



COMMONWEALTH OF PENNSYLVANIA  
PENNSYLVANIA PUBLIC UTILITY COMMISSION  
COMMONWEALTH KEystone BUILDING  
400 NORTH STREET  
HARRISBURG, PENNSYLVANIA 17120  
<http://www.puc.pa.gov>

April 16, 2025

A-6427894  
A-2025-3054544

FELLOWSHIP SUPPORTS COORDINATION AGENCY INC  
406 N CHESTER ROAD  
WEST CHESTER PA 19380

**RE: Application of Fellowship Supports Coordination Agency Inc**

To Whom It May Concern:

On April 11, 2025, the application of Fellowship Supports Coordination Agency Inc, at A-2025-3054544, as a motor carrier was accepted for filing and docketed with the Public Utility Commission. In order for the Commission to proceed with the application, additional information is required.

Please forward the information to the Secretary of the Commission at the following address **within ten (10) working days** from the date of this letter.

Rosemary Chiavetta, Secretary  
Pennsylvania Public Utility Commission  
Commonwealth Keystone Building  
400 North Street  
Harrisburg, Pennsylvania 17120

**ALL Parties to proceedings pending before the Commission are advised to open and use an e-filing account through the Commission's website, OR you may submit your filing by overnight delivery. If a filing contains confidential or proprietary material, the filing is required to be submitted by overnight delivery.**

**Your answers should be verified per 52 Pa Code § 1.36.** Accordingly, you must provide the following statement with your responses:

I, \_\_\_\_\_, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Failure to comply with this request within 10 working days from the date of this letter will result in the denial of the application.

Please direct any questions to David Canzoneri, Bureau of Technical Utility Services at (717) 346-9738. Faxed or emailed filings are **not** accepted.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rosemary Chiavetta".

Rosemary Chiavetta  
Secretary

Enclosure

Docket No. A-2025-3054544  
Fellowship Supports Coordination Agency Inc

Request for Information

- 1.) You failed to adequately answer all aspects of question #5 of the Verified Statement of Applicant. **Please review Title 52 Pa Code §29.501-509 Driver Regulations** to see what is required of motor carriers.
  - a. Your system for conducting criminal background checks; (**Title 52 Pa Code §29.505 – Criminal History**)
    - i. What type of things in their criminal background check would disqualify them from employment?
      1. In your Verified Statement of Applicant you stated that any conviction for DUI within the past 5 years would disqualify a candidate. Title 52 Pa Code §29.505(a)(3) states that a common carrier may not permit a person to operate a vehicle in its authorized service when the person was convicted of a felony or misdemeanor under the laws of the Commonwealth or under the laws of another jurisdiction to the extent the conviction relates adversely to that person's suitability to provide service safely and legally. Title 52 Pa Code §29.505(b)(1)(i)(A) states that a carrier shall disqualify an applicant if they have been convicted of driving under the influence of drugs or alcohol within the preceding seven years. While this regulation applies to call or demand and limousine drivers it is safe to assume that if you are going to state a timeline for disqualifying a driver based on the conviction of a DUI that it should be in line with the Commission regulation mentioned above. Please revise your policy so that it complies with the aforementioned regulation