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| PUC logo | COMMONWEALTH OF PENNSYLVANIAPENNSYLVANIA PUBLIC UTILITY COMMISSIONOffice Of Administrative Law Judge400 NORTH STREET, HARRISBURG, PA 17120 | **IN REPLY PLEASE REFER TO OUR FILE** |

April 20, 2020

 **In Re: P-2020-3019383**

**Citizens Electric Company of Lewisburg Joint Petition for Default Service**

Petition

**Call-In Telephone Pre-Hearing Conference Notice**

 This is to inform you that a Call-In Telephonic Prehearing Conference on the above-captioned case will be held as follows:

Date: **Monday, May 18, 2020**

Time: **10:00 AM**

Presiding: **Administrative Law Judge Ben Myers**

400 North Street

Harrisburg, PA 17120

Phone: 717.787.1399

Fax: 717.787.0481

**At the above date and time, you must call into the hearing. If you fail to do so, your case will be dismissed. You will not be called by the Administrative Law Judge.**

**To participate in the hearing,**

* **You must dial the toll-free number listed below**
* **You must enter a PIN number when instructed to do so, also listed below**
* **You must speak your name when prompted**
* **The telephone system will connect you to the hearing**

Toll-free Bridge Number: 877.779.2595

PIN Number: 34897759

 **If you have any witnesses you want to have present during the hearing, you must provide them with the telephone number and PIN number.**

 If you have any hearing exhibits to which you will refer during the hearing, one (1) copy must be emailed to the Administrative Law Judge’s legal assistant at bobbwillia@pa.gov  and one (1) copy each must be sent to every other party.  All copies **must be received** at least five (5) business days **before** the hearing.

 *Attention: You may lose the case if you do not take part in this hearing and present facts on the issues raised.*

 **You must serve the Presiding Officer with a copy of ANY document you file in this case.**

 **Individuals** representing themselves are not required to be represented by an attorney. All others (corporation, partnership, association, trust or governmental agency or subdivision) must be represented by an attorney. An attorney representing you should file a Notice of Appearance before the scheduled hearing date.

 If you are a person with a disability, and you wish to attend the hearing, we may be able to make arrangements for your special needs. If appropriate, we may be able to provide you with a telephonic hearing instead of an in-person hearing. Please call the scheduling office at the Public Utility Commission at least five (5) business days prior to your hearing to submit your request.

 If you require an interpreter to participate in the hearings, we will make every reasonable effort to have an interpreter present. Please call the scheduling office at the Public Utility Commission at least ten (10) business days prior to your hearing to submit your request.

1. Scheduling Office: 717.787.1399
2. AT&T Relay Service number for persons who are deaf or hearing-impaired: 1.800.654.5988

The Public Utility Commission offers a free eFiling Subscription Service, which allows users to automatically receive an email notification whenever a document is added, removed, or changed on the PUC website regarding a specific case. Instructions for subscribing to this service are on the PUC’s website at <http://www.puc.pa.gov/Documentation/eFiling_Subscriptions.pdf>.