



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
Office of Administrative Law Judge
400 NORTH STREET, HARRISBURG, PA 17120
January 3, 2020

IN REPLY PLEASE
REFER TO OUR FILE

In Re: C-2019-3014906

(SEE ATTACHED LIST)

Hillary Lofton v. Philadelphia Gas Works

Requests Payment Arrangements

Initial Call-In Telephonic Hearing Notice

This is to inform you that a hearing by telephone on the above-captioned case will be held as follows:

Type: Initial Call-In Telephonic Hearing

Date: Wednesday, February 12, 2020

Time: 10:00 A.M.

Presiding: Special Agent Kailey Maguire
400 North Street 2nd Floor West
Harrisburg, PA 17120
Phone: 717.787.1399
Fax: 717.787.0481

At the above date and time, you must call into the hearing. If you fail to do so, your case will be dismissed. You will not be called by the Administrative Law Judge.

To participate in the hearing,

- You must dial the toll-free number listed below
- You must enter the passcode when instructed to do so, also listed below
- You must speak your name when prompted
- The telephone system will connect you to the hearing

Toll-free Bridge Number: 877.940.9742
Passcode: 50699259

If you have any witnesses you want to have present during the hearing, you must provide them with the telephone number and passcode.

Attention: You may lose the case if you do not take part in this hearing and present facts on the issues raised.

If you have any hearing exhibits to which you will refer during the hearing, three (3) copies must be sent to the Administrative Law Judge and one (1) copy each must be sent to every other party. All copies **must be received** at least five (5) business days **before** the hearing.

You must serve the Presiding Officer with a copy of ANY document you file in this case.

Individuals representing themselves are not required to be represented by an attorney. All others (corporation, partnership, association, trust or governmental agency or subdivision) **must** be represented by an attorney. An attorney representing you should file a Notice of Appearance **before** the scheduled hearing date.

If you are a person with a disability, and you wish to attend the hearing, we may be able to make arrangements for your special needs. If appropriate, we may be able to provide you with a telephonic hearing instead of an in-person hearing. Please call the scheduling office at the Public Utility Commission at least five (5) business days prior to your hearing to submit your request.

If you require an interpreter to participate in the hearings, we will make every reasonable effort to have an interpreter present. Please call the scheduling office at the Public Utility Commission at least ten (10) business days prior to your hearing to submit your request.

- Scheduling Office: 717.787.1399
- AT&T Relay Service number for persons who are deaf or hearing-impaired: 1.800.654.5988

The Public Utility Commission offers a free eFiling Subscription Service, which allows users to automatically receive an email notification whenever a document is added, removed, or changed on the PUC website regarding a specific case. Instructions for subscribing to this service are on the PUC's website at http://www.puc.pa.gov/Documentation/eFiling_Subscriptions.pdf.

c:

SA Maguire
Christina Biggica
Calendar File
File Room
OSBA
OCA

C-2019-3014906 - HILLARY LOFTON v. PHILADELPHIA GAS WORKS

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