



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
400 NORTH STREET, HARRISBURG, PA 17120

IN REPLY PLEASE
REFER TO OUR FILE

November 7, 2024

TO ALL PARTIES OF RECORD

Re: Kafi Clark, Complainant
v.
PECO Energy Company, Respondent
Docket Number: C-2024-3051478

To All Parties of Record:

On November 7, 2024, the Commission was sent the enclosed filing and Certificate of Service from the Complainant. However, the Complainant mistakenly sent the filing by fax to the Governor's Office of General Counsel, who then forwarded to my office.

First, faxed and emailed filings are not acceptable as official submissions in cases pending before the Commission. Second, the Complainant has also indicated on her formal complaint form that she wishes to receive service by first class mail only.

The Complainant is hereby directed to refrain further from faxing or emailing any filings to the Commission and directed to file by mail, preferably by overnight delivery or priority mail to ensure she meets filing deadlines. The Complainant may use email when serving a copy of her filings on counsel for PECO Energy but must file a Certificate of Service with the Commission indicating she served the Respondent. Again, filings made with the Commission cannot be accepted by fax or by email.

Therefore, to ensure due process, we are serving a copy of the Complainant's faxed filing under cover of this Secretarial Letter upon the Respondent to constitute service in accordance with 52 Pa. Code Sections 1.54, 1.57, and 1.58. This Secretarial Letter will be placed upon the record at the above docket number along with the Complainant's filing.

Sincerely,

Rosemary Chiavetta
Secretary

Enclosure of Complainant's Filing

cc: All Parties of Record
PUC Office of Administrative Law Judge