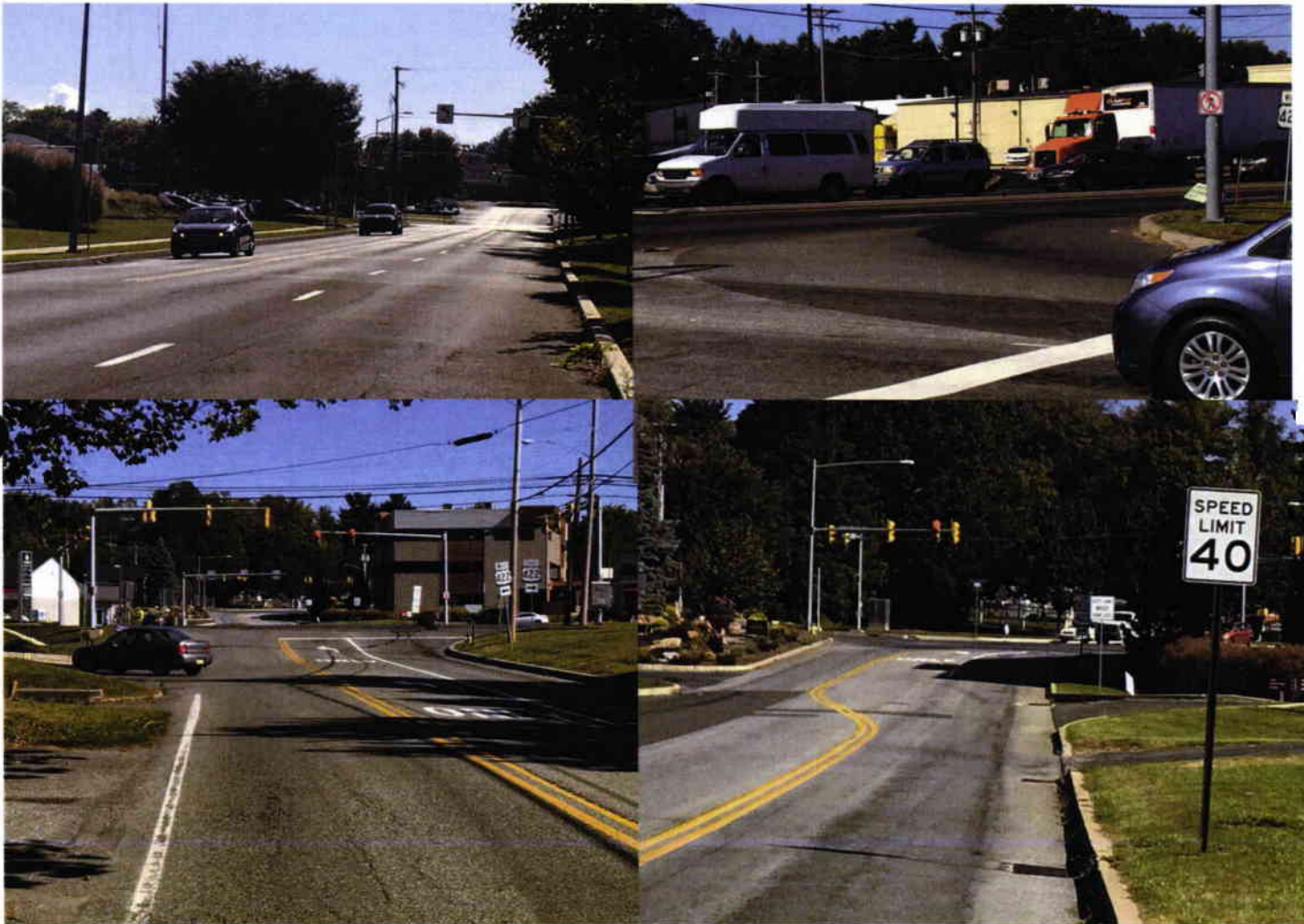
Street	Tons	Cost
Heidelberg Road	302	\$ 18,120
Butter Lane	786	\$ 47,160
Ivy Hill Circle	280	\$ 16,800
Forest Hill Circle	280	\$ 16,800
Coral Lane	157	\$ 9,420
Owens Place	177	\$ 10,620
Rodney Place	177	\$ 10,620
Kenneth Place	166	\$ 9,960
Nagle Road	180	\$ 10,800
Gibraltar Road	380	\$ 22,800
Gibraltar Road	140	\$ 8,400
DeMoss Road	200	\$ 12,000
Canvasback Court	160	\$ 9,600
Pond View Drive	500	\$ 30,000
Long Pond Drive	360	\$ 21,600
Butter Lane	1,100	\$ 66,000
Old Friedensburg Road	315	\$ 18,900
Gibraltar Road	520	\$ 31,200
Stonetown Road	350	\$ 21,000

Daniel Boone Homestead

** carried over from 2017

TOTAL **6,530** **\$ 391,800**

Gibraltar Road Paving Project



General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Paving	\$117,446	\$107,482	\$184,432	57.0%	\$189,440	2.7%	\$194,598	2.7%
41140 - Wages	\$67,362	\$65,000	\$103,157	53.1%	\$106,252	3.0%	\$109,439	3.0%
41920 - FICA	\$5,153	\$4,973	\$7,892	53.1%	\$8,128	3.0%	\$8,372	3.0%
41940 - Unemployment Compensation	\$451	\$451	\$2,063	357.1%	\$2,125	3.0%	\$2,189	3.0%
41950 - Workers Comp Insurance	\$397	\$397	\$6,527	1542.4%	\$6,723	3.0%	\$6,925	3.0%
41961 - Union Health & Welfare	\$29,025	\$29,025	\$38,905	34.0%	\$40,072	3.0%	\$41,274	3.0%
41971 - Union Pension	\$6,635	\$6,635	\$8,388	26.4%	\$8,640	3.0%	\$8,899	3.0%
42315 - Vehicle Fuel/Oil	\$0	\$0	\$15,000	N/A	\$15,000	0.0%	\$15,000	0.0%
42410 - General Expense	\$0	\$0	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42450 - Tools/Minor Equipment	\$8,422	\$1,000	\$1,500	-82.2%	\$1,500	0.0%	\$1,500	0.0%



Building Maintenance

PROGRAM DESCRIPTION

The Highway Department upkeepes all Township-owned buildings including the DeMoss Road facility and the Dunn Community Center. All building interiors, including the Wastewater Treatment administrative offices, are cleaned by the Township Building Maintenance employee. The Highway Department handles all repairs, maintenance, and upgrades needed at all Township facilities.

GOALS AND OBJECTIVES FOR 2018

1. Maintain the structural integrity of all Township buildings with necessary repairs and maintenance.

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Building Maintenance	\$170,598	\$172,540	\$175,402	2.8%	\$178,399	1.7%	\$181,486	1.7%
41140 - Wages	\$48,495	\$60,394	\$60,283	24.3%	\$62,092	3.0%	\$63,954	3.0%
41920 - FICA	\$3,795	\$4,513	\$4,612	21.5%	\$4,750	3.0%	\$4,892	3.0%
41940 - Unemployment Compensation	\$332	\$726	\$1,206	262.8%	\$1,242	3.0%	\$1,279	3.0%
41950 - Workers Comp Insurance	\$1,400	\$1,429	\$3,815	172.5%	\$3,930	3.0%	\$4,047	3.0%
41961 - Union Health & Welfare	\$21,447	\$7,479	\$24,761	15.5%	\$25,504	3.0%	\$26,269	3.0%
41971 - Union Pension	\$4,886	\$2,200	\$5,226	7.0%	\$5,383	3.0%	\$5,544	3.0%
42260 - Cleaning Supplies	\$1,736	\$1,500	\$1,500	-13.6%	\$1,500	0.0%	\$1,500	0.0%
42450 - Tools/Minor Equipment	\$2,807	\$1,000	\$1,000	-64.4%	\$1,000	0.0%	\$1,000	0.0%
43190 - Contracted Services	\$7,500	\$7,500	\$7,500	0.0%	\$7,500	0.0%	\$7,500	0.0%
3200 - Communications	\$0	\$500	\$500	N/A	\$500	0.0%	\$500	0.0%
600 - Utilities	\$49,600	\$35,000	\$35,000	-29.4%	\$35,000	0.0%	\$35,000	0.0%
43670 - Trash Collection	\$8,600	\$10,000	\$10,000	16.3%	\$10,000	0.0%	\$10,000	0.0%
43700 - Building Repairs/Maintenance	\$20,000	\$40,000	\$20,000	0.0%	\$20,000	0.0%	\$20,000	0.0%
43702 - Building Repairs/Maint RCC	\$0	\$200	\$0	N/A	\$0	N/A	\$0	N/A
43704 - Building Repairs/Maint Library	\$0	\$100	\$0	N/A	\$0	N/A	\$0	N/A



Winter Weather Maintenance

PROGRAM DESCRIPTION

The department is responsible for winter weather maintenance of 120 miles of roads, 86 cul-de-sacs, Exeter Library, and all Township-owned sidewalks. Salt and anti-skid are used to combat slippery and icing conditions. Plowing is authorized when the snow is more than 2-3 inches. A simple salting event is a 2-3 hour job and can take multiple days in the worst of storms. An average snow route takes about 6 hours to plow one-time curb to curb. Cul-de-sacs are done during and after the event with backhoes and loaders. The department also uses salt brine as an icing preventative. The brine is manufactured by the department in a vat built by the department.

GOALS AND OBJECTIVES FOR 2018

1. Continue to provide fast and efficient service to keep roads safe and passable
2. Keep salt use to a minimum as recommended by MS4 permit
3. Use salt brine as an icing preventative allowing time and money savings on salting and plowing

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Winter Weather Maintenance	\$137,020	\$69,150	\$176,932	29.1%	\$181,940	2.8%	\$187,098	2.8%
41140 - Wages	\$78,479	\$50,000	\$103,157	31.4%	\$106,252	3.0%	\$109,439	3.0%
41920 - FICA	\$6,004	\$3,825	\$7,892	31.4%	\$8,128	3.0%	\$8,372	3.0%
41940 - Unemployment Compensation	\$526	\$400	\$2,063	292.4%	\$2,125	3.0%	\$2,189	3.0%
41950 - Workers Comp Insurance	\$463	\$0	\$6,527	1309.7%	\$6,723	3.0%	\$6,925	3.0%
41961 - Union Health & Welfare	\$33,993	-\$500	\$38,905	14.5%	\$40,072	3.0%	\$41,274	3.0%
41971 - Union Pension	\$7,730	\$0	\$8,388	8.5%	\$8,640	3.0%	\$8,899	3.0%
42410 - General Expense	\$5,000	\$5,000	\$5,000	0.0%	\$5,000	0.0%	\$5,000	0.0%
450 - Tools/Minor Equipment	\$4,826	\$4,825	\$5,000	3.6%	\$5,000	0.0%	\$5,000	0.0%
7000 - Capital Purchase	\$0	\$5,600	\$0	N/A	\$0	N/A	\$0	N/A

Signs, Traffic Signals, Street Lights and Guide Rail

PROGRAM DESCRIPTION

The department is responsible for maintaining all street signs within the Township roads. Replacement signs meet current reflectivity standards. The department is also responsible for traffic lights and guide rail maintenance. These two items are generally contracted out. Street lights that are Township-owned are maintained by the department.

ACCOMPLISHMENTS IN 2017

1. Completed trenching for East Reiffon street light project

GOALS AND OBJECTIVES FOR 2018

1. Continue to work towards meeting new reflectivity standards while staying in budget
2. Repair damaged signs in a timely manner
3. Seek money from motorist insurance when an accident causes damage
4. Maintain State and Federal standards for all of the above
5. Continue to update all streetlights in East Reiffon as contracted by providing all trenching, conduit and stone, roughly half of this project is completed already

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Traffic Safety Maintenance	\$42,625	\$56,130	\$105,644	147.8%	\$107,313	1.6%	\$109,033	1.6%
41140 - Wages	\$11,212	\$20,000	\$34,386	206.7%	\$35,417	3.0%	\$36,480	3.0%
41920 - FICA	\$858	\$1,530	\$2,631	206.7%	\$2,709	3.0%	\$2,791	3.0%
41940 - Unemployment Compensation	\$75	\$100	\$688	815.5%	\$708	3.0%	\$730	3.0%
41950 - Workers Comp Insurance	\$66	\$0	\$2,176	3189.1%	\$2,241	3.0%	\$2,308	3.0%
41961 - Union Health & Welfare	\$4,856	-\$500	\$12,968	167.0%	\$13,357	3.0%	\$13,758	3.0%
41971 - Union Pension	\$1,104	\$0	\$2,796	153.2%	\$2,880	3.0%	\$2,966	3.0%
42160 - Other Supplies	\$0	\$1,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42315 - Vehicle Fuel/Oil	\$0	\$1,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42410 - General Expense	\$500	\$1,000	\$1,000	100.0%	\$1,000	0.0%	\$1,000	0.0%
42450 - Tools/Minor Equipment	\$0	\$1,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42452 - Traffic Signals/Street Signs	\$904	\$1,000	\$1,000	10.7%	\$1,000	0.0%	\$1,000	0.0%
43190 - Contracted Services	\$15,750	\$0	\$15,000	-4.8%	\$15,000	0.0%	\$15,000	0.0%
43600 - Utilities	\$7,300	\$30,000	\$30,000	311.0%	\$30,000	0.0%	\$30,000	0.0%



Township Vehicles Maintenance

PROGRAM DESCRIPTION

The department is responsible for maintenance and repair of almost every Township vehicle. This includes, but not limited to: highway trucks and equipment, treatment plant trucks and equipment, police vehicles and equipment, parks trucks and equipment, fire vehicles, and fire police vehicles. The jobs could be as simple as an oil change or as involved as an engine or transmission replacement.

GOALS AND OBJECTIVES FOR 2018

1. Continue to provide fast and efficient service of all vehicles
2. Provide quick response to unforeseen emergency road calls
3. Continue to provide ways to save the township money on vehicles

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Vehicle Maintenance	\$346,503	\$224,697	\$227,169	-34.4%	\$232,662	2.4%	\$238,290	2.4%
41140 - Wages	\$121,542	\$92,193	\$88,783	-27.0%	\$91,447	3.0%	\$94,190	3.0%
41920 - FICA	\$9,719	\$6,919	\$6,792	-30.1%	\$6,996	3.0%	\$7,206	3.0%
41940 - Unemployment Compensation	\$851	\$668	\$1,776	108.6%	\$1,829	3.0%	\$1,884	3.0%
41950 - Workers Comp Insurance	\$6,250	\$6,438	\$5,541	-11.4%	\$5,707	3.0%	\$5,878	3.0%
41961 - Union Health & Welfare	\$55,028	\$33,279	\$39,587	-28.1%	\$40,775	3.0%	\$41,998	3.0%
41971 - Union Pension	\$12,514	\$8,800	\$7,290	-41.7%	\$7,509	3.0%	\$7,734	3.0%
42100 - Office Supplies	\$0	\$100	\$100	N/A	\$100	0.0%	\$100	0.0%
42160 - Other Supplies	\$0	\$300	\$300	N/A	\$300	0.0%	\$300	0.0%
4315 - Vehicle Fuel/Oil	\$89,000	\$30,000	\$30,000	-66.3%	\$30,000	0.0%	\$30,000	0.0%
4385 - Uniform Rental	\$5,600	\$1,000	\$1,000	-82.1%	\$1,000	0.0%	\$1,000	0.0%
42410 - General Expense	\$12,000	\$10,000	\$10,000	-16.7%	\$10,000	0.0%	\$10,000	0.0%
42450 - Tools/Minor Equipment	\$13,000	\$13,000	\$13,000	0.0%	\$13,000	0.0%	\$13,000	0.0%
42511 - Vehicle Maintenance Tires	\$2,000	\$2,000	\$2,000	0.0%	\$2,000	0.0%	\$2,000	0.0%
42512 - Vehicle Maintenance Parts	\$14,000	\$14,000	\$15,000	7.1%	\$16,000	6.7%	\$17,000	6.3%
42515 - Contracted Vehicle Maintenance	\$2,500	\$2,500	\$2,500	0.0%	\$2,500	0.0%	\$2,500	0.0%
43190 - Contracted Services	\$0	\$500	\$500	N/A	\$500	0.0%	\$500	0.0%
43200 - Communications	\$2,500	\$3,000	\$3,000	20.0%	\$3,000	0.0%	\$3,000	0.0%



Leaf Collection

PROGRAM DESCRIPTION

The department provides leaf collection for Township residents from October 15th through December 15th. Leaf collection occupies a majority of the Highway Department for 2 months. Five leaf loaders are employed at one time. Every 25-cubic yard loader collects up to three loads a day depending on the area being collected (development vs back roads).

GOALS AND OBJECTIVES FOR 2018

1. Continue to provide this public service in safe and efficient manner

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Leaf Collection	\$156,594	\$70,739	\$119,488	-23.7%	\$122,826	2.8%	\$126,265	2.8%
41140 - Wages	\$89,690	\$61,000	\$68,771	-23.3%	\$70,835	3.0%	\$72,960	3.0%
41920 - FICA	\$6,861	\$4,667	\$5,261	-23.3%	\$5,419	3.0%	\$5,581	3.0%
41940 - Unemployment Compensation	\$601	\$100	\$1,375	128.9%	\$1,417	3.0%	\$1,459	3.0%
41950 - Workers Comp Insurance	\$529	\$0	\$4,352	722.3%	\$4,482	3.0%	\$4,617	3.0%
41961 - Union Health & Welfare	\$38,849	-\$28	\$25,936	-33.2%	\$26,715	3.0%	\$27,516	3.0%
41971 - Union Pension	\$8,834	\$0	\$5,592	-36.7%	\$5,760	3.0%	\$5,933	3.0%
42315 - Vehicle Fuel/Oil	\$0	\$1,000	\$1,200	N/A	\$1,200	0.0%	\$1,200	0.0%
42410 - General Expense	\$11,229	\$3,000	\$3,000	-73.3%	\$3,000	0.0%	\$3,000	0.0%
42450 - Tools/Minor Equipment	\$0	\$1,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
3190 - Contracted Services	\$0	\$0	\$3,000	N/A	\$3,000	0.0%	\$3,000	0.0%

MS4 Compliance, Storm System Improvement & Street Sweeping

PROGRAM DESCRIPTION

The Highway Department is responsible for over 2,500 catch basins, every storm pipe and drainage ditch in the township under the MS4 permit. It is required to inspect $\frac{1}{4}$ of those catch basins a year under the permit and maintain existing storm pipes. Outdated and/or failing storm pipes are replaced typically before the road is paved or if the failure is resulting in road deformation. Roads are also swept with the street sweeper in the spring to remove leftover salt and grit preventing proliferation into the storm system.

GOALS AND OBJECTIVES FOR 2018

1. Inspect over 625 catch basins per year as mandated which is $\frac{1}{4}$ of the total 2,500
2. Inspect and update storm systems within projected paving projects
3. Improve record keeping of MS4 activities through mapping software and files
4. Develop a more efficient plan for MS4 compliance
5. Try to sweep roads an extra round making 2 in total
6. Look into a street sweeper with a vacuum system for deeper catch basins. The existing sweeper is 18 years old and in need of replacement. Also, it does not qualify for as much pollutant reduction with MS4 as a vacuum type sweeper would.

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Highway MS4 Compliance	\$86,797	\$27,305	\$72,444	-16.5%	\$75,113	3.7%	\$77,833	3.6%
41140 - Wages	\$44,845	\$20,000	\$34,386	-23.3%	\$35,417	3.0%	\$36,480	3.0%
41920 - FICA	\$3,431	\$1,530	\$2,631	-23.3%	\$2,709	3.0%	\$2,791	3.0%
41940 - Unemployment Compensation	\$300	\$75	\$688	128.9%	\$708	3.0%	\$730	3.0%
41950 - Workers Comp Insurance	\$265	\$0	\$2,176	722.3%	\$2,241	3.0%	\$2,308	3.0%
41961 - Union Health & Welfare	\$19,424	-\$300	\$12,968	-33.2%	\$13,357	3.0%	\$13,758	3.0%
41971 - Union Pension	\$4,417	\$0	\$2,796	-36.7%	\$2,880	3.0%	\$2,966	3.0%
42160 - Other Supplies	\$8,500	\$3,000	\$8,000	-5.9%	\$8,000	0.0%	\$8,000	0.0%
42410 - General Expense	\$0	\$300	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42450 - Tools/Minor Equipment	\$5,615	\$1,000	\$2,000	-64.4%	\$2,000	0.0%	\$2,000	0.0%
3190 - Contracted Services	\$0	\$1,000	\$5,000	N/A	\$6,000	20.0%	\$7,000	16.7%
43200 - Communications	\$0	\$700	\$800	N/A	\$800	0.0%	\$800	0.0%

Reading Country Club Projects

PROGRAM DESCRIPTION

The department is responsible for assisting with major tree projects, cart path paving, and bridge building / maintenance within the golf course. In the past, the department has done extensive building maintenance along with massive tree and stump removal.

ACCOMPLISHMENTS IN 2017

1. Constructed patio area at Reading Country Club Halfway House

GOALS AND OBJECTIVES FOR 2018

1. Continue to provide assistance when needed
2. Repair or rebuild cart bridges
3. Provide asphalt repair on cart paths, if needed, or possible overlay

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
RCC Maintenance	\$58,723	\$71,460	\$61,344	4.5%	\$63,813	4.0%	\$65,533	2.7%
41140 - Wages	\$33,634	\$60,000	\$34,386	2.2%	\$35,417	3.0%	\$36,480	3.0%
41920 - FICA	\$2,573	\$4,590	\$2,631	2.2%	\$2,709	3.0%	\$2,791	3.0%
41940 - Unemployment Compensation	\$225	\$200	\$688	205.2%	\$708	3.0%	\$730	3.0%
41950 - Workers Comp Insurance	\$198	\$0	\$2,176	996.4%	\$2,241	3.0%	\$2,308	3.0%
41961 - Union Health & Welfare	\$14,568	-\$1,000	\$12,968	-11.0%	\$13,357	3.0%	\$13,758	3.0%
41971 - Union Pension	\$3,313	\$0	\$2,796	-15.6%	\$2,880	3.0%	\$2,966	3.0%
42315 - Vehicle Fuel/Oil	\$0	\$80	\$500	N/A	\$500	0.0%	\$500	0.0%
42410 - General Expense	\$4,211	\$4,210	\$4,200	-0.3%	\$5,000	19.0%	\$5,000	0.0%
450 - Tools/Minor Equipment	\$0	\$580	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
190 - Contracted Services	\$0	\$2,800	\$0	N/A	\$0	N/A	\$0	N/A

Parks Department Event Support & Project Construction

PROGRAM DESCRIPTION

The department provides manpower and equipment for the set up and tear down of all major park events including May Days, end of year water event for playground program, Hayride, and other events. The department also does many major repairs and construction projects in the parks.

ACCOMPLISHMENTS IN 2017

1. Installed new playground system at Lorane Hollow Park, including site prep, equipment installation, and landscaping (mulching)

GOALS AND OBJECTIVES FOR 2018

1. Continue to provide support for the Parks Department events
2. Continue to improve the parks through the construction of new equipment and facility improvement
3. Work towards revitalizing Lorane Hollow Park through repair of the facilities (bathrooms, kitchen, and roof.). Also, construction of a walking path around the park
4. Work closely with the Parks Maintenance Director to better the overall care of all park facilities
5. Work closely with the Parks Recreation Director to assure the success of all future park events

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Highway Park Maintenance	\$179,669	\$86,080	\$177,932	-1.0%	\$182,940	2.8%	\$188,098	2.8%
41140 - Wages	\$96,097	\$20,000	\$103,157	7.3%	\$106,252	3.0%	\$109,439	3.0%
41920 - FICA	\$7,719	\$1,530	\$7,892	2.2%	\$8,128	3.0%	\$8,372	3.0%
41940 - Unemployment Compensation	\$676	\$150	\$2,063	205.2%	\$2,125	3.0%	\$2,189	3.0%
41950 - Workers Comp Insurance	\$5,400	\$5,400	\$6,527	20.9%	\$6,723	3.0%	\$6,925	3.0%
41961 - Union Health & Welfare	\$43,705	\$40,000	\$38,905	-11.0%	\$40,072	3.0%	\$41,274	3.0%
41971 - Union Pension	\$9,939	\$10,000	\$8,388	-15.6%	\$8,640	3.0%	\$8,899	3.0%
42315 - Vehicle Fuel/Oil	\$1,000	\$1,000	\$2,000	100.0%	\$2,000	0.0%	\$2,000	0.0%
42410 - General Expense	\$9,133	\$5,000	\$5,000	-45.3%	\$5,000	0.0%	\$5,000	0.0%
42450 - Tools/Minor Equipment	\$5,000	\$2,000	\$2,000	-60.0%	\$2,000	0.0%	\$2,000	0.0%
43190 - Contracted Services	\$1,000	\$1,000	\$2,000	100.0%	\$2,000	0.0%	\$2,000	0.0%

Brush Depository, Recycling Center

PROGRAM DESCRIPTION

The department has a brush depository at Trout Run that is open to residents all year long. The brush is ground up by a contractor. The grinder reduces the brush and trees to mulch which residents can take for free or have loaded on their truck for a fee.

Along with the brush there are comingle recycling bins available for resident who choose to deposit recycling items.

ACCOMPLISHMENTS IN 2017

1. Initiated contracted brush grinding mid-2017. Estimated Township full year savings up to \$70,000 while also returning one worker back to the Highway Department.

GOALS AND OBJECTIVES FOR 2018

1. Continue to provide this public service in safe and efficient manner
2. Continue brush grinding by outside contractor
3. Reduce use of the facility by nonresidents

General Fund Expenditures – Highway

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Brush Depository	\$122,732	\$96,933	\$43,300	-64.7%	\$44,560	2.9%	\$45,858	2.9%
41140 - Wages	\$60,784	\$25,000	\$0	-100.0%	\$0	N/A	\$0	N/A
41920 - FICA	\$4,858	\$1,913	\$0	-100.0%	\$0	N/A	\$0	N/A
41940 - Unemployment Compensation	\$426	\$200	\$0	-100.0%	\$0	N/A	\$0	N/A
41950 - Workers Comp Insurance	\$3,100	\$2,500	\$0	-100.0%	\$0	N/A	\$0	N/A
41961 - Union Health & Welfare	\$27,509	\$20,000	\$0	-100.0%	\$0	N/A	\$0	N/A
41971 - Union Pension	\$6,256	\$5,000	\$0	-100.0%	\$0	N/A	\$0	N/A
42315 - Vehicle Fuel/Oil	\$1,000	\$500	\$500	-50.0%	\$500	0.0%	\$500	0.0%
42385 - Uniform Rental	\$1,000	\$100	\$0	-100.0%	\$0	N/A	\$0	N/A
42410 - General Expense	\$2,000	\$25,475	\$0	-100.0%	\$0	N/A	\$0	N/A
42600 - Equipment Maintenance/Repair	\$7,000	\$7,000	\$0	-100.0%	\$0	N/A	\$0	N/A
43190 - Contracted Services	\$8,200	\$8,645	\$42,000	412.2%	\$43,260	3.0%	\$44,558	3.0%
43193 - Trout Run Security	\$600	\$600	\$800	33.3%	\$800	0.0%	\$800	0.0%



Parks & Recreation



Mission Statement

Exeter Township Parks & Recreation Department is committed to enhancing the quality of life of the residents of Exeter Township by providing safe playing fields, trails, and facilities; providing enriching recreational activities and programs for people of all ages, and responding to the ever-changing needs of our community.

Personnel

The Parks Department consists of a Parks Superintendent, two full-time Park maintenance personnel, three summer time Park Maintenance positions, and 39 seasonal summer program staff. The Recreation Department consists of the Recreation Director, supported by administrative staff and the Highway Department.

Parks & Recreation Programs

Administration

Summer Recreation/Sports

Community-Wide Events

Park/Facilities Maintenance

Administration Program

PROGRAM DESCRIPTION: The administration program handles all aspects of making our community programs functional – from inception to planning to execution and safety. The administration sets expectations for Parks/Rec staff and employees, and provides vision, structure and training while improving processes and creating procedure.

- Manage booking, payments and customer service related to booking our Facilities, as well as maintaining safe and clean spaces
 - a. Includes Sports Fields, Dunn Center, Parks/Pavilions
- Serve as liason to partners, community vendors, and volunteer groups
- Manage staffing and organize scheduling of recreation programs
- Execute community-wide special events
- Manage sports and fitness programs and fields

GOALS AND OBJECTIVES FOR 2018

1. Addition of a Program Coordinator to the Recreation Program to help manage communications, processes, and procedures (\$14/HR)
2. Enhance procedures for existing successful programs
3. Enhance rental procedures to increase revenue & accountability and streamline processes
4. Solidify and renew community relations and partnerships while searching out new donors and groups

Implement and develop programs, events and procedures around the Parks Master Plan

General Fund Expenditures – Parks/Recreation

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Park & Rec Admin	\$124,157	\$128,948	\$137,647	10.9%	\$141,305	2.7%	\$145,074	2.7%
41140 - Wages	\$71,129	\$54,625	\$75,767	6.5%	\$78,040	3.0%	\$80,381	3.0%
41920 - FICA	\$5,441	\$4,087	\$5,796	6.5%	\$5,970	3.0%	\$6,149	3.0%
41940 - Unemployment Compensation	\$242	\$195	\$380	57.1%	\$391	3.0%	\$403	3.0%
41950 - Workers Comp Insurance	\$212	\$215	\$128	-39.4%	\$132	3.0%	\$136	3.0%
41960 - Health & Hosp Insurance	\$32,448	\$41,663	\$21,909	-32.5%	\$22,566	3.0%	\$23,243	3.0%
41970 - Non-Uniformed Pension	\$5,534	\$0	\$17,369	213.9%	\$17,890	3.0%	\$18,427	3.0%
41980 - LT Disability Insurance	\$95	\$219	\$203	113.3%	\$209	3.0%	\$215	3.0%
41985 - Life Insurance	\$181	\$427	\$395	118.1%	\$407	3.0%	\$419	3.0%
41990 - Training	\$1,300	\$1,300	\$1,300	0.0%	\$1,300	0.0%	\$1,300	0.0%
42100 - Office Supplies	\$0	\$400	\$400	N/A	\$400	0.0%	\$400	0.0%
42160 - Other Supplies	\$3,775	\$4,814	\$0	-100.0%	\$0	N/A	\$0	N/A
42315 - Vehicle Fuel/Oil	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
42410 - General Expense	\$300	\$1,000	\$1,000	233.3%	\$1,000	0.0%	\$1,000	0.0%
42450 - Tools/Minor Equipment	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
42470 - Special Events Supplies	\$3,500	\$4,224	\$0	-100.0%	\$0	N/A	\$0	N/A
43180 - Dues/Subscriptions/Publication	\$0	\$504	\$0	N/A	\$0	N/A	\$0	N/A
43190 - Contracted Services	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
43200 - Communications	\$0	\$910	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
43600 - Utilities	\$0	\$12,193	\$12,000	N/A	\$12,000	0.0%	\$12,000	0.0%
43722 - General Park Maintenance	\$0	\$1,123	\$0	N/A	\$0	N/A	\$0	N/A
43723 - Improvements Comm Park	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
43724 - Improvements Dunn Comm Ctr	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
43725 - Improvements Pineland Park	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
47000 - Capital Purchase	\$0	\$1,050	\$0	N/A	\$0	N/A	\$0	N/A

Summer Recreation & Sports Programs

PROGRAM DESCRIPTION: The Summer Recreation and Sports Programs serve more than 500 families annually, and provide a safe, structured, and fun ways for families to get active and stay healthy in a positive environment.

- **Playground Program**
 - Runs for 8 weeks each summer
 - Open to children ages 4 to 15
 - 5 programs run at 4 parks
 - Interview, hire, train, and manage all summer staff
 - Setup up daily activity calendar for each playground program
 - Setup transportation schedule for field trips
- **Sports Programs**
 - Basketball, street hockey, tennis, and lacrosse intramural and instructional programs
 - Approximately 300 participants
- **Aerobics/Exercise Programs**
 - 10-week sessions that run year round
 - Held at Dunn Community Center – Downstairs Multi-Purpose Studio
 - To be expanded – Runners Club, Corporate Wellness, and Outdoor Yoga Series
- **TIPS and Recreation Department Partnership**

GOALS AND OBJECTIVES FOR 2018

1. Continue current summer and sports programs while always looking for ways to improve participant experience and program efficiencies.
2. Add online email system with online registration capacity – Constant Contact (\$1,200)
3. Evaluate the billing and contributions of Facilities to offset the gap between revenue and expenses for those areas

General Fund Expenditures – Parks/Recreation

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Summer Rec & Sports	\$95,723	\$69,900	\$77,369	-19.2%	\$80,024	3.4%	\$82,743	3.4%
41140 - Wages	\$70,661	\$60,000	\$65,498	-7.3%	\$67,463	3.0%	\$69,487	3.0%
41920 - FICA	\$5,406	\$5,000	\$5,011	-7.3%	\$5,161	3.0%	\$5,316	3.0%
41940 - Unemployment Compensation	\$2,736	\$1,100	\$1,310	-52.1%	\$1,349	3.0%	\$1,390	3.0%
41950 - Workers Comp Insurance	\$3,945	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
41990 - Training	\$0	\$0	\$500	N/A	\$500	0.0%	\$500	0.0%
42100 - Office Supplies	\$0	\$20	\$0	N/A	\$0	N/A	\$0	N/A
42160 - Other Supplies	\$5,600	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
42162 - Summer Youth Sports Program	\$0	\$2,220	\$1,350	N/A	\$1,350	0.0%	\$1,850	37.0%
42410 - General Expense	\$2,125	\$1,500	\$0	-100.0%	\$0	N/A	\$0	N/A
42470 - Special Events Supplies	\$0	\$60	\$2,500	N/A	\$3,000	20.0%	\$3,000	0.0%
43190 - Contracted Services	\$5,250	\$0	\$1,200	-77.1%	\$1,200	0.0%	\$1,200	0.0%



Community-Wide Events

PROGRAM DESCRIPTION: Exeter Township currently runs several annual events, many of which have a solid following. Community-wide events will expand next season to include more offerings for adults.

- Easter Egg Hunt
- May Days (Move to Trout Run)
- Golf Tournament
- Hay Ride (Return to Trout Run)
- Festival of Lights
- New Events Proposal for 2018
 - Painting in the Parks
 - Outdoor Yoga Series
 - Wine and Beer Festival at RCC
 - Additional Drive In Movies
 - Races at the Country Club – 5K and Fundraisers

GOALS AND OBJECTIVES FOR 2018

1. Utilize the space at the Reading Country Club
2. Enhance and expand current events, begin laying groundwork for new events

General Fund Expenditures – Parks/Recreation

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Community Wide Events	\$61,350	\$24,722	\$23,500	-61.7%	\$32,500	38.3%	\$36,000	10.8%
42161 - Golf Tournament Supplies	\$13,000	\$16,500	\$5,000	-61.5%	\$5,500	10.0%	\$6,000	9.1%
42164 - Community Day Expense	\$9,000	\$5,030	\$6,500	-27.8%	\$7,000	7.7%	\$8,000	14.3%
42165 - Hayride Expense	\$0	\$2,752	\$3,000	N/A	\$3,000	0.0%	\$3,000	0.0%
42315 - Vehicle Fuel/Oil	\$0	\$440	\$0	N/A	\$0	N/A	\$0	N/A
42450 - Tools/Minor Equipment	\$0	\$0	\$9,000	N/A	\$17,000	88.9%	\$19,000	11.8%

Park/Facilities Maintenance

PROGRAM DESCRIPTION: Our program maintains and rents several facilities in the township. Our residents hold parties, picnics, meetings, and other community events at these facilities on a regular basis, and they are a steady source of revenue.

- Community Center & Pavilion Rentals
 - Dunn Community Center is utilized nearly every night with aerobics, meetings, parties, and other activities
 - By turning the downstairs space into a Multi-Purpose Studio space, we open up revenue by opening up Monday-Thursday for meeting space.
- Oversee the maintenance and safety of 6 parks including: Pineland Park, Lorane Hollow Park, Farming Ridge Park, Community Park, Trout Run Sports Complex, Mountain Park. The Parks Department also oversees maintenance and care of the Reading Country Club property – golf course and structures.
- Coordinate use of Exeter Township School District fields on the weekends and during sports seasons.

GOALS AND OBJECTIVES FOR 2018

Goals and Objectives for 2018:

1. Re-purpose and renovate the Dunn Center, including downstairs facilities to increase rental space/options (\$25,000)
2. Add an automated e-lock system to upgrade security and streamline processes. Multi-office system (\$30,000 – includes police and twp building)
3. Formalized Facilities Check Procedures implemented (as per Master Plan)
4. Renovations and upgrades of Lorane Hollow Park
5. Improving drainage of sports fields i.e. baseball fields
6. Renovating and upgrading all restroom facilities
7. Enhance aesthetics of all Park facilities
 - Begin to implement Parks Master Plan

General Fund Expenditures – Parks/Recreation

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Park Maintenance	\$248,642	\$214,662	\$317,557	27.7%	\$338,021	6.4%	\$346,678	2.6%
41140 - Wages	\$95,681	\$90,321	\$150,515	57.3%	\$155,031	3.0%	\$159,682	3.0%
41920 - FICA	\$7,320	\$6,760	\$11,514	57.3%	\$11,860	3.0%	\$12,216	3.0%
41940 - Unemployment Compensation	\$900	\$781	\$1,296	44.0%	\$1,335	3.0%	\$1,375	3.0%
41950 - Workers Comp Insurance	\$700	\$0	\$10,351	1378.7%	\$10,661	3.0%	\$10,981	3.0%
41961 - Union Health & Welfare	\$13,545	\$0	\$32,060	136.7%	\$33,022	3.0%	\$34,012	3.0%
41971 - Union Pension	\$12,000	\$0	\$9,720	-19.0%	\$10,012	3.0%	\$10,312	3.0%
41990 - Training	\$0	\$450	\$500	N/A	\$500	0.0%	\$500	0.0%
42100 - Office Supplies	\$3,796	\$450	\$400	-89.5%	\$400	0.0%	\$400	0.0%
42160 - Other Supplies	\$0	\$22,000	\$14,000	N/A	\$14,000	0.0%	\$14,000	0.0%
42315 - Vehicle Fuel/Oil	\$0	\$3,000	\$2,000	N/A	\$2,000	0.0%	\$2,000	0.0%
42410 - General Expense	\$0	\$4,400	\$3,500	N/A	\$3,500	0.0%	\$3,500	0.0%
42450 - Tools/Minor Equipment	\$1,700	\$6,000	\$2,500	47.1%	\$2,500	0.0%	\$2,500	0.0%
42470 - Special Events Supplies	\$0	\$1,000	\$2,500	N/A	\$1,500	-40.0%	\$1,500	0.0%
43180 - Dues/Subscriptions/Publication	\$0	\$500	\$700	N/A	\$700	0.0%	\$700	0.0%
43190 - Contracted Services	\$30,000	\$46,000	\$40,000	33.3%	\$40,000	0.0%	\$42,000	5.0%
43600 - Utilities	\$32,000	\$15,000	\$18,000	-43.8%	\$18,000	0.0%	\$18,000	0.0%
43722 - General Park Maintenance	\$51,000	\$18,000	\$18,000	-64.7%	\$18,000	0.0%	\$18,000	0.0%
47000 - Capital Purchase	\$0	\$0	\$0	N/A	\$15,000	N/A	\$15,000	0.0%



Police

General Fund Expenditures – Police

COMMAND STAFF TRANSITION

- **CHIEF NEIDERT WILL BE RETIRING OCTOBER OF 2018**
- **BOARD SUPERVISORS PROMOTED**
 - **DEPUTY CHIEF HARLEY TO REPLACE CHIEF NEIDERT OCTOBER 2018**
 - **LIEUTENANT SCHAEFFER TO FILL EMPTY POSITION SINCE 2005**



General Fund Expenditures – Police

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Police Administration	\$457,317	\$490,676	\$660,756	44.5%	\$583,391	-11.7%	\$602,639	3.3%
41140 - Wages	\$290,088	\$261,184	\$409,329	41.1%	\$323,656	-20.9%	\$334,175	3.3%
41170 - Wages Police Overtime	\$0	\$0	\$5,000	N/A	\$6,000	20.0%	\$7,000	16.7%
41860 - Uniform Allowance	\$0	\$0	\$2,400	N/A	\$2,000	-16.7%	\$2,000	0.0%
41920 - FICA	\$4,250	\$12,587	\$31,696	645.7%	\$25,156	-20.6%	\$25,973	3.3%
41940 - Unemployment Compensation	\$2,928	\$780	\$1,140	-61.1%	\$990	-13.2%	\$1,022	3.3%
41950 - Workers Comp Insurance	\$5,600	\$5,655	\$14,475	158.5%	\$10,282	-29.0%	\$10,616	3.3%
41960 - Health & Hosp Insurance	\$49,837	\$86,623	\$68,117	36.7%	\$70,501	3.5%	\$72,793	3.3%
41961 - Union Health & Welfare	\$41,544	\$27,020	\$32,060	-22.8%	\$33,182	3.5%	\$34,261	3.3%
41971 - Union Pension	\$15,972	\$11,440	\$14,580	-8.7%	\$15,090	3.5%	\$15,581	3.3%
41972 - Police Pension	\$0	\$0	\$29,829	N/A	\$30,873	3.5%	\$31,876	3.3%
41980 - LT Disability Insurance	\$1,000	\$795	\$349	-65.1%	\$361	3.5%	\$373	3.3%
41985 - Life Insurance	\$1,000	\$1,468	\$580	-42.0%	\$600	3.5%	\$619	3.3%
41990 - Training	\$0	\$2,000	\$0	N/A	\$0	N/A	\$0	N/A
42100 - Office Supplies	\$0	\$5,000	\$5,000	N/A	\$5,000	0.0%	\$5,000	0.0%
42150 - IT Supplies	\$0	\$50	\$1,000	N/A	\$1,000	0.0%	\$1,250	25.0%
42160 - Other Supplies	\$6,000	\$1,600	\$1,000	-83.3%	\$1,000	0.0%	\$1,000	0.0%
42380 - Uniform Purchase	\$0	\$0	\$0	N/A	\$1,000	N/A	\$0	-100.0%
42450 - Tools/Minor Equipment	\$0	\$250	\$0	N/A	\$0	N/A	\$0	N/A
42510 - Vehicle Maintenance	\$0	\$300	\$0	N/A	\$0	N/A	\$0	N/A
42511 - Vehicle Maintenance Tires	\$0	\$2,000	\$0	N/A	\$0	N/A	\$2,400	N/A
42512 - Vehicle Maintenance Parts	\$0	\$500	\$1,000	N/A	\$1,500	50.0%	\$1,500	0.0%
42515 - Contracted Vehicle Maintenance	\$0	\$0	\$500	N/A	\$1,000	100.0%	\$1,000	0.0%
42600 - Equipment Maintenance/Repair	\$0	\$3,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
43197 - DP IT/Software Maint	\$15,000	\$20,000	\$20,000	33.3%	\$22,000	10.0%	\$22,000	0.0%
43198 - IT Support	\$15,000	\$14,000	\$15,000	0.0%	\$15,000	0.0%	\$15,000	0.0%
43199 - Miscellaneous Services	\$2,398	\$2,398	\$0	-100.0%	\$0	N/A	\$0	N/A
43200 - Communications	\$6,700	\$6,700	\$6,700	0.0%	\$6,700	0.0%	\$6,700	0.0%
45001 - William Penn Grant	\$0	\$15,826	\$0	N/A	\$0	N/A	\$0	N/A
47000 - Capital Purchase	\$0	\$9,500	\$0	N/A	\$9,500	N/A	\$9,500	0.0%

DETECTIVE UNIT

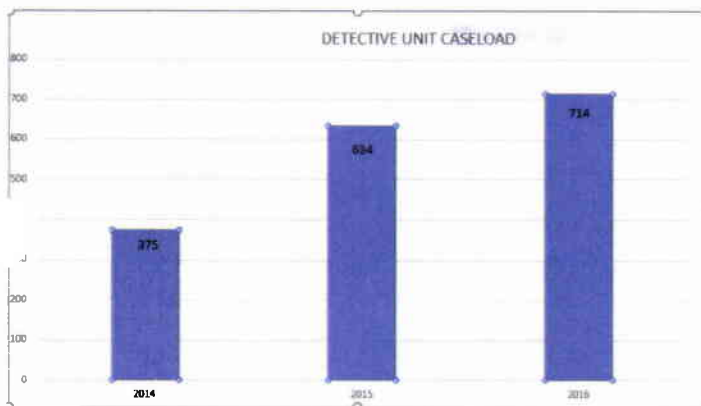
RESPONSIBILITIES

- MANAGE EVIDENCE ROOM
- PROCESS EVIDENCE/ TRANSPORT EVIDENCE TO LAB
- MANAGE JNET
- SUBMIT / MONITOR CRIME ALERT
- PERFORM BACKGROUND CHECKS FOR EMPLOYMENT
- WORK PATROL 20X YEAR WHILE PATROL TRAINS



CALL 1.877.373.9913 OR TEXT ALERTBERKS AT 847411 WITH A CRIME TIP. **CRIME ALERT BERKS COUNTY** 

DETECTIVE UNIT GOALS



DETECTIVE UNIT MANPOWER GOALS

- INCREASE NUMBER DETECTIVES ON DUTY AT A TIME
 - 1 DETECTIVE SERGEANT
 - 4 DETECTIVES
- UTILIZE DETECTIVE UNIT FOR DRUG INVESTIGATIONS
- COORDINATE WITH TRAFFIC UNIT TO COVER THE STREET ON PATROL TRAINING DAYS

General Fund Expenditures – Police

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Detective Unit	\$636,737	\$705,262	\$816,850	28.3%	\$849,592	4.0%	\$910,274	7.1%
41140 - Wages	\$384,193	\$449,122	\$481,221	25.3%	\$498,063	3.5%	\$514,250	3.3%
41170 - Wages Police Overtime	\$12,403	\$14,500	\$16,000	29.0%	\$17,000	6.3%	\$18,500	8.8%
41175 - Wages Police Holiday OT	\$5,843	\$4,000	\$6,000	2.7%	\$6,000	0.0%	\$7,000	16.7%
41860 - Uniform Allowance	\$0	\$0	\$4,000	N/A	\$5,000	25.0%	\$7,000	40.0%
41920 - FICA	\$6,074	\$6,696	\$38,496	533.8%	\$39,844	3.5%	\$41,139	3.3%
41940 - Unemployment Compensation	\$2,092	\$780	\$950	-54.6%	\$983	3.5%	\$1,015	3.3%
41950 - Workers Comp Insurance	\$18,000	\$17,799	\$24,628	36.8%	\$25,490	3.5%	\$26,318	3.3%
41960 - Health & Hosp Insurance	\$125,504	\$123,170	\$151,605	20.8%	\$156,911	3.5%	\$162,011	3.3%
*1972 - Police Pension	\$72,899	\$72,899	\$79,544	9.1%	\$82,328	3.5%	\$85,004	3.3%
980 - LT Disability Insurance	\$0	\$450	\$664	N/A	\$687	3.5%	\$709	3.3%
+1985 - Life Insurance	\$0	\$828	\$1,242	N/A	\$1,285	3.5%	\$1,327	3.3%
41990 - Training	\$0	\$1,000	\$0	N/A	\$0	N/A	\$0	N/A
42100 - Office Supplies	\$0	\$114	\$250	N/A	\$250	0.0%	\$250	0.0%
42160 - Other Supplies	\$3,000	\$0	\$500	-83.3%	\$500	0.0%	\$500	0.0%
42380 - Uniform Purchase	\$0	\$130	\$1,000	N/A	\$0	-100.0%	\$1,000	N/A
42410 - General Expense	\$1,400	\$1,400	\$0	-100.0%	\$0	N/A	\$0	N/A
42510 - Vehicle Maintenance	\$0	\$764	\$0	N/A	\$0	N/A	\$0	N/A
42511 - Vehicle Maintenance Tires	\$0	\$1,931	\$0	N/A	\$0	N/A	\$4,000	N/A
42512 - Vehicle Maintenance Parts	\$0	\$0	\$3,000	N/A	\$6,000	100.0%	\$6,000	0.0%
42515 - Contracted Vehicle Maintenance	\$0	\$500	\$3,000	N/A	\$3,000	0.0%	\$3,000	0.0%
43188 - Evidence Processing	\$0	\$2,500	\$1,500	N/A	\$3,000	100.0%	\$3,000	0.0%
43189 - Fire Investigation	\$0	\$750	\$750	N/A	\$750	0.0%	\$750	0.0%
43200 - Communications	\$0	\$2,000	\$2,500	N/A	\$2,500	0.0%	\$2,500	0.0%
47000 - Capital Purchase	\$5,330	\$3,931	\$0	-100.0%	\$0	N/A	\$25,000	N/A



K9 UNIT

STAFFING

- RE-ESTABLISH 4 OFFICER K9 UNIT
 - K9 OFFICERS ARE PART OF PATROL
- FUNDED \$10,500 FROM DA OFFICE
- ADDITIONAL MANPOWER REDUCE COVER SHIFTS DURING K9 TRAINING DAYS

GOALS

- CONTINUE UTILIZING K9 TO ASSIST PATROL
 - NARCOTICS DETECTION
 - BOMB THREATS
 - MISSING PERSONS
 - BUILDING SEARCHES
 - EVIDENCE RECOVERY
 - CROWD CONTROL
 - CRIMINAL APPREHENSION
 - PUBLIC DEMONSTRATIONS

General Fund Expenditures – Police

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
K9 Unit	\$540,941	\$503,199	\$811,270	50.0%	\$905,909	11.7%	\$867,795	-4.2%
41140 - Wages	\$280,478	\$222,792	\$393,020	40.1%	\$406,775	3.5%	\$419,996	3.3%
41170 - Wages Police Overtime	\$73,250	\$100,000	\$110,000	50.2%	\$113,850	3.5%	\$117,835	3.5%
41175 - Wages Police Holiday OT	\$8,564	\$8,564	\$12,000	40.1%	\$12,420	3.5%	\$12,855	3.5%
41860 - Uniform Allowance	\$0	\$0	\$3,200	N/A	\$4,000	25.0%	\$4,000	0.0%
41920 - FICA	\$5,421	\$4,750	\$39,399	626.7%	\$40,778	3.5%	\$42,103	3.3%
41940 - Unemployment Compensation	\$1,867	\$572	\$760	-59.3%	\$787	3.5%	\$812	3.3%
41950 - Workers Comp Insurance	\$13,000	\$12,989	\$19,702	51.6%	\$20,392	3.5%	\$21,054	3.3%
41960 - Health & Hosp Insurance	\$112,028	\$92,759	\$128,020	14.3%	\$132,501	3.5%	\$136,807	3.3%
41972 - Police Pension	\$37,343	\$37,343	\$79,544	113.0%	\$82,328	3.5%	\$85,004	3.3%
41980 - LT Disability Insurance	\$0	\$332	\$531	N/A	\$549	3.5%	\$567	3.3%
41985 - Life Insurance	\$0	\$621	\$994	N/A	\$1,028	3.5%	\$1,062	3.3%
41990 - Training	\$5,040	\$1,000	\$0	-100.0%	\$0	N/A	\$0	N/A
42160 - Other Supplies	\$2,450	\$2,419	\$0	-100.0%	\$0	N/A	\$0	N/A
42280 - K9 Dog Food	\$0	\$170	\$250	N/A	\$250	0.0%	\$250	0.0%
42410 - General Expense	\$1,500	\$7,500	\$1,000	-33.3%	\$1,000	0.0%	\$1,000	0.0%
42450 - Tools/Minor Equipment	\$0	\$0	\$250	N/A	\$250	0.0%	\$250	0.0%
42510 - Vehicle Maintenance	\$0	\$819	\$6,000	N/A	\$0	-100.0%	\$0	N/A
42511 - Vehicle Maintenance Tires	\$0	\$120	\$1,600	N/A	\$0	-100.0%	\$3,200	N/A
42512 - Vehicle Maintenance Parts	\$0	\$0	\$4,500	N/A	\$8,000	77.8%	\$8,000	0.0%
42515 - Contracted Vehicle Maintenance	\$0	\$3,500	\$2,500	N/A	\$5,000	100.0%	\$5,000	0.0%
42600 - Equipment Maintenance/Repair	\$0	\$0	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
43120 - Consulting Services	\$0	\$450	\$0	N/A	\$0	N/A	\$0	N/A
43125 - Boarding Expense	\$0	\$500	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
43150 - Veterinary Care	\$0	\$2,500	\$2,500	N/A	\$2,500	0.0%	\$2,500	0.0%
43190 - Contracted Services	\$0	\$1,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
43200 - Communications	\$0	\$2,500	\$2,500	N/A	\$2,500	0.0%	\$2,500	0.0%
47000 - Capital Purchase	\$0	\$0	\$0	N/A	\$68,000	N/A	\$0	-100.0%

General Fund Expenditures – Police

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Police Patrol	\$3,935,722	\$3,978,910	\$3,384,123	-14.0%	\$3,710,479	9.6%	\$3,710,428	0.0%
41140 - Wages	\$2,056,632	\$2,074,647	\$1,746,676	-15.1%	\$1,807,809	3.5%	\$1,866,563	3.3%
41141 - Wages Vehicle Maintenance	\$0	\$15,000	\$14,301	N/A	\$14,801	3.5%	\$15,282	3.3%
41170 - Wages Police Overtime	\$140,000	\$250,000	\$140,000	0.0%	\$144,200	3.0%	\$148,526	3.0%
41175 - Wages Police Holiday OT	\$59,948	\$50,000	\$60,000	0.1%	\$61,800	3.0%	\$63,654	3.0%
41180 - Wages Crossing Guard	\$1,950	\$1,950	\$1,950	0.0%	\$1,950	0.0%	\$1,950	0.0%
41860 - Uniform Allowance	\$23,500	\$30,000	\$19,200	-18.3%	\$24,000	25.0%	\$24,000	0.0%
41920 - FICA	\$32,819	\$45,000	\$150,015	357.1%	\$155,265	3.5%	\$160,311	3.3%
41940 - Unemployment Compensation	\$11,303	\$4,146	\$4,180	-63.0%	\$4,326	3.5%	\$4,467	3.3%
41950 - Workers Comp Insurance	\$87,000	\$90,269	\$91,490	5.2%	\$94,692	3.5%	\$97,770	3.3%
41960 - Health & Hosp Insurance	\$715,500	\$645,624	\$551,542	-22.9%	\$570,845	3.5%	\$589,398	3.3%
41961 - Union Health & Welfare	\$0	-\$208	\$0	N/A	\$0	N/A	\$0	N/A
41971 - Union Pension	\$0	\$0	\$1,215	N/A	\$1,258	3.5%	\$1,298	3.3%
41972 - Police Pension	\$361,171	\$361,171	\$208,803	-42.2%	\$216,112	3.5%	\$223,135	3.3%
41980 - LT Disability Insurance	\$0	\$1,857	\$2,604	N/A	\$2,696	3.5%	\$2,783	3.3%
41985 - Life Insurance	\$0	\$1,729	\$4,895	N/A	\$5,066	3.5%	\$5,231	3.3%
41990 - Training	\$0	\$4,508	\$0	N/A	\$0	N/A	\$0	N/A
42100 - Office Supplies	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
42160 - Other Supplies	\$0	\$8,500	\$0	N/A	\$0	N/A	\$0	N/A
42315 - Vehicle Fuel/Oil	\$50,000	\$40,000	\$50,000	0.0%	\$50,000	0.0%	\$50,000	0.0%
42380 - Uniform Purchase	\$0	\$6,000	\$10,000	N/A	\$10,000	0.0%	\$10,000	0.0%
42385 - Uniform Rental	\$2,500	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
42390 - Firearm Supplies	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
42410 - General Expense	\$22,500	\$10,000	\$14,350	-36.2%	\$15,000	4.5%	\$15,000	0.0%
42413 - New Hire Testing	\$0	\$5,160	\$0	N/A	\$5,200	N/A	\$0	-100.0%
42450 - Tools/Minor Equipment	\$5,000	\$1,000	\$4,000	-20.0%	\$5,000	25.0%	\$5,000	0.0%
42510 - Vehicle Maintenance	\$26,500	\$6,000	\$0	-100.0%	\$0	N/A	\$0	N/A
42511 - Vehicle Maintenance Tires	\$10,000	\$3,000	\$2,000	-80.0%	\$7,200	260.0%	\$7,200	0.0%
42512 - Vehicle Maintenance Parts	\$10,000	\$13,000	\$15,000	50.0%	\$25,000	66.7%	\$27,000	8.0%
42513 - Car Wash Expense	\$4,000	\$3,608	\$4,500	12.5%	\$4,500	0.0%	\$4,500	0.0%
42515 - Contracted Vehicle Maintenance	\$2,000	\$5,000	\$3,500	75.0%	\$15,000	328.6%	\$15,000	0.0%
42600 - Equipment Maintenance/Repair	\$0	\$2,000	\$2,000	N/A	\$2,000	0.0%	\$2,000	0.0%
42602 - Emergency Light Repair	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
42603 - Defibrillator Maintenance	\$6,000	\$6,000	\$6,000	0.0%	\$6,000	0.0%	\$6,000	0.0%
42604 - Radio Repair	\$6,000	\$6,000	\$6,000	0.0%	\$6,000	0.0%	\$6,000	0.0%
42608 - Uniform Repairs	\$7,400	\$7,400	\$7,400	0.0%	\$7,400	0.0%	\$7,400	0.0%
43180 - Dues/Subscriptions/Publication	\$0	\$1,000	\$500	N/A	\$1,000	100.0%	\$1,000	0.0%
43200 - Communications	\$192,000	\$192,000	\$205,481	7.0%	\$219,959	7.0%	\$219,959	0.0%
45001 - William Penn Grant	\$90,000	\$7,548	\$0	-100.0%	\$0	N/A	\$0	N/A
47000 - Capital Purchase	\$12,000	\$80,000	\$56,522	371.0%	\$226,400	300.6%	\$130,000	-42.6%

TRAFFIC UNIT PLANS

CURRENT STAFFING

- OCTOBER 2017 PROMOTE OFFICER BENTZ TO A NEW POSITION OF TRAFFIC SERGEANT

DUTIES

SUPERVISE TRAFFIC UNIT

- ENSURE TRAFFIC UNIT ADDRESSES CITIZEN TRAFFIC COMPLAINTS, PARKING VIOLATIONS, ABANDONED VEHICLES, SPECIAL EVENTS, SPEEDING, AND OTHER TRAFFIC SAFETY ISSUES IN EXETER
- SECURE NUMEROUS TRAFFIC RELATED GRANTS FROM NORTH CENTRAL HIGHWAY SAFETY NETWORK FOR SPEED, SEAT BELT, AGGRESSIVE DRIVING, AND OTHER TRAFFIC SAFETY ENFORCEMENT
- COORDINATE DUI CHECKPOINTS AND ROVING DUI PATROL
- COORDINATE COMMERCIAL VEHICLE DETAILS
- UTILIZE SPEED BOARDS, TRAFFIC COUNTERS, MESSAGE BOARDS TO MONITOR TRAFFIC CONDITIONS, INFORM PUBLIC OF TRAFFIC CONDITIONS, AND MAKE TRAFFIC SAFETY RECOMMENDATIONS TO THE CHIEF OF POLICE

2018 STAFFING

(If we hire in March)

- JANUARY 2018
 - ADD 1ST OFFICER TO TRAFFIC UNIT
- OCTOBER 2018
 - ADD 2ND OFFICER TO TRAFFIC UNIT
- SHIFT WOULD OVERLAP WITH PATROL SHIFTS DURING PEAK TRAFFIC TIMES AND ASSIST DETECTIVES TO COVER STREET ON TRAINING DAYS

General Fund Expenditures – Police

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Traffic Safety	\$113,010	\$10,862	\$489,653	333.3%	\$515,938	5.4%	\$532,790	3.3%
41140 - Wages	\$38,500	\$0	\$289,434	651.8%	\$299,564	3.5%	\$309,300	3.3%
41170 - Wages Police Overtime	\$28,000	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
41920 - FICA	\$965	\$0	\$22,142	2193.4%	\$22,917	3.5%	\$23,661	3.3%
41940 - Unemployment Compensation	\$333	\$0	\$570	71.4%	\$590	3.5%	\$609	3.3%
41950 - Workers Comp Insurance	\$333	\$0	\$14,777	4344.1%	\$15,294	3.5%	\$15,791	3.3%
41960 - Health & Hosp Insurance	\$19,950	\$0	\$96,015	381.3%	\$99,376	3.5%	\$102,605	3.3%
41972 - Police Pension	\$14,580	\$0	\$39,772	172.8%	\$41,164	3.5%	\$42,502	3.3%
41980 - LT Disability Insurance	\$0	\$0	\$398	N/A	\$412	3.5%	\$425	3.3%
41985 - Life Insurance	\$0	\$0	\$745	N/A	\$771	3.5%	\$796	3.3%
100 - Office Supplies	\$0	\$500	\$1,000	N/A	\$500	-50.0%	\$750	50.0%
160 - Other Supplies	\$4,850	\$500	\$0	-100.0%	\$750	N/A	\$750	0.0%
42391 - Traffic Unit Expenses	\$0	\$0	\$3,000	N/A	\$5,000	66.7%	\$5,000	0.0%
42423 - KKAD25 Program	\$0	\$0	\$3,000	N/A	\$3,000	0.0%	\$4,000	33.3%
42424 - Truck Enforcement	\$0	\$200	\$2,000	N/A	\$2,000	0.0%	\$2,000	0.0%
42450 - Tools/Minor Equipment	\$0	\$49	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42511 - Vehicle Maintenance Tires	\$0	\$0	\$800	N/A	\$1,600	100.0%	\$1,600	0.0%
42512 - Vehicle Maintenance Parts	\$0	\$613	\$3,000	N/A	\$3,000	0.0%	\$3,000	0.0%
42515 - Contracted Vehicle Maintenance	\$0	\$0	\$2,000	N/A	\$2,000	0.0%	\$2,000	0.0%
42600 - Equipment Maintenance/Repair	\$5,500	\$6,000	\$6,000	9.1%	\$12,000	100.0%	\$12,000	0.0%
42606 - Speed Device Maintenance	\$0	\$3,000	\$4,000	N/A	\$5,000	25.0%	\$5,000	0.0%
47000 - Capital Purchase	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A

COMMUNITY AFFAIRS PROGRAM

GOALS



CRIME PREVENTION

- PROVIDES CRIME PREVENTION PROGRAMS AND SAFETY LECTURES.
- PARTICIPATES IN TOWNSHIP SPONSORED COMMUNITY EVENTS.
- FOSTERS STRONG RELATIONSHIP WITH BUSINESSES AND CITIZENS WITHIN THE COMMUNITY.

PUBLIC INFORMATION

- FOSTERS STRONG RELATIONSHIP WITH MEDIA (10700fb)
- PROVIDES PUBLIC INFORMATION REGARDING PROGRAMS AND CRIMES.
- PROMOTES PROFESSIONAL IMAGE OF THE POLICE DEPARTMENT.
- UTILIZES SOCIAL MEDIA FOR PROGRAMS AND ASSISTANCE IN CRIMINAL INVESTIGATIONS.

BUDGET INCREASE \$1400 FOR INCREASED COMMUNITY INVOLVEMENT, CRIME PREVENTION MATERIALS, AND COMMUNITY POLICING SUPPLIES



PROFESSIONAL DEVELOPMENT

GOALS

- PROVIDE YEARLY TRAINING - FIREARMS/TASER/CONTROL TACTICS TRAINING
- PROVIDE YEARLY CPR/FIRST AID TRAINING
- SCHEDULE OFFICERS FOR CONTINUING EDUCATION

2018 BUDGET

- 2018 FOCUS
 - \$6000 INCREASE
 - SUPERVISOR TRAINING FOR NEW SERGEANTS
 - FTO TRAINING
 - FIREARMS INSTRUCTOR/TASER INSTRUCTOR TRAINING
 - NEW HIRE DUI FIELD TEST/SPEED DEVICE TRAINING

General Fund Expenditures – Police

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Community Affairs	\$6,800	\$6,097	\$8,200	20.6%	\$10,750	31.1%	\$10,750	0.0%
41140 - Wages	\$0	\$3,000	\$3,000	N/A	\$4,000	33.3%	\$4,000	0.0%
41972 - Police Pension	\$0	\$500	\$0	N/A	\$0	N/A	\$0	N/A
41980 - LT Disability Insurance	\$0	\$1,297	\$0	N/A	\$0	N/A	\$0	N/A
42100 - Office Supplies	\$0	\$500	\$3,450	N/A	\$5,000	44.9%	\$5,000	0.0%
42151 - Handout Items	\$0	\$1,000	\$1,000	N/A	\$1,000	0.0%	\$1,000	0.0%
42152 - Bicycles	\$0	-\$450	\$500	N/A	\$500	0.0%	\$500	0.0%
42390 - Firearm Supplies	\$0	\$250	\$250	N/A	\$250	0.0%	\$250	0.0%

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
Professional Development	\$39,250	\$77,880	\$83,350	112.4%	\$80,750	-3.1%	\$83,750	3.7%
41990 - Training	\$20,250	\$26,000	\$45,000	122.2%	\$35,000	-22.2%	\$37,000	5.7%
42100 - Office Supplies	\$0	\$50	\$0	N/A	\$0	N/A	\$0	N/A
42160 - Other Supplies	\$0	\$1,323	\$500	N/A	\$500	0.0%	\$500	0.0%
42390 - Firearm Supplies	\$0	\$16,735	\$9,000	N/A	\$1,000	-88.9%	\$1,000	0.0%
42410 - General Expense	\$6,000	\$1,255	\$9,000	50.0%	\$9,000	0.0%	\$9,000	0.0%
42420 - Ammunition	\$12,000	\$12,000	\$12,000	0.0%	\$12,000	0.0%	\$13,000	8.3%
42421 - Taser Replacements	\$0	\$0	\$2,600	N/A	\$18,000	592.3%	\$18,000	0.0%
42422 - Training Equipment	\$0	\$3,165	\$4,000	N/A	\$4,000	0.0%	\$4,000	0.0%
42450 - Tools/Minor Equipment	\$0	\$0	\$500	N/A	\$500	0.0%	\$500	0.0%
42600 - Equipment Maintenance/Repair	\$1,000	\$250	\$250	-75.0%	\$250	0.0%	\$250	0.0%
42605 - Firearm Repairs	\$0	\$0	\$500	N/A	\$500	0.0%	\$500	0.0%
45001 - William Penn Grant	\$0	\$11,774	\$0	N/A	\$0	N/A	\$0	N/A
47000 - Capital Purchase	\$0	\$5,328	\$0	N/A	\$0	N/A	\$0	N/A



Exeter Township Library



General Fund Expenditures – Exeter Township Library

Mission Statement

The Exeter Community Library collects and makes available to all library patrons resources that enhance and contribute to individual knowledge, enlightenment, and enjoyment. The library features current materials in a variety of formats for all ages. The library serves as a place for children to discover the joy of reading and the value of libraries through special programs for children and their parents. The library provides basic reference tools and utilizes interlibrary loan and other assistance from the Berks County Library System and Access Pennsylvania to provide additional timely, accurate, and useful information to patrons. The Exeter Community Library serves as an educational, recreational, and service center for all residents of the community and beyond.

Personnel

The Exeter Community Library employs 12 people. Four employees are full-time while seven are part-time and one is a fill-in.

Programs Offered

The Exeter Community Library offers programs for babies through senior citizens. On a weekly basis we provide story times for babies, toddlers, pre-schoolers, and have two programs for all ages of children: sleepy-time stories and Saturday story-time. These programs are provided by librarians with educational and non-profit backgrounds, and the programs are well attended. Our assistant director provides all programming for adults and seniors. We provide a book club, quilting club, knitting club, movie nights, and much more for adults to attend and enjoy. Our children's librarian also offers family literacy nights about twice per year in the fall/winter, and once or twice each summer to coincide with our summer reading.

Proposed Library Budget - Income

INCOME	2015 Budget	2016 Budget	2017 Budget	2018 Proposed	% Change (2018 Proposed vs 2017 Budget)
EXETER TOWNSHIP	115,000	140,000	155,604	185,000	18.89%
ST LAWRENCE BORO	5,427	5,427	7,227	7,227	0.00%
COUNTY OF BERKS/STATE	126,000	127,333	135,339	133,339	-1.48%
TITLE SOURCE	39,000	26,500	38,000	40,000	5.26%
FINES/FEES	30,000	24,950	25,000	25,000	0.00%
GIFTS/DONATIONS	10,000	13,000	13,000	15,000	15.38%
FRIENDS		0	0	0	NA
COMMUNITY ROOM	17,000	20,000	18,000	18,000	0.00%
ANNUAL FUNDRAISING CAMPAIGN	30,000	30,000	32,000	32,000	0.00%
FUNDRAISING EVENTS	3,000	2,000	2,000	10,000	400.00%
INTEREST INCOME	200	200	200	200	0.00%
REC'D IN ONE YEAR FOR NEXT					
OTHER					
TOTAL INCOME	\$ 375,627	\$ 389,410	\$ 426,370	\$ 465,766	9.24%

Proposed Library Budget - Expense

EXPENSES	2015 Budget	2016 Budget	2017 Budget	2018 Proposed	% Change (2018 Proposed vs 2017 Budget)
COLLECTION - ADULT	26,000	23,500	25,500	29,000	13.73%
COLLECTION - JUVENILE	31,200	23,500	24,000	29,000	20.83%
WAGES - DIRECTOR/CLERICAL	206,500	206,000	229,300	235,300	2.62%
PAYROLL TAXES	22,000	24,000	26,750	28,000	4.67%
HEALTH INSURANCE	15,000	19,200	21,120	21,120	0.00%
FUNDRAISING	4,500	4,500	4,500	4,500	0.00%
ADVERTISING	200	200	200	200	0.00%
ADULT LIBRARY PROGRAMS/SRP	4,250	0	0	4,000	NA
CHILDREN LIBRARY PROGRAMS	4,500	0	0	3,000	NA
TEEN PROGRAMMING	1,500	0	0	1,500	NA
SUMMER READING/CHILDREN	10,827	0	0	7,000	NA
PROFESSIONAL FEES	25,400	29,000	25,800	25,800	0.00%
STORY TIME/CHILDREN	3,000	0	0	1,500	NA
SPECIAL FUNCTIONS	500	0	0	500	NA
DUES & MEMBERSHIP	300	300	200	350	75.00%
EQUIP/FURNITURE	1,000	1,000	1,000	1,000	0.00%
INSURANCE	4,000	4,000	4,000	4,000	0.00%
POSTAGE	2,000	1,700	1,700	1,700	0.00%
REPAIRS	5,000	5,000	8,000	13,000	62.50%
MAINTENANCE CONTRACTS	6,800	7,000	7,000	7,000	0.00%
SEMINARS/TRAINING	1,000	500	500	500	0.00%
TRAVEL/MEALS/MILEAGE	1,000	500	800	1,000	25.00%
GAS/ELECTRIC/WATER/TRASH*	25,000	25,000	25,000	25,000	0.00%
OFFICE/LIBRARY SUPPLIES	11,000	10,000	11,000	11,000	0.00%
WORKERS COMP INSURANCE	2,500	2,500	3,000	3,000	0.00%
COMMUNITY ROOM EXPENSE	1,500	1,500	1,000	1,000	0.00%
CREDIT CARD EXPENSE	500	700	500	500	0.00%
TECHNOLOGY REPLACEMENT		0	0	0	NA
3M MAINTENANCE	5,500	5,500	5,500	5,500	0.00%
TOTAL EXPENSES	\$ 422,477	\$ 395,100	\$ 426,370	\$ 464,970	9.05%



Sewer Fund

Sewer Fund Resources & Expenditures Summary

	2017			2018		2019		2020	
	BUDGET	ESTIMATED	% Change	BUDGET	% Change	OUTLOOK	% Change	OUTLOOK	% Change
Administration	\$3,851,748	\$4,582,331	19.0%	\$4,300,696	11.7%	\$4,329,720	0.7%	\$4,359,717	0.7%
Collection System	\$264,320	\$254,443	-3.7%	\$317,662	20.2%	\$327,287	3.0%	\$333,776	2.0%
Lab Analysis	\$253,945	\$246,742	-2.8%	\$269,311	6.1%	\$276,702	2.7%	\$282,759	2.2%
Dryer	\$306,079	\$259,518	-15.2%	\$302,336	-1.2%	\$315,276	4.3%	\$318,589	1.1%
Treatment	\$1,112,058	\$986,088	-11.3%	\$971,152	-12.7%	\$1,006,146	3.6%	\$1,054,068	4.8%
Total Expenditures	\$5,788,149	\$6,329,122	9.3%	\$6,161,157	6.4%	\$6,255,130	1.5%	\$6,348,909	1.5%
al Resources	\$6,961,733	\$6,431,403	-7.6%	\$6,781,672	-2.6%	\$6,593,248	-2.8%	\$6,593,248	0.0%
Excess/(Deficit)	\$1,173,584	\$102,281		\$620,514		\$338,118		\$244,339	

Sewer Fund Resources Detail

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
08 - Sewer Fund	\$375,000	\$186,576	\$188,424	-49.8%	\$0	-100.0%	\$0	N/A
34100 - Interest	\$375,000	\$186,576	\$188,424	-49.8%	\$0	-100.0%	\$0	N/A
WWT Administration	\$6,586,733	\$6,244,826	\$6,593,248	0.1%	\$6,593,248	0.0%	\$6,593,248	0.0%
31901 - Penalties & Interest CY	\$90,000	\$90,000	\$90,000	0.0%	\$90,000	0.0%	\$90,000	0.0%
36401 - Sewer Rents	\$5,141,248	\$4,500,000	\$5,141,248	0.0%	\$5,141,248	0.0%	\$5,141,248	0.0%
36402 - St Lawrence Treatment Fee	\$117,312	\$130,000	\$125,000	6.6%	\$125,000	0.0%	\$125,000	0.0%
36403 - Industrial Surcharge	\$400,000	\$400,000	\$400,000	0.0%	\$400,000	0.0%	\$400,000	0.0%
36404 - Septage/Sludge Receiving	\$701,173	\$1,000,000	\$700,000	-0.2%	\$700,000	0.0%	\$700,000	0.0%
36405 - Misc Service Charges	\$15,000	\$15,000	\$15,000	0.0%	\$15,000	0.0%	\$15,000	0.0%
8010 - Miscellaneous	\$0	\$326	\$0	N/A	\$0	N/A	\$0	N/A
011 - Sewer Certification Fees	\$13,000	\$13,000	\$13,000	0.0%	\$13,000	0.0%	\$13,000	0.0%
012 - Sewer Tapping Fees	\$5,000	\$2,500	\$5,000	0.0%	\$5,000	0.0%	\$5,000	0.0%
38013 - St Lawrence Addl Rent	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
38014 - Sewer Capacity Fees	\$50,000	\$40,000	\$50,000	0.0%	\$50,000	0.0%	\$50,000	0.0%
39311 - St Lawrence Bond Revenue	\$54,000	\$54,000	\$54,000	0.0%	\$54,000	0.0%	\$54,000	0.0%
TOTAL REVENUE	\$6,961,733	\$6,431,403	\$6,781,672	-2.6%	\$6,593,248	-2.8%	\$6,593,248	0.0%

Sewer Fund Expenditures Detail - Administration

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
WWT Administration	\$3,851,748	\$4,582,331	\$4,300,696	11.7%	\$4,329,720	0.7%	\$4,359,717	0.7%
41140 - Wages	\$415,722	\$483,841	\$493,721	18.8%	\$508,533	3.0%	\$523,789	3.0%
41920 - FICA	\$31,803	\$37,014	\$37,770	18.8%	\$38,903	3.0%	\$40,070	3.0%
41940 - Unemployment Compensation	\$4,157	\$2,488	\$1,520	-63.4%	\$1,566	3.0%	\$1,613	3.0%
41950 - Workers Comp Insurance	\$4,157	\$2,790	\$2,709	-34.8%	\$2,790	3.0%	\$2,874	3.0%
41960 - Health & Hosp Insurance	\$251,852	\$109,208	\$121,365	-51.8%	\$125,006	3.0%	\$128,756	3.0%
41961 - Union Health & Welfare	\$0	\$20,409	\$67,801	N/A	\$69,835	3.0%	\$71,930	3.0%
41970 - Non-Uniformed Pension	\$58,158	\$6,500	\$24,962	-57.1%	\$25,710	3.0%	\$26,482	3.0%
41971 - Union Pension	\$0	\$5,500	\$10,935	N/A	\$11,263	3.0%	\$11,601	3.0%
41980 - LT Disability Insurance	\$1,000	\$410	\$471	-52.9%	\$485	3.0%	\$500	3.0%
41985 - Life Insurance	\$1,000	\$793	\$912	-8.8%	\$940	3.0%	\$968	3.0%
41990 - Training	\$0	\$9,000	\$9,000	N/A	\$9,450	5.0%	\$9,923	5.0%
42100 - Office Supplies	\$24,000	\$4,000	\$4,000	-83.3%	\$4,200	5.0%	\$4,410	5.0%
42160 - Other Supplies	\$0	\$18,000	\$18,000	N/A	\$18,900	5.0%	\$19,845	5.0%
42410 - General Expense	\$0	\$1,000	\$1,000	N/A	\$1,050	5.0%	\$1,103	5.0%
42600 - Equipment Maintenance/Repair	\$0	\$2,000	\$2,000	N/A	\$2,100	5.0%	\$2,205	5.0%
43110 - Auditing Services	\$0	\$8,500	\$8,500	N/A	\$8,925	5.0%	\$9,371	5.0%
43120 - Consulting Services	\$0	\$10,000	\$10,000	N/A	\$10,500	5.0%	\$11,025	5.0%
43130 - Engineering Reviews/Inspection	\$20,000	\$35,000	\$35,000	75.0%	\$36,750	5.0%	\$38,588	5.0%
43140 - Legal General Counsel	\$26,250	\$275,000	\$50,000	90.5%	\$50,000	0.0%	\$50,000	0.0%
43142 - Legal Special Counsel	\$0	\$150,000	\$0	N/A	\$0	N/A	\$0	N/A
43180 - Dues/Subscriptions/Publication	\$64,813	\$8,000	\$8,000	-87.7%	\$8,400	5.0%	\$8,820	5.0%
43196 - Meter Readings	\$0	\$3,400	\$3,400	N/A	\$3,570	5.0%	\$3,749	5.0%
43197 - DP IT/Software Maint	\$0	\$12,210	\$11,960	N/A	\$12,199	2.0%	\$12,443	2.0%
43200 - Communications	\$0	\$5,000	\$5,000	N/A	\$5,250	5.0%	\$5,513	5.0%
43410 - Advertising	\$0	\$800	\$800	N/A	\$840	5.0%	\$882	5.0%
43511 - Vehicle Insurance	\$0	\$5,669	\$5,669	N/A	\$5,669	0.0%	\$5,669	0.0%
43512 - Casualty Insurance	\$0	\$92,680	\$92,680	N/A	\$92,680	0.0%	\$92,680	0.0%
43530 - Bonding	\$0	\$1,529	\$1,529	N/A	\$1,529	0.0%	\$1,529	0.0%
43600 - Utilities	\$0	\$500	\$500	N/A	\$525	5.0%	\$551	5.0%
43840 - Equipment Rental	\$3,045	\$4,000	\$4,000	31.4%	\$4,200	5.0%	\$4,410	5.0%
43901 - Credit Card Fees	\$0	\$20,052	\$20,453	N/A	\$20,862	2.0%	\$21,279	2.0%
47000 - Capital Purchase	\$1,000	\$1,000	\$1,000	0.0%	\$1,050	5.0%	\$1,103	5.0%
49003 - Fiscal Agent Fees	\$250	\$1,500	\$1,500	500.0%	\$1,500	0.0%	\$1,500	0.0%
49005 - Debt Service '12 & '13 GO Bonds	\$391,658	\$391,657	\$391,657	0.0%	\$391,657	0.0%	\$391,657	0.0%
49006 - Debt Service Expense	\$2,192,883	\$2,192,883	\$2,192,883	0.0%	\$2,192,883	0.0%	\$2,192,883	0.0%
49200 - Transfer to Other Funds	\$360,000	\$660,000	\$660,000	83.3%	\$660,000	0.0%	\$660,000	0.0%

Sewer Fund Expenditures Detail – Collection System

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
WWT Collection System	\$264,320	\$254,443	\$317,662	20.2%	\$327,287	3.0%	\$333,776	2.0%
41140 - Wages	\$113,022	\$111,333	\$113,649	0.6%	\$117,059	3.0%	\$120,570	3.0%
41141 - Wages Vehicle Maintenance	\$0	\$6,655	\$14,301	N/A	\$14,730	3.0%	\$15,171	3.0%
41920 - FICA	\$8,646	\$8,827	\$9,788	13.2%	\$10,082	3.0%	\$10,384	3.0%
41940 - Unemployment Compensation	\$1,130	\$766	\$570	-49.6%	\$587	3.0%	\$605	3.0%
41950 - Workers Comp Insurance	\$1,130	\$6,239	\$8,649	665.3%	\$8,909	3.0%	\$9,176	3.0%
41961 - Union Health & Welfare	\$45,209	\$32,432	\$52,115	15.3%	\$53,678	3.0%	\$55,288	3.0%
41971 - Union Pension	\$11,302	\$8,800	\$10,935	-3.2%	\$11,263	3.0%	\$11,601	3.0%
42315 - Vehicle Fuel/Oil	\$0	\$5,000	\$5,000	N/A	\$5,250	5.0%	\$5,250	0.0%
42360 - Maintenance Supplies	\$40,425	\$35,000	\$40,000	-1.1%	\$42,000	5.0%	\$42,000	0.0%
42385 - Uniform Rental	\$0	\$200	\$200	N/A	\$210	5.0%	\$210	0.0%
450 - Tools/Minor Equipment	\$0	\$300	\$300	N/A	\$315	5.0%	\$315	0.0%
4510 - Vehicle Maintenance	\$0	\$26	\$0	N/A	\$0	N/A	\$0	N/A
42600 - Equipment Maintenance/Repair	\$6,800	\$5,000	\$6,000	-11.8%	\$6,300	5.0%	\$6,300	0.0%
43130 - Engineering Reviews/Inspection	\$4,000	\$2,000	\$4,000	0.0%	\$4,200	5.0%	\$4,200	0.0%
43190 - Contracted Services	\$4,000	\$16,451	\$20,000	400.0%	\$20,000	0.0%	\$20,000	0.0%
43196 - Meter Readings	\$0	\$150	\$0	N/A	\$0	N/A	\$0	N/A
43200 - Communications	\$0	\$500	\$500	N/A	\$525	5.0%	\$525	0.0%
43600 - Utilities	\$7,500	\$9,000	\$9,000	20.0%	\$9,450	5.0%	\$9,450	0.0%
43700 - Building Repairs/Maintenance	\$0	\$1,500	\$1,500	N/A	\$1,575	5.0%	\$1,575	0.0%
47000 - Capital Purchase	\$1,155	\$5,520	\$1,155	0.0%	\$1,155	0.0%	\$1,155	0.0%
47001 - Installation - Meters	\$20,000	(\$1,257)	\$20,000	0.0%	\$20,000	0.0%	\$20,000	0.0%

Sewer Fund Expenditures Detail – Lab Analysis

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
WWT Lab Analysis	\$253,945	\$246,742	\$269,311	6.1%	\$276,702	2.7%	\$282,759	2.2%
41140 - Wages	\$118,810	\$131,279	\$121,097	1.9%	\$124,729	3.0%	\$128,471	3.0%
41920 - FICA	\$9,089	\$10,043	\$9,264	1.9%	\$9,542	3.0%	\$9,828	3.0%
41940 - Unemployment Compensation	\$796	\$780	\$380	-52.3%	\$391	3.0%	\$403	3.0%
41950 - Workers Comp Insurance	\$1,188	\$6,559	\$8,053	577.8%	\$8,295	3.0%	\$8,544	3.0%
41961 - Union Health & Welfare	\$47,524	\$32,599	\$55,590	17.0%	\$57,258	3.0%	\$58,975	3.0%
41971 - Union Pension	\$11,881	\$8,800	\$9,720	-18.2%	\$10,012	3.0%	\$10,312	3.0%
42160 - Other Supplies	\$1,950	\$3,000	\$3,000	53.8%	\$3,150	5.0%	\$3,150	0.0%
42250 - Lab Supplies	\$14,332	\$9,332	\$11,332	-20.9%	\$11,899	5.0%	\$11,899	0.0%
360 - Maintenance Supplies	\$0	\$2,000	\$2,000	N/A	\$2,100	5.0%	\$2,100	0.0%
385 - Uniform Rental	\$0	\$200	\$200	N/A	\$210	5.0%	\$210	0.0%
42450 - Tools/Minor Equipment	\$8,525	\$300	\$300	-96.5%	\$315	5.0%	\$315	0.0%
42600 - Equipment Maintenance/Repair	\$0	\$2,000	\$3,525	N/A	\$3,701	5.0%	\$3,701	0.0%
43190 - Contracted Services	\$39,850	\$39,850	\$39,850	0.0%	\$39,850	0.0%	\$39,850	0.0%
47000 - Capital Purchase	\$0	\$0	\$5,000	N/A	\$5,250	5.0%	\$5,000	-4.8%

Sewer Fund Expenditures Detail – Dryer

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
WWT Dryer	\$306,079	\$259,518	\$302,336	-1.2%	\$315,276	4.3%	\$318,589	1.1%
41140 - Wages	\$61,043	\$67,089	\$61,350	0.5%	\$63,191	3.0%	\$65,086	3.0%
41920 - FICA	\$4,670	\$5,132	\$4,693	0.5%	\$4,834	3.0%	\$4,979	3.0%
41940 - Unemployment Compensation	\$409	\$390	\$190	-53.5%	\$196	3.0%	\$202	3.0%
41950 - Workers Comp Insurance	\$610	\$3,370	\$4,138	577.8%	\$4,262	3.0%	\$4,390	3.0%
41961 - Union Health & Welfare	\$24,417	\$16,299	\$32,005	31.1%	\$32,965	3.0%	\$33,954	3.0%
41971 - Union Pension	\$6,104	\$4,400	\$4,860	-20.4%	\$5,006	3.0%	\$5,156	3.0%
42160 - Other Supplies	\$650	\$388	\$650	0.0%	\$650	0.0%	\$650	0.0%
42210 - Chemical Supplies	\$93,650	\$50,000	\$50,000	-46.6%	\$52,500	5.0%	\$52,500	0.0%
42212 - Chemical Biosolids Dust Control	\$0	\$19,000	\$20,000	N/A	\$21,000	5.0%	\$21,000	0.0%
42360 - Maintenance Supplies	\$0	\$650	\$650	N/A	\$683	5.0%	\$683	0.0%
42385 - Uniform Rental	\$0	\$100	\$100	N/A	\$105	5.0%	\$105	0.0%
42450 - Tools/Minor Equipment	\$8,925	\$300	\$300	-96.6%	\$315	5.0%	\$315	0.0%
42600 - Equipment Maintenance/Repair	\$0	\$4,000	\$8,000	N/A	\$8,400	5.0%	\$8,400	0.0%
43190 - Contracted Services	\$7,200	\$3,000	\$5,000	-30.6%	\$5,250	5.0%	\$5,250	0.0%
43195 - Sludge Removal	\$15,000	\$2,000	\$12,000	-20.0%	\$12,600	5.0%	\$12,600	0.0%
43600 - Utilities	\$83,400	\$83,400	\$83,400	0.0%	\$87,570	5.0%	\$87,570	0.0%
47000 - Capital Purchase	\$0	\$0	\$15,000	N/A	\$15,750	5.0%	\$15,750	0.0%

Sewer Fund Expenditures Detail – Treatment

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
WWT Treatment Cost	\$1,112,058	\$986,088	\$971,152	-12.7%	\$1,006,146	3.6%	\$1,054,068	4.8%
41140 - Wages	\$409,282	\$366,716	\$283,845	-30.6%	\$292,360	3.0%	\$301,131	3.0%
41920 - FICA	\$31,310	\$28,054	\$21,714	-30.6%	\$22,366	3.0%	\$23,037	3.0%
41940 - Unemployment Compensation	\$2,742	\$2,647	\$950	-65.4%	\$979	3.0%	\$1,008	3.0%
41950 - Workers Comp Insurance	\$4,093	\$22,288	\$19,238	370.0%	\$19,815	3.0%	\$20,409	3.0%
41961 - Union Health & Welfare	\$163,713	\$107,669	\$123,130	-24.8%	\$126,824	3.0%	\$130,629	3.0%
41971 - Union Pension	\$40,928	\$29,040	\$24,300	-40.6%	\$25,029	3.0%	\$25,780	3.0%
42160 - Other Supplies	\$0	\$3,000	\$3,000	N/A	\$3,060	2.0%	\$3,121	2.0%
42210 - Chemical Supplies	\$0	\$200	\$210	N/A	\$210	0.0%	\$210	0.0%
42211 - Chlorine Supplies	\$10,000	\$9,000	\$10,000	0.0%	\$10,500	5.0%	\$10,500	0.0%
42315 - Vehicle Fuel/Oil	\$27,450	\$25,000	\$27,450	0.0%	\$28,823	5.0%	\$28,823	0.0%
42360 - Maintenance Supplies	\$10,400	\$10,400	\$10,400	0.0%	\$10,920	5.0%	\$10,920	0.0%
42385 - Uniform Rental	\$0	\$1,200	\$1,200	N/A	\$1,260	5.0%	\$12,600	900.0%
42450 - Tools/Minor Equipment	\$0	\$1,000	\$1,000	N/A	\$1,050	5.0%	\$1,050	0.0%
42510 - Vehicle Maintenance	\$0	\$2,000	\$2,000	N/A	\$2,100	5.0%	\$21,000	900.0%
42511 - Vehicle Maintenance Tires	\$0	\$2,000	\$2,000	N/A	\$2,100	5.0%	\$2,100	0.0%
42512 - Vehicle Maintenance Parts	\$0	\$2,500	\$2,500	N/A	\$2,625	5.0%	\$2,625	0.0%
42515 - Contracted Vehicle Maintenance	\$0	\$4,000	\$4,000	N/A	\$4,200	5.0%	\$4,200	0.0%
42600 - Equipment Maintenance/Repair	\$79,325	\$40,000	\$80,000	0.9%	\$80,000	0.0%	\$83,000	3.8%
43190 - Contracted Services	\$0	\$16,000	\$16,000	N/A	\$16,800	N/A	\$16,800	0.0%
43195 - Sludge Removal	\$60,000	\$40,000	\$60,000	0.0%	\$63,000	5.0%	\$63,000	0.0%
43200 - Communications	\$15,225	\$15,225	\$15,225	0.0%	\$15,986	5.0%	\$15,986	0.0%
43600 - Utilities	\$239,600	\$245,000	\$245,000	2.3%	\$257,250	5.0%	\$257,250	0.0%
43700 - Building Repairs/Maintenance	\$14,990	\$10,000	\$14,990	0.0%	\$15,740	5.0%	\$15,740	0.0%
43840 - Equipment Rental	\$0	\$150	\$0	N/A	\$0	N/A	\$0	N/A
47000 - Capital Purchase	\$3,000	\$3,000	\$3,000	0.0%	\$3,150	5.0%	\$3,150	0.0%



Ancillary Funds

Utility Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
02 - Utility Fund	\$212,451	\$210,425	\$212,605	0.1%	\$214,706	1.0%	\$216,828	1.0%
30140 - Street Light Tax Revenue CY	\$113,231	\$110,000	\$111,100	-1.9%	\$112,211	1.0%	\$113,333	1.0%
30145 - Street Light Tax Revenue PY	\$1,000	\$900	\$900	-10.0%	\$900	0.0%	\$900	0.0%
30150 - Fire Hydrant Tax Revenue CY	\$96,910	\$98,000	\$98,980	2.1%	\$99,970	1.0%	\$100,969	1.0%
30155 - Fire Hydrant Tax Revenue PY	\$800	\$650	\$650	-18.8%	\$650	0.0%	\$650	0.0%
31901 - Penalties & Interest CY	\$0	\$200	\$200	N/A	\$200	0.0%	\$200	0.0%
31902 - Penalties & Interest PY	\$0	\$175	\$175	N/A	\$175	0.0%	\$175	0.0%
34100 - Interest	\$510	\$500	\$600	17.6%	\$600	0.0%	\$600	0.0%
39260 - Transfer from Debt Service	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
TOTAL REVENUE	\$212,451	\$210,425	\$212,605	0.1%	\$214,706	1.0%	\$216,828	1.0%
- Utility Fund	\$218,894	\$218,112	\$218,112	-0.4%	\$218,112	0.0%	\$218,112	0.0%
630 - Hydrant Service	\$104,180	\$100,000	\$100,000	-4.0%	\$100,000	0.0%	\$100,000	0.0%
43680 - Street Light Utility	\$82,538	\$82,000	\$82,000	-0.7%	\$82,000	0.0%	\$82,000	0.0%
43721 - Street Light Repairs	\$5,000	\$6,700	\$6,700	34.0%	\$6,700	0.0%	\$6,700	0.0%
49002 - TIF Payment - Exeter Commons	\$2,176	\$4,412	\$4,412	102.7%	\$4,412	0.0%	\$4,412	0.0%
49200 - Transfer to Other Funds	\$25,000	\$25,000	\$25,000	0.0%	\$25,000	0.0%	\$25,000	0.0%
TOTAL EXPENDITURES	\$218,894	\$218,112	\$218,112	-0.4%	\$218,112	0.0%	\$218,112	0.0%
EXCESS OF REVENUES OVER EXPENDITURES - 02 UTILITY FUND								
	(\$6,443)	(\$7,687)	(\$5,507)		(\$3,406)		(\$1,284)	

Fire Services Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
03 - Fire Services Fund	\$778,916	\$785,997	\$793,970	1.9%	\$801,818	1.0%	\$809,744	1.0%
30160 - Fire Tax CY	\$772,416	\$777,000	\$784,770	1.6%	\$792,618	1.0%	\$800,544	1.0%
30165 - Fire Tax PY	\$5,000	\$5,596	\$5,500	10.0%	\$5,500	0.0%	\$5,500	0.0%
31901 - Penalties & Interest CY	\$0	\$750	\$750	N/A	\$750	0.0%	\$750	0.0%
31902 - Penalties & Interest PY	\$0	\$551	\$550	N/A	\$550	0.0%	\$550	0.0%
34100 - Interest	\$1,500	\$2,100	\$2,400	60.0%	\$2,400	0.0%	\$2,400	0.0%
TOTAL REVENUE	\$778,916	\$785,997	\$793,970	1.9%	\$801,818	1.0%	\$809,744	1.0%
03 - Fire Services Fund	\$854,411	\$809,663	\$793,970	-7.1%	\$801,817	1.0%	\$809,745	1.0%
41870 - Incentive Fire Volunteers	\$175,000	\$146,679	\$175,000	0.0%	\$175,000	0.0%	\$175,000	0.0%
7315 - Vehicle Fuel/Oil	\$36,050	\$32,400	\$36,000	-0.1%	\$36,000	0.0%	\$36,000	0.0%
200 - Communications	\$48,559	\$46,247	\$48,559	0.0%	\$48,559	0.0%	\$48,559	0.0%
43511 - Vehicle Insurance	\$12,424	\$10,000	\$12,424	0.0%	\$12,424	0.0%	\$12,424	0.0%
45402 - Contributions Fire Workers Com	\$43,244	\$35,203	\$72,000	66.5%	\$72,000	0.0%	\$72,000	0.0%
45403 - Contributions Fire	\$227,136	\$227,136	\$206,170	-9.2%	\$206,170	0.0%	\$206,170	0.0%
47000 - Capital Purchase	\$19,703	\$19,703	\$19,703	0.0%	\$19,703	0.0%	\$19,703	0.0%
47400 - Equipment	\$141,589	\$141,589	\$68,888	-51.3%	\$72,078	4.6%	\$75,209	4.3%
49200 - Transfer to Other Funds	\$150,706	\$150,706	\$155,227	3.0%	\$159,883	3.0%	\$164,680	3.0%
TOTAL EXPENDITURES	\$854,411	\$809,663	\$793,970	-7.1%	\$801,817	1.0%	\$809,745	1.0%
EXCESS OF REVENUES OVER EXPENDITURES - 03 FIRE SERVICES								
	(\$75,495)	(\$23,667)	(\$0)		\$1		(\$1)	

Capital Expense Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
04 - Capital Expense Fund	\$46,645	\$45,996	\$47,058	0.9%	\$47,961	1.9%	\$48,883	1.9%
34100 - Interest	\$1,500	\$1,723	\$1,900	26.7%	\$1,900	0.0%	\$1,900	0.0%
34200 - Rental Income	\$45,145	\$44,273	\$45,158	0.0%	\$46,061	2.0%	\$46,983	2.0%
04500000 - Cap Ex Police	\$42,675	\$42,675	\$42,675	0.0%	\$49,675	16.4%	\$24,000	-51.7%
38010 - Miscellaneous	\$42,675	\$42,675	\$42,675	0.0%	\$49,675	16.4%	\$24,000	-51.7%
04700000 - Cap Ex Fire Police	\$4,025	\$4,025	\$4,025	0.0%	\$4,025	0.0%	\$0	-100.0%
38010 - Miscellaneous	\$4,025	\$4,025	\$4,025	0.0%	\$4,025	0.0%	\$0	-100.0%
TOTAL REVENUE	\$93,345	\$92,696	\$93,758	0.4%	\$101,661	8.4%	\$72,883	-28.3%
04 - Capital Expense Fund	\$3,000	\$10,126	\$3,000	0.0%	\$3,000	0.0%	\$3,000	0.0%
42410 - General Expense	\$3,000	\$8,987	\$0	-100.0%	\$0	N/A	\$0	N/A
11 - Genl Exp EAC	\$0	\$1,140	\$3,000	N/A	\$3,000	0.0%	\$3,000	0.0%
0000 - Cap Ex Police	\$37,344	\$84,641	\$67,344	80.3%	\$37,344	-44.5%	\$0	-100.0%
47000 - Capital Purchase	\$37,344	\$84,641	\$67,344	80.3%	\$37,344	-44.5%	\$0	-100.0%
04700000 - Cap Ex Fire Police	\$4,571	\$4,571	\$4,571	0.0%	\$4,571	0.0%	\$4,571	0.0%
47000 - Capital Purchase	\$4,571	\$4,571	\$4,571	0.0%	\$4,571	0.0%	\$4,571	0.0%
TOTAL EXPENDITURES	\$44,915	\$99,339	\$74,915	66.8%	\$44,915	-40.0%	\$7,571	-83.1%
EXCESS OF REVENUES OVER EXPENDITURES - 04 CAPITAL EXPENDITURES	\$48,430.00	(\$6,642.80)	\$18,843.13		\$56,746.30		\$65,311.52	

Golf Operations Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
09 - Golf Operations Fund	\$663,160	\$621,598	\$728,500	9.9%	\$757,598	4.8%	\$784,500	3.6%
34100 - Interest	\$0	\$500	\$500	N/A	\$500	0.0%	\$500	0.0%
37100 - OOLF Cart Rental	\$110,160	\$80,000	\$110,000	-1.9%	\$122,000	10.9%	\$134,000	9.8%
37200 - OOLF Green Fees	\$440,000	\$370,000	\$425,000	-4.5%	\$440,000	3.5%	\$455,000	3.4%
37300 - OOLF Membership Income	\$92,000	\$110,000	\$70,000	-23.9%	\$70,000	0.0%	\$70,000	0.0%
37400 - OOLF Range Income	\$13,000	\$13,000	\$20,000	53.8%	\$20,000	0.0%	\$20,000	0.0%
37500 - OOLF Food Sales	\$0	\$45,000	\$100,000	N/A	\$100,000	0.0%	\$100,000	0.0%
37600 - OOLF Other Income	\$3,000	\$3,000	\$3,000	0.0%	\$5,000	66.7%	\$3,000	0.0%
09920 - GOLF ProShop	\$42,014	\$35,000	\$40,000	-4.8%	\$50,000	25.0%	\$50,000	0.0%
37000 - GOLF Merchandise Sales Income	\$42,014	\$35,000	\$40,000	-4.8%	\$50,000	25.0%	\$50,000	0.0%
TOTAL REVENUE	\$705,174	\$656,598	\$768,500	9.0%	\$807,598	5.1%	\$834,500	3.3%
09900 - GOLF Admin/Infr.	\$32,345	\$158,421	\$48,998	51.5%	\$58,128	2.3%	\$51,275	2.3%
41140 - Wages	\$0	\$22,000	\$24,720	N/A	\$25,462	3.0%	\$26,226	3.0%
41920 - FICA	\$0	\$2,000	\$1,891	N/A	\$1,948	3.0%	\$2,006	3.0%
41940 - Unemployment Compensation	\$0	\$500	\$190	N/A	\$196	3.0%	\$202	3.0%
41950 - Workers Comp Insurance	\$0	\$0	\$1,596	N/A	\$1,644	3.0%	\$1,693	3.0%
41970 - Non-Uniformed Pension	\$0	\$0	\$8,085	N/A	\$8,945	3.0%	\$9,214	3.0%
41980 - LT Disability Insurance	\$0	\$0	\$107	N/A	\$110	3.0%	\$114	3.0%
41985 - Life Insurance	\$0	\$0	\$209	N/A	\$215	3.0%	\$221	3.0%
42100 - Office Supplies	\$10,500	\$3,000	\$3,000	-71.4%	\$3,000	0.0%	\$3,000	0.0%
42410 - Rental Expense	\$700	\$3,000	\$3,000	328.6%	\$3,000	0.0%	\$3,000	0.0%
43120 - Consulting Services	\$0	\$33,321	\$0	N/A	\$0	N/A	\$0	N/A
43200 - Communications	\$3,345	\$0	\$1,000	-81.3%	\$1,000	0.0%	\$1,000	0.0%
43511 - Vehicle Insurance	\$800	\$800	\$800	-0.0%	\$800	0.0%	\$800	0.0%
43512 - Casualty Insurance	\$15,000	\$4,000	\$4,000	-73.3%	\$4,000	0.0%	\$4,000	0.0%
49300 - A&M Settlement Expense	\$0	\$50,000	\$0	N/A	\$0	N/A	\$0	N/A
49300 - Transfer to Debt Service Fund	\$0	\$30,000	\$0	N/A	\$0	N/A	\$0	N/A
09910 - GOLF Course Maintenance	\$369,126	\$489,820	\$473,253	38.2%	\$418,378	-11.6%	\$426,284	1.9%
41140 - Wages	\$138,550	\$210,000	\$202,950	46.5%	\$209,040	3.0%	\$215,320	3.0%
41141 - Wages Vehicle Maintenance	\$0	\$320	\$500	N/A	\$500	0.0%	\$500	0.0%
41920 - FICA	\$10,600	\$16,000	\$15,526	46.5%	\$15,992	3.0%	\$16,472	3.0%
41940 - Unemployment Compensation	\$1,020	\$2,500	\$950	-7.8%	\$979	3.0%	\$1,008	3.0%
41950 - Workers Comp Insurance	\$1,000	\$0	\$13,036	1210.6%	\$0	100.0%	\$0	N/A
41960 - Health & Hosp Insurance	\$20,000	\$0	\$32,885	60.0%	\$0	100.0%	\$0	N/A
41961 - Union Health & Welfare	\$20,000	\$14,000	\$23,901	19.5%	\$24,618	3.0%	\$25,356	3.0%
41970 - Non-Uniformed Pension	\$15,000	\$15,000	\$17,369	15.8%	\$0	100.0%	\$0	N/A
41971 - Union Pension	\$15,000	\$1,800	\$9,720	-35.2%	\$10,012	3.0%	\$10,312	3.0%
41980 - LT Disability Insurance	\$250	\$0	\$107	-57.1%	\$110	3.0%	\$114	3.0%
41985 - Life Insurance	\$250	\$0	\$209	-10.5%	\$215	3.0%	\$221	3.0%
42100 - Other Supplies	\$0	\$40,000	\$10,000	N/A	\$10,000	0.0%	\$10,000	0.0%
42220 - Golf Course Chemicals	\$31,667	\$15,000	\$3,000	67.4%	\$3,000	0.0%	\$3,000	0.0%
42221 - Golf Course Fertilizer	\$31,667	\$13,000	\$18,000	-43.2%	\$18,000	0.0%	\$18,000	0.0%
42222 - Golf Course Seed	\$31,666	\$6,000	\$4,000	-87.4%	\$4,000	0.0%	\$4,000	0.0%
42310 - Bulk Cascode	\$0	\$10,000	\$10,000	N/A	\$10,000	0.0%	\$10,000	0.0%
42450 - Tools/Misc Equipment	\$0	\$1,400	\$1,400	N/A	\$1,400	0.0%	\$1,400	0.0%
42600 - Equipment Maintenance/Repair	\$45,000	\$40,000	\$40,000	-11.1%	\$40,000	0.0%	\$40,000	0.0%
42607 - Cart Maintenance	\$0	\$8,000	\$8,000	N/A	\$8,000	0.0%	\$8,000	0.0%
43180 - Dues/Subscriptions/Publication	\$0	\$4,000	\$4,000	N/A	\$4,000	0.0%	\$4,000	0.0%
43600 - Utilities	\$7,446	\$7,000	\$7,000	-6.0%	\$7,000	0.0%	\$7,000	0.0%
43700 - Building Repairs/Maintenance	\$0	\$1,500	\$1,500	N/A	\$1,500	0.0%	\$1,500	0.0%
09920 - GOLF ProShop	\$124,008	\$163,380	\$223,639	88.4%	\$328,238	2.3%	\$231,925	1.6%
41140 - Wages	\$63,000	\$100,000	\$110,607	70.2%	\$113,925	3.0%	\$117,340	3.0%
41920 - FICA	\$19,500	\$3,000	\$8,461	-56.0%	\$8,715	3.0%	\$8,977	3.0%
41940 - Unemployment Compensation	\$19,500	\$1,000	\$570	-97.1%	\$587	3.0%	\$605	3.0%
42163 - ProShop Supplies	\$10,000	\$7,000	\$8,000	-20.0%	\$9,000	12.9%	\$9,000	0.0%
42230 - ProShop Merchandise Expense	\$10,000	\$15,000	\$20,000	100.0%	\$20,000	0.0%	\$20,000	0.0%
42240 - Snack Bar Food, Beverages Exp	\$0	\$10,000	\$40,000	#DIV/0!	\$40,000	0.0%	\$40,000	0.0%
42450 - Tools/Misc Equipment	\$0	\$20,000	\$20,000	#DIV/0!	\$20,000	0.0%	\$20,000	0.0%
42600 - Equipment Maintenance/Repair	\$0	\$1,000	\$2,000	#DIV/0!	\$2,000	0.0%	\$2,000	0.0%
43197 - DP IT/Software Maint	\$0	\$0	\$5,000	#DIV/0!	\$5,000	0.0%	\$5,000	0.0%
43410 - Advertising	\$0	\$2,300	\$4,000	#DIV/0!	\$4,000	0.0%	\$4,000	0.0%
43600 - Utilities	\$0	\$2,000	\$3,000	#DIV/0!	\$3,000	0.0%	\$3,000	0.0%
TOTAL EXPENDITURES	\$826,623	\$719,241	\$745,889	-41.9%	\$696,722	-6.6%	\$709,494	0.3%
GOLF OPERATIONS FUND								
	\$639,763	\$621,598	\$621,598		\$621,598		\$621,598	
	\$62,741	\$22,610	\$22,610		\$22,610		\$22,610	
	\$110,778	\$110,778	\$110,778		\$110,778		\$110,778	
	\$125,096	\$125,096	\$125,096		\$125,096		\$125,096	

Debt Service Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
23 - Debt Service Fund	\$943,722	\$948,191	\$704,739	-25.3%	\$961,223	36.4%	\$967,772	0.7%
30170 - Debt Service Tax CY	\$639,603	\$642,000	\$648,420	1.4%	\$654,904	1.0%	\$661,453	1.0%
30175 - Debt Service Tax PY	\$5,000	\$4,625	\$4,700	-6.0%	\$4,700	0.0%	\$4,700	0.0%
31901 - Penalties & Interest CY	\$1,200	\$600	\$600	-50.0%	\$600	0.0%	\$600	0.0%
31902 - Penalties & Interest PY	\$500	\$455	\$500	0.0%	\$500	0.0%	\$500	0.0%
31903 - Interest Debt Svc Tx CY	\$1,200	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
31904 - Interest Debt Svc Tx PY	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
34100 - Interest	\$0	\$4,292	\$4,300	N/A	\$4,300	0.0%	\$4,300	0.0%
39264 - Transfer from RCC Golf	\$30,000	\$30,000	\$30,000	0.0%	\$30,000	0.0%	\$30,000	0.0%
39265 - Transfer from RCC FB Oper	\$250,000	\$250,000	\$0	-100.0%	\$250,000	#DIV/0!	\$250,000	0.0%
39315 - General Oblig Bond Proceeds	\$16,219	\$16,219	\$16,219	0.0%	\$16,219	0.0%	\$16,219	0.0%
TOTAL REVENUE	\$943,722	\$948,191	\$704,739	-25.3%	\$961,223	36.4%	\$967,772	0.7%
23 - Debt Service Fund	\$818,241	\$832,605	\$830,566	1.5%	\$838,172	0.9%	\$834,806	-0.4%
49002 - TIF Payment - Exeter Commons	\$12,088	\$24,510	\$24,510	102.8%	\$24,510	0.0%	\$24,510	0.0%
49003 - Fiscal Agent Fees	\$550	\$2,539	\$2,500	354.5%	\$2,500	0.0%	\$2,500	0.0%
49006 - Debt Service Expense	\$805,603	\$805,556	\$803,556	-0.3%	\$811,162	0.9%	\$807,796	-0.4%
49100 - Refund Prior Year Revenue	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
49200 - Transfer to Other Funds	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
TOTAL EXPENDITURES	\$818,241	\$832,605	\$830,566	1.5%	\$838,172	0.9%	\$834,806	-0.4%
EXCESS OF REVENUES OVER EXPENDITURES - 23 DEBT SERVICE FUND	\$125,481	\$115,586	(\$125,827)		\$123,051		\$132,967	

Apparatus Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
30 - Apparatus Fund	\$167,706	\$169,906	\$159,727	-4.8%	\$164,384	2.9%	\$169,181	2.9%
34100 - Interest	\$2,000	\$4,200	\$4,500	125.0%	\$4,500	0.0%	\$4,500	0.0%
39110 - Sale of Assets General	\$15,000	\$15,000	\$0	-100.0%	\$0	N/A	\$0	N/A
39260 - Transfer from Debt Service	\$150,706	\$150,706	\$155,227	3.0%	\$159,884	3.0%	\$164,681	3.0%
TOTAL REVENUE	\$167,706	\$169,906	\$159,727	-4.8%	\$164,384	2.9%	\$169,181	2.9%
30 - Apparatus Fund	\$200,000	\$725,000	\$0	-100.0%	\$25,000	N/A	\$298,415	1093.7%
47000 - Capital Purchase	\$200,000	\$725,000	\$0	-100.0%	\$25,000	N/A	\$298,415	1093.7%
TOTAL EXPENDITURES	\$200,000	\$725,000	\$0	-100.0%	\$25,000	N/A	\$298,415	1093.7%
CESS OF REVENUES OVER EXPENDITURES - 30 APPARATUS FUND								
	(\$32,294)	(\$555,094)	\$159,727		\$139,384		(\$129,234)	

Park Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
32 - Park Fund	\$11,060	\$20,258	\$11,300	2.2%	\$11,300	0.0%	\$11,300	0.0%
34100 - Interest	\$60	\$258	\$300	400.0%	\$300	0.0%	\$300	0.0%
38710 - Lot Fee Contributions	\$10,000	\$20,000	\$10,000	0.0%	\$10,000	0.0%	\$10,000	0.0%
38711 - Rec Fee In Lieu of Land	\$1,000	\$0	\$1,000	0.0%	\$1,000	0.0%	\$1,000	0.0%
TOTAL REVENUE	\$11,060	\$20,258	\$11,300	2.2%	\$11,300	0.0%	\$11,300	0.0%
32 - Park Fund	\$35,327	\$3,200	\$6,400	-81.9%	\$6,400	0.0%	\$6,400	0.0%
43190 - Contracted Services	\$0	\$3,200	\$6,400	N/A	\$6,400	0.0%	\$6,400	0.0%
43722 - General Park Maintenance	\$1,599	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
43723 - Improvements Comm Park	\$14,800	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
43724 - Improvements Dunn Comm Ctr	\$0	\$0	\$0	N/A	\$0	N/A	\$0	N/A
43725 - Improvements Pineland Park	\$7,423	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
43726 - Improvements Lorane Hollow	\$11,505	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
TOTAL EXPENDITURES	\$35,327	\$3,200	\$6,400	-81.9%	\$6,400	0.0%	\$6,400	0.0%
EXCESS OF REVENUES OVER EXPENDITURES - 32 PARK FUND								
	(\$24,267)	\$17,058	\$4,900		\$4,900		\$4,900	

State Liquid Fuels Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
35 - State Liquid Fuels Fund	\$833,259	\$848,895	\$875,888	5.1%	\$875,888	0.0%	\$875,888	0.0%
34100 - Interest	\$1,000	\$2,040	\$2,300	130.0%	\$2,300	0.0%	\$2,300	0.0%
35502 - Motor Vehicle Fuels Taxes	\$785,179	\$799,775	\$826,508	5.3%	\$826,508	0.0%	\$826,508	0.0%
35503 - State Road Turnback Funds	\$47,080	\$47,080	\$47,080	0.0%	\$47,080	0.0%	\$47,080	0.0%
TOTAL REVENUES	\$833,259	\$848,895	\$875,888	5.1%	\$875,888	0.0%	\$875,888	0.0%
35 - State Liquid Fuels Fund	\$885,500	\$867,000	\$912,000	3.0%	\$845,000	-7.3%	\$845,000	0.0%
42360 - Maintenance Supplies	\$30,000	\$200,000	\$30,000	0.0%	\$30,000	0.0%	\$30,000	0.0%
42451 - Snow Removal Supplies	\$100,000	\$60,000	\$100,000	0.0%	\$100,000	0.0%	\$100,000	0.0%
42452 - Traffic Signals/Street Signs	\$12,000	\$56,000	\$25,000	108.3%	\$25,000	0.0%	\$25,000	0.0%
42453 - Guide Rail Supplies	\$10,000	\$8,500	\$10,000	0.0%	\$10,000	0.0%	\$10,000	0.0%
42454 - Paving Projects	\$553,000	\$365,000	\$542,000	-2.0%	\$475,000	-12.4%	\$475,000	0.0%
42600 - Equipment Maintenance/Repair	\$30,000	\$55,000	\$35,000	16.7%	\$35,000	0.0%	\$35,000	0.0%
43190 - Contracted Services	\$50,000	\$22,000	\$50,000	0.0%	\$50,000	0.0%	\$50,000	0.0%
47400 - Equipment	\$100,500	\$100,500	\$120,000	19.4%	\$120,000	0.0%	\$120,000	0.0%
TOTAL EXPENDITURES	\$885,500	\$867,000	\$912,000	3.0%	\$845,000	-7.3%	\$845,000	0.0%

EXCESS OF REVENUES OVER EXPENDITURES - 35 STATE LIQUID FUELS								
	(\$52,241)	(\$18,105)	(\$36,112)		\$30,888		\$30,888	

Traffic Improvement Fund

Organization/Object	2017 Budget	2017 Projected	2018 Budget	% Change	2019 Outlook	% Change	2020 Outlook	% Change
37 - Traffic Improvement Fund	\$65	\$174	\$200	207.7%	\$200	0.0%	\$200	0.0%
34100 - Interest	\$65	\$174	\$200	207.7%	\$200	0.0%	\$200	0.0%
TOTAL REVENUE	\$65	\$174	\$200	207.7%	\$200	0.0%	\$200	0.0%
37 - Traffic Improvement Fund	\$3,800	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
47000 - Capital Purchase	\$3,800	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
TOTAL EXPENDITURES	\$3,800	\$0	\$0	-100.0%	\$0	N/A	\$0	N/A
EXCESS OF REVENUES OVER EXPENDITURES - 37 TRAFFIC IMPROVEMENT FUND								
	(\$3,735)	\$174	\$200		\$200		\$200	