



Frank Martz Coach Company
T/A Martz Bus
239 Old River Road
Wilkes-Barre, PA 18702
(570) 821-3838

April 21, 2026

Secretary
Pennsylvania Public Utility Commission
400 North Street
Harrisburg, PA 17120

Re: Petition for Reconsideration
Docket No. A-2026-3060972

Dear Secretary:

Please find enclosed the Petition for Reconsideration from Staff Action filed on behalf of Frank Martz Coach Company, T/A Martz Bus, regarding the denial of its application for Group and Party 15 or Less authority.

Also enclosed is the complete response to the Commission's March 11, 2026 data request, including all supporting documentation and policies. This response was prepared at the time of the request but was not submitted due to an administrative oversight.

The Company respectfully requests that the Commission reconsider the denial and reinstate the application for further processing.

Thank you for your consideration.

Respectfully submitted,

John Henry
Vice President of Business Operations
Frank Martz Coach Company
T/A Martz Bus

239 Old River Road
Wilkes-Barre, PA 18702

570-821-3838 P
570-821-3811 F

MARTZGROUP.COM

Petition for Reconsideration from Staff Action

Docket No.: A-2026-3060972

Certificate No.: A-644480

In the Matter of:

Application of Frank Martz Coach Company T/A Martz Bus

1. Frank Martz Coach Company, T/A Martz Bus (Applicant), hereby respectfully submits this Petition for Reconsideration from Staff Action regarding the denial and dismissal of its application for Group and Party 15 or Less authority at Docket No. A-2026-3060972.

2. By letter dated April 10, 2026, the Commission denied the application due to failure to file a timely response to the March 11, 2026 data request.

3. The Applicant acknowledges that the required response was not filed within the required timeframe. The response was prepared contemporaneously but was not submitted due to an administrative oversight, and not an intentional failure to comply.

4. The Applicant has fully completed the required response to the Commission's data request. The complete response, including all supporting documentation and policies, is attached hereto and incorporated by reference.

5. The submitted materials address all items requested by the Commission, including clarification of the application, confirmation of intended use, driver qualification standards, training policies, and clarification regarding company assets.

6. The Applicant is fully prepared to comply with all Pennsylvania Public Utility Commission requirements and will ensure timely responses to all future requests.

7. The denial was based solely on a procedural issue and not on the merits of the application. The Applicant respectfully submits that reconsideration is appropriate.

8. WHEREFORE, the Applicant respectfully requests that the Commission reconsider the denial issued April 10, 2026, and reinstate the application.

Respectfully submitted,

Frank Martz Coach Company

T/A Martz Bus

John Henry

Vice President of Business Operations

VERIFICATION

I, John Henry, hereby state that the facts set forth above are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held on

this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S.

§
4904.



John Henry

Vice President of Business Operations

Date: April 21, 2026

239 Old River Road
Wilkes-Barre, PA 18702

570-821-3838 P

570-821-3811 F

MARTZGROUP.COM



COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA PUBLIC UTILITY COMMISSION
COMMONWEALTH KEYSTONE BUILDING
400 NORTH STREET
HARRISBURG, PENNSYLVANIA 17120
<http://www.puc.pa.gov>

March 11, 2026

A-644480
A-2026-3060972

FRANK MARTZ COACH COMPANY
T/A MARTZ BUS
239 OLD RIVER ROAD
WILKES-BARRE PA 18702

RE: APPLICATION OF FRANK MARTZ COACH COMPANY

To Whom It May Concern:

On March 10, 2026, the application of *Frank Martz Coach Company T/A Martz Bus*, at A-2026-3060972, as a motor carrier was accepted for filing and docketed with the Public Utility Commission. For the Commission to proceed with the application, additional information is required.

Please forward the information to the Secretary of the Commission at the following address **within ten (10) working days** from the date of this letter.

Matthew L. Homsher, Secretary
Pennsylvania Public Utility Commission
Commonwealth Keystone Building
400 North Street
Harrisburg, Pennsylvania 17120

ALL Parties to proceedings pending before the Commission are advised to open and use an e-filing account through the Commission's website, OR you may submit your filing by mail. If a filing contains confidential or proprietary material, the filing is required to be submitted by mail.

Your answers should be verified per 52 Pa Code § 1.36. Accordingly, you must provide the following statement with your responses:

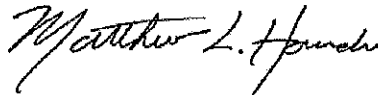
I, John Henry, hereby state that the facts set forth are true and correct to the best of my knowledge, information and belief, and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

The blank should be filled in with the name of the appropriate company representative, and the signature of that representative should follow the statement.

Failure to comply with this request within 10 working days from the date of this letter will result in the denial of the application.

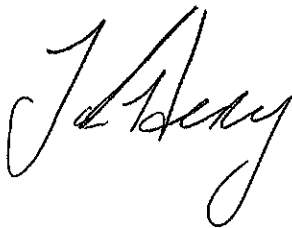
Please direct any questions to Compliance Specialist Kevin Morgan, Bureau of Technical Utility Services at (717) 787-2687. Faxed or emailed filings are **not** accepted.

Sincerely,



Matthew L. Homsher
Secretary

Enclosure

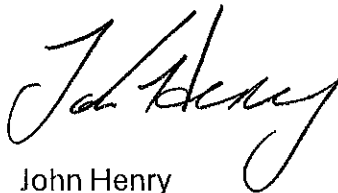


Docket No. A-2026-3060972
Frank Martz Coach Company T/A Martz Bus

Request for Information Follow Up

- 1) Please disregard our application requesting to have DBA "Martz Bus." This was an internal miscommunication/understanding. The application for PUC authority 11-15 would fall solely under Frank Martz Coach Company. This will be another active status for Frank Martz Coach Company PUC 644480.
- 2) We are applying for the 11-15 passenger exemption. Frank Martz Coach Company (PUC #644480) already has the active limousine status. This 11-15 passenger status will be used for passenger transportation, whereas the limousine status does not cover groups over 10.
- 3) Questions a,b,c and d
 - a. Yes, we require all drivers to be at least 21 years of age.
 - b. Driver license checks are done semi-annually in June and December.
 - c. Criminal background is completed prior to hire date. Disqualifiers are Must not have had a DUI/DWI conviction in the last 7 years and must not have had a felony conviction in the last 7 years.
 - d. Please see the attached training program for Frank Martz Coach Company.
- 4) The numbers you see associated under the property, plant, and equipment relate to other vehicles and property Frank Martz Coach currently owns and operates. We do not have any vehicles that fit the 11-15 passenger size yet, the reason for this application.

Respectfully,



John Henry

March 12th, 2026

Motor Coach Operator Management Policy



Policy:	Motor Coach Operator Management Policy
Policy Number:	CO-DSF-004
Entity:	Corporate – All Companies
Division:	Human Resources
Department:	Safety and Training
Owner:	Corporate Director of Safety and Training
Approver:	Vice President of Human Resources
Creation Date:	May 13, 2022
Review Cycle:	Annually
Last Review Date:	March 2025

Contents:

1. Purpose:	1
2. Scope:	1
3. Dissemination:	1
4. Definition of Terms:	2
5. Policy and Procedures - Hiring:	2
6. New Hire Initial Training:	2
7. Annual Refresher Training:	3
8. Professional Driver Improvement Training:	3
9. Training Documentation:	3
10. On-going Regulatory Requirements for Motor Coach Operators:	3
11. Positive Communication and Feedback:	3
12. Responsibilities:	4

1. Purpose:

1.1. It is the policy of the Martz Bus to hire, train and manage motor coach operators of commercial vehicles to provide the safest and most pleasurable service to our customers, and to comply with all applicable Federal and State Regulations while doing so.

2. Scope:

2.1. This policy applies to all Martz employees, at all companies, operating a Martz vehicle at any time. This policy applies at all times and in all circumstances regardless of transporting passengers, coworkers, or oneself.

3. Dissemination:

3.1. This policy is available to all employees.

Motor Coach Operator Management Policy



4. Definition of Terms:

4.1. N/A

5. Policy and Procedures - Hiring:

5.1. **Hiring:** all applicants for the position of motor coach operator must meet the minimum qualifications as set forth below:

5.1.1. Minimum Qualifications:

- 5.1.1.1. High school diploma or GED equivalent
- 5.1.1.2. US Citizen or permanent Visa;
- 5.1.1.3. Must be at least 21 years of age;
- 5.1.1.4. Must have a vehicle driver's license for at least 3 years;
- 5.1.1.5. Must have acceptable driving record (MVR).
- 5.1.1.6. Must be physically capable to perform the essential job functions;
- 5.1.1.7. Must have no conviction of a felony within the past 7 years;
- 5.1.1.8. Must comply with all other applicable qualifications for employment established by regulation and by the company;
- 5.1.1.9. Must satisfactorily demonstrate acceptable driving behaviors during a road test.

5.2. **Determining Training Requirement:** training will be provided to all new hires based on the following:

5.2.1. The amount of training required will depend on experience:

- 5.2.1.1. Previous work experience
- 5.2.1.2. Ability to demonstrate handling a motor coach on the skills course and over the road
- 5.2.1.3. Ability to completely comprehend the Martz systems (dispatch, Saucon, Coach Manager, incident reporting, etc.)

5.2.2. The following hour calculations are based on experience and typical performance. The hours below are a guide and may change depending on the progress of each individual student.

- 5.2.2.1. Experienced Motor Coach Bus Drivers require at least **56 Hours** of training
- 5.2.2.2. School Bus Drivers and CDL Truck Drivers require at least **65 Hours** of training
- 5.2.2.3. Specialty Coach Drivers require at least **58 Hours** of training
- 5.2.2.4. New Drivers (without driving experience) require at least **168 Hours** of training

5.2.3. The DOT Motor Coach Trainer and General Manager must sign off on all motor coach operator's ability prior to him/her being placed into revenue service.

6. New Hire Initial Training:

6.1. The following are the required topics to be taught to new motor coach operators:

- 6.1.1. Knowledge and skill preparation to obtain a CDL (if necessary);
- 6.1.2. Defensive driving;
- 6.1.3. Trip planning and preparation;
- 6.1.4. Pre and post-trip inspection procedures;
- 6.1.5. Emergency and incident reporting procedures;

Motor Coach Operator Management Policy



- 6.1.6. Compliance with regulations;
- 6.1.7. Comprehensive knowledge of the equipment;
- 6.1.8. Alcohol and controlled substance effects and consequences;
- 6.1.9. Passenger assistance (including "special needs" passengers);
- 6.1.10. Baggage handling;
- 6.1.11. Customer service and relations;
- 6.1.12. Employee health and safety (personal wellness & fatigue management, personal protective equipment, hazard communication, whistleblower rights etc.)
- 6.1.13. Security Awareness and Crisis Response

7. Annual Refresher Training:

- 7.1. Quarterly safety meetings;
- 7.2. Monthly Learning Management System (LMS) training videos
- 7.3. Road test recertification of defensive driving skills;
- 7.4. Spontaneous group or one-on-one training, where appropriate.

8. Professional Driver Improvement Training:

- 8.1. The need for professional improvement training is required for drivers who have experienced behavioral difficulties (e.g., preventable accidents, moving violations, passenger or motorist complaints, unsatisfactory performance observed during road observations, etc.)
- 8.2. Professional Driver Improvement Training will be of a length of time necessary to accomplish the goal of improving the driver's performance and will focus on the specific issues involved in the inappropriate behavior. Classroom and off roadway training should be used in addition to a road test with commentary driving to confirm that appropriate behaviors are understood and practiced.

9. Training Documentation:

- 9.1. All training, regardless of type, must be properly documented, including the driver's name, date of training, subject(s) covered, and identity of the trainer.

10. On-going Regulatory Requirements for Motor Coach Operators:

- 10.1. The following requirements will be satisfied for all drivers of commercial vehicles:
 - 10.1.1. Semi-annual review of MVR.
 - 10.1.2. Annual recertification/requalification.
 - 10.1.3. Physical requalification in accordance with DOT regulations; annually if 65 years of age or older.
 - 10.1.4. Verification of Hours-of-Service logs;
 - 10.1.5. Participation in random, reasonable suspicion, and post-accident alcohol and controlled substance testing program.

11. Positive Communication and Feedback:

- 11.1. Regular, frequent communication to drivers regarding acceptable performance and safe behaviors will be required. This communication will be accomplished as follows:

Motor Coach Operator Management Policy



- 11.1.1. Periodic safety messages to all drivers;
- 11.1.2. Posting of complimentary letters from passengers or the general public;
- 11.1.3. Discussion of positive performance and behavior at safety meetings;
- 11.1.4. Annual review of performance for the driver conducted by the General Manager;
- 11.1.5. Informal, direct recognition of acceptable behavior or encouragement for appropriate behavior whenever possible and appropriate.

12. Responsibilities:

- 12.1. The General Manager has the primary responsibility for implementing this procedure.
- 12.2. The Corporate Director of Safety and Training has the primary responsibility for initiating, revising and interpreting this procedure



2026 Safety Training Schedule

Month	Motor Coach Operators	Maintenance	Administration
January	Right Turns (AVF)	X	X
February	Coach Tail Swing	Lock, Tag & Try	Office Safety
March	Distracted Driving (Village)	Coach Tail Swing	X
April	Injury Prevention (AVF)	Injury Prevention (AVF)	X
May	Crossing Intersections (AVF)	Heat Stress	Respect in the Workplace
June	Safe Backing/Spotter (AVF)	Housekeeping	X
July	Customer Service – Coach		X
August	Following Distance (AVF)	Hazard Communication	Hazard Communication
September	Operating Mobility Devices	PPE	X
October	Speed Management (AVF)	Power/Hand Tool Safety	X
November	Emergency Action Plans	Emergency Action Plans	Emergency Action Plans
December	Ice/Snow (AVF)	Ice/Snow (AVF)	X
Quarterly	Motor Coach Operators		
1 st	Incident Reporting		
2 nd	Defensive Driving		
3 rd	Emergency Action Plans		
4 th	Luggage Handling		
2 nd	MCO Skills Training	Location Specific	
3 rd	MCO Skills Training	Location Specific	

AVF = Avatar Fleet Video

NOTE: Porters/Ticket personnel will be required to attend safety meetings where appropriate.

C.) § 29.505. Criminal history. How often will a record check be done and what are the disqualifications of employment?

D.) Finally, explain your policy regarding training beyond saying that only one will be offered and completed.

Training Doc attached

4.) You indicated no company vehicle(s) under question #6 of the Verified Statement, yet you provided value under the property, plant, and equipment section on your balance sheet. Please explain the discrepancy.

NOTE: As per 52 Pa. Code §41.14, applications may be denied if the applicant fails to satisfy fitness standards. Be advised that additional corrections may not always be requested; therefore, prior to submitting your responses, your consultation with an attorney familiar with Commission regulated Motor Carrier-related proceedings is highly encouraged.

Docket No. A-2026-3060972
Frank Martz Coach Company T/A Martz Bus

Request for Information

- 1.) On the FMCSA SAFER website, the applicant does not have a trade name registered nor does the other 4 active authorities on record with the Commission. Why is this information different from what now has been filed with this Commission?
- Be aware that should you be approved, you will need to provide insurance with the said name "Frank Martz Coach Company T/A Martz Bus" for Commission certification.

- 2.) Please clarify are you using your active Limousine, Scheduled Route, and Property services?

- 3.) You failed to adequately answer questions 5 a, b, c, and d of the Verified Statement. Provide compliant policies that satisfy the requirements of 52 Pa Code with revision to the specific chapters below. Please review Title 52 information online, which may be accessed at www.pacode.com.

A.) § 29.503. Age restrictions. Will drivers have to be at least a certain minimum age?

18

B.) § 29.504. Driver History. How often will a driver license checks be done?

Semi Annually