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**Group of Companies**  
Community Utilities of Pennsylvania

April 18, 2023

Docket # M-2023-3037451

Please find attached the Annual Water Audit for Community Utilities of PA – Penn Estates.

Thanks,  
Alice

Alice Benton  
Community Utilities of Pennsylvania

410-286-5533

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Community Utilities of Pennsylvania, Inc.

P.O. Box 379 • Dunkirk, MD 20754 • P: 800-638-0262 • F: 410-286-5532 • [www.uiwater.com](http://www.uiwater.com)





# AWWA Free Water Audit Software v6.0

FWAS v6.0

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This spreadsheet-based water audit tool is designed to help quantify and track water losses associated with water distribution systems and identify areas for improved efficiency and cost recovery. It provides a "top-down" summary water audit format and is not meant to take the place of a full-scale, comprehensive water audit format. Auditors are strongly encouraged to refer to the most current edition of AWWA M36 Manual for Water Audits for detailed guidance on the water auditing process and targeting loss reduction levels. This tool contains several separate worksheets. Sheets can be accessed using the tabs at the bottom of the screen, or by clicking the TOC links below.

## Table of Contents (TOC)

- Start Page** The current sheet. Enter contact information and basic audit details.
- Worksheet** Enter the required data on this worksheet to calculate the water balance and data grading.
- Interactive Data Grading** Answer questions about operational practices for each audit input, and the data validity grades will automatically populate.
- Dashboard** Review NRW components, performance indicators and graphical outputs to evaluate the results of the audit.
- Notes** Enter notes to explain how values were calculated, document data sources, and related information about data management practices.
- Blank Sheet** By popular demand! A blank sheet. The world is your canvas.
- Water Balance** The values entered in the Worksheet automatically populate the Water Balance.
- Loss Control Planning** Use this sheet to interpret the results of the audit validity score and performance indicators.
- Definitions** Use this sheet to understand the terms used in the audit process.
- Service Connection Diagram** Diagrams depicting possible customer service connection line configurations.
- Acknowledgements** Acknowledgements for development of the AWWA Free Water Audit Software v6.0.

### AWWA Web Resources for Water Loss Control

<https://www.awwa.org/Resources-Tools/Resource-Topics/Water-Loss-Control>  
Items referenced in the Free Water Audit Software v6.0 on the web:

- Data Grading Matrix v6.0
- Example Water Audit v6.0
- Water Audit Compiler v6.0
- AWWA Reports on Performance Indicators
- M36 Manual

## Enter Basic Information

Name of Utility:	Community Utilities of PA at Penn Estates
Name of Contact Person:	Vincent Varuolo
Email:	vincent.varuolo@uiwater.com
Telephone   Ext.:	570-517-9884
City/Town/Municipality:	East Stroudsburg
State / Province:	Pennsylvania (PA)
Country:	United States
Audit Preparation Date:	January 27, 2023
Audit Year:	2022
Audit Year Label:	Calendar (Fiscal, Calendar, etc)
Audit Period Start Date:	Jan 01 2022
Audit Period End Date:	Dec 31 2022
Volume Reporting Units:	Million gallons (US)
Water System Structure:	Retail
Water Type:	Potable Water
System ID Number:	2450065
Validator Name/ID:	n/a
Validator Email:	n/a
Estimated Total Population Served by Water Utility:	4,330

## Key of Input Acronyms

*In order of appearance in the Worksheet*

<b>VOS</b>	Volume from Own Sources
<b>VOSEA</b>	VOS Error Adjustment
<b>WI</b>	Water Imported
<b>WIEA</b>	WI Error Adjustment
<b>WE</b>	Water Exported
<b>WEEA</b>	WE Error Adjustment
<b>BMAC</b>	Billed Metered Authorized Consumption
<b>BUAC</b>	Billed Unmetered Authorized Consumption
<b>UMAC</b>	Unbilled Metered Authorized Consumption
<b>UUAC</b>	Unbilled Unmetered Authorized Consumption
<b>SDHE</b>	Systematic Data Handling Errors
<b>CMI</b>	Customer Metering Inaccuracies
<b>UC</b>	Unauthorized Consumption
<b>Lm</b>	Length of mains
<b>Nc</b>	Number of service connections
<b>Lp</b>	Average length of (private) customer service line
<b>AOP</b>	Average Operating Pressure
<b>CRUC</b>	Customer Retail Unit Charge
<b>VPC</b>	Variable Production Cost

### Color Key

User input

Calculated

Optional default

### Guidance for the Worksheet

Choosing to enter unit of **percent** or **volume** (applies to VOSEA, WIEA, WEEA, CMI)

choose entry option:

1.00%	percent	or
	volume	25.000

Choosing to enter **default** or **custom input** (applies to UUAC, SDHE, UC)

choose entry option:

0.25%	default	or
	custom	75.000

### Guidance for the Interactive Data Grading

Use acronym buttons in IDG header to navigate among inputs. Acronym Key above. White = needs answers, orange = complete, clear = not required. Example below.

VOS	VOSEA	WI	WIEA	WE	WEEA	BMAC	BUAC	UMAC	UUAC
SDHE	CMI	UC	Lm	Nc	Lp	AOP	CRUC	VPC	

After clicking an acronym button, answer all visible questions in the order they're presented, choosing best-fit answer

Grade will populate when all visible questions are complete for an input

The limiting criteria will be labeled along the right. If only 1 limiting criterion is shown, improving on that criterion will achieve a higher data grade. If multiple limiting criteria are shown, improving on *each* limiting criterion is necessary to achieve a higher data grade. A complete inventory of data grading criteria is available in the Data Grading Matrix v6.0 (see web resources)

Limiting

If you have questions or comments regarding this software please contact us at: [wlc@awwa.org](mailto:wlc@awwa.org)