



October 23, 2023

### **To Those It May Interest:**

The West Penn Power Sustainable Energy Fund (WPPSEF) is a 501c3 nonprofit corporation that invests in Pennsylvania's clean energy future, with focus on projects that benefit the West Penn Power ratepayer. The Fund's mission is to:

- ❖ Promote the use of renewable and clean energy,
- ❖ Promote energy efficiency and conservation, and
- ❖ Promote the attraction, establishment, and retention of sustainable energy businesses.

WPPSEF is currently seeking two (2) qualified candidates for its volunteer Board of Directors. The WPPSEF Board meets up to six (6) times per year. Meetings are held at various locations in the 23-county West Penn Power service region, by online Zoom meetings, or by conference calls.

For consideration, WPPSEF Board candidates should meet the following criterion:

- ❖ Be a resident of Pennsylvania that is affiliated with the West Penn Power (WPP) service region.
- ❖ Have interpersonal skills that foster a creative and positive work environment for Board meetings.
- ❖ Ability to work with WPPSEF Board and staff to evaluate incoming projects and programs for their mission-fit, participate in technical and financial due diligence discussions, and determine project impact.
- ❖ Have demonstrated experience in working with Pennsylvania's sustainable energy sector and with projects aligned with WPPSEF's mission.
- ❖ Have demonstrated experience in one or more of the following focus areas in the West Penn Power service region:
  - ✓ Developing, supporting, and growing community-focused programs/ projects.
  - ✓ Reducing energy use in the educational, commercial, industrial, or healthcare sectors.
  - ✓ Growing the sustainable energy manufacturing base and supply chain.

## Board Terms

The term of a WPPSEF Board member is three years. Board members may serve for more than one term.

## Board Responsibilities

The WPPSEF is a leader of sustainable energy development and deployment in Pennsylvania. This is a testament of the dedication of the WPPSEF Board and staff to seek, cultivate, and provide support to sustainable energy projects that might not otherwise come to fruition. It is important that incoming Board members are dedicated to helping WPPSEF fulfill its mission in a passionate and professional manner.

## Submitting a Letter of Interest

Interested candidates are required to submit a **letter of interest** and a **resume** to the WPPSEF for review. The letter should provide a discussion on how they satisfy the nomination criteria, and the skill sets they bring to the WPPSEF Board of Directors. The resume should provide contact information and the candidate's educational and work experience. Candidates may submit up to three (3) letters of recommendation if they desire. Nominations should be submitted by December 1, 2023. The WPPSEF reserves the right to extend its search beyond the December 1 deadline, if deemed necessary.

Letters of Interest should be submitted to:

**Regular Mail:** Mr. Joel Morrison  
WPPSEF Administrator  
The Pennsylvania State University  
C-211 CUL  
University Park, PA 16802-2323

Additional questions:

Mr. Joel Morrison  
814.441.1100 (mobile)  
[jlm9@psu.edu](mailto:jlm9@psu.edu) (e-mail)

All candidates will be notified via e-mail upon receipt of their letter of interest and resume. The WPPSEF Board will review all candidate information and may request a meeting with the perspective candidates to further discuss their qualifications. The WPPSEF Board will submit the successful nominee(s) to the Pennsylvania Public Utilities Commission for final approval.

Thank you for your interest in WPPSEF.