

## Application for Motor Common Carrier or Motor Contract Carrier of Household Goods in Use.

THIS APPLICATION IS REQUIRED TO REQUEST A CERTIFICATE OF PUBLIC CONVENIENCE (FOR COMMON CARRIERS) OR PERMIT (FOR CONTRACT CARRIERS) TO OPERATE AS A COMMERCIAL CARRIER OF HOUSEHOLD GOODS IN USE.

1. **Legal Name of Applicant** (Individual, Partnership or Corporation)

Roadrunner Moving LLC

- If you are an individual who has not formed any type of corporate entity, you should enter your name **as it will appear on your insurance documents**.
- If you are filing for a partnership, but **not a limited liability partnership**, the names of all partners must be entered on this line. Those names should be entered **as they will appear on your insurance documents**. This includes husbands and wives filing jointly.
- If you are filing for a corporate entity (corporation, limited liability company, or limited liability partnership), **even if you are the sole shareholder member**, you must enter the name **exactly as it appears on the registration papers from the Corporation Bureau of the Pennsylvania Department of State**.

2. **Trade Name** (Attach a copy of fictitious name registration if applicable)

Roadrunner Moving

This is any name which you will be operating under which differs from the **LEGAL NAME OF APPLICANT**. A **TRADE NAME** is considered a **FICTITIOUS NAME** if the identity of the applicant cannot be readily determined. *EXAMPLE: John Doe is the applicant and wants to use the name "Johnboy Trucking" as his trade name. People cannot readily determine that John Doe is the actual operator; therefore, the name is fictitious and must be registered as such. Trade names such as "John Doe Trucking" or "J. Doe Trucking" are not considered fictitious and would not have to be registered.*

3. **Do you currently hold PUC Authority?**  **NO** **Previous Authority?**  **NO**

If YES, at PUC No. A- 2022-3032392

4. **Are you a business entity registered with the PA Dept. of State?**  **NO**

If NO, you must register (see checklist on how to register)

If YES, provide your PA Corporation Bureau Entity ID Number 87-4236188

(See checklist and indicate type of business entity registered)

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5. **If either a Corporation or Limited Liability Company, please list members (LLC) or shareholders and officers (Corporation).**

Michael Wojcik	President	3173 Aramingo Avenue Philadelphia, PA 19134
Andrew Mirande	CMO	320 Daly Street Philadelphia, PA 19148
Isaac Jaeggi	CFO	3111 Belgrade Street Philadelphia, PA 19134

6. **Mailing Address**

3173 Aramingo Avenue  
 Street Address

Philadelphia, PA 19134 Philadelphia  
 City, State and Zip Code County

267-213-4799 roadrunnermovingphl@gmail.com  
 Telephone Number E-Mail Address

*This is the e-mail address to which the Commission will send all official documents issued by the Commission until further notice.*

7. **Physical Address** (if different from Mailing Address. Do no use a PO Box.)

Street Address

City, State and Zip Code County

Telephone Number E-Mail Address

The address entered here should reflect the actual location of the business. This is the address the Commission needs in order to dispatch Enforcement Officers to inspect equipment. If left blank, it will be assumed that the **PHYSICAL ADDRESS** is the same as the **MAILING ADDRESS**

8. **Attorney** (if applicable)

Attorney's Name & Telephone Number for this Filing

Attorney's Address E-mail Address

An attorney's name should only be entered if an attorney is filing the application for a client and the application is being sent under the attorney's cover letter.

9. **Does applicant have a USDOT Number?**

No  Yes, at No. 3838760

10. **Describe the service area proposed by this application.**

(Use the space below or attach additional sheet if space provided is not sufficient).

To transport household goods in use between points in Pennsylvania.

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*Examples:*

- *To transport household goods in use between points in Pennsylvania.*
- *To transport household goods in use from points in Centre County to points in Pennsylvania, and vice versa.*

11. **Certification:**

Applicant certifies that it is not now engaged in unauthorized intrastate transportation for compensation between points in Pennsylvania and will not engage in said transportation unless and until authorization is received from the Pennsylvania Public Utility Commission.

Applicant further certifies that it understands the requirements of the Pennsylvania Public Utility Commission, especially as they relate to safety and insurance and that it may be subject to civil penalties, suspension or cancellation of the Certificate for failure to comply with Commission requirements.

Applicant further certifies that it understands that it is subject to an annual assessment based upon its reported gross Pennsylvania intrastate revenues; said assessment to help defray expenses incurred in regulating Motor Common Carriers of Household Goods in Use; and acknowledges that failure to report revenue and pay its annual assessment may result in civil penalties, suspension or cancellation of the certificate.

## Verification of Application

I/We hereby state that the statement(s) made in this application is/are true and correct to the best of my/our knowledge and belief.

The undersigned understands that false statements herein are made subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

Michael Wojcik

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(Print Name)

*M Wojcik*

11/18/24

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(Signature)

(Date)

The verification of the application must be completed by the applicant appearing on Line 1 of the application by the named individual, all partners if a partnership, a member (if a limited liability company), or by the President or Secretary (if a corporation).

## VERIFIED STATEMENT OF APPLICANT

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

Roadrunner Moving LLC			
<b>Legal Name of Applicant</b>			
Roadrunner Moving			
<b>Trade Name, if any</b>			
3173 Aramingo Avenue	Philadelphia	PA	19134
<b>Street Address (principal place of business)</b>	<b>City or Municipality</b>	<b>State</b>	<b>Zip Code</b>

The Verified Statement of the Applicant factual details about your proposed transportation service. Your Verified Statement must answer all of the items listed below and on the following pages. Provide as much information as possible to prevent delay in processing your application. If you need more space to provide your answer, please attach additional pages identifying the appropriate item number.

1. Identify the person making the Verified Statement on behalf of the applicant. If an employee/officer of applicant is making the statement, give name, title, business address and telephone number.

Michael Wojcik will be making the verified statement.

2. List the applicant's affiliation (owner, manager, controls) with any other carrier, with the description of affiliation.

- I, Michael Wojcik am the President of Roadrunner Moving LLC and am not affiliated with any other carrier.

3. Please provide evidence of minimum of two-years' experience with a licensed household goods carrier or the equivalent as required by 52 Pa. Code §3.381(c)(1)(iii)(A)(II)(-I).

- I have worked in the household carrier business for 7 years with Old City Movers LLC located in Philadelphia, PA. I have tax returns and payroll stubs as proof for this.

4. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, to including office machines that will be utilized, and the facility to house vehicles. As a carrier of household goods in use, applicant should include a description of storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers.

- We have an at home office with a computer, printer, and phone at 3173 Aramingo Ave, Philadelphia, PA. We are renting a space for our truck in the lot of another moving company (BR Moving, 1609 Delaware Ave, Philadelphia, PA). They are a well established moving company with a 4,500' sq ft warehouse and secure parking lot for trucks. We are renting a storage unit at Cubesmart (456 Columbus Ave, Philadelphia, PA) where we keep surplus equipment and packing materials.
- Our primary means of communication with customers is done via email, which are processed through our website. Customers submit their information via a form on our website, which is then sent to us via email. The responsibilities of the office administrator are rotated weekly between the three owners of the company. After a job has been confirmed by the customer, it is listed on a shared schedule between us, where it is dispatched to a predetermined driver and crew. The administrator has a direct line to the driver and crew via our office cell phone.
- We have assigned an "Officer of Records" who will have the responsibility of maintaining PUC, UCR and MC documentation along with all of our normal business records. Our officer will check in weekly with all appropriate parties, as well as report quarterly to ensure that all goals are being met and documentation is up to date.

5. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the territory you will be serving. In addition, please explain:

- a. Your hiring standards for drivers;
- b. Your system for conducting criminal background checks;
- c. Your driver training program;
- d. Your system for conducting driver license checks;
- e. Your policies regarding alcohol and drug use by your drivers.

a. - We intend to have the owners of Roadrunner drive the trucks. For our size operation and the territory we cover, we will not need more than 3 drivers at any given time. As owners, we have a combined 15 years experience driving box trucks. In addition, we all have up to date Commercial Driver Medical Certifications as well as clean driving records.

b. - We will conduct criminal background checks through an independent third party service.

c. - When we want to train a new driver, they will have to obtain a medical examiners certificate. Then that new trainee will have to be taught in a controlled environment by the owners/supervisors.

d. - Each driver will have to provide us with a copy of their valid drivers license and medical examiners certificate.

e. - Our drivers are prohibited from any alcohol or drug use and will be fired immediately if they do. Our drivers will not be operating any vehicles over 25,999 GVW.

6. Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below.

<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>SEATING CAPACITY*</u>	<u>VEHICLE ID #</u>	<u>MILEAGE</u>
2006	Isuzu	NPR-HD	3	JALC4B16167011300	180,000

-We will operate one box truck vehicle with a 16 foot cargo box to handle small moves in the Philadelphia area.

7. Describe your vehicle safety program. Please include the following in your explanation:

- a. Your periodic vehicle maintenance plan
- b. Your system for ensuring your vehicles will continuously comply with applicable Pennsylvania vehicle equipment standards (67 Pa. Code, Chapter 175).

a. - We will have our vehicle inspected every 6 months and have any and all appropriate repairs completed when necessary. We will have the oil and filters changed every 3,000-5,000 miles.

b. - We use a certified mechanic with the commonwealth of Pennsylvania named Boulevard Truck Repair located at 2531 Orthodox Street Philadelphia, PA 19137. We also hold all records of previous maintenance done on our truck from the previous owners.



**Statement of Financial Position (Balance Sheet)**

**As of (date) 11/18/24**

**(Must be less than 6 months old)**

ASSETS

Current Assets		
Cash	\$20,620.31	
Other Current Assets (specify)		
Total Current Assets		<u>\$20,620.31</u>
Tangible Assets		
Motor Vehicle Equipment	9,500	
Property (buildings, land, etc.)		
Office Equipment		800
	<b>TOTAL ASSETS</b>	<b><u>\$30,920.31</u></b>

LIABILITIES

Current Liabilities (Due within one year of date)		
Loans		
Credit cards/revolving credit	\$2,400	
Other Liabilities (Attach schedule)		
Total Current Liabilities		<u>\$2,400</u>
Long Term Liabilities (Due after one year of date)		
Mortgage		
Long term commercial loan		
Other Liabilities (Attach Schedule)		
Total Long-Term Liabilities		
	<b>TOTAL LIABILITIES</b>	<b><u>\$2,400</u></b>