

S & J TRANSIT LLC Age restrictions.

S & J TRANSIT LLC will handle age restrictions according to PA. state code 29.503 as such:

- (a) A common or contract carrier may permit a person to operate a vehicle in its authorized service if that person is at least 21 years of age.
- (b) A common or contract carrier providing paratransit service may permit a person to operate a paratransit vehicle in its authorized service if that person is at least 18 years of age but under 21 years of age if the following conditions are met:
 - (1) The person shall be registered as a certified emergency medical services vehicle operator (EMSVO) with the Department of Health (Department).
 - (2) The person shall carry the Department-issued registration of their EMSVO certification on board while operating a paratransit vehicle under 28 Pa. Code § 1023.21(h) (relating to general rights and responsibilities).
 - (3) The carrier shall verify that the paratransit driver is in good standing with the Department and maintain records for 4 years to prove each person's EMSVO certificate registration. The records must be available for inspection by Commission staff upon request.
 - (4) The carrier shall notify the Commission's Bureau of Technical Utility Services within 3 calendar days of the occurrence of the following events involving a paratransit driver who is under 21 years of age:
 - (i) an accident, regardless of the severity of the accident.
 - (ii) a driving-related violation such as a moving violation.
 - (iii) reckless driving.
 - (iv) driving under the influence of alcohol or drugs.

S & J TRANSIT LLC Driver History

S & J TRANSIT LLC will conduct a driver history as per PA State Code 29.504 as followed:

(a) *Common or contract carriers, except for call or demand and limousine drivers.*

(1) A common or contract carrier may not permit a person to operate a vehicle in its authorized service until it has obtained and reviewed a driver history from the appropriate agency of every state in which that person held a motor vehicle operator's license or permit during the preceding 3 years.

(2) Following receipt of the initial driver history report, a common or contract carrier shall, at least once every 12 months from the date of the last report, obtain a driver history for each driver operating under its authority from the appropriate agency of the state in which the driver held an operator's license during the time period. Compliance with this subsection does not relieve a common or contract carrier of the responsibility to ensure its drivers hold a current, valid driver's license.

(3) A copy of the driver history shall be maintained by the common or contract carrier for at least 2 years.

(b) *Call or demand and limousine drivers.*

(1) Prior to permitting a person to act as a call or demand or a limousine driver, a carrier shall obtain and review a driving history research report for the person from the Department of Transportation and other relevant sources. A person with more than three moving violations in the 3-year period prior to the check or a major violation in the 3-year period prior to the check may not be a call or demand or limousine driver.

(2) One year after engaging a driver and every second year thereafter, a carrier shall conduct the driving history check required under this subsection and verify that a driver continues to be eligible to be a driver.

(3) A copy of the driver history shall be maintained by the call or demand or limousine driver for at least 2 years.

S & J TRANSIT LLC Criminal History

S & J TRANSIT LLC will perform a Criminal History check as followed per PA State Code 29.505:

(a) *Common or contract carriers, except for call or demand and limousine drivers.*

(1) *Criminal history record required.* A common or contract carrier may not permit a person to operate a vehicle in its authorized service until it has obtained and reviewed a criminal history record from the Pennsylvania State Police and every other state in which the person resided for the last 12 months.

(2) *Frequency of record check.* Following receipt of the initial criminal history record, a common or contract carrier shall obtain and review a criminal history record for each driver operating under its authority from the Pennsylvania State Police every 2 years from the date of the last criminal history check.

(3) *Disqualification.* A common or contract carrier may not permit a person to operate a vehicle in its authorized service when the person was convicted of a felony or a misdemeanor under the laws of the Commonwealth or under the laws of another jurisdiction, to the extent the conviction relates adversely to that person's suitability to provide service safely and legally.

(4) *Record retention.* A copy of the criminal history shall be maintained by the common or contract carrier for at least 3 years.

(b) *Call or demand and limousine drivers.*

(1) *Criminal background check.* Prior to permitting a person to act as a call or demand or limousine driver, a carrier shall conduct or have a third party conduct a local and National criminal background check for each driver applicant. The background check must include a multistate or multijurisdictional criminal records locator or other similar commercial Nationwide database with primary source search validation and a review of the United States Department of Justice National sex offender public web site. The carrier shall disqualify an applicant convicted of certain crimes in accordance with the following:

- (i) An applicant convicted of any of the following within the preceding 7 years:
 - (A) Driving under the influence of drugs or alcohol.
 - (B) A felony conviction involving theft.
 - (C) A felony conviction for fraud.
 - (D) A felony conviction for a violation of The Controlled Substance, Drug, Device and Cosmetic Act (35 P.S. § § 780-101—780-144).
 - (ii) An applicant convicted of any of the following within the preceding 10 years:
 - (A) Use of a motor vehicle to commit a felony.
 - (B) Burglary or robbery.
 - (iii) An applicant convicted of any of the following at any time:
 - (A) A sexual offense under 42 Pa.C.S. § 9799.14(c) or (d) (relating to sexual offenses and tier system) or similar offense under the laws of another jurisdiction or under a former law of the Commonwealth.
 - (B) A crime of violence as defined in 18 Pa.C.S. § 5702 (relating to definitions).
 - (C) An act of terror.
- (2) *Frequency.* One year after engaging a driver and every second year thereafter, the criminal background and driving history checks required under this subsection shall be conducted and that a driver continues to be eligible to be a driver shall be verified.
- (3) *Record retention.* A copy of the criminal history shall be maintained by the call or demand or limousine driver for at least 3 years.

DOCKET # A-2025-3056885

S & J TRANSIT LLC Vehicle List

1. 2014 ACURA MDX SUV VIN# 5FRYD4H23EB011764
2. 2021 DODGE DURANGO VIN# 1C4RDJDG0MC545094

S & J TRANSIT LLC SAFETY PROGRAM

S & J Transit LLC maintains a safety program in compliance with safety rules in the FMCSR (part 392). Drivers are trained to be familiar with the safety program and managers must inform drivers of the rules that affect them. Safety program addresses Safety Belts, Impaired Driving, Traffic Laws, Vehicle Condition, Cellular Telephones, Radios usage, General Safety Rules, Company and Personal Property.

A. Periodic vehicle maintenance plan: S & J Transit LLC conducts preventive maintenance and inspection of each licensed vehicle conforming to manufacturer specifications. Preventive maintenance shall include periodic maintenance, semiannual inspection, annual vehicle inspection and pre-trip vehicle inspection. Written pre-trip inspections are conducted by each driver at the start of each shift to include the inspection of the interior and exterior of each vehicle, underneath the hood and under the vehicle for any leaks. Any identified issues are reported to the supervisor for immediate repairs. Pre-trip vehicle inspections are documented and kept at the office. The company's management shall initiate all periodic maintenance, annual vehicle inspections at their scheduled due dates. All maintenance and inspections are documented by the appropriate technician and records are kept by the manager at the company's office.

B. System for ensuring your vehicles will continuously comply with applicable Pennsylvania vehicle equipment standards (67 Pa. Code, Chapter 175): S & J Transit LLC has a system in place to comply with 67 Pa. Code, Chapter 175. The management team of the company shall be responsible for ensuring each vehicle has a valid certificate of inspection for new vehicles purchased and re-inspections, semiannual inspection, annual inspection, inspection of vehicle reentering the Commonwealth which had been outside continuously for 30 days or more, and other applicable standards of 67 Pa. Code, Chapter 175. All certificates of inspections and reinspection, semi-annual inspections, annual inspections shall be kept in compliance with 67 Pa. Code, Chapter 175.

Your answers should be verified per 52 Pa Code § 1.36. Accordingly, you must provide the following statement with your responses:

I, Suzanne R. [Signature] hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Failure to comply with this request within 10 working days from the date of this letter will result in the denial of the application.

Please direct any questions to Jerome Elliott, Bureau of Technical Utility Services at 717-214-7155. Faxed or emailed filings are not accepted.

Sincerely,



Matthew L. Homsher
Secretary

Enclosure