



411 Seventh Avenue  
16<sup>th</sup> Floor  
Pittsburgh, PA 15219

Tel 412-393-1541  
Fax 412-393-5757  
twilliams@duqlight.com

**Tishekia E. Williams**  
Senior Counsel

January 31, 2013

**VIA OVERNIGHT MAIL**

Rosemary A. Chiavetta, Secretary  
Pennsylvania Public Utility Commission  
Commonwealth Keystone Building, 2<sup>nd</sup> Floor  
400 North Street  
Harrisburg, PA 17120

**RECEIVED**

**JAN 31 2013**

PA PUBLIC UTILITY COMMISSION  
SECRETARY'S BUREAU

Dear Secretary Chiavetta:

Enclosed for filing on behalf of Duquesne Light Company ("Duquesne Light") is an original copy of the reconciliation statement for Duquesne Light's Customer Education Surcharge ("CES") for the reconciliation period of January 1, 2012 to December 31, 2012.

Duquesne Light's CES was initially approved by Final Order entered August 21, 2008, at Docket No. M-2008-2032278. Duquesne Light filed a petition to modify its plan to include cost recovery for certain mailings directed by the Commission's Retail Market Investigation and the Commission's Reconsideration Order on Eligible Customer Lists at docket number P-2012-2287755. By Final Order entered March 1, 2012, the petition was granted. Duquesne's proposed CES incorporates the consumer education budget as approved by the Commission.

If you have any questions regarding the information contained in this filing, please feel free to contact me or Bill Pfrommer at 412-393-3623.

Sincerely yours,

Tishekia E. Williams  
Senior Counsel

Enclosures

cc: Office of Consumer Advocate (w/enc.), Tanya McClowsky  
Office of Small Business Advocate (w/enc.), Sharon Webb  
Bureau of Technical Utility Services, (w/enc.) Paul Diskin  
Bureau of Audits, (w/enc.) Thomas Schwab and John Ciganek

**EXHIBIT 1**

**Duquesne Light Company  
Rider No. 1 - Consumer Education Surcharge  
Proposed Surcharge Effective June 1, 2013**

**Reconciliation of Revenue and Expense - January 1, 2012 through December 31, 2012**

1	Base Rate Revenue, Excl. GRT		\$0	
2	Surcharge Revenue, Incl. GRT	\$1,527,185		Exh. 1, Page 3
3	Surcharge Revenue, Excl. GRT		\$1,437,081	Line 2 * 0.941
4	<u>Total Consumer Education Related Revenue, Excl. GRT</u>		\$1,437,081	Line 1 + Line 3
5	E-Factor Revenue, Incl. GRT	\$67,793		Exh. 1, Page 4
6	E-Factor Revenue, Excl. GRT		\$63,793	Line 5 * 0.941
7	<u>Net Consumer Education Related Revenue, Excl. GRT</u>		\$1,373,288	Line 4 - Line 6
8	<u>Consumer Education Related Expense</u>		\$1,255,871	Exh. 1, Page 5
9	<u>Reconciliation Period (Over)/ Under Collection</u>		(\$117,417)	Line 8 - Line 7
10	Balance at YE 2011, Excl. GRT		(\$87,043)	Exh. 1, Page 6
11	<u>E-Factor Revenue - Jan-Dec 2012, Excl. GRT</u>		\$63,793	Line 6
12	<u>Prior Period Balance at YE 2012</u>		(\$150,836)	Line 10 - Line 11
13	Reconciliation Period (Over)/ Under Collection - Jan-Dec 2012		(\$117,417)	Line 9
14	2012 PA PUC Audit Finding - Disallowance of Donation Expense		(\$125,000)	Exh. 1, page 6
15	<u><u>E-Factor Balance at YE 2012</u></u>		(\$393,253)	Line 13 + Line 14

PA PUBLIC UTILITY COMMISSION  
SECRETARY'S BUREAU

JAN 31 2013

RECEIVED

EXHIBIT 1

Duquesne Light Company  
Rider No. 1 - Consumer Education Surcharge  
Proposed Surcharge Effective June 1, 2013

Summary of Revenue and Expense for the Reconciliation Period - January through December 2012

	a	b	c	d	e	f	g	h	i	j
				= b + c	= d * 0.941	= a + e	= c * 0.941	= f - g		= i - h
<u>Customer Class / (Rate Class)</u>	<u>Base Revenue Excl. GRT (1)</u>	<u>Surcharge C-Factor Revenue Incl. GRT</u>	<u>Surcharge E-Factor Revenue Incl. GRT</u> Exh. 1, Page 4	<u>Total Surcharge Revenue Incl. GRT (2)</u>	<u>Total Surcharge Revenue Excl. GRT</u>	<u>Total Con. Ed. Related Revenue Excl. GRT</u>	<u>Surcharge E-Factor Revenue Excl. GRT</u> Exh. 1, Page 4	<u>Net Consumer Education Related Revenue</u>	<u>Surcharge Related Expense</u> Exh. 1, Page 5	<u>Total (Over) Under Collection</u>
Residential (RS, RH, RA)	\$0	\$1,370,709	\$164,508	\$1,535,217	\$1,444,639	\$1,444,639	\$154,802	\$1,289,837	\$1,160,487	(\$129,351)
Small Commercial & Industrial (GS, GM, GMH) <25 kW	\$0	\$74,343	(\$66,637)	\$7,706	\$7,251	\$7,251	(\$62,705)	\$69,956	\$86,279	\$16,323
Medium Commercial & Industrial (GM, GMH) >25 kW	\$0	\$11,970	(\$27,658)	(\$15,688)	(\$14,763)	(\$14,763)	(\$26,026)	\$11,263	\$8,376	(\$2,887)
Large Commercial & Industrial (GL, GLH, L, HVPS)	\$0	\$2,371	(\$2,421)	(\$50)	(\$47)	(\$47)	(\$2,278)	\$2,231	\$729	(\$1,502)
Lighting (AL, SE, SM, SH, PAL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unmetered (UMS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$1,459,392</b>	<b>\$67,793</b>	<b>\$1,527,185</b>	<b>\$1,437,081</b>	<b>\$1,437,081</b>	<b>\$63,793</b>	<b>\$1,373,288</b>	<b>\$1,255,871</b>	<b>(\$117,417)</b>

(1) January 1, 2011 through April 21, 2011. April 21, 2011, all consumer education costs removed from base rates and recovered in the surcharge per the Company's Distribution Rate Case at Docket No. R-2010-2179522.

(2) Actual Consumer Education Surcharge revenue January 1, 2012 to December 31, 2012.

EXHIBIT 1

Duquesne Light Company  
Rider No. 1 - Consumer Education Surcharge  
Proposed Surcharge Effective June 1, 2013

Summary of Surcharge Revenue

A. Actual 2012 Surcharge Revenue by Month, Incl. GRT

Rate Class	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Total
1 RS	\$98,576	\$98,495	\$99,199	\$97,798	\$99,065	\$117,479	\$137,804	\$137,609	\$136,326	\$138,554	\$137,852	\$136,870	\$1,435,628
2 RH	\$4,636	\$5,879	\$5,313	\$7,266	\$5,479	\$8,360	\$8,551	\$7,855	\$8,501	\$10,239	\$7,872	\$8,591	\$88,541
3 RA	\$592	\$788	\$749	\$791	\$820	\$983	\$1,017	\$978	\$979	\$1,244	\$1,011	\$1,097	\$11,048
4 GS	\$1,742	\$1,983	\$2,071	\$2,059	\$2,183	(\$95)	(\$1,860)	(\$850)	(\$847)	(\$1,009)	(\$896)	(\$880)	\$3,600
5 GM <25KW	\$1,540	\$1,749	\$1,831	\$1,711	\$1,929	(\$38)	(\$1,507)	(\$668)	(\$652)	(\$769)	(\$695)	(\$691)	\$3,739
6 GM =>25KW	\$677	\$765	\$796	\$734	\$854	(\$1,572)	(\$3,626)	(\$2,478)	(\$2,376)	(\$2,830)	(\$2,509)	(\$2,567)	(\$14,134)
7 GMH <25KW	\$172	\$197	\$205	\$230	\$222	(\$6)	(\$187)	(\$89)	(\$89)	(\$106)	(\$91)	(\$90)	\$367
8 GMH =>25KW	\$70	\$83	\$78	\$86	\$91	(\$144)	(\$412)	(\$266)	(\$266)	(\$315)	(\$281)	(\$277)	(\$1,554)
9 GL	\$261	\$284	\$299	\$265	\$324	(\$88)	(\$350)	(\$207)	(\$185)	(\$236)	(\$210)	(\$192)	(\$38)
10 GLH	\$38	\$41	\$43	\$42	\$49	(\$11)	(\$53)	(\$31)	(\$28)	(\$35)	(\$30)	(\$33)	(\$8)
11 L	\$9	\$11	\$11	\$9	\$17	(\$10)	(\$11)	(\$9)	(\$6)	(\$9)	(\$7)	(\$8)	(\$3)
12 HVPS	\$2	\$2	\$2	\$2	\$2	(\$1)	(\$1)	(\$1)	(\$2)	(\$1)	(\$1)	(\$1)	(\$0)
13 AL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
14 SE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15 SM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
16 SH	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
17 PAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
18 UMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19 Total	\$108,317	\$110,275	\$110,597	\$110,992	\$111,034	\$124,855	\$139,362	\$141,841	\$141,354	\$144,725	\$142,014	\$141,818	\$1,527,185

B. Actual 2012 Surcharge Revenue by Customer Class

	Incl. GRT	Excl. GRT
20 Residential (RS, RH, RA)	\$1,535,217	\$1,444,639
21 Small Commercial & Industrial (GS, GM, GMH) <25 kW	\$7,706	\$7,251
22 Medium Commercial & Industrial (GM, GMH) >25 kW	(\$15,688)	(\$14,763)
23 Large Commercial & Industrial (GL, GLH, L, HVPS)	(\$50)	(\$47)
24 Lighting (AL, SE, SM, SH, PAL)	\$0	\$0
25 Unmetered (UMS)	\$0	\$0
26 Total	\$1,527,185	\$1,437,081

EXHIBIT 1

Duquesne Light Company  
Rider No. 1 - Consumer Education Surcharge  
Proposed Surcharge Effective June 1, 2013

Calculation of E-Factor Revenue

Rate Class	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Total
<b>A. Actual Customer Count by Month</b>													
1 RS	492,445	492,714	492,685	491,828	491,397	491,392	491,075	491,169	491,299	491,443	491,958	492,536	
2 RH	29,595	29,767	29,848	29,818	29,785	29,785	29,698	29,792	29,940	30,088	30,192	30,302	
3 RA	3,725	3,738	3,738	3,734	3,730	3,731	3,729	3,731	3,733	3,734	3,738	3,743	
4 GS	22,383	22,439	22,453	22,521	22,560	22,536	22,584	22,622	22,630	22,650	22,661	22,659	
5 GM <25KW	19,295	19,200	19,189	19,139	19,137	19,149	19,110	19,108	19,070	19,060	19,058	19,077	
6 GM =>25KW	9,501	9,556	9,554	9,552	9,551	9,545	9,542	9,538	9,528	9,514	9,525	9,530	
7 GMH <25KW	2,319	2,323	2,320	2,325	2,328	2,325	2,323	2,324	2,313	2,315	2,311	2,316	
8 GMH =>25KW	1,033	1,026	1,025	1,028	1,028	1,028	1,027	1,029	1,029	1,029	1,029	1,028	
9 GL	767	768	771	771	769	769	772	772	773	773	772	773	
10 GLH	115	115	115	115	115	115	115	115	115	115	115	115	
11 L	28	28	28	28	28	29	29	29	29	29	29	29	
12 HVPS	5	5	5	5	5	5	5	5	5	5	5	5	
<b>B. E-Factor Rate per Customer Class, Excl. GRT</b>													
13 Residential (RS, RH, RA)	\$0.0423	\$0.0423	\$0.0423	\$0.0423	\$0.0423	\$0.0259	\$0.0095	\$0.0095	\$0.0095	\$0.0095	\$0.0095	\$0.0095	\$0.0095
14 Small Commercial & Industrial (GS, GM, GMH) <25 kW	(\$0.0355)	(\$0.0355)	(\$0.0355)	(\$0.0355)	(\$0.0355)	(\$0.1123)	(\$0.1891)	(\$0.1891)	(\$0.1891)	(\$0.1891)	(\$0.1891)	(\$0.1891)	(\$0.1891)
15 Medium Commercial & Industrial (GM, GMH) >25 kW	(\$0.0488)	(\$0.0488)	(\$0.0488)	(\$0.0488)	(\$0.0488)	(\$0.1933)	(\$0.3378)	(\$0.3378)	(\$0.3378)	(\$0.3378)	(\$0.3378)	(\$0.3378)	(\$0.3378)
16 Large Commercial & Industrial (GL, GLH, L, HVPS)	\$0.0040	\$0.0040	\$0.0040	\$0.0040	\$0.0040	(\$0.1899)	(\$0.3838)	(\$0.3838)	(\$0.3838)	(\$0.3838)	(\$0.3838)	(\$0.3838)	(\$0.3838)
<b>C. E-Factor Revenue by Month, Excl. GRT</b>													
17 RS	\$20,835	\$20,847	\$20,846	\$20,809	\$20,791	\$12,733	\$4,672	\$4,673	\$4,674	\$4,675	\$4,680	\$4,686	\$144,921
18 RH	\$1,252	\$1,259	\$1,263	\$1,262	\$1,260	\$772	\$283	\$283	\$285	\$286	\$287	\$288	\$8,781
19 RA	\$158	\$158	\$158	\$158	\$158	\$97	\$35	\$35	\$36	\$36	\$36	\$36	\$1,100
20 GS	(\$795)	(\$797)	(\$797)	(\$800)	(\$801)	(\$2,531)	(\$4,270)	(\$4,277)	(\$4,279)	(\$4,283)	(\$4,285)	(\$4,284)	(\$32,199)
21 GM<25	(\$685)	(\$682)	(\$681)	(\$680)	(\$680)	(\$2,150)	(\$3,613)	(\$3,613)	(\$3,606)	(\$3,604)	(\$3,603)	(\$3,607)	(\$27,204)
22 GM>25	(\$464)	(\$467)	(\$467)	(\$467)	(\$466)	(\$1,845)	(\$3,224)	(\$3,222)	(\$3,219)	(\$3,214)	(\$3,218)	(\$3,219)	(\$23,491)
23 GMH<25	(\$82)	(\$82)	(\$82)	(\$83)	(\$83)	(\$261)	(\$439)	(\$439)	(\$437)	(\$438)	(\$437)	(\$438)	(\$3,302)
24 GMH>25	(\$50)	(\$50)	(\$50)	(\$50)	(\$50)	(\$199)	(\$347)	(\$348)	(\$348)	(\$348)	(\$348)	(\$347)	(\$2,534)
25 GL	\$3	\$3	\$3	\$3	\$3	(\$146)	(\$296)	(\$296)	(\$297)	(\$297)	(\$296)	(\$297)	(\$1,909)
26 GLH	\$0	\$0	\$0	\$0	\$0	(\$22)	(\$44)	(\$44)	(\$44)	(\$44)	(\$44)	(\$44)	(\$284)
27 L	\$0	\$0	\$0	\$0	\$0	(\$6)	(\$11)	(\$11)	(\$11)	(\$11)	(\$11)	(\$11)	(\$72)
28 HVPS	\$0	\$0	\$0	\$0	\$0	(\$1)	(\$2)	(\$2)	(\$2)	(\$2)	(\$2)	(\$2)	(\$12)
29 Total	\$20,172	\$20,190	\$20,193	\$20,154	\$20,133	\$6,441	(\$7,257)	(\$7,261)	(\$7,248)	(\$7,243)	(\$7,241)	(\$7,240)	\$63,793
<b>D. E-Factor Revenue by Customer Class</b>													
	Incl. GRT	Excl. GRT											
30 Residential (RS, RH, RA)	\$164,508	\$154,802											
31 Small Commercial & Industrial (GS, GM, GMH) <25 kW	(\$66,637)	(\$62,705)											
32 Medium Commercial & Industrial (GM, GMH) >25 kW	(\$27,658)	(\$26,026)											
33 Large Commercial & Industrial (GL, GLH, L, HVPS)	(\$2,421)	(\$2,278)											
34 Lighting (AL, SE, SM, SH, PAL)	\$0	\$0											
35 Unmetered (UMS)	\$0	\$0											
36 Total	\$67,793	\$63,793											

[1] New rates effective June 1, 2012. E-Factor rate is a prorated rate based on 50% at May 2012 rate and 50% at July 2012 rate which represents the full effect of the rate change.

**EXHIBIT 1**

**Duquesne Light Company  
Rider No. 1 - Consumer Education Surcharge  
Proposed Surcharge Effective June 1, 2013**

**Summary of Expense**

**A. Actual 2012 Expense by Month**

Rate Class	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Total
1 Newsletter	\$0	\$120	\$2,491	\$1,369	\$1,232	\$5,131	\$3,218	\$0	\$4,184	\$13,530	\$10,176	\$2,334	\$43,785
2 Home Energy Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,280	\$0	\$0	\$4,280
3 Customer Service Guides	\$0	\$0	\$0	\$0	\$0	\$0	\$1,318	\$4,320	\$296	\$8,987	\$629	\$0	\$15,550
4 Home & Garden Show	\$0	\$0	\$106,177	\$12,326	\$203	\$134,371	\$0	\$0	\$0	\$0	\$0	\$0	\$253,077
5 Speakers Team	\$0	\$1,228	\$0	\$0	\$0	\$2,160	\$679	\$0	\$1,625	\$0	\$1,282	\$780	\$7,754
6 Universal Services Outreach	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$0	\$2,392	\$167	\$0	\$67,559
7 PUC Required Mailings	\$379,974	\$21,479	\$286,841	\$25,233	\$15,095	\$103	(\$254,669)	\$0	\$0	\$99,930	\$39,456	\$34	\$613,476
8 Media Outreach	\$0	\$0	\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,950	\$106,950
9 School Programs	\$0	\$0	\$0	\$872	\$40,816	\$6,112	\$256	\$0	\$0	\$0	\$0	\$0	\$48,056
10 Subtotal - Residential	\$379,974	\$22,827	\$395,509	\$96,800	\$57,346	\$212,877	(\$249,198)	\$4,320	\$6,105	\$129,119	\$51,710	\$53,098	\$1,160,487
11 Small C&I Communications	\$34,895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,895
12 PUC Required Mailings	\$31,826	\$1,799	\$24,026	\$2,113	\$1,264	\$9	(\$21,331)	\$0	\$0	\$8,370	\$3,305	\$3	\$51,384
13 Subtotal - Small C&I	\$66,721	\$1,799	\$24,026	\$2,113	\$1,264	\$9	(\$21,331)	\$0	\$0	\$8,370	\$3,305	\$3	\$86,279
14 Medium C&I Communications	\$8,376	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,376
15 Large Customer Communications	\$729	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$729
16 Total	\$455,800	\$24,626	\$419,535	\$98,913	\$58,610	\$212,886	(\$270,529)	\$4,320	\$6,105	\$137,489	\$55,015	\$53,101	\$1,255,871

**B. Actual 2012 Expense by Customer Class**

17 Residential (RS, RH, RA)	\$1,160,487
18 Small Commercial & Industrial (GS, GM, GMH) <25 kW	\$86,279
19 Medium Commercial & Industrial (GM, GMH) >25 kW	\$8,376
20 Large Commercial & Industrial (GL, GLH, L, HVPS)	\$729
21 Lighting (AL, SE, SM, SH, PAL)	\$0
22 Unmetered (UMS)	\$0
23 Total	\$1,255,871

EXHIBIT 1

Duquesne Light Company  
Rider No. 1 - Consumer Education Surcharge  
Proposed Surcharge Effective June 1, 2013

Calculation of E-Factor Rate

	a	b	c	d	e	f	g	h	i	j	k	l
			(a-b)		(d-c)			(e-f+g-b)		h/(i*12)*100		(j*k)
<u>Customer Class / (Rate Class)</u>	Total Con. ED. Related Revenue Excl. GRT Exh. 1, Page 2	E-Factor Revenue Excl. GRT Exh. 1, Page 4	Net Reconciliation Period Revenue Excl. GRT	Actual Reconciliation Period Expense Exh. 1, Page 5	Reconciliation Period {Over}/ Under Collection E-Factor	Prior Period YE 2011 {Over}/ Under Collection E-Factor	PA PUC Audit Finding {1}	Total {Over}/ Under Collection E-Factor	Forecast Customers {2}	Monthly E-Factor Rate Cents/Mo.	PA GRT Factor 1/(1-.059)	Monthly E-Factor Rate Incl. GRT Cents/Mo. {3}
1 Residential (RS, RH, RA)	\$1,444,639	\$154,802	\$1,289,837	\$1,160,487	(\$129,351)	\$59,834	(\$125,000)	(\$349,319)	526,316	(5.53)	1.0627	(6.00)
2 Small Commercial & Industrial (GS, GM, GMH) <25 kW	\$7,251	(\$62,705)	\$69,956	\$86,279	\$16,323	(\$100,276)	\$0	(\$21,249)	44,171	(4.01)	1.0627	(4.00)
3 Medium Commercial & Industrial (GM, GMH) >25 kW	(\$14,763)	(\$26,026)	\$11,263	\$8,376	(\$2,887)	(\$42,361)	\$0	(\$19,222)	10,575	(15.15)	1.0627	(16.00)
4 Large Commercial & Industrial (GL, GLH, L, HVPS)	(\$47)	(\$2,278)	\$2,231	\$729	(\$1,502)	(\$4,240)	\$0	(\$3,464)	921	(31.34)	1.0627	(33.00)
5 Lighting (AL, SE, SM, SH, PAL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2,270	0.00	1.0627	0.00
6 Unmetered (UMS)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	5,508	0.00	1.0627	0.00
7 Total	\$1,437,081	\$63,793	\$1,373,288	\$1,255,871	(\$117,417)	(\$87,043)	(\$125,000)	(\$393,253)	589,761			

{1} Refund of donation expense disallowed in PA PUC 2012 audit of the consumer education surcharge. The disallowed expense was associated solely with the residential customer class.

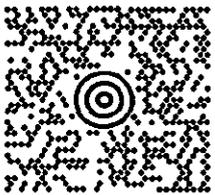
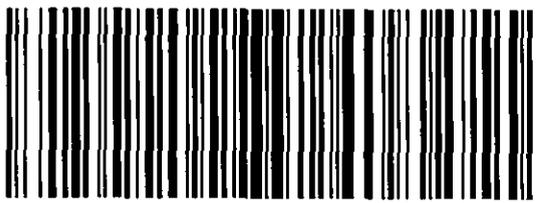
{2} Forecast average monthly customers for the period June 2013 - May 2014.

{3} Rounded to the nearest whole cent for billing purposes.

UPS CampusShip: View/Print Label

1. Ensure there are no other shipping or tracking labels attached to your package. Select the Print button on the print dialog box that appears. Note: If your browser does not support this function select Print from the File menu to print the label.
2. Fold the printed sheet containing the label at the line so that the entire shipping label is visible. Place the label on a single side of the package and cover it completely with clear plastic shipping tape. Do not cover any seams or closures on the package with the label. Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label.
3. **GETTING YOUR SHIPMENT TO UPS**  
 UPS locations include the UPS Store®, UPS drop boxes, UPS customer centers, authorized retail outlets and UPS drivers.  
 Schedule a same day or future day Pickup to have a UPS driver pickup all your CampusShip packages.  
 Hand the package to any UPS driver in your area.  
 Take your package to any location of The UPS Store®, UPS Drop Box, UPS Customer Center, UPS Alliances (Office Depot® or Staples®) or Authorized Shipping Outlet near you. Items sent via UPS Return Services(SM) (including via Ground) are also accepted at Drop Boxes. To find the location nearest you, please visit the Resources area of CampusShip and select UPS Locations.  
**Customers with a Daily Pickup**  
 Your driver will pickup your shipment(s) as usual.

FOLD HERE

TISHEKIA WILLIAMS 412-393-1541 DUQUESNE LIGHT 411 SEVENTH AVE PITTSBURGH PA 15219	0.0 LBS LTR	1 OF 1
<b>SHIP TO:</b> SECRETARY ROSEMARY CHIAVETTA PA PUBLIC UTILITY COMMISSION 400 NORTH STREET COMMONWEALTH KEYSTONE BUILDING HARRISBURG PA 17120-0200		
	PA 171 9-20 	
<b>UPS NEXT DAY AIR</b> <span style="float: right; font-size: 2em; font-weight: bold;">1</span> TRACKING #: 1Z 00X 095 01 9256 6642		
		
BILLING: P/P  Cost Center: 006		
CS 15.0.26. WNTIE60 33.0A 10/2012		