

## VERIFIED STATEMENT OF APPLICANT

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

A-2017-2599946			
PUC Application Docket No.			
Charles F Miller			
Legal Name of Applicant			
VIP Van			
Trade Name, if any			
1227 Washington Ave	Carnegie	PA	15106
Street Address (principal place of business)	City or Municipality	State	Zip Code

The Verified Statement of the Applicant is more or less a business plan, or your proposal for providing the transportation service for which you are making application. Prior to deciding to make application for operating authority from the Public Utility Commission, you likely gave much consideration to the manner in which you would operate the business in order that you could provide satisfactory service to your customers and so that you could make a reasonable profit. As part of the application process, you must provide the Commission with your proposal to provide the transportation service.

At minimum, the Verified Statement of the Applicant should include a discussion of the numbered items listed below and on the following pages. You are encouraged to provide as much information as possible about the particular subject as is necessary to fully explain your plan. If you fail to provide sufficient information about the subjects listed below, it may cause the review of your application to be delayed until you provide the necessary information. If you need more space to provide your explanation, please attach additional pages that list the appropriate item by number.

1. Identify the person making the Verified Statement on behalf of the applicant. If the applicant is a sole proprietor making the statement, this will be the same information as provided above. If an employee/officer of applicant is making the statement, give name, title, business address and telephone number, and indicate that the applicant's directors/owners/partners/etc. have authorized the witness to speak for the business.

Charles F Miller

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2. List the applicant's affiliation (owner, manager, controls) with any other carrier, with the description of affiliation.

None

3. Describe your business experience, particularly any experience relating to the operation of a transportation service. You may also include an explanation of education or training that you believe may be relevant.

Completed CDL course at All State Career School  
Have been working as a CDL driver for 19 months

4. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, to include the office area, office machines that will be utilized, and the facility to house vehicles. Household goods in use carriers should include a description of their storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers. Finally, please state your intended business hours.

The business will be run from my home. Vehicle is stored there. Every job will have an invoice and all financial recordings will be handled by my accountant. Communication will be through mobile phone and internet. I will be driving the vehicle. Business hours will be as needed per job.

5. Please state the number of employees you intend to use, along with a description of their duties. Please explain why that number of employees is appropriate to provide reasonable and efficient service to the geographical territory you will be serving. **(Do not address drivers in your explanation about this item; drivers are addressed separately in item # 6).** Zero

6. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the geographical territory you will be serving. In addition, please explain:
- Your hiring standards for drivers;
  - Your system to ensure prospective drivers will be subject to a criminal background check;
  - Your driver training program;
  - Your system for ensuring that your drivers are properly licensed at all times;
  - Your system to ensure that all drivers will be subject to a criminal background check every two years;
  - Your policies regarding alcohol and drug use by your drivers.

Zero

7. Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the geographical territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below.

one. My business will be to transport passengers to events and will likely be one job per day.

<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>SEATING CAPACITY</u>	<u>VEHICLE ID #</u>
2016	Ford	Transit XLT350	12	1FBZX2ZM7GKB07599

8. Describe your vehicle safety program. Please include the following in your explanation:
- Your periodic vehicle maintenance plan;
  - Your system for ensuring your vehicles will continuously comply with Pennsylvania's equipment standards (67 Pa. Code, Chapter 175) that are applicable to the type of vehicles used in your business;
  - Your system for ensuring your vehicles will maintain compliance with the PUC's requirements for passenger service at 52 Pa. Code, Section 29.403 (applicable to passenger applicants only);
  - If applying for taxi authority, your system for replacing vehicles once they are greater than ten model years in age or with mileage greater than 350,000 in compliance with 52 Pa. Code, Section 29.314(c);
  - If applying for limousine authority, your system for replacing vehicles once have mileage greater than 350,000 in compliance with 52 Pa. Code, Section 29.333(d);
  - If applying for household goods in use authority, your system for ensuring your vehicles will comply with the requirements of 49 CFR Parts 393 and 396, as adopted by the PUC at 52 Pa. Code, Chapter 37.

Preventive maintenance inspections and scheduled services will be performed and documented according to schedule. All documentation, receipts, and triplogs will be kept. We have created a checklist to assure all conditions of 67 Pa Code 175 are met. Pre and post trip inspections will be performed as described in 175.80. The PUC standards contained in section 29.403 will also continue to be maintained.

9. Please explain what steps you have taken to determine if you can obtain and pay the premiums to maintain insurance coverage for the proposed number of vehicles for your business.

The vehicle is currently insured to the PUC standards through Farmers Insurance. Insurance cost has been determined and is within budget.

10. Please describe your customer service standards. Within your description, please explain:

- Your plan to inform customers of the procedures for filing complaints with the PUC;
- Your intended customer complaint resolution procedure.

We will provide information on filing complaints with the PUC in all contracts. We will listen to any complaint that may arise and offer a solution. We will followup with the customer to assure satisfaction.

11. Criminal Record. Have you been convicted of a misdemeanor or felony for which you remain subject to supervision by a court or correctional institution?

\_\_\_\_ YES    X NO

12. Financial Data. In addition to demonstrating your technical fitness, you must also demonstrate that you possess the financial fitness to provide the proposed transportation service. Therefore you must complete both parts of the "Statement of Financial Position", which follows this page. The first part is the Balance Sheet. You need only provide the applicable information. The second part of the Statement of Financial Position is the Projected Income Statement. The projection is your estimation of expected revenues and specific expenses for one year. You should use the projected information, along with the financial data reported on your balance sheet to help you determine if proposed business can be feasible. Please feel free to also provide clarification information with your "Statement of Financial Position", which explains why you believe you have sufficient funds to ensure your transportation business can provide reliable service to the public in a safe manner.

### Verification of Statement

The undersigned deposes and says that he/she is authorized to and does make this verification and that the facts set forth therein are true and correct to the best of his/her knowledge, information, and belief. The undersigned understands that false statements herein are made subject to penalties of 18 Pa. C. S. Section 4904 relating to unsworn falsification to authorities.

Charles F Miller  
(Signature)

9-7-17  
(Date)

Charles F Miller  
(Name and Title, printed or typed)

**Statement of Financial Position (Balance Sheet)**

As of (date) 9-1-17

ASSETS

Current Assets		
Cash	<u>5700</u>	
Accounts Receivable	<u>—</u>	
Notes Receivable	<u>—</u>	
Other Current Assets (specify) Silver	<u>3500</u>	
Total Current Assets		<u>9200</u>
Tangible Assets		
Motor Vehicle Equipment	<u>23000</u>	
Less: Accumulated Depreciation		
-	<u>2700</u>	= <u>20300</u>
Building and Structures	<u>—</u>	
Less: Accumulated Depreciation		
-		= <u>—</u>
Office Equipment	<u>—</u>	
Less: Accumulated Depreciation		
-	<u>—</u>	= <u>—</u>
Land		
Investments and Funds (specify) 401K Bonds		<u>1300</u>
Intangible Assets		<u>—</u>
Other Assets (advances and idle equipment – specify)		
<b>TOTAL ASSETS</b>		<u><b>30800</b></u>

LIABILITIES

Current Liabilities (Due within one year of date)		
Accounts Payable	<u>3600</u>	
Notes Payable	<u>—</u>	
Equipment Obligations	<u>—</u>	
Other Liabilities (Attach schedule)	<u>—</u>	
Total Current Liabilities		<u>3600</u>
Long Term Liabilities (Due after one year of date)		
Accounts Payable	<u>7800</u>	
Notes Payable	<u>—</u>	
Equipment Obligations	<u>—</u>	
Other Liabilities (Attach Schedule)	<u>—</u>	
Total Long Term Liabilities		<u>7800</u>
<b>TOTAL LIABILITIES</b>		<u><b>11400</b></u>

NET WORTH (Partnerships and individuals, only) 19400

<u>OWNER'S EQUITY</u> (Corporations only)		
Capital Stock		<u>          </u>
Additional Paid-in Capital		<u>          </u>
Retained Earnings		<u>          </u>
Less: Treasury Stock		<u>          </u>
Total Owner's Equity		<u>          </u>

**TOTAL LIABILITIES & OWNER'S EQUITY**

**STATEMENT OF FINANCIAL POSITION**  
**One Year Projected Income Statement**

REVENUE and GAINS

Operating Revenue	7000
Net Revenue from non-carrier operations	35500
Dividend and interest revenues	—
Other non-operating revenue	—
Gains	—
Total Revenue and Gains	42500

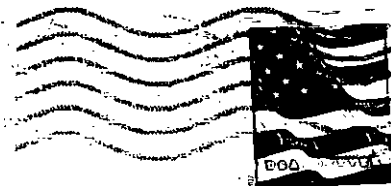
EXPENSES

Equipment Maintenance and Garage Expense	600
Insurance Expense	1250
Employee Salaries	—
Supervisory Salaries	—
Officer Salaries	—
Fuel Expense	700
Purchased Transportation (Lease Expense)	—
Materials and Supplies Expense	50
General Office Expense	—
Advertising Expense	100
Telephone Expense	—
Accounting Expense	400
Legal Expense	—
Uncollectible Revenue	—
Depreciation Expense	—
Amortization	—
Operating Taxes and Licenses	—
Rent Expense	—
Loss	—
Total Operating Expenses and Losses	3100
<u>Net Income Before Taxes</u>	39400
Provision for Income Taxes	9850
<u>Net Income (Loss)</u>	29550

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