

I, \_\_\_Khayla Dixon \_\_\_\_\_, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities). The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement. Please submit your response to the address cited in this letter's header. Faxes, emails, and other forms of filing are unacceptable.

- 1. You have requested a service territory which is partially outside of the Pennsylvania Public Utility Commission's jurisdiction: what steps have you taken to familiarize yourself with the rights, responsibilities, and regulations governing paratransit operations within the Commonwealth of Pennsylvania? Have you requested or received the proper authorization to provide interstate transportation, and if so, what is your Federal number?**

Our company recognizes that to operate across state lines we are required to obtain a USDOT Number. In the first six-months of business our fleet will operate strictly in the Pennsylvania area, specifically Philadelphia and Montgomery County. Within the six months period we will apply for a federal USDOT number from the Federal Motor Carrier Safety Administration. Vango Accessibility will not conduct any business outside of the regulated PA territory without proper licensing. At this time, it is our intention to conduct business within the confines of Pennsylvania. However, it is our plan to expand our service area in the future and found it pertinent to list possible area. Before we attempt to cover any additional service areas, we will be sure to identify and abide by all city, county, state, and federal laws.

- 2. Your proposed service area must be fully bound, and easily discernible. This may be achieved by the use of municipal boundaries, roads, railroads, or natural boundaries such as rivers and streams, etc. Vague terms such as, "city and county of Philadelphia and the surrounding counties" are unacceptable and insufficiently specific.**

From points in the county of Philadelphia to points In Pennsylvania and return.

**3. In reference to Question #5, you are specifically advised to review the requirements of the following chapters of 52 Pa Code and to submit EVIDENCE of compliant plan for drivers which completely addresses the following:**

- § 29.503. Driver age
- § 29.504. Driver history (schedule and record retention)
- § 29.505. Criminal history (schedule and record retention)

### **29.503 – Driver Age Requirement**

#### **Regulation Summary:**

Drivers must be at least **21+ years old**.

#### **Compliance Plan:**

- All applicants must submit a valid, government-issued photo ID with date of birth at the time of application.
- Drivers age verification procedure preemployment
  - A copy of the driver history shall be maintained by the common or contract carrier for at least 2 years.
  - Collect a copy of applicant's government issued ID
  - Verify Date of birth confirms applicant is at least 21+ years of age
- Record verification in applicant's personal file
- Maintain a signed Driver Age Verification Form (All records will be kept for commission reference upon request in individual employee record folders)
  - Driver Name
  - Date of Birth
  - ID Type
  - ID Number
  - Date Verified
- All records will be kept for the duration of 2+years post-employment
- Vango Accessibility will require that all drivers consent to annual driver's license checks to mitigate risks for suspended/expired licenses

### **29.504 – Driver History (Schedule and Record Retention)**

#### **Regulation Summary:**

A driving schedule must be maintained. Records must be retained for **at least 2 years** and be available for inspection.

#### **Compliance Plan:**

- Prior to employment Vango Accessibility will assess all driver's history from every state where the person had a license in the past 3 years before allowing them to operate a vehicle.
- Pre-employment checks will be conducted to include the following
  - Once every 12 months from the date of the initial check, Vango Accessibility will perform/ require all drivers to consent to driver history re-checks.
  - Employed Drivers will also undergo Driver history rechecks every 12 months from their initial checked date
- Drivers are required to log all trip schedules including:
  - Date/time of trip
  - Pickup and drop-off locations
  - Duration and mileage
- Digital schedule logs will be maintained through a dispatch software company
- Manual schedule logs will also be printed and stored for reference in individual drivers file for record.
  - All records will be kept for the duration of employment plus 2 years post-employment.
- Records are backed up monthly and stored securely for a minimum of **2 years**.

### **29.505 – Criminal History (Schedule and Record Retention)**

#### **Regulation Summary:**

A criminal background check must be completed and retained for **at least 3 years**.

#### **Compliance Plan:**

- All applicants must undergo a federal and PA State Police Criminal Background Check prior to employment.
  - Vango Accessibility requires a criminal history record from the Pennsylvania State Police and every other state in which the applicant resided for the last 12 months.
- No driver may begin employment until a clean background check is received and reviewed.
- Criminal background checks are re-run every **2 years** for active drivers.
  - All drivers must consent to criminal history rechecks every 2 years following their initial criminal history check.
  - Vango Accessibility will not permit a person to operate a vehicle in its authorized service when the person was convicted of a felony or a misdemeanor under the laws of the Commonwealth or under the laws of another jurisdiction, to the extent the conviction relates adversely to that person's suitability to provide service safely and legally.
- Documents are stored securely and confidentially in the driver's personnel file for reference.

#### Question 4.

I recently purchased a used 2019 Dodge Grand Caravan that will operate as the first company vehicle. The projected cost for inspection will be between \$200-\$500. My vehicle is currently ADA compliant and contains the features listed below. Branding and decals for the van will run me between \$500-\$1000 dollars. With a \$40,000 cash budget the purchase plan is to allocate \$25,000-\$30,000 to purchase, equip, brand and insure the vehicle.

At Vango Accessibility we always put passenger safety and comfort at the fore front of our business. In accordance with the ADA regulations our vehicle will be equipped with

- Lifts
  - Dual handrails on each side
  - Design load to hold minimum 600 pounds
  - Emergency deployment incase of power failure
  - Slip resistant platform with no bumps or projections over ¼ inches high
  - 1 ½ barriers on each side of the lift platform
  - Minimum clear width of 30 inches (measures from 2in above the platform to 30in above the platform)
  - Minimum clear length of 48 inches (measured from 2in above the surface of the platform to 30 inches above)
- Ramps
  - Slope will max 30inch length supporting max 600lb of weight
  - Average slope of 1:4
- Securement
  - Attachment to secure wheelchair
  - Passenger seatbelts and shoulder harnesses
  - Clear floor area of 30x48 inches
  - Overhang of the seat must be at least 9in above the floor
- Slip-resistant surfaces
  - All surfaces will have anti-slip surfaces
- Contrast
  - All steps, thresholds and boarding edges will be outlined with visual taping for the entire width to avoid trip/fall risk
- Door height
  - Vehicles more than 22ft long should have a minimum of 68inches of height
  - Vehicles less than 22ft long should have a minimum of 56 inches of height
- Interior handrails
  - Doorways/ entrances must have vehicle handrails
  - Interior handrails will allow turning or movement for wheelchair/ mobility aids to reach securement areas
- Lighting
  - Stepwells/doorways with ramp or lift will have two-foot candles 21.5 lumens of illumination
- Additional equipment
  - First Aid Kit

- Fire extinguisher securely mounted within the vehicle
- Spill kit (gloves, masks, disposable bags, disinfectant materials)
- Warning devices (will be placed outside the vehicle when assisting patients in and out of vehicles for additional safety measures)
- Flashlights
- Seatbelt/cutter and Window breaker

Question 5. Statement of Financial Position

For one vehicle our best projected annual cost for commercial paratransit coverage was from the company Berkshire Hathaway Insurance Group for \$1130.00 a month. Totaling \$13,560.00 for the year. The insurance group has confirmed that it supports Form E filing with the commission.

Question 6.

As a new business Vango Accessibility LLC holds no current liabilities or other outstanding businesses with liabilities connected to my LLC. To start the business, I currently have a \$40,000 cash savings budget. For my first vehicle I will purchase the vehicle out right with cash foregoing any monthly financing/lease costs. The average vehicle asset value after purchase is \$22,000 dollars.

<b>Assets:</b>		\$40,000 cash
Current Assets		
Cash (after startup costs)	\$12,000	
Pre-paid insurance/licensing fees	\$1,500	
Office supplies/tech equipment	\$500	
Total Current Assets		\$14,400
<b>Fixed Assets:</b>		
Vehicle (Used ADA 2019 Dodge grand Caravan)	\$22,000	
Emergency and Safety equipment	\$300	
Branding/Decals	\$500	
Total Fixed Assets		\$22,800
Total Assets		\$37,200
<b>Liabilities:</b>		
Credit cards/ Vendor payables	\$0	
Loans (Start up)	\$0	

Deferred Expenses	\$0	
Owner's Equity		
Owner's Investment	\$40,000	
Less: Start up expenses	\$2,800	
Total Owners Equity		\$37,200

STATE OF FLORIDA  
DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
DIVISION OF MOTORIST SERVICES  
Neil Kirkman Building - Tallahassee, FL 32399-0500  
**MOTOR VEHICLE TITLE REASSIGNMENT SUPPLEMENT**

(Instructions on Reverse Side)

This reassignment is supplement to:  Title No.: UZA29436 State of Issue: MO  
 Manufacturer's Statement or Certificate of Origin  
 Is the title electronic?  Yes  No

VEHICLE DESCRIPTION

Vehicle Identification Number	Year	Make	Model	Body
2CYRDG8G3KR547688	2019	DODGE	GR CARAVAN	Minivan

REASSIGNMENT INFORMATION

Name of Seller(s)/Agent (Print)	DL/ID#, DMS ACCT#, FEID#	DEALER/AUCTION LICENSE (if applicable)	
<b>PRO TR LLC</b>			
Street Address		State	Zip
<b>14360 S TAMiami TRl, STE B FORT MYERS FL 33912</b>			
Selling Price (If Applicable)	Sales Tax Collected (If Applicable)	Sales Tax Reg. No. (If Applicable)	
Purchaser and Co-Purchaser's Printed Name(s)			Date of Sale
VANGO ACCESSIBILITY LLC			04-13-2025
Purchaser's Address	City	State	Zip
6947 GREENHILL RD	PHILADELPHIA	PA	19151
Co-Purchaser's Address (If applicable)	City	State	Zip
Auction Name (If applicable)		Auction License Number	State of License
Street Address		City	State
		State	Zip

ODOMETER DISCLOSURE STATEMENT

**WARNING: FEDERAL AND STATE LAW REQUIRE THAT YOU STATE THE ODOMETER MILEAGE IN CONNECTION WITH TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.**

I/WE STATE THAT THIS  5 OR  6 DIGIT ODOMETER NOW READS, 156,447 XX (NO TENTHS) MILES,  
 DATE READ \_\_\_/\_\_\_/\_\_\_, AND I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ODOMETER READING.

CAUTION:  
READ CAREFULLY  
BEFORE YOU  
CHECK A BOX

- 1. REFLECTS ACTUAL MILEAGE
- 2. IS IN EXCESS OF ITS MECHANICAL LIMITS
- 3. IS NOT THE ACTUAL MILEAGE. WARNING - ODOMETER DISCREPANCY

**UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.**

Printed Name of seller(s)/Agent	Seller(s)/Agent Signature
ARNAS VOLK	A. Volk
Printed Name of Co-seller (If applicable)	Co-Seller Signature (If applicable)
Purchaser(s) Signature	Co-Purchaser(s) Signature
<i>Khayla Dixon</i>	
Purchaser(s) Printed Name First, Full Middle or Maiden, Last	Co-Purchaser(s) Printed Name First, Full Middle or Maiden, Last
Khayla Dixon	

**NOTICE: ANY ALTERATION OR ERASURE MAY VOID THIS ASSIGNMENT AND ALL ASSIGNMENTS THAT FOLLOW.**

ORIGINAL: SUBMIT WITH APPLICATION FOR TITLE

COPY: SELLER/DEALER RETAIN IN FILE



04/17/2025

Regarding:

Khayla Christina Lee Dixon  
Vango Accessibility LLC  
6947 Greenhill Road  
Philadelphia, pa 19151-2320

To Whom It May Concern,

This letter is being provided upon the customer's request and serves as confirmation on the below Santander account(s).

Account type	Checking
Date account opened	04/16/2025
Routing number	[REDACTED]
Account number	[REDACTED]
Balance	\$12,050.00

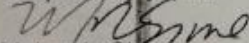
Signer 1

Khayla Christina Lee Dixon

Please direct all questions to the account holder named above for any additional information regarding this account.

Thank you for your cooperation.

Respectfully yours,

  
Melannie Sime  
Relationship Banker  
Flourtown  
Santander Bank, N.A.

*Khayla Dixon*

04/13/2025