







FIGURE A-4

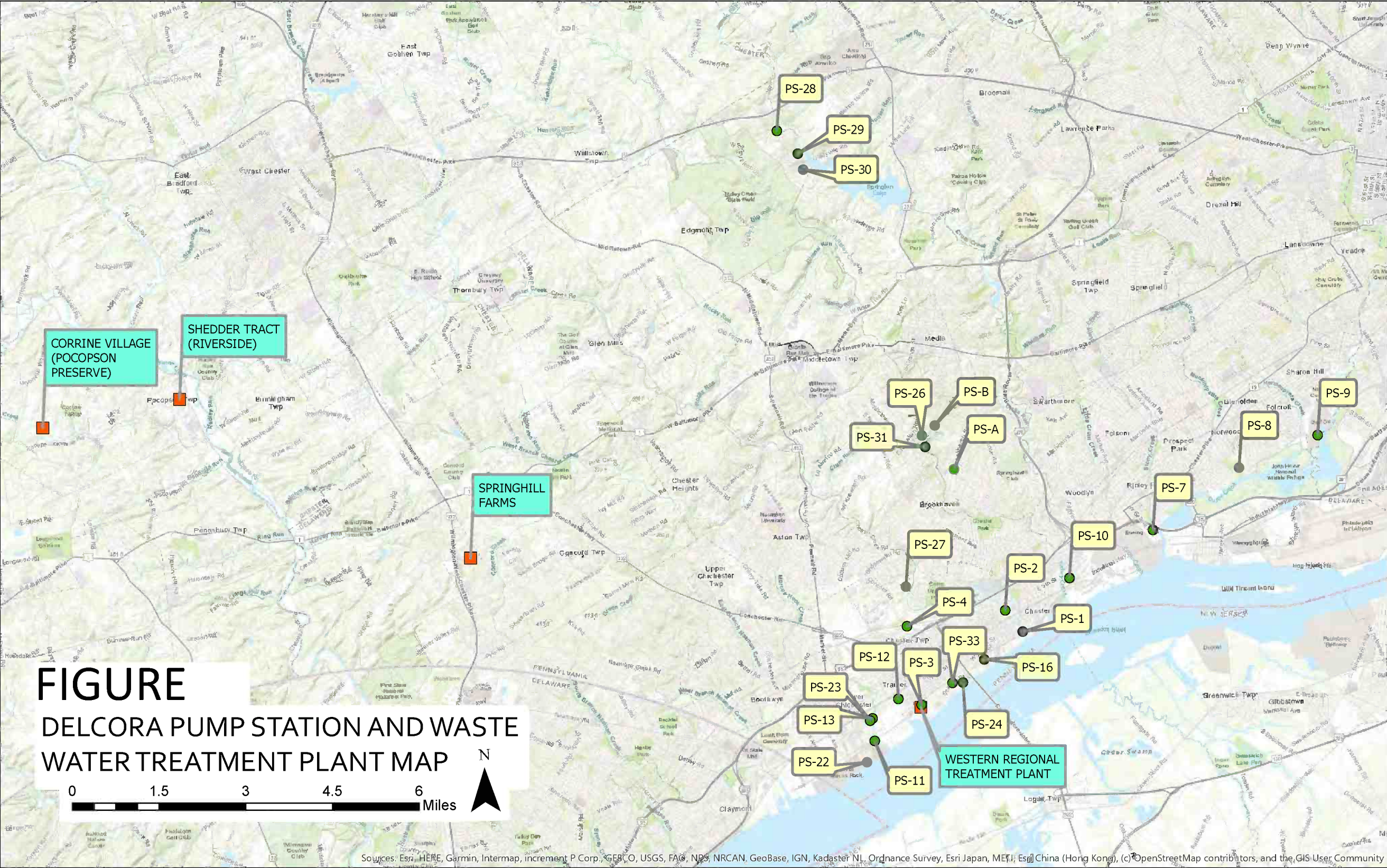




FIGURE A-5

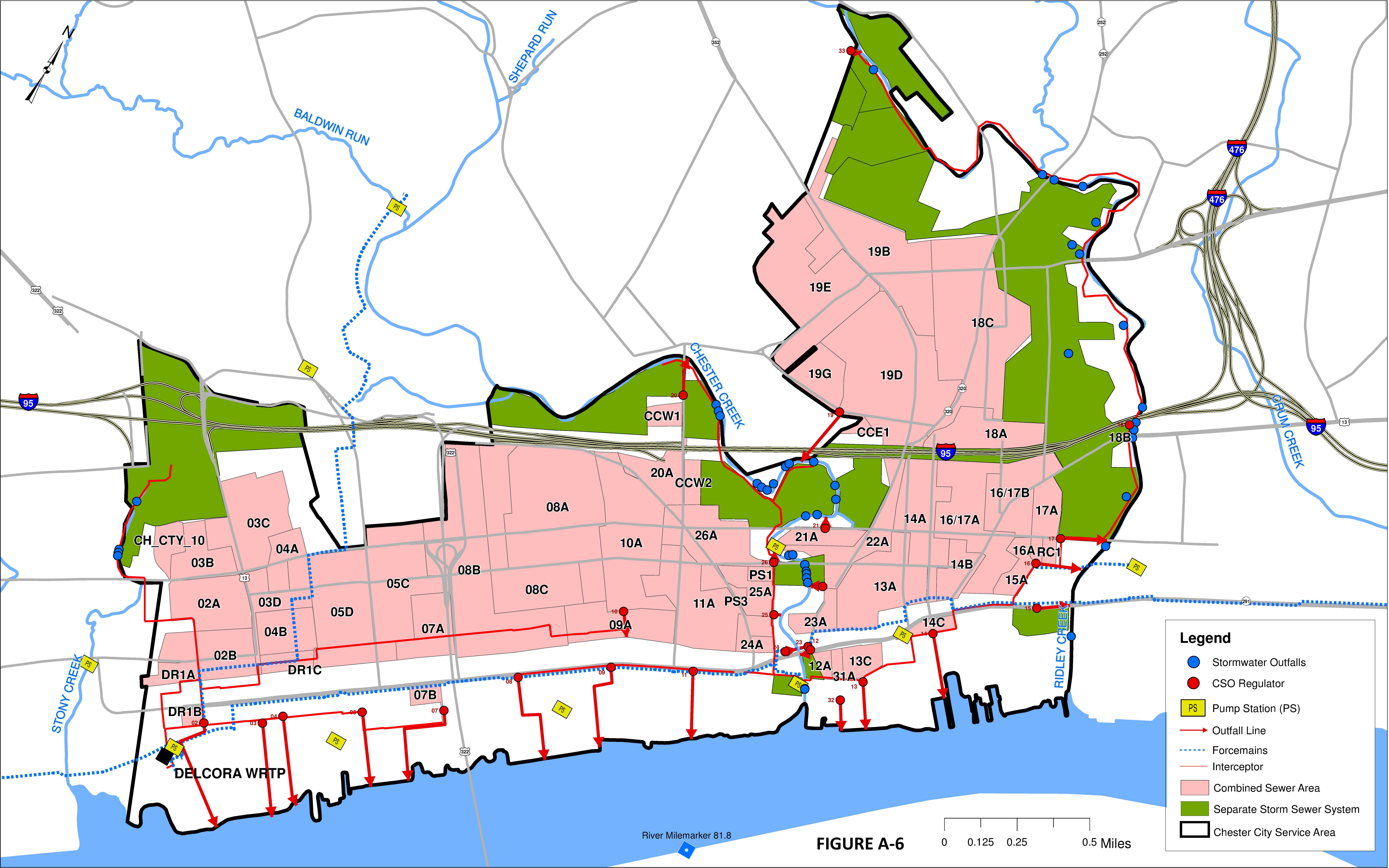


FIGURE A-6



## APPENDIX B

- Uniform System of Accounts - Section 300
- ACT 12 (HB1326)



# WASTEWATER UTILITY PLANT ACCOUNTS

	<u>.1</u>	<u>.2</u>
	Intangible	Collection
	Plant	Plant
351. Organization	351.1	XXXXXXXXXX
352. Franchises	352.1	XXXXXXXXXX
353. Land and Land Rights	XXXXXXXXXX	353.2
354. Structures and Improvements	XXXXXXXXXX	354.2
355. Power Generation Equipment	XXXXXXXXXX	355.2
360. Collection Sewers - Force	XXXXXXXXXX	360.2
361. Collection Sewers - Gravity	XXXXXXXXXX	361.2
362. Special Collecting Structures	XXXXXXXXXX	362.2
363. Services to Customers	XXXXXXXXXX	363.2
364. Flow Measuring Devices	XXXXXXXXXX	364.2
365. Flow Measuring Installations	XXXXXXXXXX	365.2
366. Reuse Services	XXXXXXXXXX	XXXXXXXXXX
367. Reuse Meters and Meter Installations	XXXXXXXXXX	XXXXXXXXXX
370. Receiving Wells	XXXXXXXXXX	XXXXXXXXXX
371. Pumping Equipment	XXXXXXXXXX	XXXXXXXXXX
374. Reuse Distribution Reservoirs	XXXXXXXXXX	XXXXXXXXXX
375. Reuse Transmission and Distribution System	XXXXXXXXXX	XXXXXXXXXX
380. Treatment and Disposal Equipment	XXXXXXXXXX	XXXXXXXXXX
381. Plant Sewers	XXXXXXXXXX	XXXXXXXXXX
382. Outfall Sewer Lines	XXXXXXXXXX	XXXXXXXXXX
389. Other Plant and Misc. Equipment	389.1	389.2
390. Office Furniture and Equipment	XXXXXXXXXX	XXXXXXXXXX
391. Transportation Equipment	XXXXXXXXXX	XXXXXXXXXX
392. Stores Equipment	XXXXXXXXXX	XXXXXXXXXX
393. Tools, Shop and Garage Equipment	XXXXXXXXXX	XXXXXXXXXX
394. Laboratory Equipment	XXXXXXXXXX	XXXXXXXXXX
395. Power Operated Equipment	XXXXXXXXXX	XXXXXXXXXX
396. Communication Equipment	XXXXXXXXXX	XXXXXXXXXX
397. Miscellaneous Equipment	XXXXXXXXXX	XXXXXXXXXX
398. Other Tangible Plant	XXXXXXXXXX	XXXXXXXXXX



# WASTEWATER UTILITY PLANT ACCOUNTS

<u>.3</u>	<u>.4</u>	<u>.5</u>	<u>.6</u>	<u>.7</u>
System Pumping Plant	Treatment and Disposal Plant	Reclaimed Water Treatment Plant	Reclaimed Water Distribution Plant	General Plant
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	352.6	XXXXXXXXXX
353.3	353.4	353.5	353.6	353.7
354.3	354.4	354.5	354.6	354.7
355.3	355.4	355.5	355.6	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	366.6	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	367.6	XXXXXXXXXX
370.3	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
371.3	XXXXXXXXXX	371.5	371.6	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	374.5	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	375.6	XXXXXXXXXX
XXXXXXXXXX	380.4	380.5	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	381.4	381.5	XXXXXXXXXX	XXXXXXXXXX
XXXXXXXXXX	382.4	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
389.3	389.4	389.5	389.6	XXXXXXXXXX
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	390.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	391.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	392.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	393.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	394.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	395.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	396.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	397.7
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	398.7



## WASTEWATER UTILITY PLANT ACCOUNTS

The wastewater utility plant accounts have been designed utilizing an account matrix. The matrix employs a list of object accounts which in effect act as control accounts. The object accounts are further segregated by the matrix into classifications by functions or subaccount. The instructions for segregating the object accounts to the function subaccount are contained in Accounting Instruction 32. Listed below are the object account descriptions.

### 351. Organization

This account shall include all fees paid to federal or state governments for the privilege of incorporation and expenditures incident to organizing the corporation, partnership or other enterprise and putting it into readiness to do business. A sample of items to be included in this account are listed below.

1. Actual cost of obtaining certificates authorizing an enterprise to engage in the public utility business.
2. Fees and expenses for incorporation.
3. Fees and expenses for mergers or consolidations.
4. Office expenses incident to organizing the utility.
5. Stock and minute books and corporate seal.

Note A:--This account shall not include any discounts upon securities issued or assumed; nor shall it include any costs incident to negotiating loans, selling bonds or other evidences of debt, or expenses in connection with the authorization, issuance and sale of capital stock.

Note B:--Exclude from this account and include in the appropriate expense account the cost of preparing and filing papers in connection with the extension of the term of incorporation unless the first organization costs have been written off. Where charges are made to this account for expenses incurred in mergers, consolidations or reorganizations, amounts previously included herein or in similar accounts in the books of the companies concerned shall be excluded from this account.

### 352. Franchises

A. This account shall include amounts paid to the federal government, to a state or to a political subdivision thereof in consideration for franchises, consents or certificates, running in perpetuity or for a specified term of more than one year, together with necessary and reasonable expenses incident to procuring such franchises, consents or certificates of permission and approval, including expenses of organizing and merging separate corporations, where statutes require solely for the purpose of acquiring franchise.



## WASTEWATER UTILITY PLANT ACCOUNTS

B. If a franchise or certificate is acquired by assignment, the charge to this account in respect thereof shall not exceed the amount paid therefor by the utility to the assignor, nor shall it exceed the amount paid by the original grantee, plus the expense of acquisition to such grantee. Any excess of the amount actually paid by the utility over the amount specified shall be charged to account 426 - Miscellaneous Nonutility Expenses.

C. When any franchise has expired, the book cost thereof shall be credited hereto and charged to account 426 - Miscellaneous Nonutility Expenses, or to account 110.1 - Accumulated Amortization of Utility Plant in Service, as appropriate.

D. Records supporting this account shall be kept so as to show separately the book cost of each franchise.

Note:--Annual or other periodic payments under franchises shall not be included herein but in the appropriate expense account.

### 353. Land and Land Rights

This account shall include the cost of land and land rights used in connection with wastewater collection, pumping, treatment and disposal, reclaimed water treatment and distribution and general plant operations (See Accounting Instruction 24). A sample of items to be included in this account are listed below:

1. Bulkheads buried, not requiring maintenance or replacement.
2. Cost, first, of acquisition including mortgages and other liens assumed (but not subsequent interest thereon).
3. Condemnation proceedings, including court and counsel costs.
4. Consents and abutting damages, payment for.
5. Conveyancers' and notaries' fees.
6. Fees, commissions, and salaries to brokers, agents, and others in connection with the acquisition of the land or land rights.
7. Leases, cost of voiding upon purchase to secure possession of land.
8. Removing, relocating, or reconstructing property of others, such as buildings, highways, railroads, bridges, cemeteries, churches, telephone and power lines, etc., in order to acquire quiet possession.
9. Retaining walls unless identified with structures.
10. Special assessments levied by public authorities for public improvements on the basis of benefits for new



### WASTEWATER UTILITY PLANT ACCOUNTS

roads, new bridges, new sewers, new curbing, new pavements, and other public improvements, but not taxes levied to provide for the maintenance of such improvements.

11. Surveys in connection with the acquisition, but not amounts paid for topographical surveys and maps where such costs are attributable to structures or plant equipment erected or to be erected or installed on such land.
12. Taxes assumed, accrued to date of transfer of title.
13. Title, examining, clearing, insuring and registering in connection with the acquisition and defending against claims relating to the period prior to the acquisition.
14. Appraisals prior to closing title.
15. Cost of dealing with distributees or legatees residing outside of the state or county, such as recording power of attorney, recording will or exemplification of will, recording satisfaction of state tax.
16. Filing satisfaction of mortgage.
17. Documentary stamps.
18. Photographs of property at acquisition.
19. Fees and expenses incurred in the acquisition of sewer rights, and grants.
20. Cost of fill to extend bulkhead line over land under water, where riparian rights are held, which is not occasioned by the erection of a structure.
21. Sidewalks and curbs constructed by the utility on public property.
22. Labor and expenses in connection with securing rights of way, where performed by company employees and company agents.

#### 354. Structures and Improvements

This account shall include the cost in place of structures and improvements used in connection with wastewater collection, pumping, treatment and disposal, reclaimed water treatment and distribution and general plant operations (See Accounting Instruction 25). A sample of items to be included in this account are listed below:

1. Architects' plans and specifications including supervision.
2. Boilers, furnaces, piping, wiring, fixtures, and machinery for heating, lighting, signaling, ventilating and air conditioning systems, plumbing, vacuum cleaning systems, incinerator and smoke pipe, flues, etc.



### WASTEWATER UTILITY PLANT ACCOUNTS

3. Bulkheads, including dredging, riprap fill, piling, decking, concrete fenders, etc., when exposed and subject to maintenance and replacement.
4. Commissions and fees to brokers, agents, architects and others.
5. Conduit (not to be removed) with its contents.
6. Damages to abutting property during construction.
7. Drainage systems.
8. Elevators, cranes, hoists, etc., and the machinery for operating them.
9. Excavation, including shoring, bracing, bridging, refill and disposal of excess excavated material, cofferdams around foundations, pumping water from cofferdam during construction, test borings.
10. Fences and fence curbs (not including protective fences isolating items of equipment, which should be charged to the appropriate equipment account).
11. Fire protection systems when forming a part of a structure.
12. Flagpole.
13. Floor covering (permanently attached).
14. Foundations and piers for machinery, constructed as a permanent part of a building or other item listed herein.
15. Grading and clearing when directly occasioned by the building of a structure.
16. Intrasite communication system, poles, pole fixtures, wires and cables.
17. Landscaping, lawns, shrubbery, etc.
18. Leases, voiding upon purchase, to secure possession of structures.
19. Leased property, expenditures on.
20. Lighting fixtures and outside lighting systems.
21. Marquee, permanently attached to building.
22. Painting, first cost.
23. Permanent paving, concrete, brick, flagstone, asphalt, etc., within the property lines.
24. Partitions, including movable.
25. Permits and privileges.
26. Power boards for services to a building.
27. Refrigerating systems for general use.
28. Retaining walls except when identified with land.
29. Roadways.
30. Roofs.
31. Scales, connected to and forming a part of a structure.
32. Water and wastewater systems, for general use.
33. Sidewalks, culverts, curbs and streets constructed by the utility on its property.



## WASTEWATER UTILITY PLANT ACCOUNTS

- 34. Sprinkling systems.
- 35. Stacks -- brick, steel, or concrete, when set on foundation forming part of general foundation and steelwork of a building.
- 36. Steel inspection during construction.
- 37. Storage facilities constituting a part of a building.
- 38. Storm doors and windows.
- 39. Temporary heating during construction (net cost).
- 40. Temporary water connection during construction (net cost).
- 41. Temporary shanties and other facilities used during construction (net cost).
- 42. Topographical maps.
- 43. Vaults constructed as part of a building.
- 44. Watchmen's sheds and clock systems (net cost when used during construction only).
- 45. Water meters and supply system for a building or for general company purposes.
- 46. Water supply piping, hydrants and wells.
- 47. Yard surfacing, gravel, concrete, or oil (First cost only).
- 48. Tunnels, intake and discharge when constructed as part of a structure including sluice gates and those constructed to house.

### 355. Power Generation Equipment

A. This account shall include the cost installed of any equipment used for the production of power principally used in pumping operations.

B. Subaccounts shall be maintained hereunder for the cost of equipment used for each type of power generating equipment.

### 360. Collecting Sewers - Force

This account shall include all sewers which are used to lift sewage from a low elevation to a higher elevation. The force sewer will include that pipe between the discharge outlet of the lift station and the receiving manhole.

### 361. Collecting Sewers - Gravity

This account shall include the installed cost of all gravity collecting sewers, interceptor, branch, trunk, lateral including service wye, and manholes and lampholes. Manholes shall be included as a separate unit of property.

### 362. Special Collecting Structures

Inverted siphon shall be included in this account but so



## WASTEWATER UTILITY PLANT ACCOUNTS

distinctly noted; also any other special designed structures unusual to the wastewater system should be included herein but specifically noted as to what they do.

### 363. Services to Customers

This account shall include the installed cost of service sewers, from collection sewer to the customer's property or curb line. A sample of items to be included in this account are listed below:

1. Jointing and jointing material.
2. Manhole or clean-out.
3. Municipal inspection and permits
4. Pavement disturbed.
5. Protection of street openings.
6. Tapping saddle.
7. Service connection wye shall be included in account 363 instead of account 361 when company owns service sewers to customers property line.

### 364. Flow Measuring Devices

A. This account shall include the cost of flow measuring and recording equipment and initial testing used for measuring the quantity of wastewater or wastewater effluent delivered by customers, whether actually in service or held in reserve.

B. When flow measuring equipment is permanently retired from service, the amount at which it is included herein shall be credited to this account.

C. The records covering flow measuring equipment shall be so kept that the utility can furnish information as to the number of devices of each type and size in service and in reserve, as well as the location of each device included in this account.

### 365. Flow Measuring Installations

A. This account shall include the cost of labor employed, materials used and expenses incurred in connection with the original installation of customers' flow measuring equipment. A sample of items to be included in this account are listed below:

1. Floats, connections, flumes, or wires.
2. Special manhole, boxes, or other separate housing.

B. When a flow measuring installation is permanently retired from service, the cost thereof shall be credited to this account.



## WASTEWATER UTILITY PLANT ACCOUNTS

### 366. Reuse Services

A. This account shall include the cost installed of reclaimed water service pipes and accessories leading to the customers' premises.

B. A complete reclaimed water service begins with the connection on the main and extends to but does not include the connection with the customer's meter. A stub service extends from the main to the property line, or the curb stop (curb stop cock).

C. Services which have been used but have become inactive shall be retired from utility plant in service immediately if there is no prospect for future use.

#### Items

1. Corporation stops or tees.
2. Gate valves and boxes.
3. Goose necks.
4. Jointing and jointing material.
5. Municipal inspection or permits.
6. Pavements disturbed.
7. Pipes.
8. Placing pipes and accessories.
9. Protection of street openings.
10. Service or curb boxes.
11. Service or curb stops (curb stop cocks).
12. Tapping main.
13. Tapping saddle.

### 367. Reuse Meters and Meter Installations

A. This account shall include the cost of meters, devices and appurtenances attached thereto, used for measuring the quantity of reclaimed water delivered to users, whether actually in service or held in reserve. It shall also include the cost of labor employed, materials used and expenses incurred in connection with the original installation of a customer's meters and devices and appurtenances attached thereto.

B. When a meter and/or meter installation is permanently retired from service, the amount at which it is included herein shall be credited to this account.

C. The records covering meters shall be so kept that the utility can furnish information as to the number of meters of each type and size in service and in reserve as well as the location of each meter included in this account.

D. A sample of items to be included in this account are listed



## WASTEWATER UTILITY PLANT ACCOUNTS

below:

1. Meters, including badging and initial testing.
2. Remote meter registers.
3. Installation labor (first installation only).
4. Meter coupling.
5. Meter bars.
6. Meter yokes.
7. Meter fittings, connections and shelves.
8. Meter vaults or boxes.
9. Stops.

Note A:--This account shall not include meters for recording the output of a supply or treatment plant, or those located on mains. It includes only those meters to record reclaimed water delivered to customers, including company use and for those used elsewhere in the system if a type available for general use.

Note B:--The utility shall maintain a statistical record to show separately the number of each type and size of meter or group of types and sizes as carried in the continuing property record. Underlying records shall be kept so that the utility can determine readily for each such classification the number of company-owned meters in service (subdivided between active and inactive) and the number of meters carried herein but not in service, the latter to include meters undergoing repairs; and the number of meters in service owned by customers.

### 370. Receiving Wells

This account shall include the cost of constructing wells at pumping stations or at other junction points along the collecting system, used for intercepting wastewater for clearing and screening, transfer to a pumping well or otherwise further convey it along the collecting system to the treatment plant or point of final discharge. This account shall include any chemical feed apparatus and holding basins associated with the receiving well.

### 371. Pumping Equipment

This account shall include the cost installed of pumping equipment driven by electric power or diesel engines. A sample of items to be included in this account are listed below:

1. Motors or engines for driving pumps.
2. Pumps, including settings, gearing, shafting and belting.
3. Sewage piping within station, including valves.
4. Auxiliary equipment for motors and pumps such as oiling systems, cooling systems, condensers, etc.

## WASTEWATER UTILITY PLANT ACCOUNTS

5. Electrical power lines and switching.
6. Foundations, frames, and bed plates.
7. Hoist units.

### 374. Reuse Distribution Reservoirs

This account shall include the cost in place of reservoirs, tanks and appurtenances used in storing reclaimed water for distribution. A sample of items to be included in this account are listed below:

1. Bridges and culverts.
2. Clearing land.
3. Dams.
4. Embankments.
5. Fences.
6. Foundations.
7. Gates and gate houses.
8. Landscaping.
9. Lighting systems.
10. Piping system within reservoirs.
11. Retaining walls.
12. Roads and paths.
13. Rust-proofing apparatus.
14. Sewer drain or storm sewer.
15. Spillways and channels.
16. Standpipes.
17. Tanks.
18. Towers.
19. Valves.

### 375. Reuse Transmission and Distribution System

A. This account shall include the cost installed of reclaimed water transmission and distribution mains and appurtenances. A sample of items to be included in this account are listed below:

1. Air chambers.
2. Blow-offs and overflows.
3. Bridges and culverts.
4. Electrolysis control equipment.
5. Gauges and recorders.
6. Jointing and jointing material.
7. Manholes.
8. Meters and appurtenances.
9. Municipal inspection or permits.
10. Pavement disturbed, including cutting and replacing pavement, pavement base and sidewalks.
11. Pipes.
12. Fire mains.
13. Fire Hydrants.



## WASTEWATER UTILITY PLANT ACCOUNTS

B. Records supporting this account shall be so kept as to show separately the cost of mains of different sizes and types and of each tunnel, bridge, or river crossing.

### 380. Treatment and Disposal Equipment

This account shall include the cost installed of apparatus equipment and other facilities used for the treatment of wastewater, disposal of sewage wastes and the treatment of effluent for reuse. A sample of items to be included in this account are listed below:

1. Aeration chambers.
2. Chemical equipment.
3. Disinfection facilities.
4. Filters.
5. Imhoff tank.
6. Land fill equipment and appurtenances.
7. Monitoring equipment.
8. Oxidation pond or lagoon.
9. Sedimentation equipment.
10. Septic tank.
11. Screen unit.
12. Sludge system.
13. Trucks, tractors, or other equipment used primarily for sludge or other waste disposal.
14. Package mechanical treatment plant.
15. Sedimentation basin.
16. Sludge digestion equipment.
17. Sludge filtration or dewatering equipment.

### 381. Plant Sewers

This account shall include the cost installed of plant yard piping and appurtenances, and facilities required to dispose of treatment plant liquid effluent into the outfall sewer line. A sample of items to be included in this account are listed below:

1. Unit to unit sections of yard piping.
2. Valves and vaults.
3. Pipe tunnels and galleries.
4. Filter and filter backwash piping.

### 382. Outfall Sewer Lines

This account shall include the installed cost of sewer line carrying effluent from treatment facility to point of discharge. Includible in this account would be headwall or outlet.

## WASTEWATER UTILITY PLANT ACCOUNTS

### 389. Other Plant and Miscellaneous Equipment

This account shall include the cost installed of all other intangible, collection system pumping, treatment and disposal, reclaimed water treatment and reclaimed water distribution plant not provided for in the foregoing accounts.

### 390. Office Furniture and Equipment

A. This account shall include the cost of office furniture and equipment owned by the utility and devoted to utility service, and not permanently attached to buildings, except the cost of such furniture and equipment which the utility elects to assign to other plant accounts on a functional basis. A sample of items to be included in this account are listed below:

1. Book cases and shelves.
2. Desk, chairs, and desk equipment.
3. Drafting room equipment.
4. Electronic data processing equipment.
5. Filing, storage and other cabinets.
6. Floor covering.
7. Library and library equipment.
8. Mechanical office equipment such as accounting machines, typewriters, etc.
9. Safes.
10. Tables.

B. If the utility has equipment includible in this account at more than one location, separate records shall be maintained for each location.

### 391. Transportation Equipment

This account shall include the cost of transportation vehicles used for utility purposes. A sample of items to be included in this account are listed below:

1. Airplanes.
2. Automobiles.
3. Bicycles.
4. Electrical vehicles.
5. Motor trucks.
6. Motorcycles.
7. Repair cars or trucks.
8. Tractors and trailers.
9. Other transportation vehicles.



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### 392. Stores Equipment

A. This account shall include the cost of equipment used for the receiving, shipping, handling and storage of materials and supplies.

B. If the utility has equipment includible in this account at more than one location, separate records shall be maintained for each location. A sample of items to be included in this account are listed below:

1. Chain falls.
2. Counters.
3. Cranes (portable).
4. Elevating and stacking equipment (portable).
5. Hoists.
6. Lockers.
7. Scales.
8. Shelving.
9. Storage bins.
10. Trucks, hand and power driven.
11. Wheelbarrows.

### 393. Tools, Shop and Garage Equipment

This account shall include the cost of tools, implements, and equipment used in construction, repair work, general shops and garages and not specifically provided for or includible in other accounts. A sample of items to be included in this account are listed below:

1. Air compressors.
2. Anvils.
3. Automobile repair shop equipment.
4. Battery charging equipment.
5. Belts, shafts and countershafts.
6. Boilers.
7. Cable pulling equipment.
8. Concrete mixers.
9. Drill presses.
10. Derricks.
11. Electric equipment.
12. Engines.
13. Forges.
14. Furnaces.
15. Foundations and settings specially constructed for and not expected to outlast the equipment for which provided.
16. Gas producers.
17. Gasoline pumps, oil pumps and storage tanks.
18. Greasing tools and equipment.

## WASTEWATER UTILITY PLANT ACCOUNTS

19. Hoists.
20. Ladders.
21. Lathes.
22. Machine tools.
23. Motor driven tools.
24. Motors.
25. Pipe threading and cutting tools.
26. Pneumatic tools.
27. Pumps.
28. Riveters.
29. Smithing equipment.
30. Tool racks.
31. Vises.
32. Welding apparatus.
33. Work benches.

### 394. Laboratory Equipment

A. This account shall include the cost installed of laboratory equipment used for general laboratory purposes and not specifically provided for or includible in other departmental or functional plant accounts. A sample of items to be included in this account are listed below:

1. Autoclaves.
2. Barometers.
3. Cameras.
4. Centrifuge.
5. Distilling apparatus.
6. Furnaces.
7. Microscopes.
8. Ovens.
9. Pitometers.
10. Rain gauges.
11. Refrigerators.
12. Scales.
13. Sterilizers.
14. Stop watches.
15. Testing machines.
16. Therometers.
17. Voltmeters.
18. Other bacteriological, electric, chemical hydraulic or research equipment.

B. If the utility has equipment includible in this account at more than one location, separate records shall be maintained for each location.



## WASTEWATER UTILITY PLANT ACCOUNTS

### 395. Power Operated Equipment

This account shall include the cost of power operated equipment used in construction of repair work exclusive of equipment includible in other accounts. Include, also, the tools and accessories acquired for use with such equipment and the vehicle on which such equipment is mounted. A sample of items to be included in this account are listed below:

1. Air compressors, including driving unit and vehicle.
2. Back filling machines.
3. Boring machines.
4. Bulldozers.
5. Cranes and joists.
6. Diggers.
7. Engines.
8. File drivers.
9. Pipe cleaning machines.
10. Pipe coating or wrapping machines.
11. Tractors - Crawler type.
12. Trenchers.
13. Other power operated equipment.

Note:--It is intended that this account include only such large units as are generally self-propelled or mounted on moveable equipment.

### 396. Communication Equipment

This account shall include the cost installed of telephone, telegraph and wireless equipment for general use in connection with utility operations. A sample of items to be included in this account are listed below:

1. Antennae.
2. Booths.
3. Cables.
4. Distribution boards.
5. Extension cords.
6. Gongs.
7. Handsets, manual and dial.
8. Insulators.
9. Intercommunicating sets.
10. Loading coils.
11. Operators desks.
12. Poles and fixtures used wholly for telephone and telegraph wires.
13. Radio transmitting and receiving sets.
14. Remote control equipment and lines.
15. Sending keys.
16. Storage batteries.

## WASTEWATER UTILITY PLANT ACCOUNTS

17. Switchboards.
18. Teleautograph circuit connections.
19. Telegraph receiving sets.
20. Telephone and telegraph circuits.
21. Testing instruments.
22. Towers.
23. Underground conduit used wholly for telephone or telegraph wires and cable wires.

### 397. Miscellaneous Equipment

This account shall include the cost of equipment, apparatus, etc., used in utility operations, and which is not includible in any other account. A sample of items to be included in this account are listed below:

1. Hospital and infirmary equipment.
2. Kitchen equipment.
3. Recreation equipment.
4. Radios.
5. Restaurant equipment.
6. Soda fountains.
7. Operator's cottage furnishings.
8. Electric signs advertising the corporate name or symbol, plant or facility name, or otherwise serving only the general purpose of acquainting the public with the facilities and services of the utility.
9. Other miscellaneous equipment.

Note:--Miscellaneous equipment of the nature indicated above wherever practicable shall be included in the utility plant accounts on a functional basis.

### 398. Other Tangible Plant

This account shall include the cost of tangible utility plant not provided for elsewhere.