

Docket No. A-2025-3055171
Zaza Group LLC t/a Z-Bus

Request for Information

Questions for evaluation on a PUC application require regulation compliant answers. They should be well thought out, complete and must answer all parts of the questions asked. Please review **Title 52 Pa Code** to ensure your answers meet that standard.

- 1.) Question number 2 of the Verified Statement of Applicant asks about any other carriers that your business has an affiliation to or with. Your E-mail address is to/for Fleetwood WW which is not mentioned.
 - a. How are Zaza Group LLC t/a Z-bus and Fleetwood WW related and are there any other companies affiliated with Zaza Group LLC t/a Z-bus? This is the time to make these statements.

Zaza Group LLC t/a Z-bus and Fleetwood WW are sister companies. They both have different entity numbers. Fleetwood WW is located in NJ. Z-bus is located in PA as we are expanding our business. There are no other companies affiliated with Zaza Group, LLC.

- 2.) Under question number 4 of the Verified Statement of Applicant, you stated that Zaza Group LLC t/a Z-bus employs a Fleet Manager. Please describe what that position entails. With that in mind, please answer our questions in detail. Let me repeat these questions here:
 - a. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location to include office machines that will be utilized, and the facility to house vehicles.

Fleet Manager:

- Maintains every vehicle by compiling files for each vehicle.
- Sets a plan every 5,000 miles the vehicle goes into service. Since all of our vehicles are new they have up to 150,000 miles warranty from manufacturer.
- Hires /trains new chauffeur
- Communicates with Insurance company
- Runs background checks for chauffeurs
- Continuously monitors chauffeur driving behavior etc.

Our facility is an office setting with a parking lot. In our office we have several rooms and are a dispatch/reservation office, conference room and manager offices. Our vehicles are parked in the parking lot and the remainder of our vehicles are assigned to chauffeurs that are taken home with the chauffeur.

- b. With regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch vehicles to fulfill the request, and how your Fleet Manager will maintain continuous communication with your drivers.

All communication is 90% done electronically. We have a back office and we use Livery Coach. All transportation requests from our website and phone calls are integrated to this system. All chauffeurs have a I-Pad which they accept their job and then electronically input when they are enroute, arrived, picked up and dropped of their passenger. If there is a glitch in the system we can work off email and by verbal phone calls by our 24/7 dispatch team. All phone calls are monitored to ensure quality and customer service satisfaction.

- 3.) Question number 5 of the Verified Statement of Applicant was not answered in full. **Please review Title 52 Pa Code §29.501-509 Driver Regulations** to see what is required of motor carriers.

- a. Please explain your hiring standards for drivers. (**Title 52 Pa Code §29.503 – Age Restrictions**)
- i. Are there any age restrictions?

According to our Insurance Company Lancer which insures all of our vehicles. The applicant must be 25 years of age or older with 3-5 years of driving experience. Lancer then runs the applicant driving record and if Lancer approves applicant we are able to move forward with the hiring process.

- b. Your system for conducting criminal background checks; (**Title 52 Pa Code §29.505 – Criminal History**)
- i. How often will you conduct criminal background checks?
- We use our payroll company ADP as part of our package. ADP runs a applicant background before hiring and continues to monitor up to 7 years. We continue to monitor once a year.
- ii. What type of things in their criminal background check would disqualify them from employment?

We do not accept any applicant with a criminal background.

- iii. How will you maintain records (record retention) of the criminal background checks performed?

We use our payroll company ADP as part of a package. ADP runs a applicant background before hiring and continues to monitor up to 7 years. We continue to monitor once a year.

- c. Your system for conducting driver license/ history checks (**Title 52 Pa Code §29.504 – Driver History**)
- i. How often will you conduct driver license/ history check?

Our insurance company Lancer automatically runs every driver's history every 6 months. Lancer will notify the Fleet Manager if something is found in a driver's history.

- ii. How will you maintain records (record retention) of such checks?

All electronically stored.

- d. You stated that drivers will have a random drug test once a month but did not mention a drug test prior to hiring them or policies regarding alcohol and substance abuse. Please provide your policies regarding alcohol and drug use by your drivers.

Our company policy regarding to alcohol and drug use is Zero Tolerance. Prior to a applicant being hired they must go to Accurate Lab to submit a drug test. It is electronic and the applicant is able to choose the closest location to their home. Once the applicant is hired we have a random drug test once a month. If a chauffeur is involved in a accident they must go for a drug test. Regarding alcohol our dispatch team does observe chauffeurs in the office and if someone is being accused our management team does take this very seriously.

- 4.) In response to question #7 of the Verified Statement of Applicant, you stated that the vehicles will be replaced every 3 years or after 150,000 miles.

- a. What is your vehicle inspection criteria to place a vehicle out of service prior to the above mentioned markers?

If the vehicle is deemed unsafe for our passenger and employee. Also if the vehicle has been in a accident that is unable to be fixed. Safety is our top priority for both our passengers and staff.

- b. What, if any, pre and post trip inspections will you conduct? Attach inspection lists/policies and/or guidelines.

Our installed GPS (Samsara) on each vehicle electronically monitors speed of the vehicle, advises of low tire pressure and advises if the check engine light is on. We have a app that is intergrated with (Samsara) on each of our chauffeurs I-Pads that requires a pre and post vehicle check as well as taking 4 pictures of each side of the vehicle then submitting thru the app that works with (Samsara)

- 5.) You were asked to supply a Statement of Financial Position (Balance Sheet) which was to be dated. You did submit a page with financials however it is not dated and does not indicate what company it is for.

At this point, we are asking that you please provide a bank statement for Zaza Group LLC. **If this account is not yet funded, now is the time to do so.**

Please refer to the attached statement.

Failure to provide answers to all of the questions is sufficient grounds for the denial of your application so please get assistance or you may hire an attorney to aid you in the application process.



FOR INQUIRIES CALL: UNION
(908) 687-0240

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ZAZA GROUP LLC
835 HOWE ST
EASTON PA 18040

[REDACTED]
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ACCOUNT TYPE	
M&T SIMPLE CHECKING FOR BUSINESS	
ACCOUNT NUMBER	STATEMENT PERIOD
[REDACTED]	04/01/25 - 04/30/25
BEGINNING BALANCE	\$162,535.39
DEPOSITS & CREDITS	30,020.45
LESS CHECKS & DEBITS	90,649.78
LESS SERVICE CHARGES	54.00
ENDING BALANCE	\$101,852.06

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
04/01/2025	BEGINNING BALANCE			\$162,535.39
04/01/2025	COUNTER WITHDRAWAL		\$20,000.00	142,535.39
04/08/2025	SERVICE CHARGE FOR ACCOUNT [REDACTED]		54.00	142,481.39
04/15/2025	WEB XFR FR LOC [REDACTED]	\$25,000.00		
04/15/2025	MOBILE DEPOSIT - [REDACTED]	20.45		
04/15/2025	COUNTER WITHDRAWAL		35,000.00	132,501.84
04/17/2025	COUNTER WITHDRAWAL		20,000.00	
04/17/2025	COUNTER WITHDRAWAL		5,000.00	
04/17/2025	CAPITAL ONE MOBILE PMT [REDACTED]		490.00	107,011.84
04/18/2025	WEB XFR FR LOC [REDACTED]	5,000.00		
04/18/2025	CAPITAL ONE MOBILE PMT [REDACTED]		500.00	111,511.84
04/21/2025	COUNTER WITHDRAWAL		7,000.00	
04/21/2025	CAPITAL ONE MOBILE PMT [REDACTED]		548.28	103,963.56
04/22/2025	CAPITAL ONE MOBILE PMT [REDACTED]		500.00	103,463.56
04/24/2025	CAPITAL ONE MOBILE PMT [REDACTED]		500.00	102,963.56
04/25/2025	LINE OF CREDIT PAYMENT [REDACTED]		611.50	
04/25/2025	CAPITAL ONE MOBILE PMT [REDACTED]		500.00	101,852.06
	NUMBER OF DEPOSITS/CHECKS PAID	3	0	

TREASURY MANAGEMENT ("TM") CUSTOMERS - WE HAVE REVISED OUR STANDARD MASTER TREASURY MANAGEMENT SERVICES AGREEMENT ("TM AGREEMENT") AND PRODUCT TERMS AND CONDITIONS BOOKLET ("BOOKLET"). EFFECTIVE MAY 15, 2025, YOUR USE OF TM SERVICES WILL BE GOVERNED BY THE REVISED BOOKLET AND BY THE TM AGREEMENT SIGNED BY YOUR ORGANIZATION AS AMENDED BY THE REVISED TM AGREEMENT. TO REVIEW ADDITIONAL DETAILS, A SUMMARY OF CHANGES, AND THE REVISED BOOKLET AND TM AGREEMENT, VISIT MTB.COM/TMTERMS. THE ABOVE MESSAGE DOES NOT APPLY TO CUSTOMERS WHOSE TM SERVICES ARE GOVERNED BY NEGOTIATED AGREEMENTS OR TM AGREEMENTS DATED PRIOR TO 2012.

HOW TO BALANCE YOUR M&T BANK ACCOUNT

TO BALANCE YOUR ACCOUNT WITH THIS STATEMENT COMPLETE STEPS 1, 2, & 3.

STEP 1 Place a checkmark (v) beside each item listed on this statement which has a corresponding entry in your **register**.
Also place a checkmark next to the item in your **register**.

STEP 2 Add to your **register**:
(a) Any **deposits** and other credits shown on this statement which you have not **already** entered.
(b) Any interest this statement shows credited to your account.

STEP 3 Subtract from your **register**:
(a) Any checks or other withdrawals shown on this statement which you did not enter into your **register**.
(b) Any automatic loan payments or ATM or other electronic debits shown on this statement which you have not already subtracted.
(c) Any service charges shown on this statement which you have not **already** subtracted.

TO DETERMINE THE CURRENT BALANCE IN YOUR ACCOUNT:

STEP 4 List any **outstanding** checks or debits written in your **register**, but not **yet appearing** on your statement.

OUTSTANDING CHECKS AND OTHER DEBITS	
NUMBER	AMOUNT
1	\$
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
SUBTOTAL OF COLUMN 1	Si

OUTSTANDING CHECKS AND OTHER DEBITS	
NUMBER	AMOUNT
13	
14	
15	
16	
17	
18	
19	
20	
21	
SUBTOTAL OF COLUMN 2	
SUBTOTAL OF COLUMN 1 +	
TOTAL OUTSTANDING CHECKS AND DEBITS	\$

STEP 5 Enter on this line the Ending Balance shown in the summary on the front of this statement.

\$ _____

STEP 6 Enter the total of any **deposits** or other credits shown on your register which are not shown on this statement.

\$ _____

STEP 7 Enter the total of STEPS 5 & 6.

\$ _____

STEP 8 Enter TOTAL OUTSTANDING CHECKS & DEBITS (from STEP 4).

\$ _____

STEP 9 Subtract STEP 8 from STEP 7 and enter the difference here.

\$ _____

This amount should be your current account balance.

If you have questions, think your statement is incorrect, or for information regarding Treasury Management Services, please contact your M&T Relationship Manager or the Commercial Service Team at 1-800-724-2240, Monday through Friday, 8am - 6pm ET.



Driver Vehicle Inspection Reports 401 13 ☆

INSPECTION TYPE	ORGANIZATION NAME	AUTHOR NAME	DATE	LOCATION
Post-trip	ZAZA GROUP LLC	Leland Waterman	May 27, 7:04 AM	Headquarter
DURATION	VEHICLE NAME	ODOMETER	LICENSE PLATE	
4m 57s	<u>40113</u>	16,217 mi	BA90979	

Resolve Defects

Check off defects below and click 'Resolve Defects' to resolve them.

Vehicle Defects

Tire Chains

Added May 18, 4:27 AM

Attachments

None

Unresolved ▼

+ Add mechanic note

Fifth Wheel

Added May 18, 4:27 AM

Attachments

None

Unresolved ▼


+ Add mechanic note

Tire Chains

Added May 18, 8:14 AM

Attachments

None

Unresolved 


+ Add mechanic note

Fifth Wheel

Added May 18, 8:14 AM

Attachments

None

Unresolved 


+ Add mechanic note

Tire Chains

Added May 21, 1:31 PM

Attachments

None

Unresolved 

+ Add mechanic note

Fifth Wheel

Added May 21, 1:31 PM

Attachments

None

Unresolved 

+ Add mechanic note

Tire Chains

Added May 21, 9:55 PM

Attachments

None

Unresolved

+ Add mechanic note

Fifth Wheel

Added May 21, 9:55 PM

Attachments

None

Unresolved

+ Add mechanic note

Walkaround Inspection



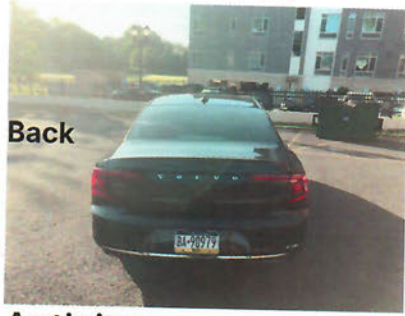
Driver Side



Front



Passenger Side



Back

Activity

Driver Signature

May 27, 7:04 AM

I certify that this vehicle has been inspected in accordance with the applicable requirements.

Leland Waterman

Driver / Author Signature

Mechanic signature

Resolve all defects in this DVIR to add a 2nd signature.

