



## Moving Ahead Services

We Handle All Your Moving Needs®

March 3, 2024

To Whom It May Concern:

Derek Brown was employed at Moving Ahead Services from 05/2015 until 08/2019. I have included a detailed job description and a signed sworn statement below. Please let me know if you have any further questions.

I, JEFF COLLINS, hereby state that the facts above set forth are true and correct to the best of my knowledge, information, and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

Signature: \_\_\_\_\_

Date: 03/10/2024

Thank you,

Jeff Collins

President

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Email:

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4708 Topps Industrial Pkwy. Unit1 Willoughby, OH 44094

[www.movingaheadservices.com](http://www.movingaheadservices.com)

Phone: 877-643-4044

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## Employment History:

Company: Moving Ahead Services

Job Title: Moving Company Manager

Location: Cleveland & Pittsburgh

Employment Period: 05/02/2015 - 08/06/2019

## Responsibilities:

- **Leadership & Team Management:** Led hiring, training, and supervision of moving and administrative staff.
- **Operational Oversight:** Planned and coordinated moving operations, ensuring timely service delivery.
- **Customer Satisfaction:** Addressed inquiries, resolved issues, and maintained positive client relationships.
- **Quality Assurance:** Implemented standards for packing, handling, and transportation.
- **Safety Compliance:** Enforced safety protocols and regulatory procedures.
- **Financial Management:** Monitored expenses, budgeted, and optimized profitability.
- **Business Development:** Identified growth opportunities and supported sales efforts.
- **Administrative Support:** Managed records, reports, and inventory.

Derek Brown demonstrated exceptional leadership, organizational, and communication skills, contributing significantly to the company's success.

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