

**BEFORE THE  
PENNSYLVANIA PUBLIC UTILITY COMMISSION**

LYNN & MARK SHANNON	:	
	:	
v.	:	C-2018-3003144
	:	
FINCH HILL WATER COMPANY	:	

**INTERIM ORDER  
SETTING RESOLUTION CONFERENCE**

On or about June 21, 2018, Lynn and Mark Shannon ("Complainant") filed a complaint against Finch Hill Water Company ("Respondent"), at the above-captioned docket number. On or about July 18, 2018, Respondent filed a Response to the complaint.

Based upon a review of the information contained in this material, I direct the parties to attempt to resolve this matter themselves. Respondent shall contact Complainant to set a mutually convenient date and time for Respondent and Complainant to hold a conference about resolving the case. The conference must take place no later than Friday, August 24, 2018, unless this is not possible.

**Within ten (10) days following the conference, Respondent shall file a short report with Mediator Cynthia Lehman ("Mediator"), setting forth:**

- (a) The date of the conference;
- (b) Who participated for each party;
- (c) A statement whether a full resolution, including withdrawal of complaint, was achieved, and, if not, whether the parties consent to have this case set for mediation by the mediation staff of the Commission; and
- (d) A statement of any issues which have been resolved, if a full resolution was not achieved.

**If it is not possible to have the conference by the date set for that purpose,**

Respondent shall file a report with the Mediator, on or before ten (10) days following the conference due date, giving the reason(s) why the due date could not be met.

**In either situation, a report must be filed with the Mediator by the applicable due date set forth above.**

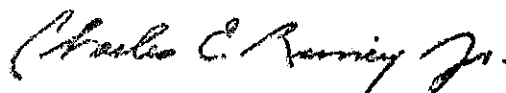
The Commission encourages mediation if the parties cannot reach an agreement through the resolution conference. Mediation is an informal process in which the parties attempt to resolve the case with the help of a mediator. The mediator is a neutral staff member of the Commission who does not give advice, represent any party, evaluate or make a decision. Instead, the mediator assists the parties in their efforts to come to an agreement.

If the parties do not resolve the complaint on their own, they are entitled to a hearing. A hearing is a formal, adversarial proceeding which usually includes the presentation of oral testimony and other evidence before a Commission administrative law judge, who will then consider the case and make a written decision to resolve it. The Complainant must prove that the Respondent has violated the Public Utility Code, a regulation or an order of the Commission which would entitle the Complainant to the relief sought in the complaint.

If you have any questions, you should contact the Mediator. Her address and phone number are:

Pennsylvania Public Utility Commission  
Office of Administrative Law Judge  
Mediator Cynthia Lehman  
Commonwealth Keystone Building  
400 North Street, 2<sup>nd</sup> FL West  
Harrisburg, PA 17120  
Telephone: (717) 783-5428  
Email: [cylehman@pa.gov](mailto:cylehman@pa.gov)

Date: July 27, 2018



CHARLES E. RAINEY, JR.  
Chief Administrative Law Judge

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