



RHS SAFETY CONSULTING LLC

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January 16, 2026

Matthew L. Homsher, Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
400 North Street
Harrisburg, PA 17120

RE: Docket No. A-2026-3059786 - Request for information response

1.) You failed to adequately answer all aspects of question #5 of the Verified Statement of Applicant. Please review Title 52 Pa Code §29.501-509 Driver Regulations to see what is required of motor carriers.

a. Your system for conducting criminal background checks; (Title 52 Pa Code §29.505 – Criminal History)

i. How will you maintain records (record retention) of the criminal background checks performed? The answer that you provided in your previous response does not fully comply with the regulation found at Title 52 Pa Code §29.505(a)(4). Please provide a policy that complies with the aforementioned regulation.

Per Title 52 Pa Code §29.505 – Criminal History - records will be maintained at place of business, secured with lock and key. (see attached policy)

b. Your system for conducting driver license/history checks; (Title 52 Pa Code §29.504 – Driver History)

i. How often will you conduct driver license/history checks? The answer that you provided in your previous response does not fully comply with the regulation found at Title 52 Pa Code §29.504(a)(2). Please provide a policy that complies with the aforementioned regulation.

Per Title 52 Pa Code §29.504 driver license/history checks will be conducted prior to employment and every two (2) years thereafter. (see attached policy)


ii. How will you maintain records (record retention) of such checks? The answer that you provided in your previous response does not fully comply with the regulation found at Title 52 Pa Code §29.504(a)(3). Please provide a policy that complies with the aforementioned regulation.

Per Title 52 Pa Code §29.504 – Driver History - records will be maintained at place of business secured with lock and key. (see attached policy)

I, William C. Scrip III, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

Please let us know if you need any further information.

Regards,

A handwritten signature in black ink, appearing to read "W.C. Scrip III". The signature is written in a cursive style with some capital letters.

William C. Scrip III
Owner
RHS Safety Consulting LLC



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SHUTTLE DRIVER/VEHICLE POLICY

1. POLICY OVERVIEW

The RHS Safety Consulting shuttle driver policy provides employees with guidelines for using a company vehicle. A "company vehicle" is any type of vehicle our company assigns to employees to support their transportation needs for their jobs. Company vehicles belong to RHS Safety Consulting, and we want to make sure our employees use them properly. This policy applies to all employees who use a company vehicle and applies during and outside working hours.

2. SCOPE

This policy applies to shuttle driver employees who drive one as part of their daily duties.

3. PREREQUISITES FOR DRIVING COMPANY VEHICLE

Per Title 52 Pa Code §29.503 drivers are required to be 21 years of age.

Per Title 52 Pa Code §29.504 driver license/history checks will be conducted prior to employment and every two (2) years thereafter.

Per Title 52 Pa Code §29.505 RHS will conduct background checks prior to employment and every two (2) years thereafter.

These records will be maintained under lock and key at the RHS physical address of 602 Furlong Ave, Roscoe PA 15477.

4. SHUTTLE DRIVER ELIGIBILITY

To be eligible for a company vehicle, employees must complete/pass all prerequisites above

RHS may, at its discretion, assign and revoke company vehicle privileges.

5. COMPANY VEHICLE RULES

- Comply with traffic regulations in your jurisdiction and be courteous to other drivers.
- Document driving expenses and mileage (gas receipts attached to mileage log).
- Immediately report any damage or problems to the vehicle assigned to you.
- Immediately report changes in your driving privileges, such as the suspension of your driver's license.
- Bring the vehicle to the scheduled maintenance appointments.
- GPS tracking system **WILL** be installed in company vehicles.
- Required weekly truck inspection.

6. PROHIBITED BEHAVIOR

- DO NOT** drive while intoxicated or under the influence of drugs.
- DO NOT** smoke in company vehicle.
- DO NOT** rent, sell or lend a company vehicle.
- DO NOT** violate distracted driving laws by using a phone or texting while driving.
- DO NOT** allow unauthorized drivers to use a company vehicle.
- DO NOT** use a company vehicle to teach someone how to drive.
- DO NOT** tamper with GPS.
- DO NOT** speed.
- DO NOT** use company vehicle during non-working hours.
- DO NOT** use company vehicle gas card for personal use.

Employees who violate the company's vehicle rules are subject to disciplinary action, including but not limited to, verbal and written warnings, suspension of driving privileges, dismissal and legal action.

ACKNOWLEDGEMENT

I have read the above Shuttle Driver/Vehicle Policy.

Keep a copy of the policy for your reference.

Return this original signed form agreeing to abide by all policies and procedures with a photocopy of current valid driver's license to the RHS Office Manager.

DRIVER (EMPLOYEE) SIGNATURE

PRINTED NAME / DATE

Motor Vehicle Record Evaluation Worksheet

Driver Name	Date of MVR Review	Reviewer Name
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Violation or conviction	Points	# of violations	Total points	Notes
Violations within previous 5 years (Serious)				
Driving while intoxicated (DUI, DWI)	4		0	
Refuse drug/alcohol test	4		0	
Homicide or assault with a vehicle	4		0	
Leaving the scene of a crash (hit and run)	4		0	
Eluding a police officer	4		0	
Any vehicle related felony	4		0	
Drag racing	4		0	
Reckless driving	4		0	
Speeding 25 MPH or greater over the limit	4		0	
License suspension due to moving violations	4		0	
Driving while license suspended	4		0	
Other serious violation	4		0	
Major violations within previous 3 years				
Speeding 15 MPH to 25 MPH over the limit	2		0	
Improper lane change	2		0	
Failure to yield	2		0	
Running red light	2		0	
Careless driving	2		0	
Texting while driving	2		0	
Other major violation	2		0	
Minor violations within previous 3 years				
Speeding <15 MPH over the limit	1		0	
Failure to stop at stop sign	1		0	
Improper passing	1		0	
Improper backing	1		0	
Distracted driving (other than texting)	1		0	
Failure to pay toll	1		0	
Other minor violation	1		0	
Vehicle collisions within previous 3 years				
Vehicle collisions	3		0	
Total Violation Points		0	0	

4 points or more - High risk	2 -3 points - Medium Risk	0-1 point - Low Risk
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