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April 24, 2017

2017 APR 27 AM 10: 19

A-2017-2589839

To Whom It May Concern,

PA P.U.C. SECRETARY'S BUREAU

As I complete the <u>Business Plan of Applicant for Motor Carrier Authority</u> form, I have noticed that many of the questions center around the stability and structure of the company, in order to ensure the quality of the service provided to potential customers and safety of their personal property. One of the benefits and strengths of opening a You Move Me franchise is that I will be able to leverage the knowledge and experience of the parent company as well as the other 30+ franchises spread across North America. The parent company has also developed a system and structure that covers everything from uniforms and employee appearance to booking of customer estimates and/or jobs either online, over the phone or in person.

This support will be especially important as I develop my moving crews. I will be able to utilize training plans that have been in use for several years and have been continuously updated to include lessons learned and industry best practices. In addition, I will be able to seek advice of my peers to determine methods used to ensure drivers and movers are screened properly at the time of initial employment as well as periodically throughout their employment with my franchise.

I will also be able to leverage the many contacts previously established by the parent company to obtain various things required to operate my business successfully. These contacts range from vendors for moving supplies and marketing materials to business contacts that would provide insurance or vehicle acquisition.

Lastly, I will have access to ongoing support from the parent company in the form of a field advisor which will be available at all times to assist with any questions or challenges that may arise during the operation of my moving business. Because of this wide range of support and access to the combined knowledge and experience of the parent company and my sister franchises, I feel that I will be in a position to provide a great moving experience to my customers from a very stable position as a company.

: 3

Sincerely,

Walter S Kichline IV

PUBLIC UTILITY COMMISSION

APR **2/6** 2017

ECHNICAL UTILITY SERVICES

## BUSINESS PLAN OF APPLICANT FOR MOTOR CARRIER AUTHORITY

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

A-201 <b>7</b> -	- 2589839	RE		
PUC Application Docket No.			APR 2 7 2017	
<del>_</del>	Movers LLC	AFN & 1 ZUII		
Legal Name of Applicant			IC UTILITY COMMISSION CRETARY'S BUREAU	
Trade Name, if any				
209 Cherry Hill Rd.  Street Address (principal place of business)	Nazareth City or Municipality	PA State	18064 Zip Code	

This document is a business plan, or your proposal for providing the transportation service for which you are making application. Prior to deciding to make application for operating authority from the Public Utility Commission, you likely gave much consideration to the manner in which you would operate the business in order that you could provide satisfactory service to your customers and so that you could make a reasonable profit. As part of the application process, you must provide the Commission with your proposal to provide the transportation service.

You are encouraged to provide as much information as possible to fully explain your plan. If you fail to provide sufficient information about the subjects listed below, it may cause the review of your application to be delayed until you provide the necessary information. If you need more space to provide your explanation, please attach additional pages that list the appropriate item by number.

1. Identify the person providing the information by giving your name and indicate whether you are the owner, employee, officer, or attorney for the applicant.

2. List the applicant's affiliation (owner, manager, controls) with any other carrier with the description of affiliation.

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BUREAU OF TECHNICAL UTILITY SERVICES

3. Describe the applicant's business experience, particularly any experience relating to the operation of a transportation service. An explanation of education or training that you believe may be relevant may also be included.

4. Describe the physical location, to include the office area, office machines that will be used, and where vehicles will be stored. Household goods in use carriers should include a description of their storage facilities, if applicable.

The administrative part of the business will operate out of my home office in Nazareth My equipment and truck will be kept at a storage facility in Easton, PA. I will be renting both parking and a storage unit there.

5. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and continuous communication with drivers.

Jobs will be booked through the franchise call center in Vancouver and tracked, dispatched and closed using the franchise proprietary software. Driver communication will be conducted via cell phones to crew leaders.

## 6. Please explain:

 Your hiring standards for drivers; Must have a valid PA driver's license with a

clean driver's record. Drivers and crew members must be volved to ensure prospective drivers will be subject to a criminal background check; As a condition of employment all applicants will be required to submit to a background check and drug test.

c. Your driver training program;

All drivers, crev leaders and movers will be given training as developed by the You Move Me parent company. In addition, there will be ongoing field training by the owner. Oriver's license records will be checked at the time of hiring.

Verification will be completed amoully by the insurance carrier e. Your system to ensure that all drivers will be subject to a criminal background check

every two years; All employee files will be re viewell

annually background checks will be completed as needed to comply with the 2 year requirement.

f. Your policies regarding alcohol and drug use by your drivers.

Any employee found to be operating a company leased or owned relicle while under the influence of alcohol or illegal drugs will be terminated immediately.

	Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the geographical territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below. Taxicabs and limousines may not be used if the vehicle's age is greater than eight model years. One truck initially with order of 2nd truck pending by iness needs. Rental vehicles (hyder penske) may be YEAR MAKE MODEL SEATING VEHICLE ID# to handle or
_	2017 Isuzu NRR 3 JALESW169H73032) -delivery expected late May 2017
<b>-</b> 8.	Describe your vehicle safety program. Please include the following in your explanation:  a. Your periodic vehicle maintenance plan; Lube, Oil + Fither every 16 km.les FUEL fither, tire 4 brake inspection every 24 km,les  Engine check forvice every 80 km;les b. Your system for ensuring your vehicles will continuously comply with Pennsylvania's inspection standards and the Commission's equipment standards; In addition to routine maintenance, the truck will be cleaned and inspected for safety by crease on a daily bacis. Owner will physically inspect weekly.  c. If applying for Household Goods Authority, explain how it will be ensured that vehicles meet all USDOT equipment standards.  Owner will apply for USDOT # and will regularly check vehicles (ondition and safety equipment.)
7.	As proof that an effort has been made to determine that insurance is affordable, list the name and phone number of insurance agents you have contacted and the prices of premiums they have quoted.  Jason Rigby - Liberty Insurance Agency  412-571-5700 x 255- quotes are pending
10.	Criminal Record. Has the applicant* been convicted of a misdemeanor or felony for which applicant remains subject to supervision by a court or correctional institution?  YESNO

\*If applicant is a partnership, limited partnership, limited liability partnership, limited liability company, or corporation, this question applies to all partners, members, shareholders and corporate officers. In the event that the answer is yes for one of those individuals, a separate page identifying the individual and stating relevant information should be attached.

11. Financial Data. In addition to demonstrating your technical fitness, you must also demonstrate that you possess the financial fitness to provide the proposed transportation service. You may use the "Statement of Financial Position" which follows this page or supply a balance sheet prepared by an accountant. You need only provide the applicable information. Please feel free to also provide clarification information with your "Statement of Financial Position", which explains why you believe you have sufficient funds to ensure your transportation business can provide reliable service to the public in a safe manner.

PLEASE NOTE: COMMISSION REGULATIONS REQUIRE THAT PARTNERSHIPS, LIMITED PARTNERSHIPS, LIMITED LIABILITY PARTNERSHIPS, LIMITED LIABILITY COMPANIES, AND CORPORATIONS MUST FILE A CURRENT INCOME STATEMENT.

#### Statement of Financial Position (Balance Sheet)

As of (date) 04\25\2017

#### <u>ASSETS</u>

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Current Assets Cash Other Current Assets (specify)	140,000.00 You Move Me franchise territory
Other Assets  Motor Vehicle Equipment Building and Structures Office Equipment Investments and Funds (specify)	68,800.00 pending truck  1000.00
TOTAL	ASSETS 140,800
<u>LIABILIT</u>	<u>YES</u>
Current Liabilities (Due within one year of date) Long Term Liabilities (Due after one year of date)	68, 800.00 pending Truck purchase
TOTAL LIA	( th
<u>NET WORTH</u> ( <u>OWNER'S EQUITY (</u> Subtract total liabi	lities from total assets) 72,000.00

# STATEMENT OF FINANCIAL POSITION One Year Projected Income Statement

<u>REVENUE and GAINS</u>	11.4 5.00
Operating Revenue	129,200
Net Revenue from non-carrier operations	
Dividend and interest revenues	
Other non-operating revenue	
Gains	
Total Revenue and Gains	129,200
<u>EXPENSES</u>	
Equipment Maintenance and Garage Expense	<u> </u>
Insurance Expense	10,000.00
Employee Salaries	<u> </u>
Supervisory Salaries	
Officer Salaries	40,000,00
Fuel Expense	3876.00
Purchased Transportation (Lease Expense)	<u> </u>
Materials and Supplies Expense	1400_00
General Office Expense	400.00
Advertising Expense	15,504.00
Telephone Expense	<u></u> 00 <u>(0</u> +1
Accounting Expense	<u> </u>
Legal Expense	240.00
Uncollectible Revenue Misc. Expanse	1800.00
Depreciation Expense	
Amortization Royalties	16,796.00
Operating Taxes and Licenses	
Rent Expense	<u></u>
Loss	
Total Operating Expenses and Losses	<u> 143,671-00</u>
Net Income Before Taxes	<u>(14,471)</u>
Provision for Income Taxes	
Net Income (Loss)	<u>(14,471.00)</u>
	<del>-</del>

Disclaimer: Applications are public records and can be accessed on the PUC's website. DO NOT provide social security numbers, credit card numbers, bank account numbers, tax information, or any other confidential information on your application, business plan, or verified statement forms.

#### Verification of Statement

The undersigned deposes and says that he/she is authorized to and does make this verification and that the facts set forth therein are true and correct to the best of his/her knowledge, information, and belief. The undersigned understands that false statements herein are made subject to penalties of 18 Pa. C. S. Section 4904 relating to unsworn falsification to authorities.

(Signature)

04/25/2017 (Date)

Walter 5 - Kichline II - Owner
(Name and Title, printed or typed)

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APR 27 2017

PA PUBLIC UTILITY COMMISSION SECRETARY'S EUREAU PRIORITY'

rein, PA 18064-8839

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APPLY PRIORITY MAIL POSTAGE HERE





PAID 1482 NAZARETH, PA 18084 APR 25 17 AMOUNT \$6.65 R2304M111628-0

Common wealth of Pennsylvania

Pennsylvania Public Utility Commission

Attn: Robert P. Bogovic

Compliance Specialist

PO Box 3265

Harrisburg, PA 17105-3265

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