

Your answers should be verified per 52 Pa Code § 1.36. Accordingly, you must provide the following statement with your responses:

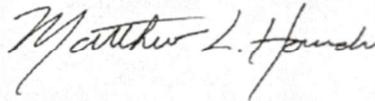
I, Arthur Robinson, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Failure to comply with this request within 10 working days from the date of this letter will result in the denial of the application.

Please direct any questions to David Canzoneri, Bureau of Technical Utility Services at (717) 346-9738. Faxed or emailed filings are **not** accepted.

Sincerely,



Matthew L. Homsher
Secretary

Enclosure

RELIANCE MOVING SOLUTIONS LLC

Spring Grove, PA 17362

Phone: (717) 698-6634

Email: ar@reliancemovingsolutions.com

Website: www.reliancemovingsolutions.com

April 23, 2025

Pennsylvania Public Utility Commission

Commonwealth Keystone Building

400 North Street

Harrisburg, PA 17120

**RE: Criminal Background Checks, Disqualification Standards, and Record Retention –
Reliance Moving Solutions LLC**

To the Pennsylvania Public Utility Commission,

This letter is submitted in compliance with your application requirements for household goods carriers. It outlines the procedures followed by Reliance Moving Solutions LLC concerning criminal background checks, driver disqualification criteria, and record retention practices.

Criminal Background Check Frequency

We conduct criminal background checks during the pre-employment phase for all applicants. In addition, if an employee becomes involved in any new legal issue or incident while employed with us, we will perform an updated background check to ensure ongoing compliance with our safety and conduct standards.

Driver Disqualification Standards

Safety is our top priority—particularly when sending employees into customers' homes. In accordance with Title 52 PA Code § 31.134(c), we will not permit any individual to provide moving services if they have been convicted of a felony or misdemeanor that calls into question their ability to perform the job safely or legally.

Reliance Moving Solutions is a second-chance employer. We believe in the possibility of redemption and personal growth. As long as a prior offense does not raise concerns about

a candidate's ability to do the job safely, legally, and professionally, we are open to offering them a fair opportunity.

However, the following convictions are automatic disqualifiers:

- Any conviction involving unlawful killing
- Crimes involving harm to a child
- Any offense requiring registration as a sex offender

Record Retention for Background Checks

Once a pre-employment background check is completed, we securely document the unique control number provided by the Pennsylvania Access to Criminal History (PATCH) system in the employee's file. We do not print or retain the report itself—only the control number is maintained. This allows us to verify or revisit the report through PATCH if necessary in the future.

If any additional information is required, I am happy to provide clarification or supporting documentation.

Sincerely,

Arthur Robinson

Owner, Reliance Moving Solutions LLC

