

Application for Motor Common Carrier or Motor Contract Carrier of Household Goods in Use.

THIS APPLICATION IS REQUIRED TO REQUEST A CERTIFICATE OF PUBLIC CONVENIENCE (FOR COMMON CARRIERS) OR PERMIT (FOR CONTRACT CARRIERS) TO OPERATE AS A COMMERCIAL CARRIER OF HOUSEHOLD GOODS IN USE.

1. **Legal Name of Applicant** (Individual, Partnership or Corporation)

PhilaGorilla Movers, LLC

- If you are an individual who has not formed any type of corporate entity, you should enter your name **as it will appear on your insurance documents**.
- If you are filing for a partnership, but **not a limited liability partnership**, the names of all partners must be entered on this line. Those names should be entered **as they will appear on your insurance documents**. This includes husbands and wives filing jointly.
- If you are filing for a corporate entity (corporation, limited liability company, or limited liability partnership), **even if you are the sole shareholder member**, you must enter the name **exactly as it appears on the registration papers from the Corporation Bureau of the Pennsylvania Department of State**.

2. **Trade Name** (Attach a copy of fictitious name registration if applicable)

This is any name which you will be operating under which differs from the **LEGAL NAME OF APPLICANT**. A **TRADE NAME** is considered a **FICTITIOUS NAME** if the identity of the applicant cannot be readily determined. *EXAMPLE: John Doe is the applicant and wants to use the name "Johnboy Trucking" as his trade name. People cannot readily determine that John Doe is the actual operator; therefore, the name is fictitious and must be registered as such. Trade names such as "John Doe Trucking" or "J. Doe Trucking" are not considered fictitious and would not have to be registered.*

3. **Do you currently hold PUC Authority?** **NO** **Previous Authority?** **NO**

If YES, at PUC No. A- 2015-2461572

4. **Are you a business entity registered with the PA Dept. of State?** **NO**

If NO, you must register (see checklist on how to register)

If YES, provide your PA Corporation Bureau Entity ID Number _____

(See checklist and indicate type of business entity registered)

4284939-AEL-3/10/21

5. **If either a Corporation or Limited Liability Company, please list members (LLC) or shareholders and officers (Corporation).**

Christian H Ziegler III
Nelson R Carlson

6. **Mailing Address**

2000 Hamilton St, PNB 927
Street Address

Philadelphia, PA 19130 Philadelphia
City, State and Zip Code County

(215) 346-7980 moveme@philagorillamovers.com
Telephone Number E-Mail Address

This is the e-mail address to which the Commission will send all official documents issued by the Commission until further notice.

7. **Physical Address** (if different from Mailing Address. Do no use a PO Box.)

155 Cecil B Moore Ave
Street Address

Philadelphia, PA 19122 Philadelphia
City, State and Zip Code County

(215) 346-7980 moveme@philagorillamovers.com
Telephone Number E-Mail Address

The address entered here should reflect the actual location of the business. This is the address the Commission needs in order to dispatch Enforcement Officers to inspect equipment. If left blank, it will be assumed that the **PHYSICAL ADDRESS** is the same as the **MAILING ADDRESS**

8. **Attorney** (if applicable)

Attorney's Name & Telephone Number for this Filing

Attorney's Address E-mail Address

An attorney's name should only be entered if an attorney is filing the application for a client and the application is being sent under the attorney's cover letter.

9. **Does applicant have a USDOT Number?**

_____ No Yes, at No. 2553083

10. **Describe the service area proposed by this application.**

(Use the space below or attach additional sheet if space provided is not sufficient).

to transport household goods in use between points in Pennsylvania

Examples:

- *To transport household goods in use between points in Pennsylvania.*
- *To transport household goods in use from points in Centre County to points in Pennsylvania, and vice versa.*

11. **Certification:**

Applicant certifies that it is not now engaged in unauthorized intrastate transportation for compensation between points in Pennsylvania and will not engage in said transportation unless and until authorization is received from the Pennsylvania Public Utility Commission.

Applicant further certifies that it understands the requirements of the Pennsylvania Public Utility Commission, especially as they relate to safety and insurance and that it may be subject to civil penalties, suspension or cancellation of the Certificate for failure to comply with Commission requirements.

Applicant further certifies that it understands that it is subject to an annual assessment based upon its reported gross Pennsylvania intrastate revenues; said assessment to help defray expenses incurred in regulating Motor Common Carriers of Household Goods in Use; and acknowledges that failure to report revenue and pay its annual assessment may result in civil penalties, suspension or cancellation of the certificate.

Verification of Application

I/We hereby state that the statement(s) made in this application is/are true and correct to the best of my/our knowledge and belief.

The undersigned understands that false statements herein are made subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

Christian H Ziegler III

(Print Name)



(Signature)

1/20/2021

(Date)

The verification of the application must be completed by the applicant appearing on Line 1 of the application by the named individual, all partners if a partnership, a member (if a limited liability company), or by the President or Secretary (if a corporation).

VERIFIED STATEMENT OF APPLICANT

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

Christian H Ziegler III: (completing form), Legal Name of Business: PhilaGorilla Movers, LLC

Legal Name of Applicant

Trade Name, if any

155 Cecil B Moore Ave	Philadelphia	PA	19122
Street Address (principal place of business)	City or Municipality	State	Zip Code

The Verified Statement of the Applicant factual details about your proposed transportation service. Your Verified Statement must answer all of the items listed below and on the following pages. Provide as much information as possible to prevent delay in processing your application. If you need more space to provide your answer, please attach additional pages identifying the appropriate item number.

1. Identify the person making the Verified Statement on behalf of the applicant. If an employee/officer of applicant is making the statement, give name, title, business address and telephone number.

Christian H Ziegler III
OWNER/ OPERATOR
155 CECIL B MOORE AVE
PHILADELPHIA, PA 19122
(215) 346-7980

2. List the applicant's affiliation (owner, manager, controls) with any other carrier, with the description of affiliation.

N/A No affiliation with any other carrier

3. Please provide evidence of minimum of two-years' experience with a licensed household goods carrier or the equivalent as required by 52 Pa. Code §3.381(c)(1)(iii)(A)(II)(-I-).

MC-890467
A-2015-2461572
DOT #2553083

4. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, to including office machines that will be utilized, and the facility to house vehicles. As a carrier of household goods in use, applicant should include a description of storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers.

Please See Attached

5. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the territory you will be serving. In addition, please explain:
- Your hiring standards for drivers;
 - Your system for conducting criminal background checks;
 - Your driver training program;
 - Your system for conducting driver license checks;
 - Your policies regarding alcohol and drug use by your drivers.

Please See Attached

6. Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below.

YEAR	MAKE	MODEL	SEATING CAPACITY*	VEHICLE ID #	MILEAGE
2014	ISUZU	16M	3	JALC4W163E7000157	106,380
2014	FRHT	NPR HD	3	3ALACWDT1EDFT467	171,514.2

7. Describe your vehicle safety program. Please include the following in your explanation:
- Your periodic vehicle maintenance plan
 - Your system for ensuring your vehicles will continuously comply with applicable Pennsylvania vehicle equipment standards (67 Pa. Code, Chapter 175).

Please See Attached

8. Please explain what steps you have taken to determine if you can obtain insurance and pay the required insurance premiums.

We have all required levels of insurance for Commercial General, Automotive, cargo, and Workman's Comp Liability insurance. We maintain these coverages year-round through an insurance broker. Our insurance broker maintains & files all proof of coverages with all related government agencies.

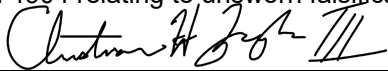
9. State whether the applicant has been convicted of a misdemeanor or felony. If applicant is partnership, limited liability partnership, corporation, or limited liability company this question applies to all members, officers, and/or shareholders. If "YES", explain.

_____ YES x NO

10. Financial Data. Complete the "Statement of Financial Position", which follows this page. Please feel free to also provide additional information explaining why you believe you have sufficient funds to ensure your transportation business can provide reliable service to the public in a safe manner.

Verification of Statement

The undersigned deposes and says that he/she is authorized to and does make this verification and that the facts set forth therein are true and correct to the best of his/her knowledge, information, and belief. The undersigned understands that false statements herein are made subject to penalties of 18 Pa. C. S. Section 4904 relating to unsworn falsification to authorities.



(Signature)

Christian H Ziegler III, Owner/ Operator

(Name and Title, printed or typed)

1/21/2021

(Date)

Statement of Financial Position (Balance Sheet)
As of (date) 1/21/2021

ASSETS

Current Assets		
Cash	\$9,672.65	
Other Current Assets (specify)	_____	
Total Current Assets		\$9,672.65
Tangible Assets		
Motor Vehicle Equipment	_____	
Property (buildings, land, etc.)	\$1,000 (computer, office equipment)	
Office Equipment	_____	
TOTAL ASSETS		\$10,672.65

LIABILITIES

Current Liabilities (Due within one year of date)		
Loans	\$37,298.31	
Credit cards/revolving credit	\$5,177.96 (truck lease)	
Other Liabilities (Attach schedule)	_____	
Total Current Liabilities		\$42,476.27
Long Term Liabilities (Due after one year of date)		
Mortgage	_____	
Long term commercial loan	_____	
Other Liabilities (Attach Schedule)	_____	
Total Long-Term Liabilities		\$0
TOTAL LIABILITIES		\$42,476.27

VERIFIED STATEMENT OF APPLICANT

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PhilaGorilla Movers, LLC

Legal Name of Applicant

Trade Name, if any

155 Cecil B Moore Ave

Street Address (principal place of business)

Philadelphia

City or Municipality

PA

State

19122

Zip Code

Additional Answers to Specific Questions (4, 5, & 7)

- Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, to including office machines that will be utilized, and the facility to house vehicles. As a carrier of household goods in use, applicant should include a description of storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers.

Facilities

PhilaGorilla Mover's office is a 900 sq ft office space at 155 Cecil B Moore Ave, Philadelphia, PA 19122. The office is located on the first floor. The main entrance has a locked entrance accessed by key to a small foyer (this is a common area). PGM's 1st of two office door is located adjacent to this foyer. This first door is locked with access by key to an additional foyer. From this foyer there is an egress door and a door to the PGM office, which is locked by a keypad lock. Inside the office there are two security cameras. The office has two desk areas to take calls and complete related paperwork. The office has WIFI and a wireless printer. There are several cabinets with mover related paperwork (bill of ladings, driver logs, locks, office supplies, etc.). There is ample seating around the office area including a couch, chairs, and coffee table. Moving blankets, dollies, straps, boxes, bed bags, tape, etc. are stacked along the back wall, on shelves, in cabinets throughout the office.

Vehicle Parking

PGM rents a large locked, gated lot at Front & Palmer Street to park our vehicles. This lot is 2 blocks from our current office address. We also park our vehicles at 1450 Warfield St, Philadelphia, PA. This is Ryder's lot. We lease our trucks from this company. The area where we park our vehicles is under 24 surveillance (cameras & personnel), it is locked after 5 PM

Record Maintenance Plan

All clients are given a written quote by email or our new CRM software. The CRM software is called MoveIt Pro. The email quote lays out all expected or possible charges. The verbiage pertaining to our pricing, insurance, & payments are taken directly from our published tariffs. Once our bid is accepted the client receives an email confirmation and a calendar invite. They are then sent a contract with all expected charges as provided in their original quote via our MoveItPro software. On the contract page they are asked to submit a \$100 deposit to secure their move for an hourly based quote or 1/3 of the expected cost for a flat rate quote. Any correspondence regarding the confirmed booking of the move signatures, payments, changes to the original estimate are immediately emailed to the client. In addition, PGM currently uses an invoicing service (aynax.com)

to translate the client's bill of ladings into an itemized record of all charges. We use QuickBooks to link all of our bank accounts, credit cards etc. to evaluate all of our spending, money in & money out.

Communication Network

We use Vonage for our phone line. The phone line directs all calls to either of the two partners in the business. If a call is not answered there is a voicemail that directs current & potential clients how to reach a PGM representative or how to contact us through an email or our website. Clients can fill out a contact form on our website or leave us messages through Yelp, Google, or Facebook to receive a possible quote. We try to maintain a quick response time to any inquiry. All communication is followed up with an email. All clients are given a written quote by email or our new CRM software. The quote lays out all expected or possible charges. The verbiage pertaining to our pricing, insurance, & payments are taken directly from our published tariffs. Once our bid is accepted the client receives an email confirmation and a calendar invite. In addition, PGM currently uses an invoicing service (aynax.com) to translate the client's bill of ladings into an itemized record of all charges. Once a job is booked it is assigned to a truck and crew. This is handled through our CRM software (MoveItPro). Currently each crew is given their weekly schedule one week ahead of the actual work week. Each scheduled crew is texted their job information for each day (crew, meet time, job description, etc) at least 24 hours prior to their scheduled shift. Each crew is assigned a crew chief. Crew Chiefs are the leaders of each team. These hired subcontractors are qualified drivers with a valid med card issued by a USDOT approved physician. Crew chiefs are expected to fill out and present an accurate bill of lading to the client and obtain all signatures before and after the move is completed. Crew chiefs are expected to delegate responsibilities to their team to ensure that the move is efficiently completed. The crew chief will be the point of contact for the client and ensure a smooth problem free move. Any reimbursements or discounts for the client will be cleared by management. Crews are expected to call the client with an accurate arrival time. They are expected to call any additional clients at least a few hours prior to completing their first job with an accurate ETA. Any issues that arise through out each move are expected to be promptly communicated to the client and office dispatch. The office dispatch maintains constant contact with the crew and client through texts and phone calls to ensure that any issues are dealt with immediately. The bill of ladings will be presented on I-Pads and instantly emailed to clients after each required signature. Paper bill of ladings can be used for clients without emails or itemized receipts can be mailed directly to clients once the job is complete.

5. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the territory you will be serving. In addition, please explain:
 - a. Your hiring standards for drivers;
 - b. Your system for conducting criminal background checks;
 - c. Your driver training program;
 - d. Your system for conducting driver license checks;
 - e. Your policies regarding alcohol and drug use by your drivers.

Currently we plan to have 4 qualified drivers. Two of these drivers are both owners of the company. We anticipate between 1 and 3 crews being dispatched daily. Up to 3 crews will be dispatched during our high season months. If two drivers are needed for a long-distance job the other 2 drivers can maintain the local jobs. Maintaining a larger pool of qualified drivers ensures our drivers are well rested and not overworked. We can spread out their shifts so that the drivers to not get fatigued and are able to take time off if needed.

Hiring Standard for Drivers

These hired subcontractors are qualified drivers with a valid med card issued by a USDOT approved physician. Our drivers need to meet the following requirements:

- Be in good health and physically able to perform all duties of a driver
- Be at least 21 years of age

- Speak and read English well enough to converse with the general public, understand highway traffic and signals, respond to official questions, and be able to make legible entries on reports and records.
- Be able to drive the vehicle safely.
- Know how to safely load and properly block, brace, and secure the cargo.
- Have only one valid commercial motor vehicle operator's license.
- Provide an employing motor carrier with a list of all motor vehicles violations or a signed statement that the driver has not been convicted of any motor vehicle violations during the past 12 months. A disqualified driver must not be allowed to drive a commercial motor vehicle for any reason.
- Pass a driver's road test or equivalent.
- Complete an application for employment.
- Possess a valid medical certificate

System for Conducting Criminal Background Checks

We currently conduct no criminal background check that isn't related to a motor vehicle conviction. Our investigation consists of personal interviews and contacting all previous DOT-regulated employers of the applicant that employed the driver to operate a CMV within the previous three years. PGM recently enrolled in The FMCSA offered Pre-Employment Screening Program (PSP) and will be screening prospective drivers via this program.

Driver Testing Program

No Person will be allowed to drive a CMV unless he/ she has first completed a road test and has been issued a certificate of driver's road test. The road test must be given by the motor carrier or a person designated by it.

System for Conducting Driver License Checks

We have a prospective driver fill out a driver application. They must note their driving experience, accidents/ crashes for the past 3 years or more, moving traffic violations and forfeitures for the past 3 years, and approve a driver's license check through The FMCSA offered Pre-Employment Screening Program (PSP). They maintain a must submit to an annual review of their driving record. They must also obtain a valid Medical Examiner's Certificate from a DOT approved doctor

Policies Regarding Alcohol or Drug Use

We follow all rules set forth in the Code of Federal Regulation Part 392.4 & Part 392.5 regarding drugs or alcohol. We also, include this in our employee handbook which is given to each employee to review and sign before they are hired. We have a strict no tolerance policy for these substances.

7. Describe your vehicle safety program. Please include the following in your explanation:
 - a. Your periodic vehicle maintenance plan
Our current trucks are leased through Ryder. The company has our trucks brought into their mechanics for scheduled PM visits. They have a series of PM checklists that they follow and release the truck back into our fleet once they are complete.
 - b. Your system for ensuring your vehicles will continuously comply with applicable Pennsylvania vehicle equipment standards (67 Pa. Code, Chapter 175).
Our leasing agent, Ryder keeps our fleets current with all applicable Pennsylvania vehicle equipment standards (67 PA. Code, Chapter 175). They schedule compliance and licensing requirements for our vehicles and provide a sub vehicle during the interim.