

Rosemary Chiavetta, Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
400 North Street
Harrisburg, Pennsylvania 17120

April 16, 2024

To Whom It May Concern:

Below and included are the additional information as requested to complete our application for a motor carrier filing with the Public Utility Commission. Please let us know if anything further is needed to complete our application.

Regards,

Stanley G. Alexander Inc. (DBA Alexander's Mobility Services)

Docket No. A-2024-3047804

1.) In your response to our previous Commission data request, you stated that "criminal background checks are completed typically only as part of the hiring process." However, this does not comply with the Commission regulations found at Title 52 Pa Code §31.134(b). Please revise your policy on criminal background checks to comply with said regulation.

In order to comply with this policy, we have updated our process for all intrastate Pennsylvania services. Background checks for local drivers and crews will be run every 2 years. Our Operations Department will provide a list of drivers/laborers and ensure that they have been cleared before assigning them to any intrastate PA jobs. All background documents collected will continue to be kept for three years post the termination of the driver.

2.) In your response to our previous Commission data request, you stated that "further checks are run following any incident or accident involving a driver." However, this does not comply with the Commission regulations found at Title 52 Pa Code §37.204, 49 CFR §391.25. Please revise your policy on driver license/history checks to comply with said regulation.

Correction to our previous statement—driver's license checks are completed annually. All driver license and history check documents collected during employment are kept for at least three years.