

Application for Motor Common Carrier or Motor Contract Carrier of Household Goods in Use.

THIS APPLICATION IS REQUIRED TO REQUEST A CERTIFICATE OF PUBLIC CONVENIENCE (FOR COMMON CARRIERS) OR PERMIT (FOR CONTRACT CARRIERS) TO OPERATE AS A COMMERCIAL CARRIER OF HOUSEHOLD GOODS IN USE.

1. **Legal Name of Applicant** (Individual, Partnership or Corporation)

ArrowTrack Transport LLC

- If you are an individual who has not formed any type of corporate entity, you should enter your name **as it will appear on your insurance documents**.
- If you are filing for a partnership, but **not a limited liability partnership**, the names of all partners must be entered on this line. Those names should be entered **as they will appear on your insurance documents**. This includes husbands and wives filing jointly.
- If you are filing for a corporate entity (corporation, limited liability company, or limited liability partnership), **even if you are the sole shareholder member**, you must enter the name exactly as it appears on the registration papers from the Corporation Bureau of the Pennsylvania Department of State.

2. **Trade Name** (Attach a copy of fictitious name registration if applicable)

This is any name which you will be operating under which differs from the **LEGAL NAME OF APPLICANT**. A **TRADE NAME** is considered a **FICTITIOUS NAME** if the identity of the applicant cannot be readily determined. *EXAMPLE: John Doe is the applicant and wants to use the name "Johnboy Trucking" as his trade name. People cannot readily determine that John Doe is the actual operator; therefore, the name is fictitious and must be registered as such. Trade names such as "John Doe Trucking" or "J. Doe Trucking" are not considered fictitious and would not have to be registered.*

3. **Do you currently hold PUC Authority?** ___ NO **Previous Authority?** ___ NO

If YES, at PUC No. A- 2024-3048241

4. **Are you a business entity registered with the PA Dept. of State?** ___ NO
if NO, you must register (see checklist on how to register)

If YES, provide your PA Corporation Bureau Entity ID Number 13772911 MM - SEC
(See checklist and indicate type of business entity registered)

5. **If either a Corporation or Limited Liability Company, please list members (LLC) or shareholders and officers (Corporation).**

Michael Frank

6. **Mailing Address**

537 N. Reading Ave.

Street Address

Boyertown, PA 19512

City, State and Zip Code

Berks

County

610-662-3822

Telephone Number

Arrowtracktransport@gmail.com

E-Mail Address

This is the e-mail address to which the Commission will send all official documents issued by the Commission until further notice.

7. **Physical Address** (if different from Mailing Address. Do not use a PO Box.)

Street Address

City, State and Zip Code

County

Telephone Number

E-Mail Address

The address entered here should reflect the actual location of the business. This is the address the Commission needs in order to dispatch Enforcement Officers to inspect equipment. If left blank, it will be assumed that the **PHYSICAL ADDRESS** is the same as the **MAILING ADDRESS**

8. **Attorney** (if applicable)

Attorney's Name & Telephone Number for this Filing

Attorney's Address

E-mail Address

An attorney's name should only be entered if an attorney is filing the application for a client and the application is being sent under the attorney's cover letter.

9. **Does applicant have a USDOT Number?**

No

Yes, at No. 4215665

10. **Describe the service area proposed by this application.**
(Use the space below or attach additional sheet if space provided is not sufficient).

To transport household goods in use between points in Pennsylvania

Examples:

- To transport household goods in use between points in Pennsylvania
- To transport household goods in use from points in Centre County to points in Pennsylvania, and vice versa.

11. **Certification:**

Applicant certifies that it is not now engaged in unauthorized intrastate transportation for compensation between points in Pennsylvania and will not engage in said transportation unless and until authorization is received from the Pennsylvania Public Utility Commission.

Applicant further certifies that it understands the requirements of the Pennsylvania Public Utility Commission, especially as they relate to safety and insurance and that it may be subject to civil penalties, suspension or cancellation of the Certificate for failure to comply with Commission requirements.

Applicant further certifies that it understands that it is subject to an annual assessment based upon its reported gross Pennsylvania intrastate revenues; said assessment to help defray expenses incurred in regulating Motor Common Carriers of Household Goods in Use; and acknowledges that failure to report revenue and pay its annual assessment may result in civil penalties, suspension or cancellation of the certificate.

Verification of Application

I/We hereby state that the statement(s) made in this application is/are true and correct to the best of my/our knowledge and belief.

The undersigned understands that false statements herein are made subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

Michael Frank

(Print Name)

Michael Frank

(Signature) 7/30/24

(Date)

The verification of the application must be completed by the applicant appearing on Line 1 of the application by the named individual, all partners if a partnership, a member (if a limited liability company), or by the President or Secretary (if a corporation).

VERIFIED STATEMENT OF APPLICANT

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

Michael Frank
Legal Name of Applicant

ArrowTrack Transport LLC
Trade Name, if any

537 N. Reading Ave. Bergetown PA 19512
Street Address (principal place of business) City or Municipality State Zip Code

The Verified Statement of the Applicant factual details about your proposed transportation service. Your Verified Statement must answer all of the items listed below and on the following pages. Provide as much information as possible to prevent delay in processing your application. If you need more space to provide your answer, please attach additional pages identifying the appropriate item number.

1. Identify the person making the Verified Statement on behalf of the applicant. If an employee/officer of applicant is making the statement, give name, title, business address and telephone number.

Michael Frank

2. List the applicant's affiliation (owner, manager, controls) with any other carrier, with the description of affiliation.

Owner

3. Please provide evidence of minimum of two-years' experience with a licensed household goods carrier or the equivalent as required by 52 Pa. Code §3.381(c)(1)(iii)(A)(ii)(+).

I worked at Crosstown Movers with Bekins in Eugene, OR from 2018-2019

I worked at Adam's Moving & Hauling Inc. in Norristown, PA from 2019-2024

4. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, to including office machines that will be utilized, and the facility to house vehicles. As a carrier of household goods in use, applicant should include a description of storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers.

(See attached)

Page 5 Item #4

I will be taking calls and orders from my apartment located at 537 N Reading Ave. Boyertown, PA 19512. I have converted one bedroom into an office where I have a printer, scanner and work laptop. I keep all my necessary paperwork organized in a filing cabinet next to my desk.

My truck is located at 1920 W Marshall St. Norrisitown, PA 19403. On days that I am on a job and receive phone calls, I will take messages and return calls once the job is complete. If it were to get to the point of too many calls, I will hire someone to answer calls remotely until i can acquire a brick and mortar establishment.

I will be the only driver until my company gains momentum, at which point I will hire at least one driver and rent an office space with storage.

5. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the territory you will be serving. In addition, please explain:
- Your hiring standards for drivers.
 - Your system for conducting criminal background checks.
 - Your driver training program;
 - Your system for conducting driver license checks;
 - Your policies regarding alcohol and drug use by your drivers.

(See attached)

6. Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below.

YEAR	MAKE	MODEL	SEATING CAPACITY*	VEHICLE ID #	MILEAGE
2014	Hino	ZG8A	3	5PVN18JVG645570 28	204,000

7. Describe your vehicle safety program. Please include the following in your explanation:
- Your periodic vehicle maintenance plan
 - Your system for ensuring your vehicles will continuously comply with applicable Pennsylvania vehicle equipment standards (67 Pa. Code, Chapter 175).

(See attached)

Page 6 Item #5

As previously stated, I will be the only driver until my company gains momentum. I will be hiring at least one driver, possibly two, and purchasing an additional truck to furthermore serve my area.

a.) My hiring standards include an initial interview, application, background check, driving test, motor vehicle report, and drug test.

b.) For background checks I will use www.GoodHire.com

c.) I will take each driver for a road test for at least an hour in order to determine their driving sufficiency. A 'road test' adequacy sheet will be signed by me and kept with their driver files.

d.) For drivers license and motor vehicle reports I will use www.GoodHire.com

e.) There will be a pre-employment drug screen for all new hires as well as a drug test to any worker who appears intoxicated. My goal is to maintain a drug and alcohol free work place.

Page 6 Item #6

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Seat Capacity</u>	<u>Vehicle ID #</u>	<u>Mileage</u>
2014	Hino	268A	3	5PVNJ8JV6E4S57028	204,000

Page 6 Item #7

a.) All of my vehicles will be equipped with ELD's (GeoTab) by which they will be tracked with GPS and will require pre and post trip inspections of the truck. Any truck issues will be reported to me immediately and will be fixed before being sent on another job.

I will have the oil changed on each vehicle every 10,000 miles.

My truck will be inspected by Bergey's in Conshohocken every March.

b.) To comply with PA's vehicle equipment standards I keep a chart in my office stating when each vehicle requires maintenance including oil changes, inspections, and my UCR updates.

8. Please explain what steps you have taken to determine if you can obtain insurance and pay the required insurance premiums.

I was able to obtain all required insurances through Progressive and have been paying my premiums on time since March of this year.

9. State whether the applicant has been convicted of a misdemeanor or felony. If applicant is partnership, limited liability partnership, corporation, or limited liability company this question applies to all members, officers, and/or shareholders. If "YES", explain.

YES NO

10. Financial Data. Complete the "Statement of Financial Position", which follows this page. Please feel free to also provide additional information explaining why you believe you have sufficient funds to ensure your transportation business can provide reliable service to the public in a safe manner.

Verification of Statement

The undersigned deposes and says that he/she is authorized to and does make this verification and that the facts set forth therein are true and correct to the best of his/her knowledge, information, and belief. The undersigned understands that false statements herein are made subject to penalties of 18 Pa. C. S. Section 4904 relating to unsworn falsification to authorities.

Michael Frank
(Signature)

Owner
(Name and Title, printed or typed)

7/30/24
(Date)

Statement of Financial Position (Balance Sheet)

As of (date) 7/31/24
(Must be less than 6 months old)

ASSETS

Current Assets		
Cash		<u>(See attached)</u>
Other Current Assets (specify)	_____	
Total Current Assets	_____	_____
Tangible Assets		
Motor Vehicle Equipment	_____	
Property (buildings, land, etc.)	_____	
Office Equipment	_____	
	TOTAL ASSETS	<u>(See attached)</u>

LIABILITIES

Current Liabilities (Due within one year of date)		
Loans	_____	
Credit cards/revolving credit	_____	
Other Liabilities (Attach schedule)	_____	
Total Current Liabilities		<u>(See attached)</u>
Long Term Liabilities (Due after one year of date)		
Mortgage	_____	
Long term commercial loan	_____	
Other Liabilities (Attach Schedule)	_____	
Total Long-Term Liabilities		_____
	TOTAL LIABILITIES	<u>(See attached)</u>

Assets

Current Assets:

Cash: Savings = \$25,856.28
Checking = \$2,722.46
Business = \$3,276.07

Other Current Assets:

Stock Portfolio Investments = \$14,002.03

Tangible Assets:

Motor Vehicle Equipment: 2014 Hino 268A = \$36,000
Personal Vehicle: 2010 Ford Edge = \$14,000

TOTAL ASSETS = \$95,856.84

Liabilities

Current Liabilities: (due within one year of date)

Credit Cards: Capital One = \$38.47
= \$123.26

Other Liabilities: Phone = \$52/month
Car insurance = \$65/month
Rent = \$700/month
Truck Insurance = \$1275/month
Truck Payment = \$973.54/month

Long Term Liabilities: (due after one year of date)

Student Loans: AES = \$22,966.95 At \$0/month
MOHELA = \$46,485.93 At \$0/month

TOTAL LIABILITIES = \$72,680.15