

I, Tatyana Petrashkevich, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

TATYANA PETRASHKEVICH

_09/25/2025

Docket No. A-2025-3057369 Affectionate Home Care Services LLC Request for Information

- 1.) For Question #10 of the application, you are to describe the territory that you wish to service. You stated that you wish to transport people between points in Philadelphia County for non medical transportation.”
 - a. Do you wish to transport people between points in the City and County of Philadelphia? b. Do you mean to say “non-emergency medical transportation,” or “non medical transportation.”

To clarify, we plan to transport people between points in the city and county of Philadelphia and meant to say non emergency medical transportation via paratransit van

2.) You failed to adequately answer all aspects of question #5 of the Verified Statement of Applicant. Please review Title 52 Pa Code §29.501-509 Driver Regulations to see what is required of motor carriers.

a. Your system for conducting criminal background checks; (Title 52 Pa Code §29.505 – Criminal History)

§ 29.505. Criminal history. PRIOR TO PROVISIONAL OFFER OF EMPLOYMENT, THE PROSPECTIVE EMPLOYEE, OF WHOM, IS 23 YEARS OR OLDER MUST GO THROUGH THE FOLLOWING PRESCREENING PROCESS: - MEDICHECK EXCLUSION LIST -FBI FINGERPRINTS (IF HAVE NOT LIVED IN PA FOR TWO (2) YEARS) -CHILD ABUSE CLEARANCE -DRIVING RECORD After hire, employees will be screened monthly to ensure they do not appear on exclusion list for Medicare, Medicaid, or any other federal health plan program. If determined, they appear on this list, or do not pass background check and/or any other clearance, the person will be terminated from their position within thirty (30) days. We will perform self-audits on a quarterly basis to ensure proper handling and to comply with regulations as per Policy.

All files will be kept electronically as well as stored in a locked file cabinet and be available upon request.

How will you maintain records (record retention) of the criminal background checks performed?

All files will be kept electronically as well as stored in a locked file cabinet and be available upon request.

- 2.) For Question #7 of the Verified Statement of Applicant you mention that you have partnered with a local mechanic shop to complete vehicle maintenance, but failed to identify on what schedule maintenance, and what specific maintenance will be performed by this local mechanic shop. Please provide the above information.

My current periodic maintenance plan is as follows:

Preventive maintenance inspections and Scheduled services are performed,monthly, and documented according to a proper schedule. All documentation including maintenance forms, logs, receipts, inspections, and trip logs will be kept through the

life of the vehicle plus 3 years. Whenever a mechanic or tow truck is dispatched to a vehicle in service, documentation will be placed in the vehicle file.

Management is responsible for maintaining the vehicle documentation.

Preventive maintenance inspections are basic inspections to help provide an opportunity to detect and repair damage or wear conditions before major components need repairs.

These inspections generally cover:

All fluids, interior and exterior components of the vehicle as explained on the daily inspection checksheet

Record repairs and the routine application of fluids

Indicate inspection interval (i.e., daily or weekly); and mileage

Indicate if repair/replacement needed for an item.

IDENTIFIED DEFECTS

Identified defects should be reported to Management. Defects must be reviewed and repaired based on the categories listed:

SAFETY DEFECT

The vehicle cannot be released until the repairs are completed, except in case of an emergency. Safety cannot be compromised.

MECHANICAL DEFECT

A defect that will worsen and increase cost. The vehicle cannot be released until the repairs are completed, except in case of an emergency.

ELECTIVE MECHANICAL DEFECT

A defect that does not compromise safety will not cause further damage if operated but needs to be corrected prior to the next PM cycle. Repair should be scheduled. Due to transportation costs and disruption to operations, this decision should not be made lightly.

ELECTIVE OR COSMETIC DEFECT

The defect will not compromise safety and will not cause further damage or cost as it is an aesthetic defect. The vehicle should be scheduled for an off-peak time in the future, as determined by management, or at the next scheduled PM Service.

TYPES AND DESCRIPTIONS OF INSPECTIONS

The manufacturer's recommended service schedule should be adhered to by either mileage or months. Basic PM Services are 4 levels that are listed below:

(Note: See Manufacturer's Manual for mileage/month intervals)

Level A – Monthly. Change oil and filter, inspect tires, electrical system, service all fluid levels, lubricated chassis and doors, check A/C, hoses, fire extinguishers, belts, brakes, lights, test drive, body damage, etc. Inspect and test vehicle lift.

Level B – Monthly. Includes all items in level A.
Check coolant, specific gravity, and ph.

Level C – Conducted Monthly. All items in levels A and B, plus change fuel filter, replace air filter, and inspection of braking system.

Level D – Conducted Monthly. All items in levels A, B, and C, plus inspection and repack of wheel bearings.

Vehicles will be daily and monthly inspected as per the previous above statement to comply with applicable Pennsylvania vehicle equipment standards. If any vehicle is not in compliance, it will be removed until proper maintenance or adjustments are completed.