



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
COMMONWEALTH KEYSTONE BUILDING
400 NORTH STREET
HARRISBURG, PENNSYLVANIA 17120
<http://www.puc.pa.gov>

December 22, 2025

A-6416904
A-2025-3059387

ON TIME TRANSPORT LIMOUSINE COMPANY
81 LANCASTER AVENUE SUITE #221
MALVERN PA 19355

**RE: APPLICATION OF ON TIME TRANSPORT LIMOUSINE
COMPANY**

To Whom It May Concern:

On December 16, 2025, the application of On Time Transport Limousine Company, at A-2025-3059387, as a motor carrier was accepted for filing and docketed with the Public Utility Commission. For the Commission to proceed with the application, additional information is required.

Please forward the information to the Secretary of the Commission at the following address **within ten (10) working days** from the date of this letter.

Matthew L. Homsher, Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
400 North Street
Harrisburg, Pennsylvania 17120

ALL Parties to proceedings pending before the Commission are advised to open and use an e-filing account through the Commission's website, OR you may submit your filing by mail. If a filing contains confidential or proprietary material, the filing is required to be submitted by mail.

Your answers should be verified per 52 Pa Code § 1.36. Accordingly, you must provide the following statement with your responses:


I, _____, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Failure to comply with this request within 10 working days from the date of this letter will result in the denial of the application.

Please direct any questions to Compliance Specialist Kevin Morgan, Bureau of Technical Utility Services at (717) 787-2687. Faxed or emailed filings are **not** accepted.

Sincerely,



Matthew L. Homsher
Secretary

Enclosure

Docket No. A-2025-3059387
ON TIME TRANSPORT LIMOUSINE COMPANY

Request for Information

1.) Question # 10 of the Application.

The proposed activity limits your service. Do you wish to broaden your customer base?

Please revise your request with the Commission's criteria in mind or verify that the below example is what you now intend.

Example: To transport persons, by motor vehicle, in Paratransit service, from points in the counties of Bucks, Chester, Delaware, Montgomery, and the city and county of Philadelphia, to points in Pennsylvania, and return.

2.) Question # 4 of the Verified Statement.

A.) Please respond with a clear description of where your vehicle will be parked in relation to the physical address.

B.) Is the "main office" a residence or an actual commercial building with office spaces?

C.) Will you be using the internet, a fax machine, and phones to

communicate with customers?

- D.) Please include the plan on how you are to secure customers' sensitive information.

3.) Question #5 of the Verified Statement.

Provide compliant policies that satisfy the requirements of 52 Pa Code with revision to the specific chapters below. Please review Title 52 information online, which may be accessed at www.pacode.com. This is not optional.

- A.) § 29.503. Age restrictions. Will drivers have to be at least a certain minimum age?

- B.) § 29.504. Driver's license checks. (frequency): How will you conduct license checks? How often will this be done after the initial check? How will you make sure they are done on a set schedule?

- C.) § 29.505. Criminal history. (frequency): Will you be using the PA State Police "Patch" program? How often will this be done after the initial check?

What are disqualifications of employment? How will you make sure this is on a set schedule?

D.) Finally, you must explain your driver training program beyond saying, one will be offered and completed. Attach the program on separate pages to your reply.

4.) Financial Position (balance sheet).

A.) The balance sheet that was submitted with the application was incomplete. Please verify that all assets and debts listed in the submitted balance sheet are held by the applicant (On Time Limousine Company) and not the member(s). Any property listed MUST be held to the company which is applying for authority. In your submission, you provided information which states the company has a mortgage. We need to know if the applicant is co-mingling its assets/debts, which is not permissible. If you have erroneously comingled the applicant's company assets/debts with those of the company member's personal assets/debts, then a recently dated and revised balance sheet removing non-company assets with an explanation of what was changed and why, is required. Please ensure that the figures provided are accurate as of the date provided on the balance sheet, and that all figures provided are based on the best available information. The

information is to be exact and should not include estimates or approximations when accurate numbers are available. Any assets which may need transferred to the applicant should happen prior to adding them to the balance sheet.

- B.) To fully assist the Commission in analyzing financial fitness please submit a copy of a recent bank account statement(s), in the name of the applicant “On Time Limousine Company” verifying the reported cash asset amount. The bank statement(s) account numbers should be redacted. You may choose instead to submit a notarized/official statement(s) of “On Time Limousine Company’s” finances provided by bank representative. Please make sure their contact information is current. It is expected that the applicant’s account is now filled and ready to commence safe and reliable operations.

NOTE: It is the responsibility of the applicant seeking motor common carrier authority to demonstrate that it possesses the financial ability to provide the proposed service. As per 52 Pa. Code §41.14, applications may be denied if the applicant fails to satisfy fitness standards. Be advised that additional corrections may not always be requested; therefore, prior to submitting your responses, your consultation with an attorney or financial expert familiar with Commission regulated Motor Carrier-related proceedings is highly encouraged.