



COMMONWEALTH OF PENNSYLVANIA

PENNSYLVANIA PUBLIC UTILITY COMMISSION

COMMONWEALTH KEYSTONE BUILDING

400 NORTH STREET

HARRISBURG, PENNSYLVANIA 17120

<http://www.puc.pa.gov>

April 7, 2026

Docket No. A-2026-3061544

**THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES INC
2289 AVENUE A
BETHLEHEM PA 18017**

RE: Application of THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC., 2289 Ave. Avenue, Bethlehem, Northampton County, PA. 18017. 610-849-8076, ext. 315

To Whom It May Concern:

On April 6, 2026, the application of THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC., was received by the Commission; however, multiple issues must be addressed before publication to the Pennsylvania Bulletin may proceed. Please review page three of this correspondence for additional information and respond appropriately.

Please forward the information to the Secretary of the Commission **within ten (10) working days** from the date of this letter.

Your answers should be verified per 52 Pa Code § 1.36. Accordingly, you must provide the following statement with your responses:

I, _____, hereby state that the facts above set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Please submit your response via the Commission's e-file website (information available at <https://www.puc.pa.gov/filing-resources/>), or to the address cited in this letter's header. Faxes, emails, and other forms of filing are unacceptable.

Sincerely,

A handwritten signature in black ink that reads 'Matthew L. Homsher'.

Matthew L. Homsher, Secretary

Enclosure

cc: Josh Kwiatkowski

Docket No. A-2026-3061544
THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC.
Data Request

1. Please explain from where your transportation clients are originating from. Meaning, will all transportation clients be arising through their existing/concurrent relationship/services with THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC., or will this service also be available to the public at large who otherwise has no association with THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC.?

The requirements, oversight, and restrictions on transportation for non-affiliated clients (the general public) are considerably higher than transportation services offered only to your existing/concurrent service clients.

2. Your response to question #5 of the applicant's verified statements is inadequate. It is required that you provide fully responsive replies to the entirety of the Commission's information request. If a question has multiple parts then please ensure you have responded to EACH part. Your response should be detailed and include sufficient information to determine your fitness to provide safe, efficient, and reasonable transportation.

Additionally, please review the requirements of the following chapters of 52 Pa Code and provide a revised compliant plan for drivers. Although you may outsource the checks, you are still required to formulate an acceptable policy and to ensure that it complies with the Commission's requirements. You are also responsible for providing evidence of those policies. Failure to provide a compliant policy will result in the dismissal of your application.

- § 29.503. Driver age.
- § 29.504. Driver history. (schedule and record retention)
- § 29.505. Criminal history. (schedule and record retention)

3. Please review the below criteria and submit a revised compliant Statement of Financial Position if necessary:
 - a. The statement presented must be **DATED and comprised of information which is less than 6 months old.**
 - b. The submission **MUST be comprised of information which is accurate as of the date provided.**

The purpose of the verified statement questions is to determine your ability to provide safe, efficient, and reasonable transportation. It is in your best interest to provide accurate, complete, and timely responses. Failure to do so is sufficient grounds to justify the denial of your application **because YOU have failed to provide sufficient evidence of your fitness to operate.** Be advised that additional corrections may not always be requested; therefore, prior to submitting your responses, your consultation with an attorney or financial expert familiar with Commission regulated Motor Carrier related proceedings is highly encouraged.

- c. **The information is to be exact and should not include estimates or approximations when accurate numbers are available.** Property and vehicle valuations may be approximations; however, if the valuation is higher than typical Kelly Blue Book (or similar) valuations, you should provide an explanation as to why (e.g. vehicle with an installed wheelchair lift, etc). Bank accounts and loan balances should be exact amounts (rounded to the nearest dollar). Evidence of financial fitness may be requested to substantiate the presented balance sheet if deemed necessary.
- d. **ALL relevant assets and debts** are to be included (for example: vehicle loan balances/vehicle asset value, etc.).
- e. **The information provided is also to be strictly limited to assets and debts HELD BY THE APPLICANT (THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC.), and not the individual member(s). Any property and accounts listed MUST be registered or titled to the corporation. Bank accounts must be in the name of THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC.. Vehicles must be registered to THE ARC OF LEHIGH AND NORTHAMPTON COUNTIES, INC.. Property must be titled to CARECRUIZ HOMECARE AGENCY LLC. If these items are not in the name of CARECRUIZ HOMECARE AGENCY LLC, they should NOT be included on the balance sheet.**

If you have not fully funded and equipped the business, now is the time to do so (before re-submitting your corrections). Applicants lacking suitable finances, resources, and equipment will be denied authority.

Finally, in order to fully assist the Commission in determining your financial fitness, please provide supporting documentation for the statement of financial position (balance sheet). Acceptable means of support include current copies of bank statements (account numbers may be redacted), and notarized/official statements of account balances/ownership provided by bank officers (with current contact information). Any and all claimed vehicles or land/buildings must also include proof of ownership/registration.

You are encouraged to enlist professional financial assistance if you experience difficulty in constructing your statement of financial position. Be advised that failing to provide an acceptable financial statement is sufficient grounds for the denial of your application.

The purpose of the verified statement questions is to determine your ability to provide safe, efficient, and reasonable transportation. It is in your best interest to provide accurate, complete, and timely responses. Failure to do so is sufficient grounds to justify the denial of your application **because YOU have failed to provide sufficient evidence of your fitness to operate.** Be advised that additional corrections may not always be requested; therefore, prior to submitting your responses, your consultation with an attorney or financial expert familiar with Commission regulated Motor Carrier related proceedings is highly encouraged.