

**BEFORE THE  
PENNSYLVANIA PUBLIC UTILITY COMMISSION**

Vicki Long	:	
	:	
v.	:	F-2016-2574715
	:	
PPL Electric Utilities Corporation	:	

**PREHEARING ORDER**

An initial telephonic hearing is scheduled in this proceeding for Wednesday, February 15, 2017, at 10:00 am. You must be available at this time or you may lose your case. The parties are directed to comply with the following additional requirements:

1. If you intend to present any documents for my consideration, you must mail one copy to the other party and three copies to me at least one week prior to the date of the hearing. Please note that attachments to your Complaint will not be admitted into the record unless submitted separately in accordance with this paragraph. Your exhibits must be received by me and the other party at least three days prior to the date of the hearing.

2. If you are an individual or sole proprietorship, you may either represent yourself or have an attorney licensed to practice law in the Commonwealth of Pennsylvania represent you. However, if you are a partnership, corporation, limited liability company, trust, association, joint venture, other business organization, trustee, legal representative, receiver, agency, governmental entity, municipality or other political subdivision, you must have an attorney licensed to practice law in the Commonwealth of Pennsylvania represent you in this proceeding. Unless you are an attorney, you may not represent someone else. Attorneys shall comply with the Commission's appearance requirements. 52 Pa. Code § 1.24(b). References to the Pa. Code may be accessed at [www.pacode.com](http://www.pacode.com).

3. Any requests for a change of the scheduled hearing date must be submitted in writing no later than five (5) days prior to the hearing. 52 Pa. Code § 1.15(b). **The requesting party must contact the other party to determine whether there is agreement to the change prior to contacting the presiding officer.** Requests for changes of initial hearings must be sent to me, with copies sent to all parties of record. Changes are granted only in rare situations where sufficient cause exists.

4. Copies of anything filed with the Secretary or otherwise submitted in this proceeding shall also be sent directly to the presiding officer. The correct address is: Administrative Law Judge Steven K. Haas, Office of Administrative Law Judge, P.O. Box 3265, Harrisburg PA 17105-3265

5. **YOU MAY LOSE THIS CASE IF YOU DO NOT TAKE PART IN THIS HEARING AND PRESENT EVIDENCE ON THE ISSUES RAISED.**

6. Although telephonic, this hearing is a formal proceeding and will be conducted in accordance with the Commission's rules of practice and procedure. 52 Pa. Code Chapters 1, 3 and 5.

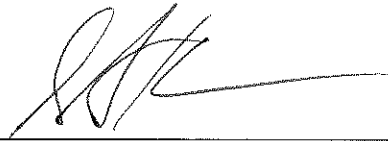
7. **Commission policy is to encourage settlements. 52 Pa. Code § 5.231(a). Utility is required to contact Complainant to discuss informally the possible settlement of this case as soon as possible but no later than at least one week before the hearing. If you are unable to settle this case, you may still resolve as many questions or issues as possible during your informal discussion.**

8. If you intend to subpoena witnesses for the hearing, you should review the procedures established in 52 Pa. Code § 5.421. You must submit your written application to me sufficiently in advance of the hearing date so that the other parties will have the required ten (10) days' notice to answer or object, and so you will have enough time to receive the subpoena and serve it.

9. The Complainant bears the burden of proving the case and should be prepared to prove his or her claims with testimony and documentary evidence.

10. The utility is warned that a finding of a violation of a Commission Order, regulation or statute may result in the imposition of a civil penalty consistent with 66 Pa. C.S. § 3301 or other provision of the Public Utility Code.

Dated: January 11, 2017



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Steven K. Haas  
Administrative Law Judge

F-2016-2574715 - VICKI LONG v. PPL ELECTRIC UTILITIES CORPORATION

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