



555 N. Bell Avenue
Carnegie, PA 15106
412.489.9090

January 28, 2013

Ms. Rosemary Chiavetta
Secretary
Pennsylvania Public Utility Commission
PO Box 3265
Harrisburg, PA 17105-3265

Subject: **Docket #A-2010-2154632**

Dear Ms. Chiavetta,

This letter is in response to the one received from your office today. Your letter informs Advantus that our status as a CSP is being canceled because we did not send in our renewal application. **Our renewal application was mailed on January 3, 2013 with the docket number listed on the outside envelop and paperwork** to the address provided on the original letter dated December 27, 2012. I have included copies of both letters Advantus has received as well as a copy of our renewal application. You will see right on Advantus' copy I had written "mailed 1/3/13". It was not sent return receipt requested because it was mailed to a PO Box.

Please confirm receipt of this copy and that our status will not be impacted. I have also left a voice mail message with your office that has not yet been returned.

Thank you,

A handwritten signature in black ink, appearing to read 'Alicia Avick', written over a light blue horizontal line.

Alicia Avick, P.E., LEED AP, CxA
aavick@advantusengineers.com

RECEIVED
2013 JAN 30 AM 10:24
PA P.U.C.
SECRETARY'S BUREAU



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
TECHNICAL UTILITY SERVICES
P.O. BOX 3265, HARRISBURG, PA 17105-3265

IN REPLY PLEASE
REFER TO OUR FILE

Docket No. A-2010-2154632

December 27, 2012

ADVANTUS ENGINEERS LLC
555 N BELL AVENUE
CARNEGIE PA 15243

ATTN: ALICIA AVICK

Re: Notice to Renew Registration as a Conservation Service Provider

Dear Ms. Avick:

Effective March 17, 2010, Advantus Engineers LLC was registered as a Conservation Service Provider (CSP) with the Pennsylvania Public Utility Commission. At that time, the Applicant was found to have met the Pennsylvania Public Utility Commission's minimum qualifications to provide consultation, design, administration, management or advisory services to an EDC regarding energy efficiency and conservation plans required under Act 129 of 2008, P.L. 1592 and was registered as a CSP on the Pennsylvania Public Utility Commission's Registry of Conservation Service Providers. **This registration was valid for two years from the registration date.**

In order for a Company to maintain its status as a registered Conservation Service Provider in the Commonwealth of Pennsylvania, a CSP must re-register to remain on the registry. The CSP Registry Order at Docket #M-2008-2074154 states "...The Commission will require all registered CSPs to re-qualify every two years. The non-refundable re-registration application fee shall be \$25." The Applicant is directed to **complete a new application** for renewal which can be found on the Commission's website at www.puc.pa.gov.

Your response in this matter is requested within fifteen (15) days of the date of this letter. However, if you do not respond within fifteen (15) days, the Commission will remove you from the CSP Registry. Please submit your response to the Commission's Secretary at the below address and **mark on your correspondence and completed renewal form (if applicable), the A-Docket Number that appears at the top of this notice.**

Rosemary Chiavetta, Secretary
Pennsylvania Public Utility Commission
P. O. Box 3265
Harrisburg, PA 17105-3265

Please direct any questions to Annunciata Marino, Technical Utility Services at 717-772-2151.

Sincerely,

Darren Gill
Deputy Director
Technical Utility Services

cc: Annunciata Marino, PUC, TUS

PA PUC
SECRETARY'S BUREAU

2013 JAN 30 AM 10:24

RECEIVED



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
TECHNICAL UTILITY SERVICES
P.O. BOX 3265, HARRISBURG, PA 17105-3265
January 22, 2013

IN REPLY PLEASE
REFER TO OUR FILE
A-2010-2154632

Advantus Engineers LLC
Attention: Alicia Avick
555 N Bell Avenue
Carnegie, PA 15243

RE: Notice to Cancel Registration as Conservation Service Provider

Dear Ms. Avick:

On March 17, 2010, Advantus Engineers LLC was registered as a Conservation Service Provider (CSP) with the Pennsylvania Public Utility Commission. At that time, the Applicant was found to have met the Pennsylvania Public Utility Commission's (Commission) minimum qualifications to provide consultation, design, administration, management or advisory services to an electric distribution company regarding energy efficiency and conservation plans required under Act 129 of 2008, P.L. 1592 and was registered as a CSP on the Commission's Registry of Conservation Service Providers. This registration was valid for two years from the registration date. In order for a Company to maintain its status as a registered CSP in the Commonwealth of Pennsylvania, a CSP must re-register every two years to remain on the registry.¹

The expiration date for the CSP registration for Advantus Engineers LLC was March 17 2012. The Commission has no record of an application for renewal CSP registration being filed by Advantus Engineers LLC. Therefore, please be advised that effective March 17, 2012, the CSP registration for Advantus Engineers LLC was canceled. As such Advantus Engineers LLC is no longer eligible to provide CSP services to EDCs related to an EDC's Act 129 Energy Efficiency and Conservation Plan.

This staff action will be deemed the final action of the Commission unless an appeal to the Commission is filed in accordance with 52 Pa. Code § 5.44.

Sincerely,

Rosemary Chiavetta
Secretary

cc: Annunciata Marino, PUC, TUS
Kathleen Aunkst, Secretary's Bureau
Kriss Brown, Law Bureau

PA P.U.C.
SECRETARY'S BUREAU

2013 JAN 30 AM 10:24

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¹ See Implementation of Act 129 of 2008 Phase 2 – Registry of Conservation Service Providers, Final Order at Docket No. M-2008-2074154 (entered on February 5, 2009) at 5.



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
P.O. BOX 3265, HARRISBURG, PA 17105-3265

DOCKET NO: A-2010-2154632

**Conservation Service Provider
Registration Application Package and Checklist
(Initial and Renewal)**

Please check the following list to insure that you have enclosed each applicable item listed. Your Application cannot be approved until all items below are received.

- I. Registration Application: One original plus one copy of the complete application, along with an electronic version of your application and attachments.
- II. Original signed and notarized Affidavit.
- III. Tax Certification Statement (Appendix A).
- IV. A check for \$125 (initial applications) or \$25 (renewal applications), made payable to the "Commonwealth of Pennsylvania."
- V. Appropriate Pennsylvania Department of State filings.
- VI. Insurance documentation.
- VII. Technical fitness documentation.

*Mailed
1/3/13*

RECEIVED
2013 JAN 30 AM 10:24
PA P.U.C.
SECRETARY'S BUREAU

Application Form for Parties Wishing to Register as a Conservation Service Provider

The attached application form is for those entities that desire listing on the Public Utility Commission's registry of qualified conservation service providers ("CSP"), as defined by Act 129 of 2008. It is applicable for both an initial application and the two year periodic renewal of an application.

An entity that is directly or indirectly owned, partnered or in any way affiliated with an electric distribution company ("EDC") is not eligible for the registry.

The registry lists CSPs that can advise an EDC and/or provide consultation, design, administration or management services to an EDC related to the implementation of the EDC's Energy Efficiency and Conservation plan. Therefore, an applicant must have at least two years of experience in providing program consultation, design, administration, management or advisory services related to energy efficiency and conservation services. The registry is not intended as a list of entities that limit their services to the installation of energy efficiency measures, equipment or materials to EDC customers or the public in general.

You may use the attached form to make your application. **(Remove this instruction sheet prior to filing.)** If you need more space than is provided on this form or if you are attaching exhibits, attach additional pages and exhibits immediately following the page containing the item(s) being addressed. Certified copies of documents from Commonwealth agencies or departments are not required. You are also required to file an electronic version of this document (excluding "confidential" information) using any version of Word, Word Perfect or DOS text software. One compact disc must accompany the paper copies to be filed with the Pennsylvania Public Utility Commission.

To file an application with the Pennsylvania Public Utility Commission, **file a signed and verified original and one copy**, and an electronic version of your application and attachments with the Commission's Secretary's Office in Harrisburg, Pennsylvania:

In person or by mail other than first-class:

**Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
400 North Street
Harrisburg, Pennsylvania 17120**

By first-class mail:

**Secretary
Pennsylvania Public Utility Commission
Post Office Box 3265
Harrisburg, Pennsylvania 17105-3265**

Questions pertaining to completion of this application may be directed to the Bureau of Fixed Utility Services at the above address or you may call the Bureau at (717) 787-3664.

If your answer to any of these items changes during the pendency of your application or if the information relative to any item herein changes while you are operating within the Commonwealth of Pennsylvania, you are under a duty to so inform the Commission as to the specifics of any changes which have a significant impact on the conduct of business in Pennsylvania.

Confidentiality:

If any of your answers require you to disclose what you believe to be privileged or confidential information not otherwise available to the public, you should designate at each point in the Application that the answer requires you to disclose privileged and confidential information. You should then submit the information on documents stamped "CONFIDENTIAL" at the top in clear and conspicuous letters and submit one copy of the information under seal to the Secretary's Office along with the Application. Applicant must fully support its request to maintain confidentiality for the information which it believes to be confidential or proprietary. Such request shall be deemed to be a Petition for Protective Order and will be ruled upon by the Commission in conjunction with the license application. Pending disposition, the information will be used solely for the purpose of evaluating the license application, and the confidentiality of this information will be maintained consistent with the Commission's rules and regulations pertaining to confidentiality.

BEFORE THE PENNSYLVANIA PUBLIC UTILITY COMMISSION

Application of Advantus Engineers, LLC, for registration as a Conservation Service Provider ("CSP") in the Commonwealth of Pennsylvania.

To the Pennsylvania Public Utility Commission:

1. **IDENTITY OF THE APPLICANT:** The legal name, address, telephone number, FAX number and email address of the Applicant are:

Advantus Engineers, LLC
555 N Bell Avenue
Carnegie, PA 15243
P: 412.490.9090
F: 412.429.6474
Email: info@advantusengineers.com

Please identify any predecessor(s) of the Applicant and provide other names under which the Applicant has operated as a CSP within the preceding five (5) years, including name, address, and telephone number.
N/A

2. **CONTACT PERSON:** The name, title, address, telephone number, FAX number and email address of the person to whom questions about this Application should be addressed are:

Alicia Avick, PE, LEED AP, CxA
555 N Bell Avenue
Carnegie, PA 15243
~~P: 412.489.9090~~
F: 412.429.6474
Email: aavick@advantusengineers.com

3. **REGISTERED AGENT:** If the Applicant does not maintain a principal office in the Commonwealth, the required name, address, telephone number and FAX number of the Applicant's Registered Agent in the Commonwealth are:
N/A

4. **FICTITIOUS NAME:** (select and complete appropriate statement)

The Applicant will be using a fictitious name or doing business as ("d/b/a"):

Provide proof of compliance with appropriate Pennsylvania Department of State filing requirements.

or

X The Applicant will not be using a fictitious name.

5. **BUSINESS ENTITY AND DEPARTMENT OF STATE FILINGS:** (select and complete appropriate statement)

The Applicant is a sole proprietor.

If the Applicant is located outside the Commonwealth, provide proof of compliance with 15 Pa. C.S. §4124 relating to Department of State filing requirements.

or

The Applicant is a:

- domestic general partnership (*)
- domestic limited partnership (15 Pa. C.S. §8511)
- foreign general or limited partnership (15 Pa. C.S. §4124)
- X domestic limited liability partnership (15 Pa. C.S. §8201)
- foreign limited liability general partnership (15 Pa. C.S. §8211)
- foreign limited liability limited partnership (15 Pa. C.S. §8211)

Provide proof of compliance with appropriate Department of State filing requirements as indicated above. Please attach a copy of the proof of compliance to the Application.

Give name, d/b/a, and address of partners. If any partner is not an individual, identify the business nature of the partner entity and identify its partners or officers.

* If a corporate partner in the Applicant's domestic partnership is not domiciled in Pennsylvania, attach a copy of the Applicant's Department of State filing pursuant to 15 Pa. C.S. §4124.

or

The Applicant is a:

- domestic corporation (none)
- foreign corporation (15 Pa. C.S. §4124)
- X domestic limited liability company (15 Pa. C.S. §8913)
- foreign limited liability company (15 Pa. C.S. §8981)
- Other _____

Provide proof of compliance with appropriate Department of State filing requirements as indicated above. Please attach a copy of the proof of compliance to the Application. Additionally, provide a copy of the Applicant's Articles of Incorporation.

See certificate of Organization (attached).

Give name, title, telephone number and address of officers, partners or directors.

Alicia Avick, Managing Member

The Applicant is incorporated in the state of Pennsylvania.

6. **AFFILIATES AND PREDECESSORS WITHIN PENNSYLVANIA:** (select and complete appropriate statement)

Affiliate(s) of the Applicant doing business in Pennsylvania as a CSP or an electric distribution company ("EDC") are:

N/A

Give name and address of the affiliate(s).

7. **APPLICANT'S PRESENT OPERATIONS:** (select and complete the appropriate statement)

X The Applicant is presently doing business in Pennsylvania as an engineering and commissioning company.

or

The Applicant is not presently doing business in Pennsylvania.

8. **APPLICANT'S PROPOSED OPERATIONS**

Describe the type(s) of services that the Applicant is able to provide to an EDC, the EDCs the Applicant is able to serve, and the types of energy efficiency and conservation measures on which the Applicant can provide information and technical assistance to an EDC.

About Us

Advantus has experience in design, project engineering and commissioning. We provide facilities engineering services for the commercial, institutional and light industrial markets.

We are pleased to have LEED Accredited Professionals on staff and to have our portfolio of work include dozens of GREEN buildings. Advantus has been involved in both the design and commissioning of GREEN Buildings. We have commissioned buildings for the Army Corps of Engineers, the US Department of Energy, many local government buildings, University's and private companies.

9. **TAXATION:** Complete the TAX CERTIFICATION STATEMENT attached as Appendix A to this application.

10. **COMPLIANCE:** State specifically whether the Applicant, an affiliate, a predecessor of either, or a person identified in this Application is currently under investigation for or has been convicted of a crime involving fraud, theft, larceny, deceit, violation of consumer protection law, violation of deceptive trade law or similar activity. Identify all proceedings, by name, subject and citation, dealing with business operations, in the last three (3) years, whether before an administrative body or in a judicial forum, in which the Applicant, an affiliate, a predecessor of either, or a person identified herein has been a defendant or a respondent. Provide a statement as to the resolution or present status of any such proceedings.

Applicant or person associated not currently under investigation or convicted of a crime.

11. **DELINQUENCY:** State specifically whether the Applicant, an affiliate, or a predecessor of either is currently delinquent with any taxing authority in Pennsylvania.

Applicant not delinquent with any tax filings.

12. **BANKRUPTCY:** Identify all bankruptcy or liquidation proceedings for prior three years. Provide a statement as to the resolution or present status of any such proceedings.

N/A

13. **CUSTOMER COMPLAINTS:** Identify all customer complaints filed with a regulatory or prosecutory agency for prior three years. Provide a statement as to the resolution or present status of any complaints.

N/A

14. **FINANCIAL RESPONSIBILITY:**

A. Applicant shall provide sufficient information to demonstrate financial responsibility commensurate with the service proposed to be provided. Examples of such information which may be submitted include the following:

- Organizational structure including parent, affiliated or subsidiary companies.
 - N/A Advantus is independent of other companies.
- Published parent company financial and credit information.
 - N/A
- A description of the types and amounts of insurance carried by Applicant.
See attached insurance certificate.

B. Applicant must provide the following information:

- Identify Applicant's principal officers (owners, executives, partners and/or directors, as appropriate for organizational structure, including names, titles, business addresses, telephone numbers and their professional resumes.
 - Alicia Avick, PE, LEED AP, CxA
President
555 N Bell Avenue
Carnegie, PA 15106
412.489.9090

See resume attached.

15. **TECHNICAL FITNESS:** To ensure that the present quality and availability of service provided by electric utilities does not deteriorate, the Applicant shall provide sufficient information to demonstrate technical fitness commensurate with the service proposed to be provided. Examples of such information which may be submitted include the following:

- The identity of the Applicant's management directly responsible for operations, including names, titles, business addresses, telephone numbers and their professional resumes.
 - * Alicia Avick, PE, LEED AP, CxA
President
555 N Bell Avenue
Carnegie, PA 15106
412.489.9090
- * Copies of any certification(s) or similar documentation that would demonstrate technical fitness, such as membership in a trade association.
 - * See attached.

16. **FALSIFICATION:** The Applicant understands that the making of false statement(s) herein may be grounds for denying the Application or, if later discovered, for revoking any authority granted pursuant to the Application. This Application is subject to 18 Pa. C.S. §§4903 and 4904, relating to perjury and falsification in official matters.

17. **FEE:** The Applicant has enclosed the appropriate fee:

For an initial application the Applicant has enclosed the required fee of \$125 payable to the Commonwealth of Pennsylvania.

OR

X For a renewal application the Applicant has enclosed the required fee of \$25 payable to the Commonwealth of Pennsylvania.

Applicant: Advantus Engineer, LLC

By: Alicia Avick

Title: President/Managing Member

AFFIDAVIT

[Commonwealth/State] of Pennsylvania :

: ss.

County of Allegheny :

Alicia Avick, Affiant, being duly [sworn/affirmed] according to law, deposes and says that:

[He/she is the President/Managing Member (Office of Affiant) of Advantus Engineers, LLC (Name of Applicant);]

[That he/she is authorized to and does make this affidavit for said Applicant;]

That the Applicant herein Advantus Engineers, LLC has the burden of producing information and supporting documentation demonstrating its technical and financial fitness to be registered as a conservation service provider pursuant to Act 129 of 2008.

That the Applicant herein Advantus Engineers, LLC has answered the questions on the application correctly, truthfully, and completely and provided supporting documentation as required.

That the Applicant herein Advantus Engineers, LLC acknowledges that it is under a duty to update information provided in answer to questions on this application and contained in supporting documents.

That the Applicant herein Advantus Engineers, LLC acknowledges that it is under a duty to supplement information provided in answer to questions on this application and contained in supporting documents as requested by the Commission.

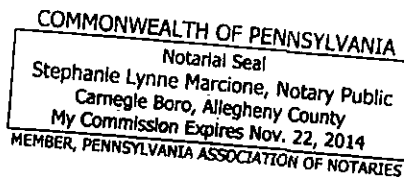
That the facts above set forth are true and correct to the best of his/her knowledge, information, and belief, and that he/she expects said Applicant to be able to prove the same at hearing.

Alicia Avick
Signature of Affiant

Sworn and subscribed before me this 3 day of January, 2013.

Stephanie Lynne Marcione
Signature of official administering oath

My commission expires Nov. 22, 2014.



APPENDIX A

**COMMONWEALTH OF
PENNSYLVANIA
PUBLIC UTILITY COMMISSION**

**TAX CERTIFICATION
STATEMENT**

A completed Tax Certification Statement must accompany all applications for new registrations or renewals. Failure to provide the requested information and/or any outstanding state income, corporation, and sales (including failure to file or register) will cause your application to be rejected. If additional space is needed, please use white 8 1/2" x 11" paper. Type or print all information requested.

1. CORPORATE OR APPLICANT NAME Advantus Engineers, LLC	2. BUSINESS PHONE NO. (412) 489-9090 CONTACT PERSON(S) FOR TAX ACCOUNTS: Alicia Avick
--	---

3. TRADE/FICTITIOUS NAME (IF ANY)

4. LICENSED ADDRESS	(STREET, RURAL ROUTE, P.O. BOX NO.)	(POST OFFICE)	STATE	(ZIP)
555 N Bell Avenue, Carnegie, PA 15106				

5. TYPE OF ENTITY SOLE PROPRIETOR PARTNERSHIP CORPORATION
 LLC

8. LIST OWNER(S), GENERAL PARTNERS, OR CORPORATE OFFICER(S)

NAME (PRINT) Alicia Avick	SOCIAL SECURITY NUMBER (OPTIONAL) _ _ _ - _ _ - _ _ _ _ _
NAME (PRINT)	SOCIAL SECURITY NUMBER (OPTIONAL) _ _ _ - _ _ - _ _ _ _ _
NAME (PRINT)	SOCIAL SECURITY NUMBER (OPTIONAL) _ _ _ - _ _ - _ _ _ _ _
NAME (PRINT)	SOCIAL SECURITY NUMBER (OPTIONAL) _ _ _ - _ _ - _ _ _ _ _
NAME (PRINT)	SOCIAL SECURITY NUMBER (OPTIONAL) _ _ _ - _ _ - _ _ _ _ _

9. LIST THE FOLLOWING STATE TAX IDENTIFICATION NUMBERS. (ALL ITEMS: A, B, AND C MUST BE COMPLETED).

A. SALES TAX LICENSE (8 DIGITS) APPLICATION PENDING N/A 8 9 - 3 1 5 7 9 - 3 <input type="checkbox"/> <input type="checkbox"/>	C. CORPORATE BOX NUMBER (7 DIGITS) APPLICATION PENDING N/A 8 3 1 5 0 7 4 <input type="checkbox"/> <input type="checkbox"/>
B. EMPLOYER ID (EIN) (9 DIGITS): APPLICATION PENDING N/A 2 0 - 1 6 1 8 7 9 3 <input type="checkbox"/> <input type="checkbox"/>	

10. Do you have PA employees either resident or non-resident? X YES NO

11. Do you own any assets or have an office in PA? X YES NO

NAME AND PHONE NUMBER OF PERSON(S) RESPONSIBLE FOR FILING TAX RETURNS

_____ Carmella Markovich PA SALES AND USE TAX	_____ Larry Vasko EMPLOYER TAXES	_____ Larry Vasko CORPORATE TAXES
PHONE (412) 489-9051	PHONE: (412) 487-8880	PHONE: (412) 487-8880

You can contact the Pennsylvania Department of Revenue at the following numbers: (717) 787-1064 or TDD#: (800) 447-3020 for further information about tax identification numbers.

PENNSYLVANIA DEPARTMENT OF STATE
CORPORATION BUREAU

Entity Number
3305012

Certificate of Organization
Domestic Limited Liability Company
(15 Pa.C.S. § 8913)

Name
Adventus Engineers, LLC
Address
655 N. Bell Ave.
City State Zip Code
Carnegie PA 15106

Document will be returned to the name and address you enter to the left.

Fee: \$125

Filed in the Department of State on JUN 15 2005

Perkins C. Swartz
Secretary of the Commonwealth

In compliance with the requirements of 15 Pa.C.S. § 8913 (relating to certificate of organization), the undersigned desiring to organize a limited liability company, hereby certifies that:

1. The name of the limited liability company (designator is required, i.e., "company", "limited" or "limited liability company" or abbreviation):

Adventus Engineers, LLC

2. The (a) address of the limited liability company's initial registered office in this Commonwealth or (b) name of its commercial registered office provider and the county of venue is:

(a) Number and Street City State Zip County
555 N. Bell Ave. Carnegie PA 15106 Allegheny

(b) Name of Commercial Registered Office Provider County
c/o:

3. The name and address, including street and number, if any, of each organizer is (all organizers must sign on page 2):
Name Address

Alicia Avick 555 N. Bell Ave.
Carnegie, PA 15106

PA DEPT. OF STATE

PA DEPT. OF STATE

MAY 09 2005

JUN 15 2005

DSCB:15-8913-2

4. ~~Strike out if inapplicable term~~
~~A member's interest in the company is to be evidenced by a certificate of membership interest.~~

5. ~~Strike out if inapplicable:~~
~~Management of the company is vested in a manager or managers.~~

6. The specified effective date, if any is: 5 1 2006
month date year hour, if any

7. ~~Strike out if inapplicable:~~ ~~The company is a restricted professional company organized to render the following~~
~~restricted professional service(s):~~

R. For additional provisions of the certificate, if any, attach an 8 1/2 x 11 sheet.

IN TESTIMONY WHEREOF, the organizer(s) has (have)
signed this Certificate of Organization this
1 day of May 2005
Alana Clark
Signature

Signature

Signature

07/06/2005 11:03 - 4124295474

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COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF PROFESSIONAL AND OCCUPATIONAL AFFAIRS
STATE REGISTRATION BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS AND GEOLOGISTS
P O Box 2649
Harrisburg, Pa 17105-2649
www.dos.state.pa.us

June 8, 2005

ADVANTUS ENGINEERS LLC
555C BELL AVNUE
CARNEGIE PA 15106

CORPORATE/FICTITIOUS NAME APPROVAL

Approval has been granted pursuant to Section 6 of the Engineer, Land Surveyor and Geologist Registration Law and only in reference to the use of the words relating to engineering, land surveying and geology in the name submitted by the applicant named above.

If you are including any other professional use of wording in the name for professions not related to the State Registration Board for Professional Engineers, Land Surveyors and Geologists, separate approval may be required from that profession's licensure board. Please contact that licensure board for additional information.

Approved Corporate/Fictitious Name:

ADVANTUS ENGINEERS LLC

Approval Number:

001562



Signature of Reviewing Officer

06.08.05

Date



CERTIFICATE OF LIABILITY INSURANCE

OP ID BR

DATE (MM/DD/YYYY)

01/03/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Insurance Agency Manor Oak Two, Suite 800 1910 Cochran Road Pittsburgh PA 15220 Phone: 412-571-5700 Fax: 412-571-9909	CONTACT NAME: _____		
	PHONE (A/C, No, Ext): _____	FAX (A/C, No): _____	
E-MAIL ADDRESS: _____			
PRODUCER CUSTOMER ID #: STEP0-1			
INSURED StepOne Systems, LLC 555 North Bell Avenue Carnegie PA 15106	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Fire Ins of Hartford		20478
	INSURER B: American Cas Co of Reading, PA		
	INSURER C: Continental Casualty Company		20443
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY			B4031612906	04/15/12	04/15/13	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> EPLI/FID LIAB \$10						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COM/OP AGG \$ 2,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		B4031612940	04/15/12	04/15/13	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 1,000,000
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC431612923	04/15/12	04/15/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 1000000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1000000
							E.L. DISEASE - POLICY LIMIT \$ 1000000
A	Property Section			B4031612906	04/15/12	04/15/13	BPP 52,300
							PPO 75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
EVIDENCE OF INSURANCE

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]



Alicia M Avick, PE, LEED AP, CxA
President

Ms. Avick founded Advantus Engineers in 2004, specializing in ATC and HVAC design and consulting services. With her background in controls she has acted as an Owner's representative as well as a Certified Commissioning Authority. She is a Professional Engineer licensed in Pennsylvania. Ms. Avick is also a LEED Accredited Professional. Prior to starting Advantus Engineers, Ms. Avick worked for Carrier Corporation and had the opportunity to work on the design and start-up of a wide variety of HVAC and controls systems.

Ms. Avick's commissioning experience includes design and submittal reviews, assisting architects and engineers on preparing commissioning specifications and test and checklist writing. She has extensive experience in commissioning management and onsite commissioning experience, including overseeing testing and maintaining projects issue logs. Much of Ms. Avick's engineering and commissioning experience has been on GREEN buildings where sustainability is an overarching goal.

RELEVANT PROFESSIONAL EXPERIENCE

UPMC – Pittsburgh, PA – Commissioning Agent

Ms. Avick is serving and has served as the commissioning lead for various renovation projects at UPMC hospitals in Pittsburgh including Magee, Shadyside and Children's. These renovations have included ORs, office space, and patient areas and lab areas. 2011 - Present

Government Laboratory – Pittsburgh, PA – Commissioning Lead

Ms. Avick is serving as the commissioning lead for this new 44,000 square foot laboratory building. Building includes radiochemistry and wet chemistry labs. 2010 - Present

NETL Daycare – Morgantown, WV – Commissioning Authority

Ms. Avick served as the commissioning authority for the Department of Energy's latest daycare facility. This building is designed as a LEED Platinum building and includes geothermal heat pumps, chilled beams, rainwater recovery and solar photovoltaic collectors. 2009 - 2011

CONSOL Energy Center – Pittsburgh, PA – Engineering and Construction Consultant

Advantus provided mechanical and electrical design services for areas of the new arena. Advantus also provided mechanical and electrical field construction reports. This arena is designed to become the first NHL Arena to be LEED certified. 2008 – 2010

Carr Hall, Allegheny College – Meadville, PA – Commissioning Lead

Ms. Avick served as the commissioning agent for this lab and office renovation that is pursuing LEED Certification. 2011 - 2012

Government A-4 Office Building – Pittsburgh, PA – Commissioning Authority

Ms. Avick is served as the commissioning authority for this new warehouse. 2008-2010

Government SWRC and Gatehouse – Pittsburgh, PA – Commissioning Authority

Ms. Avick served as commissioning authority for this new office building. 2008-2011

US Army Reserve Center – Erie, PA – Commissioning Authority

Ms. Avick served as the commissioning authority for this new reserve training and maintenance center for the Army Corps of Engineers. 2008-2009

PA National Guard – Coraopolis, PA – Commissioning Authority

Ms. Avick served as the commissioning authority for this renovation of building 107 for the PA National Guard. 2009-2010

Monroeville Convention Center – Monroeville, PA – Commissioning Authority

Ms. Avick served as the commissioning authority for this extensive renovation project. This building is pursuing LEED Certification. 2009

Northside Fire Station – Morgantown, WV – Commissioning Authority

Ms. Avick served as the commissioning authority for the City of Morgantown's new fire station. This building is LEED certified. 2008-2009

NETL Technologies Building – Morgantown, WV – Commissioning Authority

Ms. Avick served as the commissioning authority for the Department of Energy's National Energy Technology Laboratory's Technology Support Facility. This building is designed as a LEED Gold building. 2006-2008

Arlington Heights Community Center – Youngstown, OH – Commissioning Authority

Ms. Avick served as the commissioning authority for this community center. This building received its LEED Silver Certification and services included both fundamental and enhanced systems commissioning. 2007-2008

Pittsburgh Public Schools – Pittsburgh, PA – Engineering Consultant and Project Manager

Advantus is entering its 5th year of open-ended A/E services contracts with Pittsburgh Public Schools. In that time Ms. Avick has overseen several projects, including boiler replacements, unit ventilator replacements, cooling upgrades and electrical projects. 2006 - Present

US Department of Veterans Affairs – Butler, PA – Project Manager

Advantus has performed several projects for the VA in Butler over the past 5 years. Ms. Avick served as the project manager for those projects including steam line replacements, sanitary studies and upgrades, and flooring replacements. 2005 – Present

Children's Hospital of Pittsburgh – Pittsburgh, PA – Owner's Representative/Engineer

Ms. Avick worked with Children's Hospital to oversee the upgrade to its ATC system at its Children's North Facility. The facility includes doctors' offices as well as critical operating rooms. Ms. Avick also reexamined the buildings sequences and operating procedures and made recommendations in the interest of energy savings. Ms. Avick developed a specification tailored to the hospital's needs for this upgrade and oversaw the upgrade. 2007

EDUCATION

Bachelor of Science Mechanical Engineering, University of Notre Dame

REGISTRATION & PROFESSIONAL AFFILIATIONS

Registered Professional Engineer (PE) – Pennsylvania

United States Green Building Council – LEED Accredited Professional (LEED AP)

ACG Commissioning Group – Certified Commissioning Authority (CxA)

ACE Board Member

Pittsburgh Public Schools – Career and Technical Education Executive Local Advisory Committee

Pittsburgh Public Schools - Educator in the Workplace

2011 Inductee Upper St. Clair High School Academic Hall of Fame

Green Building Alliance Member

USGBC Member

Building Commissioning Association Member



OFFICIAL DOCUMENT

READ THE FOLLOWING INFORMATION CAREFULLY CONCERNING YOUR LICENSE:

1. SIGN THE WALLET CARD AND CERTIFICATE WHERE INDICATED.
2. DETACH THE WALLET CARD AND CERTIFICATE AT PERFORATION.

Registration Code

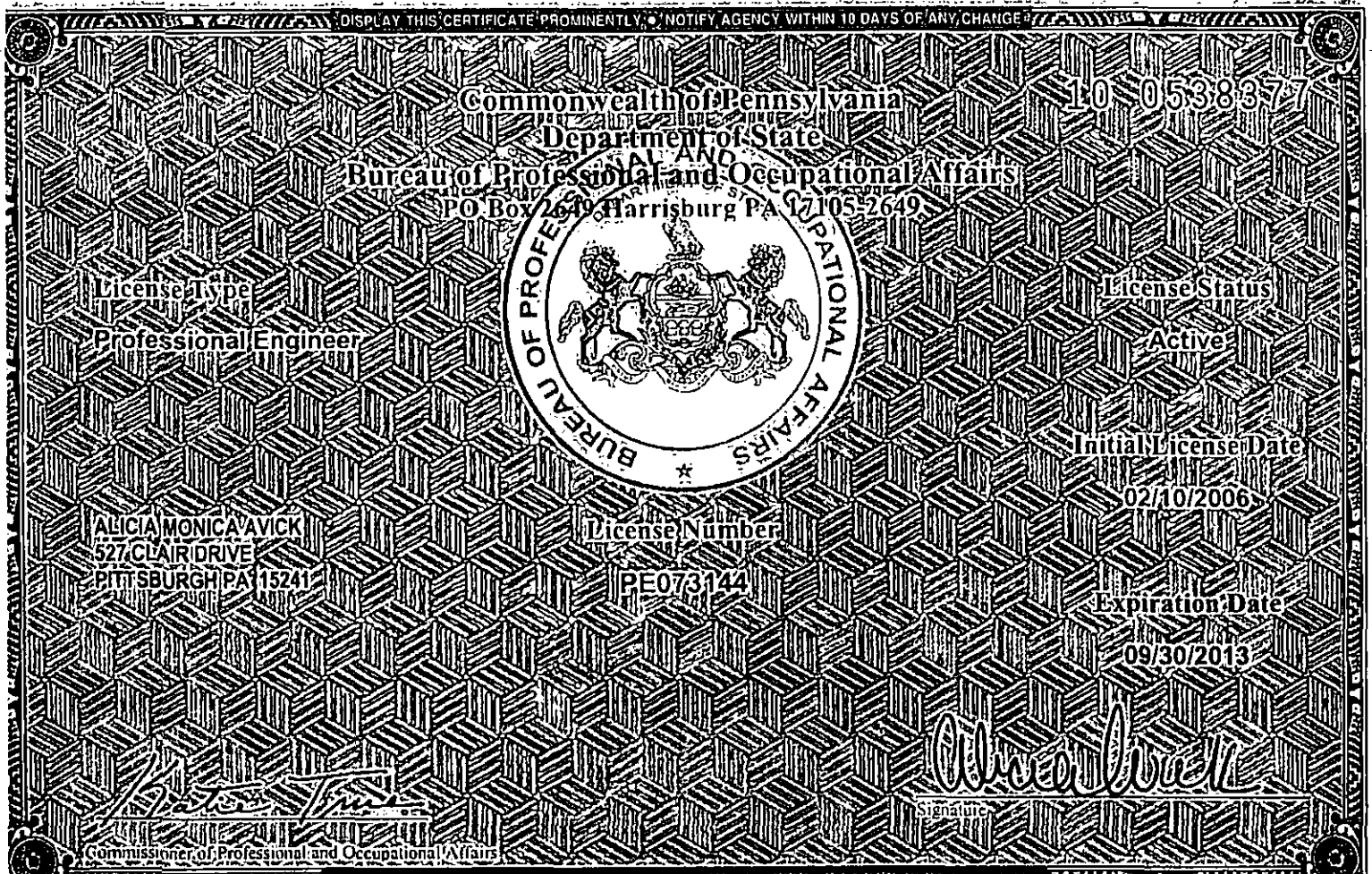
Your registration code is found on the attached wallet card.

Use this registration code online to: renew your license, change your personal or license address, or order duplicate licenses.

Visit our website at: www.mylicense.state.pa.us

First time users will be required to use this registration code to create a user ID and password.

ALICIA MONICA AVICK
 527 CLAIR DRIVE
 PITTSBURGH PA 15241





U.S. Green Building Council

HEREBY CERTIFIES THAT

Alicia Avick

HAS ACHIEVED THE DESIGNATION OF

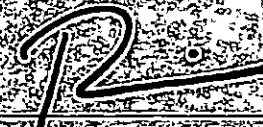
LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY
AND ENVIRONMENTAL DESIGN (LEED) GREEN BUILDING RATING SYSTEM



Chairman

Date Issued
October 27, 2006



Richard Pedrizza, President, CEO and Founding Chairman



hereby grants

National Women's Business Enterprise Certification

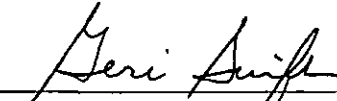
to

Advantus Engineers, LLC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled; and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - PA, DE, sNJ, a WBENC Regional Partner Organization.

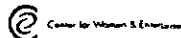
Expiration Date: 10/26/2013
WBENC National Certificate Number: 2005121196


Authorized by Geri Swift, President,
Women's Business Enterprise Council - PA, DE, sNJ



NAICS Codes: 541330, 236220, 541310, 541340, 541618, 561210

UNSPSC Codes: 81101508, 81101600, 81101513, 80101600, 81101701





pennsylvania
DEPARTMENT OF GENERAL SERVICES

Be it hereby known

Advantus Engineers LLC

A

Woman Business Enterprise

Is recognized as a certified business enterprise owned and controlled in accordance with the criteria established by Executive Order No. 2004-6 and 4 Pennsylvania Code, Section 68.204.

CERTIFICATION NO: 130930 Advantus

EXPIRATION DATE: 9/30/2013

ISSUE DATE: 8/26/2011

Kathryn L. Waters

Kathryn L. Waters, Director
Bureau of Minority and Women
Business Opportunities



pennsylvania
DEPARTMENT OF GENERAL SERVICES

September 6, 2012

Alicia Avick
Advantus Engineers LLC
555 North Bell Avenue
Carnegie, PA 15106

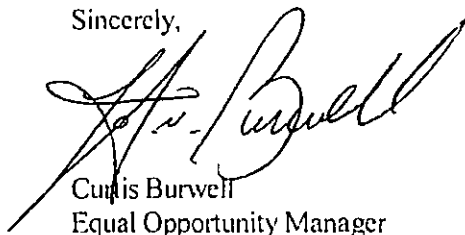
CERTIFICATION NO: 205697-2012-08-S
EXPIRATION DATE: August 07, 2013

The Bureau of Small Business Opportunities has reviewed your Recertification Application together with supporting documents. I am pleased to inform you that your company has been approved based on your certification application and your small business self-certification registration through the Small Business Procurement Initiative (SBPI). The Commonwealth now recognizes your company as a Small Business and a Small Diverse Business.

Through the application process, you have presented documentation that your company is engaged in providing certain products and/or services. Information regarding these products and/or services for which you have been certified has been electronically listed in the DGS database for use by all Commonwealth agencies. Please understand that your certification is a tool that you can use to market your goods or services to Commonwealth agencies.

Your certification is valid until the expiration date noted above. For additional information or assistance, please contact Bureau staff at (717) 783-3119 or by email at gs-bsbo@pa.gov. Best wishes in your business endeavors.

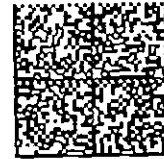
Sincerely,



Curtis Burwell
Equal Opportunity Manager



Advantus Engineers, LLC
555 N. Bell Avenue
Carnegie, PA 15106



UNITED STATES POSTAGE
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Ms. Rosemary Chiavetta
Secretary
Pennsylvania Public Utility Commission
PO Box 3265
Harrisburg, PA 17105-3265