

Secretary
Pennsylvania Public Utility Commission
400 North Street, Second Floor
Harrisburg, PA 17120
717.787.3834
www.puc.pa.gov

Application for Motor Common Carrier of Persons in Limousine Service

This application is required to operate as a common carrier of persons in luxury vehicles seating no more than 10 when providing transportation between points in Pennsylvania. Applicants providing service between points in the city and county of Philadelphia or from any airport, railroad station or hotel located in whole or in part in Philadelphia, must apply to the Philadelphia Parking Authority. Contact PPA at (215) 683-9434 or the website at www.philapark.org

1. **Legal Name of Applicant** (Individual, Partnership or Corporation)
Dominicana VIP Transportation LLC
-

- If you are an individual who has not formed any type of corporate entity, you should enter your name **as it will appear on your insurance documents**.
- If you are filing for a partnership, but **not a limited liability partnership**, the names of all partners must be entered on this line. Those names should be entered **as they will appear on your insurance documents**. This includes husbands and wives filing jointly.
- If you are filing for a corporate entity (corporation, limited liability company, or limited liability partnership), **even if you are the sole shareholder member**, you must enter the name **exactly as it appears on the registration papers from the Corporation Bureau of the Pennsylvania Department of State**.

2. **Trade Name** (Attach a copy of fictitious name registration if applicable)
-

This is any name which you will be operating under which differs from the **LEGAL NAME OF APPLICANT**. A **TRADE NAME** is considered a **FICTITIOUS NAME** if the identity of the applicant cannot be readily determined. *EXAMPLE: John Doe is the applicant and wants to use the name "Johnboy Limo Service" as his trade name. People cannot readily determine that John Doe is the actual operator; therefore, the name is fictitious and must be registered as such. Trade names such as "John Doe Limo Service" or "J. Doe Limo Service" are not considered fictitious and would not have to be registered.*

3. **Do you currently hold PUC Authority?** **NO** **Previous Authority?** **NO**
If YES, at PUC No. A- _____

4. **Are you a business entity registered with the PA Dept. of State?** **NO**
If NO, you must register (see checklist on how to register)

If YES, provide your PA Corporation Bureau Entity ID Number 14428692
(See checklist and indicate type of business entity registered)

5. If either a Corporation or Limited Liability Company, please list members (LLC) or shareholders and officers (Corporation).

Doris Noelia Garcia Martinez
Petronila Herrera
Angela Herrera

6. Mailing Address

822 Buttonwood Street
Street Address
Reading, PA 19601
City, State and Zip Code
(610) 372-0133
Telephone Number
Berks
County
dominicanaviptransp@gmail.com
E-mail Address

This is the e-mail address to which the Commission will send all official documents issued by the Commission until further notice.

7. Physical Address (if different from Mailing Address. Do not use a PO Box)

822 Buttonwood Street
Street Address
Reading, PA 19601
City, State and Zip Code
(610) 372-0133
Telephone Number
dominicanaviptransp@gmail.com
E-mail Address

The address entered here should be the actual location of the business. This is the address the Commission needs in order to dispatch Enforcement Officers to inspect equipment. If left blank, it will be assumed that the **MAILING ADDRESS** is the same as the **PHYSICAL ADDRESS**.

8. Attorney (if applicable)

JoAnn Ruchlewicz, Esquire - (610) 373-6132
Attorney's Name & Telephone Number for this Filing
1716 Olive Street Reading, PA 19604
Attorney's Address
jruchlewiczsq@aol.com
E-mail Address

An attorney's name should only be entered if an attorney is filing the application for a client and the application is being sent under the attorney's cover letter.

9. Does applicant have a USDOT Number?

X No Yes, at No.

10. Describe the service area proposed by this application.

(Use the space below or attach additional sheet if space provided is not sufficient).

To transport persons as a common carrier, by motor vehicle, persons in limousine service, from points in Berks county to points in Pennsylvania and return, excluding areas under the jurisdiction of the Philadelphia Parking Authority.

Examples:

- *To transport people from points in Berks County to points in PA, and return.*
- *To transport people between points in the counties of Chester, Delaware, and Montgomery.*

11. Certification:

Applicant certifies that it is not now engaged in unauthorized intrastate transportation for compensation between points in Pennsylvania and will not engage in said transportation unless and until authorization is received from the Pennsylvania Public Utility Commission.

Applicant further certifies that it understands the requirements of the Pennsylvania Public Utility Commission, especially as they relate to safety and insurance and that it may be subject to civil penalties, suspension or cancellation of the Certificate for failure to comply with Commission requirements.

Applicant further certifies that it understands that it is subject to an annual assessment based upon its reported gross Pennsylvania intrastate revenues; said assessment to help defray expenses incurred in regulating Motor Common Carriers of Persons in limousine service; and acknowledges that failure to report revenue and pay its annual assessment may result in civil penalties, suspension or cancellation of the certificate.

Verification of Application

I/We hereby state that the statement(s) made in this application is/are true and correct to the best of my/our knowledge and belief.

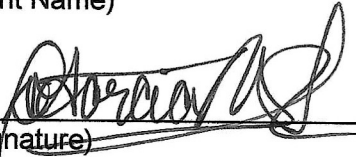
The undersigned understands that false statements herein are made subject to the penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

Doris Noelia Garcia

(Print Name)

Member

(Position)



(Signature)

10/23/2025

(Date)

The verification of the application must be completed by the applicant appearing on Line 1 of the application by the named individual, all partners if a partnership, a member (if a limited liability company), or by the President or Secretary (if a corporation).

VERIFIED STATEMENT OF APPLICANT

THE FOLLOWING INFORMATION IS REQUIRED BY THE COMMISSION TO DETERMINE THE APPLICANT'S FITNESS TO OPERATE. STATEMENTS SHOULD BE TYPED OR PRINTED. ILLEGIBLE STATEMENTS WILL DELAY YOUR APPLICATION.

Dominicana VIP Transportation LLC

Legal Name of Applicant			
Trade Name, if any			
822 Buttonwood Street Reading, PA 19601	Reading	PA	19601
Street Address (principal place of business)	City or Municipality	State	Zip Code

The Verified Statement of the Applicant is more or less a business plan, or your proposal for providing the transportation service for which you are making application. Prior to deciding to make application for operating authority from the Public Utility Commission, you likely gave much consideration to the manner in which you would operate the business in order that you could provide satisfactory service to your customers and so that you could make a reasonable profit. As part of the application process, you must provide the Commission with your proposal to provide the transportation service.

At minimum, the Verified Statement of the Applicant should include a discussion of the numbered items listed below and on the following pages. You are encouraged to provide as much information as possible about the particular subject as is necessary to fully explain your plan. If you fail to provide sufficient information about the subjects listed below, it may cause the review of your application to be delayed until you provide the necessary information. If you need more space to provide your explanation, please attach additional pages that list the appropriate item by number.

The Verified Statement of the Applicant factual details about your proposed transportation service. Your Verified Statement must answer all of the items listed below and on the following pages. Provide as much information as possible to prevent delay in processing your application. If you need more space to provide your answer, please attach additional pages identifying the appropriate item number.

1. Identify the person making the Verified Statement on behalf of the applicant. If an employee/officer of applicant is making the statement, give name, title, business address and telephone number.

Doris Noelia Garcia Martinez - Member
The other two members have authorized
Ms. Garcia Martinez to speak for the business.

2. List the applicant's affiliation (owner, manager, controls) with any other carrier, with the description of affiliation.

N/A

3. Describe the applicant's business experience, particularly any experience relating to the operation of a transportation service. If practical experience is lacking, please provide an explanation and description of any education or training that you believe may be relevant.

Please see the attached Exhibit A.

4. Describe your facilities, record maintenance plan and your communication network. Please include a description of your physical location, to including office machines that will be utilized, and the facility to house vehicles. As a carrier of household goods in use, applicant should include a description of storage facilities, if applicable. Please include an explanation of your plan to maintain records required by the PUC, as well as normal business records. In regard to your communication network, please explain how you will receive customer requests for transportation, how you will dispatch the vehicles to fulfill the request, and how you will maintain continuous communication with your drivers.

Please see the attached as Exhibit B.

5. Please state the number of drivers you intend to use or hire in your business and explain why that number of drivers is appropriate for the size of the territory you will be serving. In addition, please explain:
 - a. Your hiring standards for drivers;
 - b. Your system for conducting criminal background checks;
 - c. Your driver training program;
 - d. Your system for conducting driver license checks;
 - e. Your policies regarding alcohol and drug use by your drivers.

Please see the attached Exhibit C.

6. Please state the number of vehicles you plan to use in your business and why that number is appropriate to provide reasonable and efficient service to the territory you will be serving. If you have already obtained vehicles for your business, please list them in the chart below. (Vehicles in limousine service may not be used if the vehicle mileage is greater than 350,000.)

<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>SEATING CAPACITY*</u>	<u>VEHICLE ID #</u>	<u>MILEAGE</u>
2019	Honda	CRV	5	2HKRW6H38KH232276	52,000

*Vehicles with seating capacity of more than ten passengers cannot be used for limousine service.

7. Describe your vehicle safety program. Please include the following in your explanation:
- a. Your periodic vehicle maintenance plan
 - b. Your system for ensuring your vehicles will continuously comply with applicable Pennsylvania vehicle equipment standards (67 Pa. Code, Chapter 175).
 - c. Your system for ensuring that vehicles which no longer meet vehicle mileage requirement shall be replaced in a timely fashion.
- Please see the attached as Exhibit D.**

8. Please explain what steps you have taken to determine if you can obtain insurance and pay the required insurance premiums.

Applicant currently has insurance in place through American Risk – Smith Insurance. The premiums for that coverage are \$450 down payment along with a monthly premium of \$450.

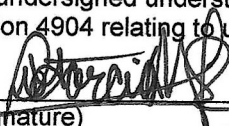
9. State whether the applicant has been convicted of a misdemeanor or felony. If applicant is partnership, limited liability partnership, corporation, or limited liability company this question applies to all members, officers, and/or shareholders. If "YES", explain.

_____ YES x NO

10. Financial Data. Complete the "Statement of Financial Position", which follows this page. Please feel free to also provide additional information explaining why you believe you have sufficient funds to ensure your transportation business can provide reliable service to the public in a safe manner.

Verification of Statement

The undersigned deposes and says that he/she is authorized to and does make this verification and that the facts set forth therein are true and correct to the best of his/her knowledge, information, and belief. The undersigned understands that false statements herein are made subject to penalties of 18 Pa. C. S. Section 4904 relating to unsworn falsification to authorities.


 (Signature)

10/23/2025
 (Date)

Dora Noelia Garcia Member
 (Name and Title, printed or typed)

Statement of Financial Position (Balance Sheet)
As of (date) October 1, 2025
(Must be less than 6 months old)

ASSETS

Current Assets		
Cash	6,000.00	
Other Current Assets (specify) Available Credit	10,000.00	
Total Current Assets		16,000.00
Tangible Assets		
Motor Vehicle Equipment	21,000.00	
Property (buildings, land, etc.)	0.00	21,000.00
Office Equipment		3,000.00
TOTAL ASSETS		40,000.00

LIABILITIES

Current Liabilities (Due within one year of date)		
Loans	0	
Credit cards/revolving credit	0	
Other Liabilities (Attach schedule)	0	
Total Current Liabilities		0
Long Term Liabilities (Due after one year of date)		
Mortgage	0	
Long term commercial loan	0	
Other Liabilities (Attach Schedule)	0	
Total Long-Term Liabilities		0
TOTAL LIABILITIES		0

Exhibit A

The three new members of Dominicana have the following experience:

- a.) **Doris Noelia Garcia Martinez** – previously worked as a dispatcher for a Pennsylvania taxi company for 3 years and then as a driver for three (3) years.
- b.) **Petronila Herrera** – Has been a driver for 9 months. Prior to becoming a taxi driver, she owned and operated a construction company for 12 years in Pennsylvania.
- c.) **Angela Herrera** – Is currently being trained on dispatching and the operation of a transportation company.

Exhibit B

The business will initially operate from 822 Buttonwood Street Reading, PA 19601. The Applicant is currently leasing the property.

The business does not currently have a vehicle titled in its name but the members are in the process of transferring a 2019 Honda CRV into the name of the business. At such time when they do transfer the vehicle and/or acquire additional vehicles, they will be housed at a parking lot approximately a block from the office when not in use. The Company intends to hire additional drivers as are needed to meet customer demand. The Company will acquire the vehicles necessary to meet increased demand.

There is a section of the property which shall be used as the office and shall have the following equipment: computer, fax, copier and telephone.

Initially, the business shall utilize the Limosys to assign drivers with assignments in the most efficient manner possible. Furthermore, the application allows for real-time tracking of drivers, estimated time of arrival, online and mobile booking of routes for immediate and scheduled times and payment of driver fees through the app and customized notification system.

The business will use the Limosys app as well as telephone, fax or email to receive customers' requests. A website shall be established at a later point in the business. The drivers will maintain cell phones with hands-free capabilities and the Limosys app pre-installed installed in order to correspond to and be in communication with the main office at all times. Due to the nature of the Taxi Services industry, the normal office hours shall be 24 hours a day, 7 days a week. However, these hours may be reduced on certain holidays. The hours of operation shall be flexible in accordance with the demand of the customers. All drivers will maintain a trip sheet at all times in the vehicle as well as record all trips on the Limosys.

Each vehicle shall be inspected weekly. Record maintenance shall also be completed on a weekly basis and kept securely at the office.

In addition, we have the opportunity to serve Reading High School for students who do not yet have their driver's license. Reading High School currently has approximately 5,200 students which also provide for another potentially addressable market.

a. Your hiring standards for drivers;

Our drivers will be required to have prior driving experience and a valid license, a clean criminal record search, at least twenty-two years old, verified referrals and a driving record which meets or exceeds the insurance requirements. The driving record shall be pulled directly from the PA DMV.

b. Your system for conducting criminal background checks;

The Applicant shall conduct an initial criminal background check prior to hiring and shall maintain a computerized tickler system for the employees to remain updated every two years.

c. Your driver training program;

The drivers will be required to watch videos from the insurance company's library concerning safe driving methods, emergency procedures, and safety protocols to protect the customers, other motorists and themselves.

d. Your system for conducting driver license checks;

Pursuant to 52 P.S. § 29.504, the Company shall not permit a driver or any person to operate a vehicle in its authorized service until it has obtained and reviewed a driver history from the appropriate agency of every state in which that person held a motor vehicle operator's license or permit during the preceding 3 years.

Additionally, the Company shall maintain a computerized tickler system for the employees to remain updated on their license. Following receipt of the initial driver history report, a common or contract carrier shall, at least once every 12 months from the date of the last report, obtain a driver history for each driver operating under its authority from the appropriate agency of the state in which the driver holds an operator's license during the time period.

e. Your policies regarding alcohol and drug use by your drivers.

The company has a zero tolerance for drug and alcohol use by the drivers. If a driver is suspected of being under the influence of drugs or alcohol, they shall be removed from their assigned trips and an alternate driver will be provided. The suspected driver shall be given an at-home drug/alcohol breathalyzer test. If the results indicate the driver is under the influence, he or she shall be immediately terminated from employment.

Exhibit C

Ms. Garcia Martinez and Ms. Herrera shall be responsible for the day-to-day operation of the business as well as the implementation of the business/marketing plan and overall strategic decisions. Initially, they will be the only drivers for the Company.

Initially, we plan to serve the greater Berks County area with a focus on the City of Reading which consists of approximately 10.1 square mile of land area and houses a population of around 94,600 people.

In addition, Berks County has a population of 428,849 and a total area of 866 square miles.

We further estimate the following employers and number of employees in the Reading/Berks County area will provide for ample demand for employees needing a mode of transportation to work.:

Penske Transportation Solutions – 2,483

Amazon – 3,500

Reading Hospital/Tower Health – 7,396

Wal-Mart – 2,100

Carpenter Technology Corporation – 2,012

County of Berks – 2,005

East Penn Manufacturing – 7,811;

Currently in Pennsylvania, there are about 10,371,000 individuals over the age of 18. Currently, there are 9,879,207 who have a driver's license, or about 95% of the population over 18. Therefore, on average, approximately 5% of individuals in Pennsylvania do not have a valid license. Extrapolating that model to the above-referenced employers, that would equate to about 1,365 employees who do not have a license and need a mode of transportation into work. Since many of these companies work 24/7, there will be ample demand for transportation for all the different shifts. This does not include all the smaller employers located in the Berks County area from which we estimate to yield a substantial amount of repeat business.

Furthermore, we anticipate also receiving a lot of business from the elderly population who do not drive anymore. Those 70 and over represent about 6% of the population of Reading or about 5,676. We are also estimating that 10% of those over 70 do not drive which could possibly equate to 568 potential clients.

Since we are in the process of establishing ourselves in this massive market, we believe 2 drivers is sufficient and we will increase that number as demand dictates.

Exhibit D

a.) Period Vehicle Maintenance Plan – Each vehicle shall be inspected by a staff member and the driver on a weekly basis. Additionally, each vehicle shall be inspected by a mechanic annually.

b.) The Applicant will utilize a computerized tickler system to insure that each vehicle remains in compliance with applicable equipment standards as outlined in 67 PA Code 175.

c.) The Applicant will also utilize a computerized tickler system to insure that each vehicle remains in compliance with the age requirements. The mileage will be checked and logged each week during the vehicle inspection. Furthermore, the Applicants will also begin looking for a fleet mechanic for repairs and regular maintenance.