

Docket # A-2025-3058211

**#1 Servicing areas:**

From points in the city and county of Philadelphia and the counties of Chester and Montgomery, to points in Pennsylvania, and return.

#2 Service will be provided to the existing clients of Midtown Home Health Care LLC as well as to the general public.

#4 Midtown Home Health Care LLC has established the following policy to comply with 52 Pa. Code §§ 29.503–29.505:

**Driver Age (§29.503):** All drivers will be at least 21 years of age. Proof of age will be verified by a valid driver's license and retained in the driver's file.

**Driver History (§29.504):** A Motor Vehicle Record (MVR) will be obtained prior to hiring and annually thereafter. Drivers must have a valid license with no major violations and no more than three (3) moving violations within the past three (3) years. Records will be retained for at least three (3) years.

**Criminal History (§29.505):** A Pennsylvania State Police background check will be performed prior to hiring and every two (2) years thereafter. Applicants with violent, sexual, theft, fraud, or drug-related convictions will not be hired. Records will be kept for a minimum of three (3) years.

**Recordkeeping:** All driver qualification, history, and background documents will be maintained securely and made available to the PUC upon request.

**Third-Party Use:** The company may use a qualified third-party service to conduct checks but remains responsible for full compliance with PUC regulations.

#6 This business will utilize ten (10) vehicles to provide service. This number is appropriate to ensure consistent availability and efficient coverage throughout the city and county of Philadelphia, and the counties of Chester and Montgomery. It allows for timely responses for transportation requests and ensures backup vehicles without service interruptions.

Docket # A - 2025-3058211

**Vehicle Maintenance Plan:**

Midtown Home Health Care LLC maintains a Periodic Vehicle Maintenance and Safety Program to ensure continuous compliance with 67 Pa. Code, Chapter 175.

**Maintenance Schedule:** All vehicles receive routine inspections and servicing every 3,000–5,000 miles or per manufacturer recommendations. A certified mechanic performs all major maintenance and safety repairs.

**Pre/Post Trip Inspections:** Drivers complete daily pre-trip and post-trip inspection checklists covering brakes, tires, lights, mirrors, seatbelts, wheelchair lifts, and fluid levels. Any defect is reported immediately and corrected before further operation.

**Compliance Monitoring:** Vehicles must pass annual Pennsylvania safety inspections and emission tests. The Compliance Manager reviews inspection logs monthly.

**Record Retention:** All maintenance, inspection, and repair records are securely maintained for a minimum of three (3) years and made available to the PUC upon request.

6. Midtown Home Health Care LLC maintains a Periodic Vehicle Maintenance and Safety Program to ensure continuous compliance with 67 Pa. Code, Chapter 175.

**Maintenance Schedule:** All vehicles receive routine inspections and servicing every 3,000–5,000 miles or per manufacturer recommendations. A certified mechanic performs all major maintenance and safety repairs.

**Pre/Post Trip Inspections:** Drivers complete daily pre-trip and post-trip inspection checklists covering brakes, tires, lights, mirrors, seatbelts, wheelchair lifts, and fluid levels. Any defect is reported immediately and corrected before further operation.

**Compliance Monitoring:** Vehicles must pass annual Pennsylvania safety inspections and

Docket # A - 2025-305821

emission tests. The Compliance Manager reviews inspection logs monthly.

**Record Retention:** All maintenance, inspection, and repair records are securely maintained for a minimum of three (3) years and made available to the PUC upon request.

This plan ensures that all company vehicles remain in safe operating condition and meet or exceed Pennsylvania safety and equipment standards.

**7. Annual Premium:** The annual cost for commercial paratransit coverage is \$30,000.

**Terms and Cost:** The policy provides full liability, bodily injury and property damage coverage. Coverage is effective for one year from the policy start date and is renewable annually.

**Payments:** Payments will be done in installments.

