

**ELECTRIC DISTRIBUTION COMPANY PA PUC REPORTING REQUIREMENTS**

*Following are descriptions of electric distribution company reports required by the Pennsylvania Public Utility Commission (PUC), and the associated PUC contact for that specific report. Each company is responsible to adhere to all of the established rules, regulations and directives of the Commission on reporting requirements of utilities. For questions on a specific report please contact the person listed as the PUC Contact for that report. All other inquiries may be directed to the Bureau of Technical Utility Services at (717) 783-5242.*

<b>Report Name &amp; Description</b>	<b>PUC Contact</b>
<p><b>Annual Financial Report (52 Pa. Code § 57.47; 66 Pa. C.S. § 504 and § 3301)</b></p> <p>The Annual Financial Report consists of a balance sheet, income statement, and various other forms in a format as determined by the Commission.</p> <p><b>Due Date:</b> April 30 for reports based on calendar year. July 31 for reports based on fiscal year ending May 31.</p>	<p>Bambi Reese  <a href="mailto:bamreese@pa.gov">bamreese@pa.gov</a>                      (717) 705-0934                      Bureau of Technical Utility Services</p>
<p><b>Quarterly Earnings Report (Docket No. L-00910061)</b></p> <p>Quarterly form filed by electric companies to summarize their earnings and capital structure. All utilities with revenues greater than \$1 million are required to file a 4<sup>th</sup> Quarter Report. Those with revenues more than \$10 million or with an active DSIC must file all four of the Quarterly Reports.</p> <p><b>Due Date:</b> May 31, August 31, November 30, and March 31 for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Quarter Reports, respectively.</p>	<p>Vanessa Johns  <a href="mailto:vanjohns@pa.gov">vanjohns@pa.gov</a>                      (717) 214-9114                      Bureau of Technical Utility Services</p>
<p><b>Rate Comparison Report (66 Pa. C.S. § 308.1(b))</b></p> <p>Chart filed by EDCs annually that displays all the surcharges and rates, separated by customer class, that the company has in effect as of January 31 of each year.</p> <p><b>Due Date:</b> February 25 of each year.</p>	<p>Marissa Boyle  <a href="mailto:maboyle@pa.gov">maboyle@pa.gov</a>                      (717) 787-7237                      Bureau of Technical Utility Services</p>
<p><b>Assessment Report (Form GAO-25) (66 Pa. C.S. § 510(b))</b></p> <p>All jurisdictional public utilities must report gross intrastate operating revenues for the preceding calendar year. A public utility is assessed its share based on its operating revenue for the year.</p> <p><b>Due Date:</b> March 31 of each year.</p>	<p>Assessment Section  <a href="mailto:ra-pcpucassessments@pa.gov">ra-pcpucassessments@pa.gov</a>                      (717) 265-7548                      Bureau of Administration</p>

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<p><b>Public Utility Security Planning and Readiness Self-Certification Form (52 Pa. Code § 101.1 – § 101.7)</b></p> <p>All jurisdictional utilities are required to develop and maintain appropriate written physical security, cyber security, emergency response, and business continuity plans to protect the intrastate infrastructure. The utilities must fill out the form and mail it to the Secretary of the Commission (with attention to Angel Elwell) by February 28<sup>th</sup>. The forms may no longer be emailed to the Commission due to security concerns.</p> <p><b>Due Date:</b> February 28 of each year</p>	<p>Derek Ruhl  <a href="mailto:druhl@pa.gov">druhl@pa.gov</a>            (717) 787-7904            Bureau of Technical            Utility Services</p>
<p><b>Service Outages (52 Pa. Code § 67.1)</b></p> <p>All public utilities must notify the Commission when <b>2,500 or 5.0%</b>, whichever is less, of their total customers have a service interruption in a single incident for six or more consecutive hours.</p> <p><b>Due Date:</b> Within ten working days after the total restoration of service.</p>	<p>Derek Ruhl  <a href="mailto:druhl@pa.gov">druhl@pa.gov</a>            (717) 787-7904            Bureau of Technical            Utility Services</p>
<p><b>State Tax Adjustment Surcharge (52 Pa. Code § 69.51-§ 69.56)</b></p> <p>The STAS (State Tax Adjustment Surcharge) was implemented under the State Tax Procedure Order of the Commission dated March 10, 1970, as amended, which permits jurisdictional utilities to recover portions of the Capital Stock Tax, corporate Net Income Tax and Gross Receipts Tax and Public Realty Tax through a surcharge on rates charges to customers. STAS is to be rolled into base rates or otherwise reduced to zero after 24 months.</p> <p><b>Due Date:</b> March 31 of each year.</p>	<p>Joel Greene  <a href="mailto:joelgreene@pa.gov">joelgreene@pa.gov</a>            (717) 783-4454            Bureau of Technical            Utility Services</p>
<p><b>Annual Resource Planning Report (52 Pa. Code § 57.141 - § 57.154)</b></p> <p>All EDCs are required to submit to the Commission an Annual Resource Planning Report (ARPR) on or before May 1 of each year. Copies of the ARPR must also be served upon the Office of Consumer Advocate (OCA) and Office of Small Business Advocate (OSBA).</p> <p><b>Due Date:</b> May 1 of each year.</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>

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<p><b>Quarterly Reliability Report (52 Pa Code § 57.195(d) - § 57.195(f))</b></p> <p>All EDCs are required to file a quarterly reliability report with the Secretary. Copies of the quarterly reliability reports must also be served upon the OCA and OSBA.</p> <p><b>Due Date:</b> May 1, August 1, November 1, and February 1 for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Quarter Reports, respectively.</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>
<p><b>Annual Reliability Report (52 Pa. Code § 57.195(a) - § 57.195(c))</b></p> <p>All EDCs are required to file an annual reliability report with the Secretary. Copies of the annual reliability report must also be served upon the OCA and OSBA.</p> <p><b>Due Date:</b> April 30.</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>
<p><b>Inspection and Maintenance Plans (52 Pa. Code § 57.198)</b></p> <p>All EDCs, every 2 years by October 1, shall prepare and file with the Commission a biennial plan for the periodic inspection, maintenance, repair and replacement of its facilities. EDCs in Compliance Group 1 (Met-Ed, Penelec, Penn Power, UGI Electric, and West Penn) filed their initial plans on October 1, 2009. EDCs in Compliance Group 2 (Citizens', Duquesne, PECO, Pike County, PPL, and Wellsboro) filed their initial plans on October 1, 2010.</p> <p><b>Due Date:</b> October 1 on a biennial basis.</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>
<p><b>Annual Depreciation Reports (52 Pa. Code § 73.3)</b></p> <p>All EDCs with gross intrastate revenue over \$20 million must file an annual depreciation report with the Bureau of Technical Utility Services and serve a copy upon the OCA, OSBA, and Office of Special Assistants.</p> <p><b>Due Date:</b> June 30 each year, or as required by 52 Pa. Code § 73.3(b).</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>

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<p><b>Capital Investment Plan Report (52 Pa. Code § 73.7)</b></p> <p>EDCs with gross intrastate revenues in excess of \$20 million per year must file a capital investment plan (CIP) report every 5 years with the Office of Special Assistants by August 31. The first CIP reports were due August 31, 2000. Copies of the CIP reports must also be served upon the OCA and OSBA.</p> <p><b>Due Date:</b> August 31 every 5 years.</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>
<p><b>Service Life Study (52 Pa. Code § 73.5 - § 73.6)</b></p> <p>EDCs with gross intrastate revenues in excess of \$20 million per year must file a service life study (SLS) report every 5 years with the Office of Special Assistants by August 31. The first SLS reports were due August 31, 2000. Copies of the SLS reports must also be served upon the OCA and OSBA.</p> <p><b>Due Date:</b> August 31 every 5 years.</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>
<p><b>Annual Asset Optimization Plans (52 Pa. Code § 121.6)</b></p> <p>EDCs with an approved Distribution System Improvement Charge (DSIC) must file an annual Asset Optimization Plan.</p> <p><b>Due Date:</b> Within 60 days after each 12-month period of an LTIP.</p>	<p>Clinton McKinley  <a href="mailto:cmckinley@pa.gov">cmckinley@pa.gov</a>            (717) 783-6161            Bureau of Technical            Utility Services</p>
<p><b>DSIC Updates (66 Pa. C.S. § 1357(d))</b></p> <p>Utilities with a DSIC must provide quarterly and annual updates. Supporting data must be served upon the OCA and the OSBA at least 10 days prior to the effective date of the update.</p> <p><b>Due Date:</b> Each quarter a DSIC is implemented, and an annual reconciliation is required January 31 of each year.</p>	<p>Lori Burger  <a href="mailto:lburger@pa.gov">lburger@pa.gov</a>            (717) 425-7847            Bureau of Audits</p>
<p><b>Retail Electricity Choice Activity Report (52 Pa. Code § 54.203)</b></p> <p>An EDC shall file quarterly sales activity reports with the Commission's Secretary and TUS.            Docket No. M-2025-3052806</p> <p><b>Due Date:</b> A quarterly report shall be filed no later than 30 days after the end of the previous quarter.</p>	<p>Nicholas DeMarco  <a href="mailto:RA-AEPS@pa.gov">RA-AEPS@pa.gov</a>            (717) 783-5242            Bureau of Technical            Utility Services</p>

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<p><b>Annual Net Metering Report (52 Pa. Code § 75.13)</b></p> <p>An EDC shall submit an annual net metering report to the Commission.</p> <p><b>Due Date:</b> The report shall be submitted by July 30.</p>	<p>Dave Edinger  <a href="mailto:RA-AEPS@pa.gov">RA-AEPS@pa.gov</a>                      (717) 783-5242                      Bureau of Technical                      Utility Services</p>
<p><b>Diversity Report (52 Pa. Code § 51.13)</b></p> <p>Each electric, natural gas, water and wastewater utility with a net plant-in-service value greater than \$10 million must file an annual report describing its diversity program activity for the prior year.</p> <p><b>Due Date:</b> March 31 of each year.</p>	<p>Vanessa Johns  <a href="mailto:vanjohns@pa.gov">vanjohns@pa.gov</a>                      (717) 214-9114                      Bureau of Technical                      Utility Services</p>