

PUC 189-H (Revised 4/09): Motor Carrier of Household Goods in Use.

INSTRUCTIONS TO BE FOLLOWED IN PREPARING AND FILING THE APPLICATION.

You must be at least 18 years of age to file an application.

1. This application is required to operate as a commercial carrier of household goods in use when providing transportation within Pennsylvania.

We have adopted the proviso one definition of household goods in use now used at the federal level to be consistent with 49 U.S.C. §417139b (4)(ii). The proviso one definition is as follows:

Personal effects and property used or to be used in a dwelling when a part of the equipment or supply of such dwelling and such other similar property; except that the subparagraph shall not be construed to include property moving from a factory or store, except such property as the householder has purchased with the intent to use in his dwelling and which is transported at the request of, and the transportation charges paid to the carrier, by the householder.

2. At Item 9 of the application you must describe the nature and character of the service.

You are required to state whether it will be common or contract carriage. You must describe the area in Pennsylvania in which you plan to operate. Be specific. Give a full description of the service territory by indicating cities, boroughs, townships and/or counties (state the actual geographic locations, not the mailing address). If service is to be from one area to another, describe both areas in detail.

Contract carriers must name the contract shippers for whom service will be provided.

3. The signed original and two copies of the completed application must be filed with the Secretary, Pennsylvania Public Utility Commission, PO Box 3265, Harrisburg, PA 17105-3265.
4. A non-refundable filing fee of **\$350.00** is required at the time of filing. Applications without the required fee will be returned. The filing fee must be paid **by certified check or money order made payable to the Commonwealth of Pennsylvania**. In the alternative, a check drawn on an attorney's account is acceptable. Please staple the filing fee to the application.
5. Corporations and fictitious trade names must be registered with the Pennsylvania Department of State. Pennsylvania corporations are issued a Certificate of Incorporation. Company's incorporated in other states must register with

Pennsylvania as a foreign business corporation. A certificate of authority to do business in Pennsylvania will issue to non-Pennsylvania corporations. Call the Pennsylvania Department of State at 717-787-1057 for the necessary forms and additional information.

6. Prior to providing service in Pennsylvania, you must submit evidence of insurance to the Public Utility Commission. **Your permanent evidence of insurance will be a Form E for bodily injury and property damage insurance and a Form H for cargo insurance.** These forms are mailed to the Commission directly from the home office of your insurance carrier and must have the exact name and address, which you have provided at lines 1, 3 or 4 of the application. If your insurance company subscribes to NOR (National Registries, Inc. at www.mcinfo.org), you can request the insurance company to file the required insurance forms electronically through NOR. The electronically filed insurance forms will reach the Commission more quickly than mailed forms. The minimum limits of insurance are:

Bodily Injury: \$300,000 per accident per vehicle to cover liability for bodily injury, death or property damage incurred in an accident.

Insurance coverage of motor carriers of property shall meet the requirements of 75 PA C. S. §1711 (relating to required benefits).

Cargo: \$5,000 for loss or damage to cargo being transported.

7. Enclose with your application a copy of a satisfactory safety rating issued by a state or federal agency. The rating must be no more than twenty-four months old. If you cannot provide the PA PUC with proof of a current safety rating, you must undergo a safety fitness review conducted by a Commission Enforcement Officer.

Within 180 days of our issuance of a Certificate of Public Convenience, an Enforcement Officer will contact you to schedule this review. If it is determined that your safety rating is unsatisfactory, all deficiencies must be corrected immediately. A second safety fitness review will be conducted within 60 days of the date of the initial notification of an unsatisfactory rating. **Failure to achieve a satisfactory rating at the second review will result in immediate suspension of your certificate.** Continued non-compliance may result in revocation of the certificate.

Please complete all pertinent parts of the application. Incomplete applications will be returned. If you have questions or need assistance you may call 717-787-3834.