

EXHIBIT F7

GAITENS, TUCCERI & NICHOLAS, P.C.
ATTORNEYS AT LAW

519 COURT PLACE
PITTSBURGH, PENNSYLVANIA 15219

gtnlaw.com

CHARLEE ROSINI, ESQUIRE
crosini@gtnlaw.com

July 8, 2022

VIA U.S. FIRST CLASS MAIL

West Mayfield Borough
3700 W. 9th Avenue
Beaver Falls, Pennsylvania 15010

In Re: Right-to-Know Request – June 8th, 2022

To Whom It May Concern:

Kindly accept the enclosed Right-to-Know Request. Thank you in advance for your assistance with this request.

I look forward to hearing from you.

Very truly yours,


CharLee Rosini

Enclosures



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: _____ (Attn: AORO)

Date of Request: _____ Submitted via: Email U.S. Mail Fax In Person

PERSON MAKING REQUEST:

Name: _____ Company (if applicable): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Email: _____

Telephone: _____ Fax: _____

How do you prefer to be contacted if the agency has questions? Telephone Email U.S. Mail

RECORDS REQUESTED: Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.

DO YOU WANT COPIES? Yes, printed copies (default if none are checked)
 Yes, electronic copies preferred if available
 No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? Yes (may be subject to additional costs) No
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than \$100 (or) \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: _____ Date Received: _____ Response Due (5 bus. days): _____

30-Day Ext.? Yes No (If Yes, Final Due Date: _____) Actual Response Date: _____

Request was: Granted Partially Granted & Denied Denied Cost to Requester: \$_____

Appropriate third parties notified and given an opportunity to object to the release of requested records.

Minutes Dec. 11, 2008

borough has 98 streetlights. If we would decide to use solar lights, we would also have to provide poles for the lights because we cannot use Duquesne Light poles. The lights that he is researching are state of the art LED lights and use less energy for a longer period of time. They can go 10 days without sunlight. The borough would have to trim trees in the municipality to provide ample sunlight for the lights to function. There is a window of opportunity for funding during the months of April through June. Mr. DeLuca asked if a representative could come and explain the lights to council and possibly provide a sample light installed at the borough building for us to determine if these would work for our community. Since a significant amount of money is needed to purchase these, we want to make sure that we are doing the right thing. Mr. Fenchel suggested that Mr. Bostek contact the COG secretary to get the grant writer to help in obtaining grants for a study to see if this will work for us. It was also suggested to find other municipalities where these lights are in use and talk to the people there. More research is definitely needed before a decision of this magnitude can be made. Mr. Bostek also complained about building and construction materials being dumped at the Householder property. Mr. DeLuca will talk to the owner and have it cleaned up.

Mayor Wiltrout - none
Atty. Fenchel - none

Mr. Tate reported that the roofs are on, the siding and soffit and fascia are installed on the park shelter. Mr. Bob Mazzant donated the siding and Bill Kidd supplied free shingles. More money was needed in labor to get the building enclosed prior to winter. The bid in the amount of \$8800 was submitted and the job is now complete. A check for the remainder in the amount of \$3674 will be sent for payment. Mr. Tate asked if the borough had a web site. We do not and Mr. Tate suggested that we look into getting one. There is a lot involved in setting up a web site but we will look into it.

Matthew Price, a White Township police officer arrived late to the meeting because he was on duty. He will officially replace Donald Lutz as code enforcement officer beginning 1/1/2009. We will go over the duties at the January meeting. He agreed to accept the same compensation as Mr. Lutz - \$60 per month plus the use of a cell phone on the borough's plan. He has some experience with setting up web sites and will get together with Tom T. Orosz to show him how it can be done and what it would cost.

Mr. DeLuca brought up the necessity for the borough to increase sewage rates because Beaver Falls has increased our usage fee. Right now our minimum usage is \$12.00 per 5000 gallons and \$2.50 per each additional 1000 gallons per quarter. Several options were discussed and it was decided to increase the minimum usage to \$18.00 per 5000 gallons and \$3.25 per each 1000 gallons used. This will offset what Beaver Falls is charging us for usage. Mr. Klugh moved to increase the quarterly fees as noted above and was seconded by Mr. Tom E. Orosz. A roll call vote passed the motion as follows: Mr. Tom T. Orosz - yes; Mr. Klugh - yes; Mr. Tom E. Orosz - yes; Mr. Bostek - yes; Mr. Tate - yes; and Mr. DeLuca - yes.

Mr. DeLuca also noted that the 2009 budget had to be voted on. A question regarding the budgeting of \$20,000 for street lighting from the general fund was raised. If it becomes necessary, the street lighting can be paid from the liquid fuel fund to provide extra money in the general fund if needed. Mr. Tate moved to approve the 2009 budget in the amount of \$270,551.00 and was seconded by Mr. Klugh. A roll-call vote passed the motion as follows: Mr. Tom T. Orosz - yes; Mr. Klugh - yes; Mr. Tom E. Orosz - yes; Mr. Bostek - yes; Mr. Tate - yes; and Mr. DeLuca - yes.

NEW BUSINESS

Mr. Tom T. Orosz - none

Minutes Dec. 13, 2012

Little seconded the motion that passed by roll-call vote as follows: Mr. Bostek – yes; Mrs. Helbig – yes; Ms. Harker – yes; Mr. Little – yes; Mr. Heaton – no; Mr. Tate – yes; and Mr. DeLuca – yes.

New Business

Mr. Bostek - none

Mrs. Helbig -- none

Ms. Harker - none

Mr. Little - none

Mr. Heaton - none

Mr. Farkas asked about the status of the Standard Street sewer repair (Old Business). The repair is complete and the line has been working for about 2 weeks.

Mr. Tate - none

Mr. DeLuca - none

Mr. Eakles reported that there is no stop sign at Mayfield Alley and Harbison. There hasn't been one there for quite some time so no action will be taken.

Mr. McNeely asked about a credit card for the street department employees to make purchases for the borough because Mr. Orosz had one before. Mr. DeLuca has a card and can be called for any purchase that is necessary to make. There was discussion about also obtaining a card for Mr. Heaton.

Mr. DeLuca brought up a discussion about the borough's sewer rates. At this time West Mayfield has the lowest rates in the county. This could cause some difficulty in obtaining any type of grants for sewer repairs or replacement of antiquated sewer lines. Our service provider, Beaver Falls Municipal Authority has increased our payment to them on a yearly basis as well as the joint users. We pay \$3.70 per 10000 gallons and the fees that we charge don't begin to cover our costs. Our sewage account has steadily decreased in the past year and we have paid out more than we have collected. At this rate we will deplete our sewer fund within a year and this could be quite detrimental to the borough. Following some discussion, it was decided to increase our rates for 2013. Mr. Heaton moved to raise the quarterly base fee from \$18.00 to \$40.00 for the first 10,000 gallons and raise the fee for each additional 1000 gallons of use from \$3.25 to \$3.50. Mr. Tate seconded the motion that passed by a vote of 6-1 with Mr. Little casting the nay vote. This is still less than what we are being charged and is still less than some of our neighboring communities like Chippewa and Big Beaver. As far as the repairs that had to be made to the sewer line on Standard Street, Mr. DeLuca looked into funding from PennVest but they have no funds available for repairs – only replacement. Mr. Fenchel said that money used for stone for the repair could come from the Liquid Fuel fund. At this time Ms. Harker moved to enter an executive session (7:35 p.m.) to discuss personnel issues. Mr. Little seconded the motion.

Following the executive session Mrs. Lansberry was instructed to pay overtime hours to Brian McNeely for work done on Standard Street. Mr. Heaton now has a spread sheet in place to track all employee hours. A check in the amount of \$20,000 will be made to Nicely Excavation for the sewer work on Standard Street.

Motion to ratify purchases made by committees Tate/Heaton carried.

Motion to adjourn at 9:45 Little/Heaton carried.

Respectfully submitted,

Patricia Lansberry, Secretary

Patricia Lansberry

ORDINANCE NO. 040195

AN ORDINANCE OF THE BOROUGH OF WEST MAYFIELD, BEAVER COUNTY, PENNSYLVANIA ADOPTING REGULATIONS CONCERNING THE WEST MAYFIELD SANITARY SEWER SYSTEM, REGULATING THE CONNECTION REQUIRED AND EXCEPTIONS THERETO; PROVIDING FOR NOTICE TO PROPERTY OWNERS AND RESULTS OF THEIR FAILURE TO CONNECT WITH SAID SYSTEM ALONG WITH EQUITABLE REMEDIES; SETTING FORTH THE REQUIRED FEES WITH REGARD TO UTILIZING THE SANITARY SEWER SYSTEM AND PERMITS THEREFORE; PROVIDING FOR THE CONNECTION BY THE BOROUGH AND THE RECOVERING OF COSTS IN THE EVENT THE PROPERTY OWNER FAILS TO PAY THE NECESSARY FEES; SETTING FORTH DESIGN STANDARDS REGARDING SAID CONNECTIONS; SETTING FORTH PROHIBITED CONNECTIONS AND THE DISCONTINUANCE OF SEPTIC SYSTEMS; PROVIDING FOR CONSTRUCTION REGULATIONS AND INSPECTIONS; ESTABLISHING THE PENALTY FOR VIOLATION OF SAID ORDINANCE.

The Borough of West Mayfield by and through the council of the borough of West Mayfield, Beaver County, Pennsylvania enact and establish the following ordinance, by the authority of the same:

040195-1. DEFINITIONS.

As used in this chapter, the following terms shall have the meanings indicated:

PERSON - Any natural person, association, partnership, firm or corporation. The singular shall include the plural and the masculine shall include the feminine and the neuter.

EXISTING SEWER CUSTOMER - All borough residents served by the existing sewer system as defined herein.

EXISTING SEWER SYSTEM - All sanitary sewer lines in the borough, together with all appurtenances and facilities, serving the residents of the borough prior to the construction of any sewer system addition.

NEW CUSTOMERS - All borough residences served by any sewer system addition as defined herein.

CALCULATION OF INITIAL SANITARY SEWER SERVICE CHARGE - A

study done by Widmer Engineering determining the appropriate charges pursuant to Act 203 of 1990 (House Bill No. 444).

040195-2. CONNECTION REQUIRED.

Every owner of property in the Borough of West Mayfield whose property abuts upon any line of the sanitary sewers of the Borough of West Mayfield which drains into the sewage treatment plant of the Beaver Falls Joint Sewer Authority or which adjoins or abuts upon any street or alley in which a public sewer is or shall hereafter be located shall connect, at his own costs, the building, buildings or other structures located on said property with said sanitary sewers of the borough in such manner and within such time as the borough shall order, for the purpose of the discharge of all fecal matter, human excrement, kitchen and laundry waste and such other sewage as is customarily disposed of in a sanitary sewer system. All such sewage shall, after such connection, be conducted into such sewer. Every such property shall be connected separately and independently with the sewer through the tap-in connection branch directly opposite the building or nearest in a downstream direction.

040195-3. SEPTIC SYSTEMS PROHIBITED ABUTTING SEWER LINE.

It shall be unlawful for any owner, lessee or occupier of any property abutting on any line of the sanitary sewer system of said borough to employ any means, either by septic tank or otherwise, for the disposal of sanitary sewage other than into and through the sanitary sewers of the borough, unless

otherwise determined by the borough sewage enforcement officer that said connection cannot be accomplished.

040195-4. NOTICE TO DISCONNECT SEPTIC SYSTEMS.

Where any structure is now or hereafter connected to any septic tank or using any method by which sanitary sewage is disposed of or eliminated other than through the sanitary sewer system of said borough, it shall be the duty of the Borough Secretary or other authorized person to notify the owner, lessee or occupier of such structure, in writing, either by personal service or certified mail, to disconnect the same and make proper connections for the discharge and disposal of sewage throughout the sanitary sewer system of the borough, as hereinafter provided, within sixty (60) days after receipt of such notice.

040195-5. CONNECTION BY BOROUGH; RECOVERY OF COSTS.

In case any owner of property adjoining or adjacent to such sewers shall neglect or refuse to connect with and use said sewers within such period of sixty (60) days after notice to do so has been served upon him, either by personal service or by certified mail as aforesaid, the Borough Council or its agents may enter upon such property and construct such connection. In such case, the Secretary or other authorized person on behalf of the Borough Council shall forthwith upon completion of the work an itemized bill for the cost of construction of such connection to the owner of the property to which connection has been so made, which bill shall be

shall be done in accordance with rules and regulations established by the borough and shall be inspected by the Borough Engineer before being covered.

040195-11. VIOLATIONS AND PENALTIES.

Any person, persons, partnership or any agents or executive officers of any corporation violating the provisions of this chapter shall, upon conviction for each and every violation, be subject to a fine not to exceed six hundred dollars (\$600.00) and costs of prosecution and, in default of payment of fine and costs, be subject to imprisonment for a period not exceeding thirty (30) days.

040195-12. PRIOR ORDINANCE.

Any and all prior ordinances not in conformity with this said ordinance are hereby rescinded to the extent they are not in conformity with this said ordinance.

ENACTED AND ORDAINED, this 2 day of JUNE, 1995.

Witness:

BOROUGH OF WEST MAYFIELD

Patricia Lansberry
Patricia Lansberry, Secretary

by: Paul Farkas
President of Council
Paul Farkas

Approved: Thomas F. Boyce
Mayor

BOROUGH OF WEST MAYFIELD

RESOLUTION NO. 04-11-13

BE IT KNOWN THAT THE BOROUGH OF WEST MAYFIELD INTENDS TO ADOPT AND ORDAIN THE FOLLOWING RESOLUTION AMENDING THE BILLING FEE CHARGED BY THE BEAVER FALLS MUNICIPAL AUTHORITY.

WHEREAS, the Borough of West Mayfield has entered into a new four year agreement with the Beaver Falls Municipal Authority to provide various services relating to water and sewage.

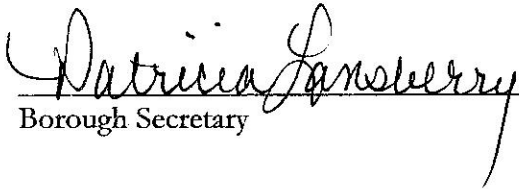
WHEREAS, the Borough of West Mayfield maintains the authority to approve and charge fees related to items such as water and sewage, including the billing fees associated with the same.

WHEREAS, the Borough Council desires to approve a change of the amount chargeable by the Beaver Falls Municipal Authority to \$1.50.

ORDAINED AND ENACTED this 11th day of April, 2013.

Attest:

Borough of West Mayfield


Borough Secretary


President of Council


Mayor

No. - 1995
RESOLUTION FOR
SEWER USER'S CHARGE

RESOLUTION DETERMINING THE UNIFORM SEWER USER'S CHARGE FOR THE YEAR 1996 AND THEREAFTER AND ESTABLISHING A MINIMUM UNIFORM USER'S CHARGE.

WHEREAS, the Borough of West Mayfield (hereinafter referred to as Borough) owns and operates the sanitary sewage system located within the boundaries of the Borough; and

WHEREAS, the Borough has incurred additional expenses and an increase in costs in order to operate and maintain the Borough's sanitary sewage system; and

WHEREAS, under a previously enacted ordinance, the Borough of West Mayfield is permitted to establish a sewer rental charge and further to annually amend the same to state the sewer rental charge payable by the owner and/or occupier of premises served by the Borough's sanitary sewer system;

NOW THEREFORE, be it resolved by the Council of the Borough of West Mayfield as follows:

1. A sewer user's charge for the calendar year 1996 will be \$2.25 per 1000 gallons of water consumption.
2. The minimum uniform user's charge for any user for the Borough's sanitary sewer system is established at \$11.25 per quarter for usage of 0 - 5000 gallons per quarter.

ENACTED AND ORDAINED this 14th day of March, 1996.

Attested by:
Dorinda A. Lempert
Borough Secretary

BOROUGH OF WEST MAYFIELD
Edward J. Sebastian
President

Approved this 14 day of March, 1996.

ORDINANCE NUMBER 1040-A

AN ORDINANCE OF THE BOROUGH OF WEST MAYFIELD, BEAVER COUNTY, PENNSYLVANIA, ADOPTING AND IMPOSING SEWER RENTAL CHARGES; PROVIDING FOR PAYMENT OF THE SAME; AND PROVIDING THAT UNPAID CHARGES SHALL BE A LIEN ON PROPERTY AND PROVIDING SPECIAL ARRANGEMENTS FOR INDUSTRIAL CONCERNS.

The Borough of West Mayfield, by and through the Council of said Borough of West Mayfield, Beaver County, Pennsylvania, does hereby enact and establish the following Ordinance:

I. Imposition of sewer rental charges; all owners of property connected or connecting with the sewer lines in the public sewer system, and all of the owners of property who may hereafter connect with and use the same shall pay annual sewer rental or charges in quarterly installments as hereinafter provided. Said bills may either be submitted and processed by the Borough of West Mayfield or the City of Beaver Falls or the Beaver Falls Municipal Authority on behalf of the Borough as the Borough Council may designate. Said rental or charges for the use of said sewer facilities are based upon the following schedules of rates:

a) The service charge for all non-commercial or non-industrial customers supplied with public water from the Beaver Falls Municipal Authority shall be set, billed and collected at an annual uniform sewer user's charge for calendar year 1998 at \$2.50 per 1,000 gallons of water consumption. The minimum uniform user's charge for any user of the sanitary sewer system is established at \$12.00 per quarter.

b) The service charge for all non-commercial or non-industrial customers not supplied with public water from the Beaver Falls Municipal Authority but from lot wells or otherwise shall be set, billed and collected as follows: The minimum uniform user's charge for such user of the sanitary sewer system is established at \$45.00 per quarter.

c) The service charge for all commercial and industrial customers supplied with public water from the Beaver Falls, Municipal Authority shall be set, billed and collected as follows: The annual uniform sewer user's charge for calendar year 1998 shall be \$2.50 per 1,000 gallons of water consumption. The minimum uniform user's charge for any such user of the sanitary sewer system is established at \$60.00 per quarter.

d) The service charge for all commercial and industrial customers not supplied with public water from the Beaver Falls Municipal Authority but from lot wells or otherwise shall be set, billed and collected as follows: the minimum uniform user's charge for any such user of the sanitary sewer system is established at \$60.00 per quarter.

II. There is imposed upon each property in the Borough of West Mayfield served by the Borough sanitary sewer system and having the use thereof, a surcharge payable by the property owner and/or the occupier of said premises as hereinafter may be stated, for the non-payment of cost of use, whether direct or indirect, of the sanitary sewer system based upon the cost as hereinafter set forth.

III. The cost for said sewer surcharge shall be computed as follows and paid directly to the Borough:

a) In the event that a Notice of Intent to shut-off water is mailed to the owner and/or occupier of the premises, an additional surcharge of \$20.00 plus any cost (including but not limited to mailing costs, etc.) shall be added onto the cost of the sewage bill. This is in addition to the Beaver Falls Municipal Authority costs.

b) In the event that the water is disconnected for nonpayment of the bill, an additional surcharge of \$35.00 plus any cost (including mailing and water shut-off fee) shall be added onto the cost of the sewage bill and other previously imposed surcharge. This is in addition to the Beaver Falls Municipal Authority costs.

IV. All of the aforementioned annual or quarterly sewer rental charges and sewage surcharges shall be liened on the property charged with the payment thereof and, if not paid, may be collected by an Action in Assumpsit in the name of the Borough of West Mayfield against the owner of the property charged or by distress of the personal property on the premises, or by a lien filed in the nature of a municipal lien.

V. No portion of this Ordinance shall be construed as to prevent any special agreement or arrangement between the Borough of West Mayfield and any industrial concern or commercial concern whereby industrial waster or commercial waster of any strength or character may be accepted by the Borough for treatment, subject to payment therefor by said industrial concern or commercial concern as agreed upon.

VI. Council reserves the right to and may from time to time adopt, revise and amend such rules and regulations, including charges as stated herein, as it deems necessary and proper for the use and operation of the sewer system, which rules and regulations shall be and become a part of this Ordinance.

ENACTED AND ORDAINED this 14th day of May, 1998.

Borough of West Mayfield

Patricia Lansberry
Patricia Lansberry, Secretary

by: Paul Farkas
President

APPROVED:

Thomas Bruner
Mayor