

**BEFORE THE  
PENNSYLVANIA PUBLIC UTILITY COMMISSION**

Ben Donahower

v.

UGI Utilities, Inc.

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C-2017-2596023

**PREHEARING ORDER**

An Initial Telephonic Hearing in the above-captioned case is scheduled for Tuesday, June 13, 2017 at 10:00 a.m. **All parties and witnesses must call into the telephonic hearing at the toll free number 1-855-750-1027 and enter PIN Number 995371. Complainant's failure to participate by phone using this method will result in the case being dismissed for failure to appear.**

The parties are hereby directed to comply with the following requirements:

1. If you intend to present any documents for my consideration, you must mail the other party one copy and the presiding officer three copies of the documents at least three days prior to the hearing.

2. If you are an individual, you may either represent yourself or have an attorney licensed to practice law in the Commonwealth of Pennsylvania represent you. However, if you are a partnership, corporation, trust, association, joint venture, other business organization, trust, trustee, legal representative, receiver, agency, governmental entity, municipality or other political subdivision, you must have an attorney licensed to practice law in the Commonwealth of Pennsylvania represent you in this proceeding. Unless you are an attorney, you may not represent someone else. Attorneys shall comply with the Commission's appearance requirements. 52 Pa. Code § 1.24(b).

3. A request for a change of the scheduled hearing date must be submitted in writing no later than five (5) days prior to the hearing. 52 Pa. Code § 1.15(b). The requesting party must contact the other party to determine whether there is agreement to the change prior to contacting the presiding officer. Requests for changes of initial hearings must be sent to me with copies to all parties of record. *Changes are granted only in rare situations where sufficient cause exists.*

4. A copy of anything filed with the Secretary or submitted shall be sent directly to the presiding officer. The correct address is: Administrative Law Judge Elizabeth H. Barnes, Office of Administrative Law Judge, P.O. Box 3265, Harrisburg PA 17105-3265


**5. YOU WILL LOSE THIS CASE IF YOU DO NOT TAKE PART IN THIS HEARING AND PRESENT EVIDENCE ON THE ISSUES RAISED.**

6. This hearing is a formal proceeding and will be conducted in accordance with the Commission's rules of practice and procedure. 52 Pa. Code Chapters 1, 3 and 5.

7. **Commission policy is to encourage settlements. 52 Pa. Code § 5.231(a). Utility is required to contact Complainant to discuss informally the possible settlement of this case as soon as possible but no later than at least one week before the hearing. If you are unable to settle this case, you may still resolve as many questions or issues as possible during your informal discussion.**

8. If you intend to subpoena witnesses for the hearing, you should review the procedures established in 52 Pa. Code § 5.421. You must submit your written application to me sufficiently in advance of the hearing date so that the other parties will have the required ten (10) days' notice to answer or object, and so you will have enough time to receive the subpoena and serve it.

Dated: April 20, 2017

  
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Elizabeth H. Barnes  
Administrative Law Judge

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