



Paratransit Vehicle Inspection Guide

Date: _____ Operator: _____ Unit #: _____

Pre-Trip Inspection

Interior:

Wheelchair Securement System

- Check to assure all necessary straps are present, including a spare set
- Check straps for damage, wear, dirt, debris, and contamination
- Check ratchet straps for proper operation (self-adjusting or manual)
- Check hooks and buckles for cracks, unusual bends, and rust
- Check vehicle securement tracks for debris, damage, or rust

Equipment

- Proper securement of loose/spare equipment (oxygen, spare wheelchair)
- Safety equipment (first aid kit, traffic vest, cones, flares, fire extinguisher, etc.)
- Passenger comfort items (umbrella, poncho, blankets, etc.)



Exterior:

- Check for proper tire inflation or tire damage
- Check for body damage
- Check exterior lighting for proper function. Check lenses for cracks/clarity (All lighting to include high/low beam, turn signals, four way flashers, reverse, and brake lights)
- Check window glass for cracks/chips or obscured visibility

Lift System:

Follow the manufacturer's recommended procedures

- Check for damage, misaligned, or worn parts and hydraulik leaks
- Check door securement devices
- Check controller buttons and cables
- Operate lift (one complete cycle minimum) checking for smooth operation and speed
- Check lift lighting
- Traffic cones present to mark outside corners of lift deployment
- Check the roll stop plate for proper platform angle to ground
- Check for manual hand pump handle
- Check hand pump valve to assure it is properly closed



Manual Ramp:

- Check ramp for damage and proper stowage
- Traffic cones present to mark outside corners of ramp deployment
- Check for ease of operation
- Check proper angle to ground
- Check ramp surface (free from dirt and debris)
- Return ramp to stowed position (note excess noise or grinding)

Please note any deficiencies: