
EXHIBIT J4

EAST WHITELAND TOWNSHIP
ADOPTED ANNUAL BUDGET - 2021



2021 Final Budget

December 9, 2020



2021 Budget - Process

- All Meetings Advertised & Open to Public
- Fall 2020: Budget workshops with staff - 10/20 & 10/27
- November 11: Consider preliminary budget &, advertise
- December 9: Consider & approve final budget
- Condensed Review; Revisit Budget 2Q2021

2021 Final Budget General Fund – Revenues

Department	Revenues 2020	Revenues 2021	Change %
Earned Income Taxes	\$8,370,000	\$7,470,000	-10.7
Local Services Taxes	1,350,000	1,215,000	-10.0
RE Transfer Taxes	1,000,000	500,000	-50.0
Building Permits	1,000,000	500,000	-50.0
RE Property Taxes	734,600	734,600	0.0
Other	2,345,462	2,318,462	-1.1
Total Revenues	\$14,800,062	\$12,738,062	-13.9%



2021 Final Budget General Fund – Expenditures

Department	Department 2020	Expenditures 2021	Change %
Administration	\$1,883,477	\$1,810,117	-3.9
Codes & Life Safety	3,390,505	3,011,337	-11.2
Planning & Zoning	439,116	460,317	-4.8
Police	6,066,342	5,977,820	-1.5
Public Works	1,894,051	1,874,035	-1.1
Debt Service	511,130	511,130	0
Recreation	139,200	104,000	-25.3
Total Expenditures	\$14,323,821	\$13,748,756	-4.1%





2021 Final Budget Revenues

- ▶ Earned Income Taxes
 - ▶ Earlier this year, our Board asked staff to project potential lost EIT revenue as a result of the pandemic. So far, that situation has not occurred.
 - ▶ We budgeted \$9 million for EIT in 2020 and will likely surpass that. However, with a possible surge this Fall or Winter, we may experience a significant loss in revenue for 2021. Staff had projected possible losses, of 10% and 20%. We included a 10% reduction in 2021 collections.
- ▶ Real Estate Transfer Taxes
 - ▶ Normally robust volume and level of property transfers, averaging over \$1 million annually.
 - ▶ Limited mount of significant “shovel ready” projects expected in 2021, recommending a \$500,000 reduction budget, to \$500,000.
 - ▶ Core amount of transfer activity as well as one or two significant “speculative” transfers that occur in a municipality that has potential for development or redevelopment.
- ▶ Building Permits
 - ▶ Similar to Real Estate Transfer Taxes, we anticipate a significant reduction in permit revenue for 2021. Staff projects a loss of \$500,000 in permit revenue in 2021.

2021 Final Budget Expenditures

- ▶ Compensation – Our organization costs are mostly driven by labor contracts. In 2021, all three contracts are settled (Police – 3.6%; Fire – 3.5%; and AFSCME – 3.75%). Non union budgeted raises at 3.5%.
- ▶ Medical Insurance – DVHT We continue to benefit from arbitration awards and negotiated settlements of labor contracts that resulted in significant, sustainable healthcare concessions. Our current estimate for medical insurance for 2021 is \$1,381,836, compared with \$1,768,200 for 2020, or an annual savings of \$386,364. In addition, we terminated our self insured plan in February 2020. We continue to pay a modest amount of “run out” or timing of claims through December 2020. In 2021 and years after, we will recognize an additional annual savings of \$120,000.
- ▶ Pension – In September, our Board approved Minimum Municipal Obligation budgets for 2021, resulting in a \$217,676 increase due to life expectancies and poor investment performance.
- ▶ OPEB – Our OPEB costs are a combination of full group plan coverage for retirees only, through DVHT, and Medicare reimbursement for retirees only. Our current estimate for OPEB for 2021 is \$429,900, compared with \$503,300 for 2020, or an annual savings of \$73,400. We are recognizing similar savings through our arbitration awards and negotiated settlements of labor contracts.



2021 Final Budget

Expenditures (Continued)

- ▶ Overtime – Due to the pandemic, overtime this year continues to be moderate. Staff recommends the same overtime budgets for 2021.
- ▶ Information Technology – We have service contracts (IT) for police and civilian departments with All Covered. Our contract rates will not increase in 2021. We maintain software applications for each department and are looking to streamline applications next year.
- ▶ Vehicle & Equipment Replacement Plans – Since 2015, the Township has invested in the future replacement of our fleet and essential equipment. Each item is annually evaluated for useful life and replacement cost. Staff recommends that we continue funding (\$305,063) these plans in 2021.
- ▶ Debt Service – Our only non Sewer debt is for the Public Works facility. The debt service for 2021 is \$508,930. Our outstanding non Sewer debt is \$7,395,000 as of December 2020.



2021 Final Budget Net Deficit

- ▶ As of September 2020, we projected \$12.7 million in revenues and \$14.7 million in expenses, for a net deficit of \$2 million.
- ▶ As of November 2020, we identified additional cost savings that reduced our net deficit to about \$1 million.
- ▶ Through December 2020 and throughout 2021, staff will be identifying further cost reductions to help reduce our net deficit even further.



Fund Balance (Designated Reserves) - 12/31/2019

- ▶ Tax Rate Stabilization - \$4,050,000
- ▶ Budgetary Reserve - \$2,093,868
- ▶ Renovate Municipal Infrastructure - \$3,250,000
- ▶ Volunteer Committee Resources - \$2,650,000
- ▶ Highway & Street Projects - \$1,000,000
- ▶ Capital Improvement - \$726,023
- ▶ Stormwater Management - \$650,000
- ▶ Equipment - \$500,000
- ▶ Pension - \$500,000
- ▶ OPEB - \$350,000
- ▶ Total - \$15,769,891





Comments and Questions

**East Whiteland
Township**

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LIVE DATABASE
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Real Estate Taxes	-767,193.69	-755,820.00	-755,820.00	-770,560.38	-755,820.00	-755,820.00	.0%
Local Enabling Taxes	-12,264,696.03	-11,400,000.00	-11,400,000.00	-12,329,798.28	-11,400,000.00	-9,865,000.00	-13.5%
Licenses & Franchise F	-225,081.00	-230,200.00	-230,200.00	-160,687.89	-230,200.00	-230,200.00	.0%
Fines	-51,599.68	-67,000.00	-67,000.00	-43,635.12	-67,000.00	-67,000.00	.0%
Interest	-41,078.68	-28,000.00	-28,000.00	-11,699.12	-28,000.00	-28,000.00	.0%
Rent	-23,400.00	-7,500.00	-7,500.00	-15,000.00	-7,500.00	-7,500.00	.0%
Intergovernmental Reve	-523,951.80	-515,900.00	-515,900.00	-545,568.52	-515,900.00	-538,900.00	4.5%
Grants	-95,451.65	-40,287.00	-40,287.00	564.91	-40,287.00	-40,287.00	.0%
Department Earnings	-76,441.00	-84,100.00	-84,100.00	-89,133.84	-84,100.00	-84,100.00	.0%
Department Earnings	-1,363,589.91	-1,409,410.00	-1,409,410.00	-1,635,751.57	-1,409,410.00	-859,410.00	-39.0%
Parks & Recreation Ear	-73,882.35	-75,500.00	-75,500.00	-5,379.84	-75,500.00	-75,500.00	.0%
Miscellaneous Revenue	-142,095.44	-18,000.00	-18,000.00	-41,428.01	-18,000.00	-18,000.00	.0%
Sale of Fixed Assets	-785.00	.00	.00	.00	.00	.00	.0%
Transfers From Other F	-166,165.00	-168,345.00	-168,345.00	-168,345.00	-168,345.00	-168,345.00	.0%
Supervisors	8,073.60	7,500.00	7,500.00	8,073.64	7,500.00	9,750.00	30.0%
Administration	938,594.12	896,117.00	896,117.00	751,962.07	896,117.00	778,964.46	-13.1%
Tax Collection	153,892.57	151,240.00	151,240.00	208,246.09	151,240.00	138,200.00	-8.6%
Legal	328,053.66	242,000.00	242,000.00	211,472.56	242,000.00	212,000.00	-12.4%
Finance	90,904.27	325,170.00	325,170.00	231,416.39	325,170.00	351,652.04	8.1%
Engineering Services	111,194.24	134,400.00	134,400.00	91,460.79	134,400.00	134,400.00	.0%
Municipal Building	61,471.18	77,650.00	77,650.00	90,381.36	77,650.00	84,120.00	8.3%
Police Department	5,210,485.84	5,932,342.00	5,932,342.00	5,336,063.23	5,932,342.00	5,977,820.00	.8%

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Fire Protection	2,187,447.85	2,307,728.00	2,307,728.00	2,317,151.98	2,307,728.00	2,203,609.00	-4.5%
Regulation, Inspection	842,523.50	988,027.00	988,027.00	744,442.31	988,027.00	807,728.46	-18.2%
Planning & Zoning	298,666.75	439,116.00	439,116.00	501,540.52	439,116.00	460,317.04	4.8%
Emergency Mgmt.	196.45	4,750.00	4,750.00	1,124.50	4,750.00	4,750.00	.0%
Solid Waste Coll. & Di	20,189.65	25,000.00	25,000.00	20,874.15	25,000.00	27,000.00	8.0%
Public Works - General	1,257,491.05	1,292,024.00	1,292,024.00	1,294,138.71	1,292,024.00	1,347,665.00	4.3%
Public Works - Snow Re	88,710.76	159,450.00	159,450.00	7,948.99	159,450.00	132,250.00	-17.1%
Public Works - Traffic	97,914.35	99,077.00	99,077.00	68,295.46	99,077.00	99,000.00	-.1%
Public Works - Street	25,343.37	27,000.00	27,000.00	22,080.25	27,000.00	27,000.00	.0%
Public Works - Road Ma	151,629.44	191,500.00	191,500.00	148,615.87	191,500.00	84,000.00	-56.1%
Pub. Works - Road Cont	75,000.00	100,000.00	100,000.00	.00	100,000.00	100,000.00	.0%
Parks & Recreation Pro	15,256.94	29,550.00	29,550.00	4,220.83	29,550.00	30,800.00	4.2%
Parks & Recreation Pro	60,897.73	68,550.00	68,550.00	6,229.25	68,550.00	36,700.00	-46.5%
Parks Maintenance	22,143.54	41,100.00	41,100.00	26,328.13	41,100.00	36,500.00	-11.2%
Library	46,700.00	46,700.00	46,700.00	46,700.00	46,700.00	46,700.00	.0%
Community Development	860.05	2,700.00	2,700.00	430.11	2,700.00	2,700.00	.0%
Debt Service - General	504,230.94	511,130.00	511,130.00	510,008.29	511,130.00	511,130.00	.0%
Miscellaneous Expendit	7,991.91	14,000.00	14,000.00	23,550.66	14,000.00	14,000.00	.0%
Intergovernmental Expen	93,302.51	90,000.00	90,000.00	92,625.24	90,000.00	90,000.00	.0%
Retiree Benefits - Gen	.00	120,000.00	120,000.00	.00	120,000.00	.00	-100.0%
Interfund Operating Tr	600,000.00	.00	.00	.00	.00	.00	.0%
TOTAL General Fund	-2,516,244.96	-476,241.00	-476,241.00	-3,051,041.28	-476,241.00	1,010,694.00	-312.2%

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Street Light Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Interest	.00	-5.00	-5.00	.00	-5.00	-5.00	.0%
Assessments	-10,688.73	-10,713.00	-10,713.00	-10,688.73	-10,713.00	-10,713.00	.0%
Street Lighting	7,482.64	7,500.00	7,500.00	6,524.27	7,500.00	7,500.00	.0%
TOTAL Street Light Fund	-3,206.09	-3,218.00	-3,218.00	-4,164.46	-3,218.00	-3,218.00	.0%

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Sewer Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Interest	-17,845.60	-12,000.00	-12,000.00	-6,133.66	-12,000.00	-12,000.00	.0%
Sewer Dept. Earning	-3,711,901.77	-3,948,000.00	-3,948,000.00	-3,773,888.70	-3,948,000.00	-3,948,000.00	.0%
Miscellaneous Revenue	-377,765.32	-439,000.00	-439,000.00	-463,088.76	-439,000.00	-380,000.00	-13.4%
Donations/Contribution	-181,831.00	.00	.00	.00	.00	.00	.0%
Sewer Dept. Expenses	3,691,085.71	3,106,409.00	3,106,409.00	3,505,512.80	3,106,409.00	3,122,278.00	.5%
Debt - Sewer Dept.	561,657.03	1,251,409.00	1,251,409.00	1,251,074.77	1,251,409.00	1,251,409.00	.0%
Fiscal Agent Fees	1,500.00	3,150.00	3,150.00	2,500.00	3,150.00	3,150.00	.0%
Interfund Operating Tr	166,165.00	168,345.00	168,345.00	168,345.00	168,345.00	168,345.00	.0%
TOTAL Sewer Fund	131,064.05	130,313.00	130,313.00	684,321.45	130,313.00	205,182.00	57.5%

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Sewer Reserve Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Interest	-119,211.83	-96,000.00	-96,000.00	-35,949.18	-96,000.00	-96,000.00	.0%
Sewer Reserve - Earnin	-944,000.00	-1,108,000.00	-1,108,000.00	-548,000.00	-1,108,000.00	-792,000.00	-28.5%
Sewer Reserve - Earnin	-395,000.00	.00	.00	-3,335.18	.00	.00	.0%
Sewer Expenses	135,872.03	2,738,000.00	2,738,000.00	451,978.32	2,738,000.00	2,038,000.00	-25.6%
Bond Interest Exp	-333.00	.00	.00	.00	.00	.00	.0%
Bond Amortization	11,699.00	.00	.00	.00	.00	.00	.0%
Miscellaneous Expendit	7,869.08	.00	.00	208,876.87	.00	100,000.00	.0%
TOTAL Sewer Reserve Fund	-1,303,104.72	1,534,000.00	1,534,000.00	73,570.83	1,534,000.00	1,250,000.00	-18.5%

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Park Development Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Interest	-7,612.72	-6,000.00	-6,000.00	-3,182.96	-6,000.00	-6,000.00	.0%
Grants	.00	-614,080.00	-614,080.00	-100,000.00	-614,080.00	-1,534,000.00	149.8%
Park Deveop. Fee	-230,500.00	-150,000.00	-150,000.00	-773,622.50	-150,000.00	-150,000.00	.0%
Miscellaneous Revenue	-1,270.00	.00	.00	.00	.00	.00	.0%
Transfers	-15,101.14	.00	.00	.00	.00	.00	.0%
Profess.& Consult.Svc	13,762.00	.00	.00	57,490.33	.00	.00	.0%
Park Development	92,240.23	1,523,000.00	1,523,000.00	300,717.77	1,523,000.00	3,503,000.00	130.0%
TOTAL Park Development Fund	-148,481.63	752,920.00	752,920.00	-518,597.36	752,920.00	1,813,000.00	140.8%

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Capital Improvement Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Interest	-42,373.88	-30,000.00	-30,000.00	-14,584.37	-30,000.00	-30,000.00	.0%
State Grants	-503,494.50	-292,000.00	-292,000.00	.00	-292,000.00	-375,000.00	28.4%
Miscellaneous Revenue	-479,708.27	-403,400.00	-403,400.00	-360,058.58	-403,400.00	-403,400.00	.0%
Sale of Fixed Assets	-42,422.00	-5,000.00	-5,000.00	-32,619.00	-5,000.00	-5,000.00	.0%
Transfers from General	-600,000.00	.00	.00	.00	.00	.00	.0%
Police Department	6,825.00	.00	.00	.00	.00	.00	.0%
Highway Projects	205,733.09	986,000.00	986,000.00	22,452.68	986,000.00	941,900.00	-4.5%
Miscellaneous Expendit	291,608.93	972,500.00	972,500.00	194,566.36	972,500.00	805,000.00	-17.2%
Capital Exp - New	129,100.50	.00	.00	.00	.00	.00	.0%
Capital Exp-Replacemen	293,902.25	485,200.00	485,200.00	131,192.69	485,200.00	487,000.00	.4%
Interfund Operating Tr	15,101.14	.00	.00	.00	.00	.00	.0%
TOTAL Capital Improvement Fu	-725,727.74	1,713,300.00	1,713,300.00	-59,050.22	1,713,300.00	1,420,500.00	-17.1%

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Act 209 Transportation Improve	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Interest	-2,407.95	-3,000.00	-3,000.00	-395.59	-3,000.00	-3,000.00	.0%
Misc Revenue	-205,000.00	-125,000.00	-125,000.00	-8,000.00	-125,000.00	-125,000.00	.0%
TOTAL Act 209 Transportation	-207,407.95	-128,000.00	-128,000.00	-8,395.59	-128,000.00	-128,000.00	.0%

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

State Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Interest	-1,149.53	-850.00	-850.00	-37.69	-850.00	-850.00	.0%
Intergovernmental Reve	-372,775.15	-356,800.00	-356,800.00	-363,764.04	-356,800.00	-314,415.71	-11.9%
Liq Fuels -Road Constr	363,746.47	357,000.00	357,000.00	326,766.58	357,000.00	357,000.00	.0%
TOTAL State Fund	-10,178.21	-650.00	-650.00	-37,035.15	-650.00	41,734.29	-6520.7%

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Police Pension Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Pol. Pension Fund Earn	-1,985,737.03	.00	.00	-1,569,811.08	.00	.00	.0%
Pension Contributions	-645,127.52	.00	.00	-672,561.59	.00	.00	.0%
Pension Expense	585,132.76	.00	.00	503,730.21	.00	.00	.0%
TOTAL Police Pension Fund	-2,045,731.79	.00	.00	-1,738,642.46	.00	.00	.0%

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LIVE DATABASE
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Fire Fighters Pension Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Investment Gain/ (loss	-436,277.20	.00	.00	-380,167.17	.00	.00	.0%
Pension contribution	-206,136.17	.00	.00	-216,183.24	.00	.00	.0%
Pension Payments	15,205.21	.00	.00	52,714.82	.00	.00	.0%
TOTAL Fire Fighters Pension	-627,208.16	.00	.00	-543,635.59	.00	.00	.0%

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LIVE DATABASE
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

Non-Uniformed Pension Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Investment Gains / (Lo	-1,292,071.31	.00	.00	-991,325.82	.00	.00	.0%
Non-Uniform Pension Co	-465,084.57	.00	.00	-450,034.59	.00	.00	.0%
Non-Uniform Pension Pa	459,005.31	.00	.00	529,575.52	.00	.00	.0%
TOTAL Non-Uniformed Pension	-1,298,150.57	.00	.00	-911,784.89	.00	.00	.0%

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LIVE DATABASE
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 20211 2021 Budget

FOR PERIOD 99

ACCOUNTS FOR:

OPEB Trust Fund	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 Final	PCT CHANGE
Investment Gains/(Loss	-300,990.69	.00	.00	-251,282.49	.00	.00	.0%
Twp. Contribution - OP	-381,412.00	.00	.00	.00	.00	.00	.0%
Interfund Transfer Rev	.00	-125,000.00	-125,000.00	.00	-125,000.00	-125,000.00	.0%
Expenses - OPEB Trust	285,079.87	.00	.00	3,640.72	.00	.00	.0%
TOTAL OPEB Trust Fund	-397,322.82	-125,000.00	-125,000.00	-247,641.77	-125,000.00	-125,000.00	.0%
TOTAL REVENUE	-29,790,307.11	-22,524,910.00	-22,524,910.00	-26,845,137.58	-22,524,910.00	-21,048,445.71	-6.6%
TOTAL EXPENSE	20,638,606.52	25,922,334.00	25,922,334.00	20,483,041.09	25,922,334.00	26,533,338.00	2.4%
GRAND TOTAL	-9,151,700.59	3,397,424.00	3,397,424.00	-6,362,096.49	3,397,424.00	5,484,892.29	61.4%

** END OF REPORT - Generated by Usha Hogan **