

1. Each party must file and serve, prior to **4:00 p.m. on Tuesday, November 12, 2024**, a Prehearing Conference Memorandum that at minimum sets forth the history of the proceeding, the issues you intend to present, and a listing of your proposed witnesses and the subject of their testimony. 52 Pa.Code § 5.222(d). All parties must receive copies of the Prehearing Conference Memorandum and the undersigned should be served a copy by email at evero@pa.gov and aashton@pa.gov.

2. Parties should be prepared to discuss the notice requirements found at 66 Pa. C.S. § 529(h), including parties' positions regarding whether all entities contemplated under 66 Pa. C.S. § 529(h) have been notified of this proceeding. Parties may include discussion of this topic in their Prehearing Conference Memorandum.

3. Conneaut Lake Park Water Corporation, Inc. should be prepared to discuss the requirement at 66 Pa. C.S. § 529(h) that the Company provide notice to its customers of the initiation of this proceeding in the same manner in which the Company is required to notify its customers of proposed general rate increases. Conneaut Lake Park Water Corporation, Inc. should include discussion of this topic in its Prehearing Conference Memorandum.

4. A request for a change of the scheduled Prehearing Conference date must state the agreement or opposition of other parties and must be submitted by email to the undersigned no later than three (5) days prior to the Prehearing Conference. 52 Pa.Code § 1.15(b). Only the undersigned Administrative Law Judges may grant a request for a change of a prehearing conference. Such changes are granted only in rare situations where sufficient cause exists. Requests for changes of subsequent prehearing conferences or hearings, if any, should also be served directly on the presiding Administrative Law Judges. In accordance with the foregoing, absent a continuance for good cause, all parties must be prepared to participate in the scheduled Prehearing Conference.

5. Please review the regulations pertaining to prehearing conferences, 52 Pa.Code § 5.221-§ 5.223, and in particular, § 5.222(d) which provides, in part:

(d) Parties and counsel will be expected to attend the conference fully prepared for a useful discussion of all problems involved in the proceeding, both procedural and substantive, and fully authorized to make commitments with respect thereto.

(1) The preparation must include submission of a prehearing memorandum and list:

(i) The presently identified issues.

(ii) The names and addresses of the witnesses.

(iii) The proposed area of testimony of each witness.

(2) The preparation may include:

(i) Development of a proposed procedural schedule.

(ii) Advance study of all relevant materials. (iii) Advance informal communication between the parties, including requests for additional data and information, to the extent it appears feasible and desirable.

6. Parties should review the regulations relating to discovery, specifically 52 Pa.Code §5.331(b), which provides, inter alia, that “a party shall endeavor to initiate discovery as early in the proceedings as reasonably possible,” and 52 Pa.Code § 5.322, which encourages parties to exchange information on an informal basis. All parties are urged to cooperate in discovery and advise us at the prehearing conference as to discovery problems which have not been resolved. There are limitations on discovery and sanctions for abuse of the discovery process. 52 Pa.Code §§ 5.361, 5.371-5.372.

7. Pursuant to 52 Pa.Code §§ 1.21 & 1.22, if you are an individual, you may represent yourself or you may be represented by an attorney licensed to practice law in the

Commonwealth of Pennsylvania or admitted *Pro Hac Vice*. However, if you are a partnership, corporation, trust, association, or governmental agency or subdivision, you must be represented in this proceeding by an attorney licensed to practice law in the Commonwealth of Pennsylvania or admitted *Pro Hac Vice*. Unless you are an attorney, you may not represent someone else. Attorneys shall insure that their appearance is entered in accordance with the provisions of 52 Pa.Code § 1.24(b).

8. Failure of a party to attend the prehearing conference without good cause shown shall constitute a waiver of all objections to the agreements reached and matters decided at the prehearing conference, including, but not limited to, any special discovery rules and the litigation schedule established for this case. 52 Pa.Code §§ 5.222(e).

9. You must serve the presiding Administrative Law Judges directly with a copy of any document that you file in this proceeding. If you send the undersigned any correspondence or document, you must send a copy to all other parties. For your convenience, a copy of the Commission's current service list of the parties to this proceeding is enclosed with this Order.

Date: November 6, 2024

/s/
Eranda Vero
Administrative Law Judge

/s/
Arlene Ashton
Administrative Law Judge

**P-2024-3051855, I-2024-3051857 – PENNSYLVANIA PUBLIC UTILTY COMMISSION
BUREAU OF INVESTIGATION AND ENFORCEMENT v. CONNEAUT LAKE PARK
WATER CORPORTION INC**

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