

**Application of Pennsylvania-American Water Company for the Acquisition of
the Wastewater Treatment Plant and Collection System Owned and Operated by
Elizabeth Borough Municipal Authority (“EBMA”)**

Docket No. A-2025-3052983

66 Pa. C.S. § 1329

Application Filing Checklist – Water/Wastewater

19. Cost of Service.

b. Provide a copy of the seller’s two most recent adopted budgets.

RESPONSE: b. The seller’s two most recent adopted budgets (Years 2025 and 2024)
attached as Appendix A-19-b.

ELIZABETH BOROUGH MUNICIPAL AUTHORITY
2025 BUDGET (Final)
Updated December 10, 2024

CATEGORY	DESCRIPTION	2024 Adopted Budget	YTD 10/31/2024	2024 Projected	Difference 2024 Budget Vs. Projected	Proposed Budget	Change 2025 Vs. 2024
ORDINARY INCOME/EXPENSE							
INCOME							
4000	Operating Revenues on 2023 Rates						
4010	Elizabeth Borough	\$ 606,800.00	\$ 489,408.24	\$ 652,544.32	\$ 45,744.32	\$ 590,000.00	\$ (16,800.00)
4020	Elizabeth Township	\$ 880,000.00	\$ 583,420.40	\$ 777,893.87	\$ (102,106.13)	\$ 870,000.00	\$ (10,000.00)
4030	Forward Township						
4031	Elizabeth Manor	\$ 144,000.00	\$ 108,716.80	\$ 144,955.73	\$ 955.73	\$ -	\$ (144,000.00)
4032	Fallen Timber	\$ 86,000.00	\$ 62,723.75	\$ 83,631.67	\$ (2,368.33)	\$ -	\$ (86,000.00)
4033	Kelly Run Sanitation	\$ 148,400.00	\$ 103,207.44	\$ 137,609.92	\$ (10,790.08)	\$ -	\$ (148,400.00)
Total 4030	Forward Township	\$ 378,400.00	\$ 274,647.99	\$ 366,197.32	\$ (12,202.68)	\$ 330,000.00	\$ (48,400.00)
4040	Lincoln Borough	\$ 7,200.00	\$ 3,218.40	\$ 4,291.20	\$ (2,908.80)	\$ 6,000.00	\$ (1,200.00)
4050	Delinquent Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4100	Lien Letter Documentation	\$ 1,200.00	\$ 850.00	\$ 1,133.33	\$ (66.67)	\$ 1,000.00	\$ (200.00)
4150	Tap Fees	\$ -	\$ 6,800.00	\$ 9,066.67	\$ 9,066.67	\$ 6,800.00	\$ 6,800.00
4200	Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ 228,317.19	\$ 228,317.19
Total 4000	Operating Revenues on 2024 Rates	\$ 1,873,600.00	\$ 1,358,345.03	\$ 1,811,126.71	\$ (62,473.29)	\$ 2,032,117.19	\$ 158,517.19
4400	CDBG Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4500	Interest Income	\$ 100.00	\$ 33.61	\$ 44.81	\$ (55.19)	\$ 100.00	\$ -
6105	Discounts/credits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7000	Carry Over Income	\$ -	\$ -	\$ -	\$ -	\$ 245,185.81	\$ 245,185.81
TOTAL OPERATING INCOME		\$ 1,873,700.00	\$ 1,358,378.64	\$ 1,811,171.52	\$ (62,528.48)	\$ 2,277,403.00	\$ 158,517.19
EXPENSE							
5000	Operating Expenses						
5105	Sludge Removal	\$ 116,000.00	\$ 129,174.02	\$ 172,232.03	\$ 56,232.03	\$ 170,000.00	\$ 54,000.00
5115	Lab and Testing	\$ 12,000.00	\$ 11,633.63	\$ 15,511.51	\$ 3,511.51	\$ 13,000.00	\$ 1,000.00
5120	Chemicals	\$ 10,000.00	\$ 7,486.46	\$ 9,981.95	\$ (18.05)	\$ 13,000.00	\$ 3,000.00
5121	Plant Supplies & Maintenance	\$ 26,000.00	\$ 6,597.04	\$ 8,796.05	\$ (17,203.95)	\$ 8,000.00	\$ (18,000.00)
5125	Repairs and Maintenance	\$ 32,000.00	\$ 47,286.84	\$ 63,049.12	\$ 31,049.12	\$ 335,000.00	\$ 303,000.00
5126	Street Sweeping	\$ 8,000.00	\$ 2,208.75	\$ 2,945.00	\$ (5,055.00)	\$ 9,500.00	\$ 1,500.00
5130	Sewer System Supplies and Maint	\$ 24,000.00	\$ -	\$ -	\$ (24,000.00)	\$ -	\$ (24,000.00)
5135	Debris Disposal	\$ 2,600.00	\$ -	\$ -	\$ (2,600.00)	\$ 2,600.00	\$ -
5140	Licenses and Permits	\$ 8,000.00	\$ 7,650.00	\$ 10,200.00	\$ 2,200.00	\$ 8,000.00	\$ -
5200	Staff Expenses						
5210	Salaries & Wages	\$ 206,400.00	\$ 159,082.50	\$ 212,110.00	\$ 5,710.00	\$ 200,000.00	\$ (6,400.00)
5215	Employee Bonuses	\$ 600.00	\$ -	\$ -	\$ (600.00)	\$ -	\$ (600.00)
5217	Employee Gifts	\$ 600.00	\$ -	\$ -	\$ (600.00)	\$ 600.00	\$ -
5220	Payroll Tax Expense	\$ 14,800.00	\$ 12,361.87	\$ 16,482.49	\$ 1,682.49	\$ 15,000.00	\$ 200.00
5225	Health Insurance	\$ 12,000.00	\$ 13,852.16	\$ 18,469.55	\$ 6,469.55	\$ 44,000.00	\$ 32,000.00
5226	Life Insurance	\$ 1,200.00	\$ 651.00	\$ 868.00	\$ (332.00)	\$ 1,200.00	\$ -
5230	Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5231	Pension Expense	\$ 4,800.00	\$ -	\$ -	\$ (4,800.00)	\$ 4,800.00	\$ -
5235	Worker's Comp Insurance	\$ 12,400.00	\$ 9,083.16	\$ 12,110.88	\$ (289.12)	\$ 12,400.00	\$ -
5240	Training	\$ 1,000.00	\$ 185.00	\$ 246.67	\$ (753.33)	\$ 1,000.00	\$ -
5245	Outside Services	\$ 140,000.00	\$ 201,386.93	\$ 268,515.91	\$ 128,515.91	\$ 160,000.00	\$ 20,000.00
5200	Staff Expense - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5200	Staff Expenses	\$ 393,800.00	\$ 396,602.62	\$ 528,803.49	\$ 135,003.49	\$ 439,000.00	\$ 45,200.00
5300	Office Expenses						
5310	Utilities	\$ 68,000.00	\$ 49,477.74	\$ 65,970.32	\$ (2,029.68)	\$ 68,000.00	\$ -
5320	Telephone	\$ 8,000.00	\$ 5,167.43	\$ 6,889.91	\$ (1,110.09)	\$ 7,000.00	\$ (1,000.00)
5340	Office Supplies	\$ 400.00	\$ -	\$ -	\$ (400.00)	\$ 400.00	\$ -
5345	Postage	\$ 2,000.00	\$ 2,069.18	\$ 2,758.91	\$ 758.91	\$ 3,000.00	\$ 1,000.00
5350	Software and Computer	\$ 16,400.00	\$ 10,913.69	\$ 14,551.59	\$ (1,848.41)	\$ 14,600.00	\$ (1,800.00)
5360	Uniforms	\$ 7,200.00	\$ 6,409.82	\$ 8,546.43	\$ 1,346.43	\$ 4,200.00	\$ (3,000.00)
5200	Office Expenses Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5300	Office Expenses	\$ 102,000.00	\$ 74,037.86	\$ 98,717.15	\$ (3,282.85)	\$ 97,200.00	\$ (4,800.00)
5400	Professional Fees						
5410	Engineering	\$ 60,000.00	\$ 38,614.38	\$ 51,485.84	\$ (8,514.16)	\$ 95,000.00	\$ 35,000.00
5415	Legal	\$ 60,000.00	\$ 122,721.78	\$ 163,629.04	\$ 103,629.04	\$ 48,000.00	\$ (12,000.00)
5420	Accounting	\$ 28,000.00	\$ 23,524.65	\$ 31,366.20	\$ 3,366.20	\$ 25,000.00	\$ (3,000.00)
5430	Financial Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5450	Payroll Service Fees	\$ 19,200.00	\$ 18,434.00	\$ 24,578.67	\$ 5,378.67	\$ 23,000.00	\$ 3,800.00
Total 5400	Professional Fees	\$ 167,200.00	\$ 203,294.81	\$ 271,059.75	\$ 103,859.75	\$ 191,000.00	\$ 23,800.00
5500	Administrative Expenses	\$ 24,000.00	\$ 20,324.26	\$ 27,099.01	\$ 3,099.01	\$ 24,500.00	\$ 500.00
5600	Insurance	\$ 34,000.00	\$ 43,586.70	\$ 58,115.60	\$ 24,115.60	\$ 49,805.00	\$ 15,805.00
5700	Vehicle and Travel	\$ 6,000.00	\$ 5,382.81	\$ 7,177.08	\$ 1,177.08	\$ 5,000.00	\$ (1,000.00)
5800	Miscellaneous Expenses						
5805	Bank Fees	\$ 2,000.00	\$ 1,638.82	\$ 2,185.09	\$ 185.09	\$ 1,800.00	\$ (200.00)
5810	Advertising	\$ 800.00	\$ 78.40	\$ 104.53	\$ (695.47)	\$ 500.00	\$ (300.00)
5815	Dues and Subscriptions	\$ 2,000.00	\$ 1,124.59	\$ 1,499.45	\$ (500.55)	\$ 2,800.00	\$ 800.00
5820	Miscellaneous Expenses	\$ 1,200.00	\$ -	\$ -	\$ (1,200.00)	\$ -	\$ (1,200.00)
Total 5800	Miscellaneous Expenses	\$ 6,000.00	\$ 2,841.81	\$ 3,789.08	\$ (2,210.92)	\$ 5,100.00	\$ (900.00)
Total 5000	Operating Expenses	\$ 971,600.00	\$ 958,107.61	\$ 1,277,476.81	\$ 305,876.81	\$ 1,370,705.00	\$ 399,105.00
6021	Bond Administration Fee	\$ 1,600.00	\$ -	\$ -	\$ (1,600.00)	\$ 1,600.00	\$ -
8000	Non-Operating Expenses						
8010	P&I Expense - Pennvest	\$ 489,680.00	\$ -	\$ 489,680.00	\$ -	\$ 489,680.00	\$ -
8010	P&I Expense - 2019 Bond	\$ 415,418.00	\$ -	\$ 415,418.00	\$ -	\$ 415,418.00	\$ -
8010	Interest Expense	\$ -	\$ 823,470.32	\$ -	\$ -	\$ -	\$ -
Total 8000	Non-Operating Expenses	\$ 906,698.00	\$ 823,470.32	\$ 905,098.00	\$ (1,600.00)	\$ 906,698.00	\$ -
TOTAL EXPENSE		\$ 1,878,298.00	\$ 1,781,577.93	\$ 2,182,574.81	\$ 304,276.81	\$ 2,277,403.00	\$ 399,105.00
TOTAL INCOME		\$ 1,873,700.00	\$ 1,358,378.64	\$ 1,811,171.52	\$ (62,528.48)	\$ 2,277,403.00	\$ 158,517.19
NET SURPLUS		\$ (4,598.00)	\$ (423,199.29)	\$ (371,403.29)	\$ (366,805.29)	\$ -	\$ (240,587.81)

Income Category Total 4030 Reflect the average usage for Forward Township, individual averages not calculated for Category 4031, 4032 and 4033.

ELIZABETH BOROUGH MUNICIPAL AUTHORITY
2024 BUDGET

CATEGORY	DESCRIPTION	1ST QTR 2024	2ND QTR 2024	3RD QTR 2024	4TH QTR 2024	TOTAL
ORDINARY INCOME/EXPENSE						
INCOME						
4000	Operating Revenues on 2022 Rates					
4010	Elizabeth Borough	\$151,700	\$151,700	\$151,700	\$151,700	\$606,800
4020	Elizabeth Township	\$220,000	\$220,000	\$220,000	\$220,000	\$880,000
4030	Forward Township					
4031	Elizabeth Manor	\$36,000	\$36,000	\$36,000	\$36,000	\$144,000
4032	Fallen Timber	\$21,500	\$21,500	\$21,500	\$21,500	\$86,000
4033	Kelly Run Sanitation	\$37,100	\$37,100	\$37,100	\$37,100	\$148,400
Total 4030	Forward Township	\$94,600.00	\$94,600.00	\$94,600.00	\$94,600.00	\$378,400
4040	Lincoln Borough	\$1,800	\$1,800	\$1,800	\$1,800	\$7,200
4050	Delinquent Collections	\$0	\$0	\$0	\$0	\$0
4100	Lien Letter Documentation	\$300	\$300	\$300	\$300	\$1,200
4150	Tap Fees	\$0	\$0	\$0	\$0	\$0
4200	Miscellaneous Income	\$0	\$0	\$0	\$0	\$0
Total 4000	Operating Revenues on 2023 Rates	\$468,400	\$468,400	\$468,400	\$468,400	\$1,873,600
4400	CDBG Grant	\$0	\$0.00	\$0.00	\$0.00	\$0
4500	Interest Income	\$25	\$25.00	\$25.00	\$25.00	\$100
6105	Discounts/credits	\$0	\$0	\$0	\$0	\$0
Additional Income/Transfer Needed to Balance Budget		\$47,000	\$47,000	\$47,000	\$47,000	\$188,000
TOTAL OPERATING INCOME		\$515,425	\$515,425	\$515,425	\$515,425	\$2,061,700
EXPENSE						
5000	Operating Expenses					
5105	Sludge Removal	\$29,000	\$29,000	\$29,000	\$29,000	\$116,000
5115	Lab and Testing	\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
5120	Chemicals	\$2,500	\$2,500	\$2,500	\$2,500	\$10,000
5121	Plant Supplies & Maintenance	\$6,500	\$6,500	\$6,500	\$6,500	\$26,000
5125	Repairs and Maintenance	\$8,000	\$8,000	\$8,000	\$8,000	\$32,000
5126	Street Sweeping	\$2,000	\$2,000	\$2,000	\$2,000	\$8,000
5130	Sewer System Supplies and Maint	\$6,000	\$6,000	\$6,000	\$6,000	\$24,000
5135	Debris Disposal	\$650	\$650	\$650	\$650	\$2,600
5140	Licenses and Permits	\$2,000	\$2,000	\$2,000	\$2,000	\$8,000
5200	Staff Expenses					
5210	Salaries & Wages	\$51,600	\$51,600	\$51,600	\$51,600	\$206,400
5215	Employee Bonuses	\$150	\$150	\$150	\$150	\$600
5217	Employee Gifts	\$150	\$150	\$150	\$150	\$600
5220	Payroll Tax Expense	\$3,700	\$3,700	\$3,700	\$3,700	\$14,800
5225	Health Insurance	\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
5226	Life Insurance	\$300	\$300	\$300	\$300	\$1,200
5230	Employee Benefits	\$0	\$0	\$0	\$0	\$0
5231	Pension Expense	\$1,200	\$1,200	\$1,200	\$1,200	\$4,800
5235	Worker's Comp Insurance	\$3,100	\$3,100	\$3,100	\$3,100	\$12,400
5240	Training	\$250	\$250	\$250	\$250	\$1,000
5245	Outside Services	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
5200	Staff Expense - Other	\$0	\$0	\$0	\$0	\$0
Total 5200	Staff Expenses	\$98,450	\$98,450	\$98,450	\$98,450	\$393,800
5300	Office Expenses					
5310	Utilities	\$17,000	\$17,000	\$17,000	\$17,000	\$68,000
5320	Telephone	\$2,000	\$2,000	\$2,000	\$2,000	\$8,000
5340	Office Supplies	\$100	\$100	\$100	\$100	\$400
5345	Postage	\$500	\$500	\$500	\$500	\$2,000
5350	Software and Computer	\$4,100	\$4,100	\$4,100	\$4,100	\$16,400
5360	Uniforms	\$1,800	\$1,800	\$1,800	\$1,800	\$7,200
5200	Office Expenses Other	\$0	\$0	\$0	\$0	\$0
Total 5300	Office Expenses	\$25,500	\$25,500	\$25,500	\$25,500	\$102,000
5400	Professional Fees					
5410	Engineering	\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
5415	Legal	\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
5420	Accounting	\$7,000	\$7,000	\$7,000	\$7,000	\$28,000
5430	Financial Services	\$0	\$0	\$0	\$0	\$0
5450	Payroll Service Fees	\$4,800	\$4,800	\$4,800	\$4,800	\$19,200
Total 5400	Professional Fees	\$41,800	\$41,800	\$41,800	\$41,800	\$167,200
5500	Administrative Expenses	\$6,000	\$6,000	\$6,000	\$6,000	\$24,000
5600	Insurance	\$8,500	\$8,500	\$8,500	\$8,500	\$34,000
5700	Vehicle and Travel	\$1,500	\$1,500	\$1,500	\$1,500	\$6,000
5800	Miscellaneous Expenses					
5805	Bank Fees	\$500	\$500	\$500	\$500	\$2,000
5810	Advertising	\$200	\$200	\$200	\$200	\$800
5815	Dues and Subscriptions	\$500	\$500	\$500	\$500	\$2,000
5820	Miscellaneous Expenses	\$300	\$300	\$300	\$300	\$1,200
Total 5800	Miscellaneous Expenses	\$1,500	\$1,500	\$1,500	\$1,500	\$6,000
Total 5000	Operating Expenses	\$242,900	\$242,900	\$242,900	\$242,900	\$971,600
6021	Bond Administration Fee	\$400	\$400	\$400	\$400	\$1,600
8000	Non-Operating Expenses					
8010	P&I Expense - Pennvest	\$122,420	\$122,420	\$122,420	\$122,420	\$489,680
8010	P&I Expense - 2019 Bond	\$0	\$77,709	\$0	\$337,709	\$415,418
8010	Interest Expense	\$0	\$0	\$0	\$0	\$0
Total 8000	Non-Operating Expenses	\$122,820	\$200,529	\$122,820	\$460,529	\$1,046,698
	Capital Replacement	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
TOTAL EXPENSE		\$400,720	\$478,429	\$400,720	\$738,429	\$2,018,298
NET ORDINARY INCOME		\$114,705	\$36,996	\$114,705	-\$223,004	\$43,402
Other Income/Expense						
	Bond 10% Coverage Expense	\$10,385	\$10,385	\$10,385	\$10,385	\$41,542
NET INCOME		\$104,320	\$26,611	\$104,320	-\$233,389	\$1,860