

DATE OF DEPOSIT

Docket No. A-2025-3057868
MyTowers Transportation LLC

NOV 6 2025

Request for Information

PA PUBLIC UTILITY COMMISSION
SECRETARY'S BUREAU

- 1.) You failed to adequately answer all aspects of question #5 of the Verified Statement of Applicant. You may wish to operate as an owner operator, but the Commission needs to know that you have compliant policies/plans for the hiring/employment of drivers, should ever you choose to expand once you have gained a Certificate of Public Convenience, or not. **Please review Title 52 Pa Code §29.501-509 Driver Regulations to see what is required of motor carriers.**
 - a. Please explain your hiring standards for drivers; **(Title 52 Pa Code §29.503 – Age Restrictions)**
 - i. Are there any age restrictions?
 - b. Your system for conducting criminal background checks; **(Title 52 Pa Code §29.505 – Criminal History)**
 - i. How will background checks be conducted?
 - ii. How often will you conduct criminal background checks?
 - iii. What type of things in their criminal background check would disqualify them from employment?
 - iv. How will you maintain records (record retention) of the criminal background checks performed?
 - c. Your driver training program;
 - d. Your system for conducting driver license/history checks; **(Title 52 Pa Code §29.504 – Driver History)**
 - i. How will driver license/history checks be performed?
 - ii. How often will you conduct driver license/history checks?
 - iii. How will you maintain records (record retention) of such checks?
 - e. Your policies regarding alcohol and drug use by your drivers.
- 2.) Please provide additional information regarding your vehicle safety program.
 - a. What type of maintenance will be performed on the vehicles, and on what schedule?
 - b. Will you conduct any pre/post trip inspections, and if so, what would that entail?
- 3.) Please review the below criteria and submit a revised compliant Statement of Financial Position:
 - a. The statement presented must be **DATED and comprised of information which is less than 6 months old.**

- b. The submission MUST be comprised of information which is accurate as of the date provided.
- c. The information is to be exact and should not include estimates or approximations when accurate numbers are available. Property and vehicle valuations may be approximations, but bank accounts and loan balances should be exact amounts (rounded to the nearest dollar).
- d. All relevant assets and debts are to be included (for example: vehicle loan balances/vehicle asset value, lease expenses, etc.).
- e. The information provided is also to be strictly limited to assets and debts held by the applicant (MyTowers Transportation LLC), and not the individual member(s). Any property and accounts listed must be registered or titled to the corporation. Bank accounts must be in the name of MyTowers Transportation LLC. Vehicles must be registered to MyTowers Transportation LLC. Property must be titled to MyTowers Transportation LLC. If these items are not in the name of MyTowers Transportation LLC, then they should not be included on the balance sheet.

If you have not fully funded and equipped the business, now is the time to do so (before re-submitting your corrections). Applicants lacking suitable finances, resources, and equipment will be denied authority.

- f. In order to fully assist the Commission in determining your financial fitness, please provide supporting documentation for the statement of financial position (balance sheet). Acceptable means of support include current copies of bank statements (account numbers may be redacted), and notarized/official statements of account balances/ownership provided by bank officers (with current contact information). Any and all claimed vehicles or land/buildings must also include proof of ownership/registration vehicle titles, vehicle registrations, property titles, purchase agreements, etc.
- 4.) You are encouraged to enlist professional financial assistance if you experience difficulty in constructing your statement of financial position. Be advised that failing to provide an acceptable financial statement is sufficient grounds for the denial of your application.

PLEASE PROVIDED A THOROUGH TYPED RESPONSE TO THESE QUESTIONS ON A SEPARATE SHEET OF PAPER

MY TOWERS TRANSPORTATION LLC

607 CLEVELAND STREET

HAZLETON PA 18201

A-6428337

Docket # A-2025-3057868

Information Requested

Question #5 of the Verified Statement

a. Please explain your hiring standards for drivers; (Title 52 Pa Code §29.503 – Age Restrictions)

i. Are there any age restrictions?

b. Your system for conducting criminal background checks; (Title 52 Pa Code §29.505 – Criminal History)

i. How will background checks be conducted?

ii. How often will you conduct criminal background checks?

iii. What types of things in their criminal background check would disqualify them from employment?

iv. How will you maintain records (record retention) of the criminal background checks performed?

a. Hiring standards for drivers; (Title 52 Pa Code §29.503

Drivers need to be 21 years or older, have a valid driver's license, a clean driver record from the DMV department, a criminal background Check, a DOT physical exam, a negative drug and alcohol test conducted by an approved third party, and a clean DHS child abuse history check.

b. Criminal background check will be conducted by the Pennsylvania State Police (and any other state where the person resided in the last 12 months) before hiring and every 2 years, any felony or misdemeanor conviction under the law of the Commonwealth or another jurisdiction, any conviction for crimes involving violence, DUI, drug-related or conviction relating to sexual offenses will disqualifies a driver to be hiring also any positive result for illegal substances or alcohol in a driver will result in driver suspension and/or immediate termination. records will be filed for at least 5 years.

All records will be filed in a secure place at home, in a computer, and in physical paper with limited access.

c. Driver training program

The training program includes an orientation of PUC and DOT requirements and shows the route accompanied by a driver, customer services, and passenger handling.

d. System for conducting driver license/history checks; (Title 52 Pa Code §29.504 – Driver History)

- i. How will driver license/history checks be performed?
- ii. How often will you conduct driver license/history checks?
- iii. How will you maintain records (record retention) of such checks?

Driver's license check will be conducted through Penn DOT MVR system before hiring, and every 12 months, the record will remain on file for at least 5 years.

e. Policies regarding alcohol and drug use by all drivers.

Policies regarding drugs and alcohol: A zero-tolerance. All drivers will be required to conduct pre-hiring drug/alcohol tests through certified third-party administrators and, after hiring, post-accident, and randomly by compliance request every year. Positive results will remain on file for 5 years, negative or canceled results will be filed for 1 year.

Additional information regarding the vehicle safety program.

a. What type of maintenance will be performed on the vehicles, and on what schedule?

Annual vehicle state inspection and complete the annual renew insurance and registration and other maintenance vehicle like: Oil changes every 5,000 miles or every 6 months, Tire rotation or change, balancing, every 5,000 – 6,000 miles, brake inspection every 5,000 miles, transmission fluid check every 30,000 miles, Coolant system inspection, every 6 months, test the battery every 6 month, any maintenance will be performed sooner by check-engine lights or driver-reported performance issues.

b. Will you conduct any pre-/post-trip inspections, and if so, what would that entail?

Daily Periodic vehicle maintenance includes, but is not limited to, pre-trip and post-trip: check oil level, coolant, lights and signals, visual inspection of tires, check brakes, fuel level, and clean the vehicle, check fluid leaks under the vehicle, confirm seat belts are functional, and emergency supplies.

3.) Please review the criteria below and submit a revised compliant Statement of Financial

Position:

* The statement presented must be DATED and comprised of information which is less than 6 months old.

* In order to fully assist the Commission in determining your financial fitness, please provide supporting documentation for the statement of financial position (balance sheet). Acceptable means of support include current copies of bank statements and notarized/official statements of account balances/ownership provided by bank officers.

4.) You are encouraged to enlist professional financial assistance if you experience difficulty in constructing your statement of financial position. Be advised that failing to provide an acceptable financial statement is sufficient grounds for the denial of your application.

The vehicle i plan to use in my business is:

Year: 2010 Make: GMC Model: SAVANA Seat capacity: 12

Vehicle Id #: 243653427009730-001 mileage: 215,400

Note:

Adjunct

Copy of bank statement of account balance/ownership notarized, provided by the bank officer.

Copy of Vehicle ownership/registration

My towerst transportation

Docket #
A-2025-3057868

Statement of Financial Position (Balance Sheet)
As of (date) 11-5-2025
(Must be less than 6 months old)

ASSETS

Current Assets		
Cash	<u>2,781.00</u>	
Other Current Assets (specify)		
Total Current Assets		<u> </u>
Tangible Assets		
Motor Vehicle Equipment	<u>7,000</u>	
Property (buildings, land, etc.)	<u>1,500</u>	
Office Equipment		
	TOTAL ASSETS	<u>\$11,281.00</u>

LIABILITIES

Current Liabilities (Due within one year of date)		
Loans		
Credit cards/revolving credit		
Other Liabilities (Attach schedule)		
Total Current Liabilities		<u> </u>
Long Term Liabilities (Due after one year of date)		
Mortgage		
Long term commercial loan		
Other Liabilities (Attach Schedule)		
Total Long-Term Liabilities		<u> </u>
	TOTAL LIABILITIES	<u> </u>



November 4, 2025

Mytowers Transportation LLC
607 Cleveland St
Hazleton, PA 18201

Re: Account Verification

To Whom It May Concern,

Please accept this letter as an account verification for: **Mytowers Transportation LLC**
The routing number for Mid Penn Bank is: [REDACTED] and the following account information is as follows: Checking account number [REDACTED]. Account was opened on October 28th, 2025, it has a current balance of \$2,781.00 and it is in good standing as of the date of this letter.

If you need any additional information, please feel free to contact me by phone at 570-599-1400.

Sincerely,

Ivonne Ramirez
Financial Center Assistant Manager
Hazle Township Financial Center

MYTOWERS TRANSPORTATION LLC
PO BOX 204
ONEIDA PA 18242-0204

Managing Your Accounts

 Online Banking midpennbank.com

 Telebanker 1-888-643-7366

 Call Us Toll-Free 1-866-642-7736

Securely manage your banking activities right from the palm of your hand.

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Member FDIC

Summary of Accounts

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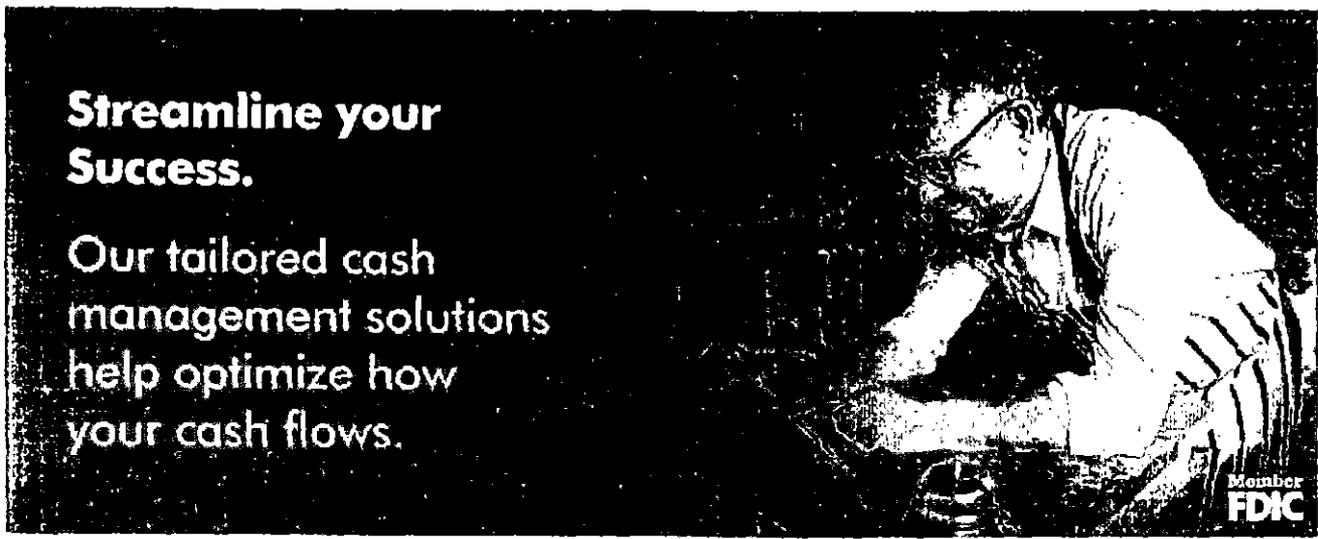


	Account Number	Ending Balance
FREE BUSINESS CHKG	XXXXXXXX847	\$2,781.00



MEMBER FDIC | NMLS #514439

1-866-642-7736 • midpennbank.com    



FREE BUSINESS CHKG - XXXXXXXXXXX847

Account Summary

Date	Description	Amount
10/28/2025	Beginning Balance	\$0.00
	1 Credit(s) This Period	\$3,000.00
	1 Debit(s) This Period	\$219.00
10/31/2025	Ending Balance	\$2,781.00

Account Activity

Post Date	Description	Debits	Credits	Balance
10/28/2025	Beginning Balance			\$0.00
10/28/2025	DEPOSIT		\$3,000.00	\$3,000.00
10/31/2025	UNITED FIN CAS INS PREM POL 865059408	\$219.00		\$2,781.00
10/31/2025	Ending Balance			\$2,781.00

Daily Balances

Date	Amount	Date	Amount
10/28/2025	\$3,000.00	10/31/2025	\$2,781.00

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

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PENNSYLVANIA VEHICLE REGISTRATION

PLEASE SIGN YOUR CREDENTIAL - To validate your credential, you need to sign your name in ink as indicated below. The registration must be available when the vehicle is used.

PENNSYLVANIA'S LITTERING LAW - As a reminder, Pennsylvania has laws against littering on our roadways and on public and private property. Under law, PennDOT is required to include this statement on vehicle credentials to remind motorists of littering laws. By signing your registration credential, you acknowledge that you have received notice of this provision. Section 3709 of the Pennsylvania Vehicle Code provides for a fine of up to \$300 for dropping, throwing or depositing, upon any highway, or upon any other public or private property without the consent of the owner thereof or into or on the waters of this Commonwealth from a vehicle, any waste paper, sweepings, ashes, household waste, glass, metal, refuse or rubbish or any dangerous or detrimental substance, or permitting any of the preceding without immediately removing such items or causing their removal.

For any violation of Section 3709, you may be subject to a fine of up to \$300 upon conviction, including any violation resulting from the conduct of any other persons operating, in possession of or present within the vehicle with your permission, if you do not with reasonable certainty identify the driver of the vehicle at the time the violation occurred.

PLEASE DRIVE SAFELY AND REMEMBER TO BUCKLE UP

COMMONWEALTH OF PENNSYLVANIA REGISTRATION CREDENTIAL

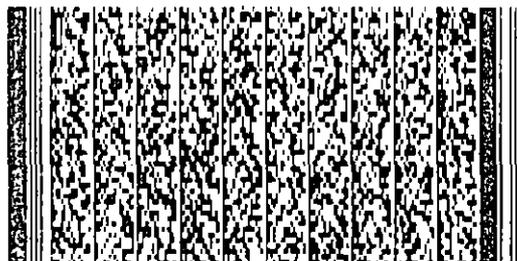
EXPIRY: SEP 30, 2026 VALID: 10/29/2025

PLATE: _____
TITLE: _____
VIN: 1GJZGRD67A1127752
YR/MAKE: 2010 GMC
TYPE: SW
WID: 25302 3427 025553

[Handwritten Signature]
SIGNATURE

I hereby acknowledge this day that I have received notice of the provisions of Section 3709 of the Vehicle Code.

512002
MYTOWERS TRANSPORTATION LLC
607 CLEVELAND ST
HAZLETON PA 18201



Your answers should be verified per 52 Pa Code § 1.36. Accordingly, you must provide the following statement with your responses:

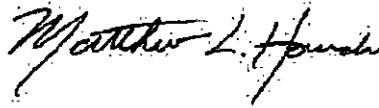
I, Mania Torres, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Failure to comply with this request within 10 working days from the date of this letter will result in the denial of the application.

Please direct any questions to David Canzoneri, Bureau of Technical Utility Services at (717) 346-9738. Faxed or emailed filings are **not** accepted.

Sincerely,



Matthew L. Homsher
Secretary

Enclosure

DATE OF DEPOSIT

NOV 6 2025

PA PUBLIC UTILITY COMMISSION
SECRETARY'S BUREAU

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NOV 06, 2025

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FROM: (PLEASE PRINT) PHONE ()
Moria Torres
My Towers Transportation
P 607 Cleveland St.
Hazleton, PA 18201

PAYMENT BY ACCOUNT (if applicable)	
USPS® Corporate Acct. No.	Federal Agency Acct. No. or Postal Service™ Acct. No.

ORIGIN (POSTAL SERVICE USE ONLY)			
<input checked="" type="checkbox"/> Day	<input type="checkbox"/> 2-Day	<input type="checkbox"/> Military	<input type="checkbox"/> DPO
PO ZIP Code 18225	Scheduled Delivery Date (MM/DD/YY) 11/8/25	Postage \$ 33.40	
Date Accepted 11/11/25	Scheduled Delivery Time <input type="checkbox"/> 10:30 AM <input type="checkbox"/> 3:00 PM <input type="checkbox"/> 12 NOON <i>12:00</i>	Insurance Fee \$	COD Fee \$
Time Accepted 3:32 PM	10:30 AM Delivery Fee \$	Return Receipt Fee \$	Live Animal Transportation Fee \$
Special Handling/Fragile	Sunday/Holiday Premium Fee \$	Total Postage & Fees \$ 33.40	
Weight lbs. ozs.	Acceptance Employee Initials <i>CC</i>		

DELIVERY OPTIONS (Customer Use Only)

SIGNATURE REQUIRED Note: The mailer must check the "Signature Required" box if the mailer: 1) Requires the addressee's signature; OR 2) Purchases additional insurance; OR 3) Purchases COD service; OR 4) Purchases Return Receipt service. If the box is not checked, the Postal Service will leave the item in the addressee's mail receptacle or other secure location without attempting to obtain the addressee's signature on delivery.

Delivery Options

No Saturday Delivery (delivered next business day)

Sunday/Holiday Delivery Required (additional fee, where available*)

10:30 AM Delivery Required (additional fee, where available*)

*Refer to USPS.com® or local Post Office™ for availability.

TO: (PLEASE PRINT) PHONE ()
Matthew L. Hanphater, Sec
PA Public Utility Comm
Commonwealth Keystone Bldg
400 North St.
Harrisburg, PA 17120

DELIVERY (POSTAL SERVICE USE ONLY)

Delivery Attempt (MM/DD/YY)	Time	Employee Signature
	<input type="checkbox"/> AM <input type="checkbox"/> PM	
Delivery Attempt (MM/DD/YY)	Time	Employee Signature
	<input type="checkbox"/> AM <input type="checkbox"/> PM	

33.40
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To: PUC MASTER

Agency: PUC

Floor:

External Carrier: EXPRESS



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PA PUBLIC UTILITY COMMISSION
SECRETARY'S BUREAU

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EP13F