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June 18, 2014

Re: Three Rivers Limousine Service  
-Allegheny  
Docket No. A-2014-2412182  
Docket No. A-00113458  
Our File 2318-6

Ms. Rosemary Chiavetta  
Secretary  
Pennsylvania Public Utility Commission  
P.O. Box 3265  
Harrisburg, PA 17105-3265

RECEIVED  
2014 JUN 20 AM 10:44  
P.A.P.U.C.  
SECRETARY'S BUREAU

Dear Secretary Chiavetta:

We enclose for filing the signed original of Applicant's Verified Statement in connection with the above application.

Please acknowledge receipt and filing of the enclosed on the duplicate copy of this letter of transmittal and return it to the undersigned in the self-addressed, stamped envelope provided.

Very truly yours,

VUONO & GRAY, LLC

  
William A. Gray

as/137536

Enclosure

cc: Joshua S. Kwiatkowski (by facsimile)

# VERIFIED STATEMENT OF APPLICANT

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

**A-2014-2412182**

PUC Application Docket No.

**Three Rivers Limousine Service, LLC**

Legal Name of Applicant

Trade Name, if any

**1830 Painters Run Road**

Street Address (principal place of business)

**Pittsburgh**

City or Municipality

**PA**

State

**15241**

Zip Code

The Verified Statement of the Applicant is more or less a business plan, or your proposal for providing the transportation service for which you are making application. Prior to deciding to make application for operating authority from the Public Utility Commission, you likely gave much consideration to the manner in which you would operate the business in order that you could provide satisfactory service to your customers and so that you could make a reasonable profit. As part of the application process, you must provide the Commission with your proposal to provide the transportation service.

At minimum, the Verified Statement of the Applicant should include a discussion of the numbered items listed below and on the following pages. You are encouraged to provide as much information as possible about the particular subject as is necessary to fully explain your plan. If you fail to provide sufficient information about the subjects listed below, it may cause the review of your application to be delayed until you provide the necessary information. If you need more space to provide your explanation, please attach additional pages that list the appropriate item by number.

1. Identify the person making the Verified Statement on behalf of the applicant. If the applicant is a sole proprietor making the statement, this will be the same information as provided above. If an employee/officer of applicant is making the statement, give name, title, business address and telephone number, and indicate that the applicant's directors/owners/partners/etc. have authorized the witness to speak for the business.

**The person filing this verified statement is Nicholas H. Romah, Jr., who is the President of the applicant. Mr. Romah's business address is 1830 Painters Run Road, Pittsburgh, PA 15241. The telephone number of the applicant is 412-221-2006. The applicant is a Pennsylvania corporation. Mr. Romah is authorized to present this statement on behalf of the applicant.**

2. List the applicant's affiliation (owner, manager, controls) with any other carrier, with the description of affiliation.

**None.**

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2014 JUN 20 AM 10:45  
PA.P.U.C.  
SECRETARY'S BUREAU

3. Describe your business experience, particularly any experience relating to the operation of a transportation service. You may also include an explanation of education or training that you believe may be relevant.

**Mr. Romah has been involved in the passenger transportation business for approximately 30 years. The applicant which he founded, was first certificated in 1997. He is experienced in all phases of the passenger transportation business.**

4. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, to include the office area, office machines that will be utilized, and the facility to house vehicles. Household goods in use carriers should include a description of their storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers. Finally, please state your intended business hours.

**The applicant's offices are located at 1830 Painters Run Road, Pittsburgh PA 15241. The applicant domiciles its vehicles at this facility, from which it also dispatches its vehicles. Maintenance on the applicant's vehicles is performed at Pep Boys, which is on Route 88 in Castle Shannon, PA. The applicant maintains contact with its drivers through cell phone. The applicant's service is available from 4:00 a.m. to 1:00 a.m., seven days a week. The applicant receives customer requests for service by telephone at its offices. Insofar as the applicant's "record Maintenance plan" is concerned, the applicant's records are maintained at its offices. The length of time the records are maintained depends upon the particular record and also on the record retention requirements of the DOT and PUC. Once records are no longer required in the ordinary course of business, they are boxed according to the type of record and the boxes are stored in a safe place at the applicant's office.**

5. Please state the number of employees you intend to use, along with a description of their duties. Please explain why that number of employees is appropriate to provide reasonable and efficient service to the geographical territory you will be serving. **(Do not address drivers in your explanation about this item; drivers are addressed separately in item # 6).**

**The applicant presently has 15 drivers and 3 dispatchers and office clerical employees.**

6. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the geographical territory you will be serving. In addition, please explain:
  - a. Your hiring standards for drivers;
  - b. Your system to ensure prospective drivers will be subject to a criminal background check;
  - c. Your driver training program;
  - d. Your system for ensuring that your drivers are properly licensed at all times;
  - e. Your system to ensure that all drivers will be subject to a criminal background check every two years;
  - f. Your policies regarding alcohol and drug use by your drivers.

**The applicant will utilize the same drivers that it is presently utilizing. If the applicant hires any other drivers, it will make sure that those drivers are properly trained and are knowledgeable concerning safety procedures and regulations. The applicant will also make sure that those drivers are properly licensed. All drivers will be subject to a criminal background check at the time of hire and then every two years. The minimum age for a driver being eligible for hire is 25 years of age. All new drivers will be trained prior to the time they begin driving by going through a driver training program. To insure that our drivers have valid licenses, we periodically check their driver's licenses and order a Motor Vehicle Report for each driver at least once a year. Insofar as our "policy" for drug and alcohol use is concerned, we distribute a drug and alcohol policy to all employees, which provides that no driver shall**

be on duty and possess, be under the influence of, or use, a narcotic drug or any other substance which renders him/her incapable of safely driving and that no one shall drink any liquor, regardless of its alcohol content, or be under the influence of liquor within four hours before going on duty or driving, nor be on duty or drive while in the possession of liquor.

7. Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the geographical territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below. Taxicabs and limousines may not be used if the vehicle's age is greater than eight model years.

**See attached vehicles used by the applicant to provide service at the present time. The applicant does not yet own the vehicle(s) that will be utilized to provide the limousine service sought by this application but will purchase at least one vehicle upon approval of the application.**

<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>SEATING CAPACITY</u>	<u>VEHICLE ID #</u>

8. Describe your vehicle safety program. Please include the following in your explanation:
- a. Your periodic vehicle maintenance plan;
  - b. Your system for ensuring your vehicles will continuously comply with Pennsylvania's equipment standards (67 Pa. Code, Chapter 175) that are applicable to the type of vehicles used in your business;
  - c. Your system for ensuring your vehicles will maintain compliance with the PUC's requirements for passenger service at 52 Pa. Code, Section 29.403 (applicable to passenger applicants only);
  - d. Your system for replacing vehicles once they are greater than eight model years in age in compliance with 52 Pa. Code, Section 29.314(d) (applicable to taxicabs) or 52 Pa. Code, Section 29.333(e) (applicable to limousines);
  - e. Your system for ensuring the filing of an annual vehicle list (taxicabs and limousines);
  - f. Your system for ensuring your vehicles will comply with the requirements of 49 CFR Parts 393 and 396, as adopted by the PUC at 52 Pa. Code, Chapter 37 (applicable to HHG applicants).

**The applicant does preventative maintenance on its vehicles every 5,000 miles. It makes every effort to keep these vehicles in top operating condition and if it hires any other drivers to provide the service sought by this application, it will insure that they are familiar with governmental regulations concerning safety matters. The applicant will at all times make sure that its vehicles are in compliance with the regulations at 52 Pa. Code. The applicant maintains records at its facility to insure that maintenance is provided when required. The applicant also insures compliance with the annual inspection and registration requirements and makes sure that all vehicles are cleaned regularly and will do both a pre-trip and post-trip inspection on the vehicles used to provide the service sought by this application for each trip.**

9. Please explain what steps you have taken to determine if you can obtain and pay the premiums to maintain insurance coverage for the proposed number of vehicles for your business.

**The applicant presently has insurance coverage in the amounts required by the Commission and will utilize the same insurance coverage to provide the service sought by this application. The applicant's insurance company has made the required insurance filings with the Commission.**

10. Please describe your customer service standards. Within your description, please explain:
- a. Your plan to inform customers of the procedures for filing complaints with the PUC;
  - b. Your intended customer complaint resolution procedure.

**The applicant maintains a customer complaint resolution procedure to insure that customer complaints made to the applicant are promptly investigated and resolved. The applicant realizes that customer satisfaction is imperative.**

11. Criminal Record. Have you been convicted of a misdemeanor or felony for which you remain subject to supervision by a court or correctional institution?


\_\_\_ YES    X NO

12. Financial Data. In addition to demonstrating your technical fitness, you must also demonstrate that you possess the financial fitness to provide the proposed transportation service. Therefore, you must complete both parts of the "Statement of Financial Position", which follows this page. The first part is the Balance Sheet. You need only provide the applicable information. The second part of the Statement of Financial Position is the Projected Income Statement. The projection is your estimation of expected revenues and specific expenses for one year. You should use the projected information, along with the financial data reported on your balance sheet to help you determine if proposed business can be feasible. Please feel free to also provide clarification information with your "Statement of Financial Position", which explains why you believe you have sufficient funds to ensure your transportation business can provide reliable service to the public in a safe manner.

See Attached.

### Verification of Statement

The undersigned deposes and says that he/she is authorized to and does make this verification and that the facts set forth therein are true and correct to the best of his/her knowledge, information, and belief. The undersigned understands that false statements herein are made subject to penalties of 18 Pa. C. S. Section 4904 relating to unsworn falsification to authorities.

  
(Signature)  
Nicholas H. Romah, Jr., President  
\_\_\_\_\_  
(Name and Title, printed or typed)

5/27/14  
(Date)

### Three Rivers Limousine Vehicle List

2010 Ford	E-350 Van	15	Vin 1FBSS3BL5ADA58180
2011 Ford	E-350 Van	15	Vin 1FBSS3BL9BDA81575
2011 Ford	E-350 Van	15	Vin 1FBSS3BL9BDB24943
2011 Ford	E-350 Van	15	Vin 1FBSS3BL7BDB24729
2011 Ford	E-350 Van	15	Vin 1FBSS3BL6BDA81534
2011 Ford	E-350 Van	15	Vin 1FBSS3BL9BDA38046
2012 Ford	E-350 Van	15	Vin 1FBSS3BL7CDA75615
2005 Mercury	Mountaineer	7	Vin 4M2ZU86K75UJ03185

Three Rivers Limousine  
1830 Painters Run Road  
Pittsburgh, PA 15241

**BALANCE SHEET**  
**ASSETS**

**12/31/2013**

Current Assets

Cash \$ 33,326.17

Fixed Assets

Equipment 33,665.42  
Office Equipment 19,230.55  
Aircraft 161,605.00  
Vehicles 481,045.75  
Accumulated Depreciation (673,500.01)  
22,046.71

Other Assets

Due-Audio Workx 257,518.94

TOTAL ASSETS

\$ 312,891.82

Three Rivers Limousine  
1830 Painters Run Road  
Pittsburgh, PA 15241

**BALANCE SHEET**  
**LIABILITIES AND EQUITY**

	<u>12/31/2013</u>
<b>Current Liabilities</b>	
Payroll Taxes	\$ 3,499.54
Simple IRA	1,000.00
GM Card	8,149.00
Citi Cards #7013	1,262.25
Capital One #8540	11,928.88
Citizens-RBS #7802	<u>4,393.57</u>
	30,233.24
 <b>Long-Term Liabilities</b>	
Citizens #1809	198,077.57
Officers Loan	<u>4,002.96</u>
	202,080.53
 <b>Total Liabilities</b>	 232,313.77
 <b>Equity</b>	
Paid in Capital	100,000.00
Capital Stock	1,000.00
Retained Earnings	<u>(20,421.95)</u>
	80,578.05
 <b>TOTAL LIABILITIES AND EQUITY</b>	 <u>\$ 312,891.82</u>

Three Rivers Limousine  
 1830 Painters Run Road  
 Pittsburgh, PA 15241

STATEMENT OF OPERATIONS

	<u>01/01/2013</u>	<u>12/31/2013</u>
Revenue		
Income	\$ 728,601.38	100.00%
Direct Costs		
Fuel	136,275.40	18.70
Parking Fees	11,220.20	1.54
Auto Repairs & Maintenance	25,285.06	3.47
GMAC Lease-2007 CTS	<u>21,992.00</u>	<u>3.02</u>
	194,772.66	26.73
Gross Profit	533,828.72	73.27%
Operating Expenses		
Car Rental	519.76	.07
Donations	13,796.00	1.89
Equipment Rental	232.74	.03
Licenses and Permits	2,377.00	.33
Dues & Subscriptions	3,795.40	.52
Miscellaneous Expenses	163.45	.02
Medical Expenses	6,370.60	.87
Office Supplies	4,875.13	.67
Education	16,840.43	2.31
Payroll Taxes	17,757.31	2.44
Payroll	143,540.00	19.70
Postage & Delivery	161.22	.02
Radio Fees	185.50	.03
Insurance	54,127.95	7.43
Local Telephone	5,478.72	.75
Cellular Telephone	4,027.05	.55
Travel	6,043.17	.83
Depreciation & Amorization	105,921.00	14.54
Repairs & Maintenance	10,673.46	1.46
Simple-Employer	1,080.00	.15
Accounting Fees	5,108.00	.70
Bank Charges	2,911.73	.40
Aircraft Storage Expense	2,255.15	.31
Legal Fees	3,253.91	.45
Meeting Meals	5,282.52	.73
Utilities	10,976.06	1.51
Aircraft Expenses	<u>11,095.81</u>	<u>1.52</u>
	438,849.07	60.23

Three Rivers Limousine  
1830 Painters Run Road  
Pittsburgh, PA 15241

STATEMENT OF OPERATIONS

Page 2

Operating Income	\$ 94,979.65	13.04%
Other Income & Expenses		
Interest Expense	(5,803.24)	-.80
NET INCOME	<u>\$ 89,176.41</u>	<u>12.24%</u>

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06/18/2014

**US POSTAGE**

FIRST-CLASS MAIL

**\$01.40<sup>00</sup>**



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*Law Offices*

**VUONO & GRAY, LLC**

310 Grant Street, Suite 2310  
Pittsburgh, PA 15219-2383

**TO:**

Ms. Rosemary Chiavetta  
Secretary  
Pennsylvania Public Utility Commission  
P. O. Box 3265  
Harrisburg, PA 17105-3265