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Dear Sir or Mam,

We just received a certified letter stating we had failed to maintain our Insurance on file with the PUC. I cannot say that the mistake wasn't made but can assure you we were unaware of this. I have been in contact with the Insurance company and have been told that they will contact you today but a Hard copy was sent out 2/20/2014.

We had started talking to Rupp Fiore Insurance Management inc. back in January before the Geico contract expired on the 18th of that month. The timeline it took was longer than expected and we shutdown operations until a new policy was acquired. I'm enclosing copies of the new automobile insurance policy and General Liability forms which shows that we switched companies and added the General and Professional Liability insurance. I'm aware that fines and rules are in place for a reason and do not seek special treatment but must ask that you consider waiving the fine. I can promise this will not happen again and by no means were we trying to operate without Insurance. I appreciate your time and look forward to having this matter resolved.

Thomas Runion

CIO/Owner