



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
COMMONWEALTH KEYSTONE BUILDING
400 NORTH STREET
HARRISBURG, PENNSYLVANIA 17120
<http://www.puc.pa.gov>

August 5, 2024

A-6427276
A-2024-3050062

KENA CARE HOME HEALTH AGENCY LLC
5915 PALMER DRIVE
HARRISBURG PA 17112

RE: Application of Kena Care Home Health Agency LLC

To Whom It May Concern:

On July 12, 2024, the application of Kena Care Home Health Agency LLC, at A-2024-3050062, as a motor carrier was accepted for filing and docketed with the Public Utility Commission. In order for the Commission to proceed with the application, additional information is required.

Please forward the information to the Secretary of the Commission at the following address **within ten (10) working days** from the date of this letter.

Rosemary Chiavetta, Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
400 North Street
Harrisburg, Pennsylvania 17120

ALL Parties to proceedings pending before the Commission are advised to open and use an e-filing account through the Commission's website. If a filing contains confidential or proprietary material, the filing is required to be submitted by overnight delivery.

Your answers should be verified per 52 Pa Code § 1.36. Accordingly, you must provide the following statement with your responses:

I, _____, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Failure to comply with this request within 10 working days from the date of this letter will result in the denial of the application.

Please direct any questions to David Canzoneri, Bureau of Technical Utility Services at (717) 346-9738. Faxed or emailed filings are **not** accepted.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rosemary Chiavetta".

Rosemary Chiavetta
Secretary

Enclosure

Docket No. A-2024-3050062
Kena Care Home Health Agency LLC

Request for Information

- 1.) Based upon the information provided in your application, and in your previous response to the Commission's request for additional information, it appears that you wish to primarily transport individuals with intellectual disabilities, developmental disabilities or autism, and clients of Kena Care Home Health Care. Do you wish to transport any other members of the general public? Please note that transporting individuals who are clients of your home care agency would be considered incidental, and as such you would not need authority to transport them.
- 2.) Your system for conducting criminal background checks does not fully comply with the regulations found in **Title 52 Pa. Code §29.505**. Please revise your policies so that they comply with Commission regulations.
 - i. How often will the criminal background checks be conducted?
 - ii. How will you maintain records (record retention) of the criminal background checks performed?
- 3.) Your system for conducting driver license/history checks does not fully comply with the regulations found in **Title 52 Pa. Code §29.504**. Please revise your policies so that they comply with Commission regulations.
 - i. How often will these checks be performed?
 - ii. How will you maintain records (record retention) of such checks?