

Secretary  
Pennsylvania Public Utility Commission  
400 North Street, Second Floor Harrisburg,  
PA 17120  
717.787.3834  
[www.puc.pa.gov](http://www.puc.pa.gov)

## Application for Motor Common Carrier of Persons Group and Party Service in Vehicles Seating 11 to 15, Including the Driver

THIS APPLICATION IS TO BE USED FOR CHARTER SERVICE FOR GROUPS, OR ON A NONEXCLUSIVE BASIS FOR TOUR, SIGHTSEEING, OR EXCURSION SERVICE LIMITED TO VEHICLES SEATING 11 TO 15 PEOPLE, INCLUDING THE DRIVER.

1. **Legal Name of Applicant** (Individual, Partnership or Corporation)

SNAP LIMO LLC

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- If you are an individual who has not formed any type of corporate entity, you should enter your name **as it will appear on your insurance documents**.
  - If you are filing for a partnership, but **not a limited liability partnership**, the names of all partners must be entered on this line. Those names should be entered **as they will appear on your insurance documents**. This includes husbands and wives filing jointly.
  - If you are filing for a corporate entity (corporation, limited liability company, or limited liability partnership), **even if you are the sole shareholder member**, you must enter the name **exactly as it appears on the registration papers from the Corporation Bureau of the Pennsylvania Department of State**.

2. **Trade Name** (Attach a copy of fictitious name registration if applicable)

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This is any name which you will be operating under which differs from the **LEGAL NAME OF APPLICANT**. A **TRADE NAME** is considered a **FICTITIOUS NAME** if the identity of the applicant cannot be readily determined. *EXAMPLE: John Doe is the applicant and wants to use the name "Johnboy Transport" as his trade name. People cannot readily determine that John Doe is the actual operator; therefore, the name is fictitious and must be registered as such. Trade names such as "John Doe Transport" or "J. Doe Transport" are not considered fictitious and would not have to be registered.*

3. **Do you currently hold PUC Authority?** x **Previous Authority?** x

**If YES, at PUC No. A-** 6420082

4. **Are you a business entity registered with the PA Dept. of State?** YES  
If NO, you must register (see checklist on how to register).

**If YES, provide your PA Corporation Bureau Entity ID Number** 6576035  
(See checklist and indicate type of business entity registered)

5. **If either a corporation or limited liability company, please list members (LLC) or shareholders and officers (corporation).**

JUCARA DACRUZ

_____	_____
_____	_____
_____	_____
_____	_____

6. **Mailing Address**

1626 S BROAD STREET

Street Address

PHILADELPHIA PA 19145

PHILADELPHIA

City, State and Zip Code

County

856-449-4279

VDACRUZ12@GMAIL.COM

Telephone Number

E-mail Address

*This is the e-mail address to which the Commission will send all official documents issued by the Commission until further notice.*

7. **Physical Address** (if different than Mailing Address. Do not use a PO Box.)

1626 S BROAD STREET

Street Address

PHILADELPHIA PA 19145

PHILADELPHIA

City, State and Zip Code

County

856-449-4279

VDACRUZ12@GMAIL.COM

Telephone Number

E-Mail Address

The address entered here should reflect the actual location of the business. This is the address the Commission needs in order to dispatch Enforcement Officers to inspect equipment. If left blank, it will be assumed that the **PHYSICAL ADDRESS** is the same as the **MAILING ADDRESS**

8. **Attorney** (if applicable)

Attorney's Name & Telephone Number for this Filing

Attorney's Address

E-Mail Address

An attorney's name should only be entered if an attorney is filing the application for a client and the application is being sent under the attorney's cover letter.

9. **Does applicant have a USDOT Number?**

No \_\_\_\_\_ Yes, at No. \_\_\_\_\_

10. **Describe the service area proposed by this application.**  
(Use the space below or attach additional sheet if space provided is not sufficient).
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TO TRANSPORT PEOPLE FROM POINTS IN PENNSYLVANIA AND RETURN. EXCLUDING THE CITY AND COUNTY OF PHILADELPHIA.

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*Examples:*

- *To transport people from points in Lancaster County to points in PA, and return.*
- *To transport people between points in Allegheny, Washington, and Beaver Counties.*

**11. Certification:**

Applicant certifies that it is not now engaged in unauthorized intrastate transportation for compensation between points in Pennsylvania and will not engage in said transportation unless and until authorization is received from the Pennsylvania Public Utility Commission.

Applicant further certifies that it understands the requirements of the Pennsylvania Public Utility Commission, especially as they relate to safety and insurance and that it may be subject to civil penalties, suspension or cancellation of the Certificate for failure to comply with Commission requirements.

Applicant further certifies that it understands that it is subject to an annual assessment based upon its reported gross Pennsylvania intrastate revenues; said assessment to help defray expenses incurred in regulating Motor Common Carriers of Persons in Group and Party Service in Vehicles Seating 11 to 15, Including the Driver; and acknowledges that failure to report revenue and pay its annual assessment may result in civil penalties, suspension or cancellation of the certificate.

## Verification of Application

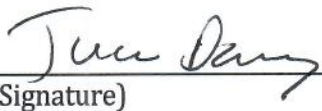
I/We hereby state that the statement(s) made in this application is/are true and correct to the best of my/our knowledge and belief.

The undersigned understands that false statements herein are made subject to the penalties of 18 Pa. C.S. § 4904 relating to unsworn falsification to authorities.

JUCARA DACRUZ

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(Print Name)



(Signature)

08/23/2023

(Date)

The verification of the application must be completed by the applicant appearing on Line 1 of the application by the named individual, all partners if a partnership, a member (if a limited liability company), or by the President or Secretary (if a corporation).

I Jucara Dacruz am the only owner of SNAP LIMO LLC with Enitiy ID number 6576035

*Jucara Dacruz*

Jucara Dacruz

08/23/2023

Date

## BUSINESS PLAN/VERIFIED STATEMENT OF APPLICANT

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

SNAP LIMO LLC

Legal Name of  
Applicant

Trade Name, if any

1626 S BROAD STREET

Street Address (principal place of business)

PHILADELPHIA

City or Municipality

PA

State

19145

Zip Code

The Verified Statement of the Applicant factual details about your proposed transportation service. Your Verified Statement must answer all of the items listed below and on the following pages. Provide as much information as possible to prevent delay in processing your application. If you need more space to provide your answer, please attach additional pages identifying the appropriate item number.

1. Identify the person making the Verified Statement on behalf of the applicant. If an employee/officer of applicant is making the statement, give name, title, business address and telephone number.

Jucara Dacruz, owner of the Sole Member LLC; Snap Limo LLC.

Phone Number 856-449-4279

Address: 1 Arsen DR Mantua, NJ 08051-1176

2. List the applicant's affiliation (owner, manager, controls) with any other carrier, with the description of affiliation.

I am currently the owner of Snap Limo LLC and have no other affiliations with any other carrier.

3. Describe the applicant's business experience, particularly any experience relating to the operation of a transportation service. If practical experience is lacking, please provide an explanation and description of any education or training that you believe may be relevant.

I have been in the Transportations and Service industry for more than 11 years now. I've been working with American Airlines in customer service for more than 15 years. In customer service I learned how to maintain and keep client relationships along with building and gaining new clients. We service our customers with great respect and make sure they are being taken care of. My experience in the Limousine Transportation industry started 11 years ago when I started working for UBER. Since then I was able to get firsthand experience in the field of transporting passengers safely from one location to the other. With the help of my experienced husband I was able to learn a lot about the Industry of Limousine Transportation. He has been in the field

as a driver for more than 15 years and is encouraging me to grow as well. Building a clientele on my own is very important to me. Since then I have taken a very strong interest in this industry and would like to obtain my own PUC License to chauffeur passengers in Pennsylvania. I have had plenty of success with Snap limo LLC and my current PUC authority, now I am ready to expand and offer more services.

4. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, including office machines that will be utilized, and the facility to house vehicles. As a carrier of household goods in use, applicant should include a description of storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers.

Snap Limo LLC will heavily utilize its computers and software application for the record maintenance plan. Everything we process electronically will always have a backup copy that will be stored at our office location. The record maintenance plan will contain all records of our business and daily activities. All records whether it's for the facility or vehicles will be stored in our office and our software. I have already been using Quickbooks Online version for two years and am very familiar to the software. Quickbooks allows me to maintain my financial records, payroll, and also has a feature for adding forms which we will combine with our maintenance records. The software is secure and I can allow access to certain employees and the access can be limited so nothing can be altered.

Our Communication Network is extremely important. Starting off, all communication will flow directly from me to the employees. Slowly as we hire employees and grow then different employees will have roles based on experience and training. When we find that the employee is established and well trained then some communication can flow directly with each other and to the drivers and passengers. Meetings will be held on a weekly basis to make sure all communication is getting across the proper way. I will personally touch base with all drivers and any employee we hire to make sure everyone understands the role they play at the Snap Limo LLC and is content with their job. We will require for every employee to have a working phone. Every employee will also have an email for communication purposes as well.

Our office is just around 700 square feet and can hold a few employees. The space will have several desks, 3 computers, 3 filing cabinets, and a 3 in one printer scanner fax machine. Our vehicles will be parked on location. Record keeping is important for our business. With my past experience in working in customer service, I have had training on maintaining records efficiently. Our business will rely heavily on keeping our business and PUC required records electronically. I am very familiar with using computer software and will teach our new hires how to use the software we use. All records will also be scanned and saved on our computer and saved to the hard drive which will be backed up to the cloud system we use. All records will also be kept in our filing cabinets located at our office location.

Most of our customer request will come in by the way of voice call. Potential clients will contact Snap Limo LLC and will be directed to our dispatcher. The dispatcher will then make the reservation and send out a confirmation email with the invoice. We will also accept job request by email, fax, text messages, and soon by the way of our website where the passenger can book a ride and instantly receive a quote. All customer request will be made on reservation basis. This will give us enough time to dispatch the job to a driver. We will dispatch the job by phone and also send an email to confirm the reservation along with the invoice. Depending when the jobs arrive and the timing of the job we will dispatch jobs sometimes days in advanced or even hours in advanced. If the job that comes in needs to be fulfilled soon then we will dispatch to the driver that is nearest to the customer location. We will maintain continuous communication with our drivers by phone, text, and email. The driver will be advised to not text or write while driving, and to be parked when being on the phone. We will require for the driver to check in with our dispatcher every hour to know the location and availability. Snap Limo LLC intends to operate 24 hours a day 7 days a week.

5. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the territory you will be serving. In addition, please explain:

I intend on hiring two drivers and I will be the third driver.

**a. Hiring Standards for Drivers:**

In the selection of drivers, our foremost concern is safety and customer satisfaction. We seek candidates who have maintained clean driving records, indicating a history of responsible and safe driving practices. This criterion ensures that our drivers uphold the highest standards of road safety while transporting passengers. Additionally, relevant experience is a significant factor, as it contributes to the driver's familiarity with navigating different routes and handling various driving situations.

Moreover, excellent communication skills are emphasized because drivers serve as the primary point of contact with our customers. A customer-centric approach is crucial for creating a positive and comfortable experience for passengers, addressing their inquiries, and ensuring their needs are met. This aspect of our hiring standards ensures that our drivers not only excel in driving but also excel in interpersonal interactions, enhancing the overall service quality.

**b. System for Conducting Criminal Background Checks:**

To maintain a secure and trustworthy driver team, our process for criminal background checks is rigorous. By partnering with authorized agencies, we can delve into a candidate's history and identify any significant offenses. This step is crucial in establishing the integrity of our service and fostering passenger trust. A thorough background check helps ensure that our drivers have not been involved in activities that could compromise the safety and well-being of our passengers.

**c. Driver Training Program:**

Our driver training program is designed to equip new drivers with the skills and knowledge needed to excel in their roles. This training extends beyond basic driving

techniques to encompass customer service excellence and adherence to local traffic regulations. The training often involves pairing new drivers with experienced mentors, enabling them to learn from those who are well-versed in operational procedures and routes. This hands-on approach helps new drivers become familiar with the specifics of our service, ensuring a smooth transition into their roles and enhancing their overall effectiveness.

**d. System for Conducting Driver License Checks:**

Regular driver license checks are a critical component of our ongoing monitoring and safety efforts. These checks involve verifying that drivers maintain valid licenses, meeting the legal requirements to operate vehicles. By periodically confirming the validity of licenses, we ensure that our drivers remain compliant with the necessary credentials, aligning with legal and operational standards.

**e. Policies Regarding Alcohol and Drug Use by Drivers:**

Our stringent policies regarding alcohol and drug use are non-negotiable. The safety of our passengers is of paramount importance, and as such, we uphold a zero-tolerance approach to substance use among our drivers. Regular random testing is an integral part of maintaining this policy, as it serves as a deterrent and ensures that drivers consistently adhere to our high standards of sobriety. Any violations of this policy result in immediate suspension, as we prioritize the safety and well-being of both passengers and the general public.

In conclusion, our commitment to safety, professionalism, and customer service is reflected in our hiring, screening, training, and safety policies. By adhering to these standards, we aim to establish a dependable and dedicated team of drivers for our limousine services, ultimately enhancing the quality of our service and the trust of our passengers.

6. Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below.

We are currently starting with one vehicle using this upcoming PUC authority. If business is well we plan to expand to possibly 5 vehicles.

<b>YEAR</b>	<b>MAKE</b>	<b>MODEL</b>	<b>SEATING CAPACITY*</b>	<b>VEHICLE ID #</b>	<b>MILEAGE</b>
2019	FORD	TRANSIT	15	1FDAX2CM0KKB53667	61100

7. Describe your vehicle safety program. Please include the following in your explanation:
  - a. Your periodic vehicle maintenance plan
  - b. Your system for ensuring your vehicles will continuously comply with applicable Pennsylvania vehicle equipment standards (67 Pa. Code, Chapter 175).

**a. Periodic Vehicle Maintenance Plan:**

Our vehicle safety program is underpinned by a meticulous and well-structured periodic maintenance plan. We ensure that each vehicle in our fleet undergoes regular maintenance at scheduled intervals. These intervals are based on a combination of mileage and time, allowing us to stay ahead of potential mechanical issues and ensure the optimal functioning of our vehicles.

During these maintenance sessions, our experienced mechanics conduct thorough checks of various components, including the engine, brakes, suspension, steering, and electrical systems. This proactive approach allows us to detect and rectify any emerging issues before they escalate into major problems, contributing to the safety and reliability of our vehicles.

In addition to routine maintenance, our vehicles receive more extensive inspections at predetermined milestones. This includes comprehensive checks of critical components to identify wear and tear that may not be apparent during regular maintenance. By adhering to this meticulous maintenance schedule, we guarantee that our vehicles are consistently in peak condition, minimizing the risk of breakdowns and ensuring the safety of our passengers.

**b. Compliance with Applicable Vehicle Equipment Standards:**

Ensuring that our vehicles continuously adhere to the applicable Pennsylvania vehicle equipment standards is a fundamental part of our safety program. We have implemented a stringent system to ensure compliance with the regulations outlined in the 67 Pa. Code, Chapter 175.

Our vehicles undergo regular inspections by certified professionals who specialize in vehicle equipment standards. These inspections cover a range of essential components, including lighting, signals, brakes, tires, and safety features. In the event of any updates or changes to the equipment standards, we have established a swift mechanism for incorporating these changes into our maintenance procedures.

By maintaining close partnerships with certified professionals and staying updated on regulatory changes, we ensure that our vehicles remain compliant with the highest safety standards mandated by the state. This proactive approach not only safeguards our passengers but also upholds our commitment to responsible and professional service.

In conclusion, our vehicle safety program encompasses a rigorous maintenance plan and a steadfast commitment to compliance with Pennsylvania's vehicle equipment standards. These measures are implemented to guarantee the safety, reliability, and quality of our vehicles, fostering trust among our passengers and the community we serve.

8. Please explain what steps you have taken to determine if you can obtain insurance and pay the required insurance premiums.

We are in the process of obtaining insurance with PHILADELPHIA INDEMNITY INS. CO

9. State whether the applicant has been convicted of a misdemeanor or felony. If applicant is partnership, limited liability partnership, corporation, or limited liability company this question applies to all members, officers, and/or shareholders. If "YES", explain.

\_\_\_\_\_ YES      NO

10. Financial Data. Complete the "Statement of Financial Position", which follows this page. Please feel free to also provide additional information explaining why you believe you have sufficient funds to ensure your transportation business can provide reliable service to the public in a safe manner.

### Verification of Statement

The undersigned deposes and says that he/she is authorized to and does make this verification and that the facts set forth therein are true and correct to the best of his/her knowledge, information, and belief. The undersigned understands that false statements herein are made subject to penalties of 18 Pa. C. S. § 4904 relating to unsworn falsification to authorities.

Jucara Dacruz  
(Signature)  
Jucara Dacruz, owner  
(Name and Title, printed or typed)

08/23/2023  
(Date)

**Statement of Financial Position (Balance Sheet)**  
**As of (date) 08/23/2023**  
**(Must be less than 6 months old)**

ASSETS

Current Assets		
Cash	235,000	
Other Current Assets (specify)	10,710	
Total Current Assets		251,710
Tangible Assets		
Motor Vehicle Equipment	194,004	
Property (buildings, land, etc.)	7,025	201,029
Office Equipment		
TOTAL ASSETS		452,739

LIABILITIES

Current Liabilities (Due within one year of date)		
Loans	0	
Credit cards/revolving credit	2,788	
Other Liabilities (Attach schedule)	0	
Total Current Liabilities		2,788
Long Term Liabilities (Due after one year of date)		
Mortgage		
Long term commercial loan	98,000	
Other Liabilities (Attach Schedule)	0	98,000
Total Long-Term Liabilities		100,788
TOTAL LIABILITIES		100,788